



**ACTION TAKEN
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JUNE 21, 2016**

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Utilities Director John Mandrick.

4. PROCLAMATION / PRESENTATIONS

4.1 PROCLAMATION – NATIONAL FLAG DAY & NATIONAL FLAG WEEK -
Recognizes June 14, 2016, as “National Flag Day,” and the week of June 12-18, 2016, as “National Flag Week.” The following members of the Daughters of the American Revolution were present to accept the Proclamation: Chapter Regent Ms. Lucinda Jo Glenn, Librarian Ms. Cara Curtin, and Chair of the Americanism Committee Ms. Nadine Vaughan.

4.2 PRESENTATION – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATE –
This item was removed from agenda

4.3 PRESENTATION – PACE PROGRAM – *Mr. Mike Antheil of Renovate America provided a presentation regarding Property Assessed Clean Energy (PACE) assessments as an avenue for certain types of home improvements within Fernandina Beach.*

4.4 BUDGET SUMMARY - *Controller Patti Clifford was available to answer questions regarding the budget summary for May 2016.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA – *The following individuals spoke to this item: Ms. Faith Ross, Mr. Thomas Morris, and Ms. Joan Bean.*

6. CONSENT AGENDA

6.1 AMENDING RESOLUTION 2015-04 - ARTS AND CULTURE NASSAU MEMBERSHIP - RESOLUTION 2016-69. *Synopsis: Amends Resolution 2015-04 by removing the Fernandina Little Theatre (FLT) and one (1) At-Large member.*
ACTION TAKEN: 5-0 Approved

7. RESOLUTIONS

7.1 CONCEPTUAL DESIGN APPROVAL – AIRPORT WELCOME CENTER -
RESOLUTION 2016-70. *Synopsis: Approves the preliminary design of the Airport Welcome Center. Andrew Holesko with Passero & Associates provided presentation.*
ACTION TAKEN: 5-0 Approved

7.2 **DESIGNATING AND RANKING FIRMS FOR RFQ #2016-04 – STORM WATER MASTER PLAN UPDATE – RESOLUTION 2016-71.** *Synopsis: Accepts the ranking and recommendation of the Storm Water Master Plan Update Evaluation Committee as follows: (1) GAI Consultants, Inc., (2) Jones Edmunds & Associates, Inc. (3) Dewberry/Preble-Rish (4) Gulfstream Design Group, LLC and (5) CPH, Inc. for RFQ #2016-04.*
ACTION TAKEN: 5-0 Approved

7.3 **AWARD OF BID #16-03 – CORE CONSTRUCTION COMPANY – RESOLUTION 2016-72 AWARDED BID #16-03.** *Synopsis: Awards Bid # 16-03 to Core Construction Company in an amount not to exceed \$104,977.00 for the construction of the multi-purpose court at Central Park.*
ACTION TAKEN: 5-0 Approved

7.4 **PURCHASE APPROVAL – WESCO TURF, INC. – RESOLUTION 2016-73.** *Synopsis: Approves the purchase of one (1) Toro Multi Pro 1750 with attachments from Wesco Turf, Inc. in the amount of \$33,130.10 for the Fernandina Beach Golf Course through Florida State Contract #21100000-15-1.*
ACTION TAKEN: 5-0 Approved

8. ORDINANCE – FIRST READING

8.1 **COMPREHENSIVE PLAN & LAND DEVELOPMENT CODE AMENDMENTS – NET DENSITY – ORDINANCE 2016-12 AMENDING THE COMPREHENSIVE PLAN DEFINITION OF NET DENSITY AND THE LAND DEVELOPMENT CODE, CHAPTER 1 SECTION 1.07.00 REGARDING THE DEFINITION FOR NET DENSITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Amends the Comprehensive Plan and Land Development Code specific to net density.*
ACTION TAKEN: 4-1 Approved (Nay – Mayor Miller)

9. ORDINANCE – SECOND READING

9.1 **CORPORATE CITY SEAL AMENDMENT - ORDINANCE 2016-10 AMENDING ORDINANCE 2011-06 BY OFFICIALLY AMENDING THE CORPORATE CITY SEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the replacement of the Spanish Castile-Leon flag on the Corporate City Seal with the historically correct Burgundy Saltire flag.*
ACTION TAKEN: 5-0 Approved

10. BOARD APPOINTMENTS

10.1 **PARKS AND RECREATION ADVISORY COMMITTEE – 1 appointment.**
ACTION TAKEN: 5-0 Approved (Appointment of Mr. Phillip Chapman)

10.2 **ARTS AND CULTURE NASSAU – 1 appointment.**
ACTION TAKEN: 5-0 Approved (Appointment of Ms. Lynne Ruppel)

11. DISCUSSION – DIRECTION – ACTION ITEM

11.1 **TIMELINE FOR CONSIDERATION OF COMPREHENSIVE PLAN AMENDMENTS REGARDING HAZARDOUS MATERIALS STORAGE IN SPECIAL FLOOD HAZARD AREA**
ACTION TAKEN: 5-0 Approved (to ask the Planning Advisory Board to get their findings to the City Commission by the August 2nd meeting)

12. CITY MANAGER REPORTS

BUDGET: City Manager Martin reported staff completed the budget meetings with the City Commission and was working to incorporate the comments and concerns into the budget. He stated the budget was due to the City Commission on July 19th.

CITY PROPERTY: City Manager Martin stated he reviewed the recently purchased Vuturo property with the consultant and he was awaiting a proposal regarding the condition and disposition of the property. He commented that was likely to be presented to the City Commission for consideration in July. He explained staff was in the process of securing and cleaning the site.

AIRPORT MANAGER: City Manager Martin explained the initial interviews for Airport Manager were held and staff was in the process of reviewing the credentials and references of the candidates. He stated staff expects the hiring decision to be completed in July. He thanked the interview panel of Grants Administrator Cheryl Lilly, Human Resources Director Robin Marley, Airport Operations Robert Kozakoff, and Mr. Chuck Colcord (Airport Advisory Commission Member).

ROTARY: City Manager Martin stated he would be speaking before the Rotary Club Friday morning at the Golf Course. He noted the Commission received an invitation to the Ritz Carlton celebration for Friday evening.

CHAMBER: City Manager Martin reported the Chamber of Commerce quarterly luncheon would be at the Golf Course on Tuesday, June 28th at 11:30.

WORKSHOP: City Manager Martin reminded the City Commission of the Special Events Workshop on Tuesday, June 28th at 5:00 pm.

EMPLOYEE APPRECIATION PICNIC: City Manager Martin invited the City Commission to the employee appreciation picnic on Friday, July 1st.

4th OF JULY: City Manager Martin reminded the community that the City was closed July 4th.

AUDIT: City Manager Martin referred to a Parks and Recreation audit and stated he met with the auditor today and that audit would commence after the 4th of July holiday.

CONFERENCE: City Manager Martin explained he needed to know if the City Commission was interested in attending the Florida League of Cities Conference.

PROMOTION: City Manager Martin pointed out Police Chief Hurley sent out a press release regarding the promotion of Officer Jason Smith, a ten year veteran of the department to be the next Police Sergeant. He stated Officer Smith has been twice recognized as Police Officer of the Year, received several awards, is an active mentor in the Take Stock in Children program, and is an active instructor for NACDAC. He explained Sergeant Smith was slated to begin his new duties on Sunday, June 19th and extended his congratulations.

13. CITY ATTORNEY REPORTS

VACATION: City Attorney Bach reported that she would be on vacation starting tomorrow.

14. CITY CLERK REPORTS

ELECTION: City Clerk Best reminded the community that the qualifying dates for the City election are August 1st through August 5th, and the petition deadline for candidates to submit to the Supervisor of Elections was July 5th.

15. MAYOR/COMMISSIONER COMMENTS

THANKS: Vice-Mayor Lentz thanked everyone that spoke tonight. She also thanked Mayor Miller for sending a letter to represent us to Orlando.

CONGRATULATIONS: Vice-Mayor Lentz extended her congratulations to Sergeant Jason Smith.

JOB WELL DONE: Vice-Mayor Lentz noted the Fire Department did a great job in putting out a very strong fire at the Golf Course. She extended her thanks for getting it under control quickly.

BEACH ACCESS 33: Vice-Mayor Lentz commented beach access 33 doesn't meet the current parking requirement codes to offer parking spaces there, but access doesn't mean just cars. She suggested considering putting a bicycle rack there or having a place for people to sit at. City Manager Martin explained he was reviewing this with Mr. Rex Lester. Vice-Mayor Lentz commented she wasn't in favor of two cars parking there for two spaces, because they have to back onto Fletcher and the bike lane.

WATER FOUNTAIN: Vice-Mayor Lentz pointed out Central Park used to have a water fountain by the bathrooms, but it was removed with the renovation. She questioned if the City Commission agreed with directing the City Manager to consider putting a water fountain at Central Park and near the Train Depot. After a brief discussion, there were no objections to the installation of water fountains.

TRAIN DEPOT: Commissioner Smith reported he attended the Train Depot dedication and it was a nice event, but the heat index was unbelievable. He suggested getting the Tourist Development Council to help out with mister fans or to at least get the pricing for them.

TURTLES: Commissioner Kreger stated today there were over 150 sea turtle nests, and commented it was going to be a record year.

DEDICATION: Mayor Miller agreed that it was a good dedication ceremony at the Train Depot.

THANK YOU: Mayor Miller thanked Vice-Mayor Lentz for her comments about the letter to Orlando. He noted there are members of our community that were directly connected with people that were in the building when that occurred. He explained he went over the outline of what he wanted to express with City Clerk Best and it was very well written. He stated that St. Peter's came forward and put together a beautiful ceremony for the community that included the chiming of the chapel bell 49 times.

16. ADJOURNMENT - 9:04PM