



**ACTION TAKEN
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
MAY 3, 2016**

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by American Legion Chaplain Bruce Malcolm.

4. PROCLAMATIONS / PRESENTATION

4.1 PROCLAMATION – RETIREMENT OF LIEUTENANT JACK L. BRADLEY – *Recognized Lieutenant Jack L. Bradley, upon his retirement after twenty-one (21) years and three (3) months of dedicated service to the City of Fernandina Beach. Lieutenant Jack L. Bradley retired on April 30, 2016.*

4.2 PROCLAMATION - PEACE OFFICERS MEMORIAL DAY & POLICE WEEK – *Proclaims May 15, 2016 as “Peace Officers Memorial Day” and May 15–21, 2016 as “Police Week.” Chief James T. Hurley accepted the Proclamation.*

4.3 PROCLAMATION - MUNICIPAL CLERKS WEEK - *Recognized May 1–7, 2016, as “Municipal Clerks Week.” City Clerk Caroline Best accepted the Proclamation.*

4.4 PRESENTATION – COUNCIL ON AGING – *Ms. Janice Ancrum of Council on Aging provided a presentation regarding public transportation.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA – City Manager Martin briefly spoke to the restoration of the streets in Old Town to what they were prior to the installation of the sewer system.

The following individuals spoke to this item: Mr. Andy Mock, Ms. Jennifer Harrison, Mr. Michael Harrison, Ms. Pat Gass, Mr. Diwell Wallace, and Ms. Wanda Hair.

6. CONSENT AGENDA

6.1 APPROVAL OF MINUTES - Regular Meeting – April 5, 2016.
ACTION TAKEN: 5-0 Approved

6.2 VOLUNTARY ANNEXATION PETITION & WATER SERVICES AGREEMENT - 2860 BOB WHITE LANE - RESOLUTION 2016-57. *Synopsis: Authorizes the extension of water services to the property owner identified, whose property is located outside the*

corporate limits of the City at 2860 Bob White Lane and noted as parcel 00-00-30-0050-000E-0060, and approves the Voluntary Annexation Petition.

ACTION TAKEN: 5-0 Approved

7. RESOLUTIONS

7.1 BUDGET AMENDMENT – COMMUNITY DEVELOPMENT DEPARTMENT – RESOLUTION 2016-58. *Synopsis: Approves the transfer of funds in the amount of \$37,734 from the City Manager’s Office to Community Development Department for personnel expenses.*

ACTION TAKEN: 5-0 Approved

7.2 AWARD OF BID # 16-01.1 – BELLINGHAM MARINE INDUSTRIES - RESOLUTION 2016-59. *Synopsis: Awards Bid #16-01.1 to Florida Floats, Inc. dba Bellingham Marine Industries for the Fernandina Harbor Marina Breakwater Dock Safety Improvements and Enhancements project.*

ACTION TAKEN: 5-0 Approved

8. ORDINANCE – SECOND READING

8.1 CODE AMENDMENT - CITATIONS – ORDINANCE 2016-07 AMENDING THE CODE OF ORDINANCES SECTION 1-12 REGARDING PENALTIES FOR CODE VIOLATIONS, BY PROVIDING FOR CITATIONS TO BE ISSUED TO VIOLATORS OF ANY CITY ORDINANCE; AMENDING SECTION 2-396, TITLED JURISDICTION, BY PROVIDING FOR CITATION APPEALS TO SPECIAL MAGISTRATE; AMENDING SECTION 2-399 BY PROVIDING FOR APPEALS TO SPECIAL MAGISTRATE FOR CITATIONS ISSUED FOR VIOLATIONS OF THE CITY LAND DEVELOPMENT CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. *Synopsis: Amends various sections of the City Code pertaining to citations.*

ACTION TAKEN: 5-0 Approved

9. BOARD APPOINTMENTS

9.1 GREENS AND OVERSIGHT COMMITTEE – 1 appointment.

ACTION TAKEN: 5-0 Approved (appointment of Mr. H.R. “Bob” McKain)

9.2 CODE ENFORCEMENT AND APPEALS BOARD – 2 appointments.

ACTION TAKEN: 5-0 Approved (appointment of Ms. Marlene Chapman and Ms. Gail Shults)

10. CITY MANAGER REPORTS

STORMWATER RFQ: City Manager Martin reported staff was in the process of publishing the Request for Qualifications (RFQ) to go out for the stormwater design aspect.

ADVANCE DISPOSAL: City Manager Martin explained the City Attorney and he reached out to Advance Disposal regarding their presentation from the last meeting. He stated Advance Disposal has requested a meeting and staff was awaiting their proposed meeting.

AIRPORT: City Manager Martin pointed out the City received several applications for the Airport Manager position, and staff was reviewing those. He stated staff was also working on responding to the Federal Aviation Administration (FAA) complaints, and the response is due May 20th. He commented the City Attorney was

coordinating a meeting with FAA officials in Orlando prior to that response. He explained he made a request to the Florida Department of Transportation (FDOT) regarding \$1.1 million dollars scheduled for 2020/2021 that the Airport was ready to spend the money now. He clarified the request was for the FDOT to swap out money that the Airport would get then to someone else's money that wasn't in a position to spend the money right now.

MARINA: City Manager Martin referred to the northern expansion of the Marina and reported the City Attorney and he met with Mr. Jacobs and Mr. Semmes from ATM about moving the channel, which is a precursor to expanding the Marina northward. He explained he requested ATM provide a proposal to prepare that application to the Army Corps of Engineers.

WORKSHOP: City Manager Martin reminded the City Commission the Waterfront Workshop was scheduled for Tuesday, May 10th at 5:00 pm.

SHRIMP FESTIVAL: City Manager Martin stated he thoroughly enjoyed his first Shrimp Festival.

11. CITY ATTORNEY REPORTS

SHRIMP FESTIVAL: City Attorney Bach commented she also enjoyed the Shrimp Festival.

CHARTER AMENDMENTS: City Attorney Bach reported the Charter Amendments Ordinance would be brought for first reading on June 7th and second reading would be July 5th. She stated this would give time to provide the ballot language. She reminded the City Commission that these amendments were just housekeeping items.

CONTRACT MANAGEMENT: City Attorney Bach explained the Legal Department was looking at software for contract management, and that would be in the next budget. She reported staff was working on standardizing contracts to include the City's contract conditions.

12. CITY CLERK REPORTS

CONDOLENCES: City Clerk Best extended her condolences to the Richo family on their tragic loss.

NASSAU COUNTY AWARDS: City Clerk Best reported she attended the Nassau County Awards Luncheon last week and extended her congratulations to all the Nassau County Volunteers.

13. MAYOR/COMMISSIONER COMMENTS

NASSAU COUNTY AWARDS: Commissioner Kreger stated he attended the awards luncheon and the Vice-Mayor did a great job on the presentation.

SHRIMP FESTIVAL: Commissioner Kreger commented he was in the Shrimp Festival parade and suggested next year the City have a float for all the Commissioners. He stated he worked the City booth on Saturday and there was a lot of positive contact with the community with City staff.

RAYONIER: Commissioner Kreger reported he attended the Rayonier community quarterly meeting with the City Manager.

TRANSPORTATION: Commissioner Kreger explained the County has setup a strategic transportation committee that will deal with transportation countywide. He pointed out Council on Aging has stops to all the food pantries, which is a need we have in our community.

STORMWATER: Commissioner Kreger pointed out the stormwater RFP will include evaluating stormwater issues and come up with an appropriate design to take care of that for the entire City.

THANKS: Commissioner Smith extended his thanks to the Shrimp Festival Committee for a well-run event.

KUDOS: Commissioner Poynter extended kudos to City staff for their efforts with Shrimp Festival. He commented it is always magical when you come down Monday morning and it was like nothing has ever happened. He expressed his appreciation to everyone that was involved in that.

THANKS: Commissioner Poynter extended his thanks to Captain Bradley and noted he has done a lot for people in this community.

MEETING: Commissioner Poynter reminded the community that his meeting was this Thursday at 6:00 pm at Café Karibo.

THANKS: Vice-Mayor Lentz expressed her thanks to Captain Jack Bradley and his wife for his service to the community. She commented today she spoke with the civics classes at Fernandina Beach Middle School about local government, and it was great to be able to brag about how great our Police Department and Fire Department are. She thanked the Police Department and the Fire Department for working so hard during Shrimp Festival. She also thanked the Shrimp Festival Committee.

NASSAU COUNTY AWARDS LUNCH: Vice-Mayor Lentz stated the luncheon was wonderful and was a reminder of the great people that we have here.

NAMING POLICY: Vice-Mayor Lentz reminded the City Commission of the discussion about a naming policy for buildings that was voted down. She expressed her opinion that the City needs a policy, and requested those that had issue to modify it so that it could be brought back to have a policy in place. Commissioner Poynter stated he didn't think the City needed a policy. He pointed out the City has named buildings and streets without a policy, and the City can continue to do that when it is merited. He explained it should be left to the will of the Commission at the time when it seems most appropriate to do it. Vice-Mayor Lentz commented as government there should be a procedure. Commissioner Kreger noted that whatever it is would be a judgement factor of the City Commission. He stated he thought the City was ok without it, and he didn't think a procedure was necessary in this case.

LIGNOTECH: Commissioner Smith pointed out the County Commission would be meeting next week about the Lignotech proposal and the incentives for it.

RETIREMENT: Mayor Miller briefly commented it was an honor to have his name on the plaque for the retirement of Captain Jack Bradley.

SHRIMP FESTIVAL: Mayor Miller reported he received a couple of calls about Shrimp Festival regarding the blocking of the right-of-way with tape. He noted a lot of members in the downtown community will stake that off so people can't park there. He commented people maintain and care for the right-of-way, but the problem was people charging people to park in the City right-of-way. He requested to make sure that doesn't happen anymore. He noted the non-profit organizations with food booths for a lot of them the sales from Shrimp Festival pays for their entire year. He stated he received some calls about trash blowing into the water, and a group of kayakers would be getting together next year to clean up during the event.

CONDOLENCES: Mayor Miller extended his condolences to the Richo family on their tragic loss.

14. ADJOURNMENT