

Old Town Design Guidelines Update											
Fernandina Beach, Florida											
Scope of Work and Schedule, September 25, 2020											
Task 1: Field Documentation and Research											
Item No.	Description	Schedule 2020				Schedule 2021					
		September	October	November	December	January	February	March	April	May	June
1.1	Review existing documentation and information										
1.2	Survey Old Town Historic District (approx. 40 properties)										
1.3	Map survey findings in GIS										
	<i>Deliverables: Survey report and GIS data</i>										
Task 2: Digital Documentaiton and Modeling											
Item No.	Description	Schedule 2020				Schedule 2021					
		September	October	November	December	January	February	March	April	May	June
2.1	Undertake terrestrial laser scanning of identified streets / areas										
2.2	Process scans to create Point Cloud										
2.3	Model identified streets / areas and buildings										
2.4	AutoCAD drawings of identified streetscapes and buildings										
2.5	Undertake terrestrial laser scanning of Marine Street and coastline										
2.6	Model Sea Level Rise and Coastal Threats										
	<i>Deliverables: Laser scan files and point cloud; models and AutoCAD drawings</i>										

Task 3: Design Guidelines											
Item No.	Description	Schedule 2020				Schedule 2021					
		September	October	November	December	January	February	March	April	May	June
3.1	Prepare design approach for developing <i>media peonias</i> lots										
3.2	Prepare design strategy for accessory dwelling units										
3.3	Prepare conceptual design for Visitors Center project										
3.4	Develop considerations to enhance coastal resilience										
3.5	Circulate and present designs for comment								18-Mar-20		
3.6	Finalize design strategies including coastal resilience considerations										
	<i>Deliverables: Final Design Strategies and Guidelines update</i>										
Task 4: Education and Publications											
Item No.	Description	Schedule 2020				Schedule 2021					
		September	October	November	December	January	February	March	April	May	June
4.1	Illustrated History of Old Town and Design Guidelines Pamphlet										
4.2	Print Pamphlet										
4.3	Prepare ArcGIS StoryMap of Project										
	<i>Deliverables: Printed pmplet and online StoryMap</i>										