



**ACTION TAKEN  
FERNANDINA BEACH CITY COMMISSION  
REGULAR MEETING  
APRIL 19, 2016**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE / INVOCATION**

*Invocation by Mr. Greg Huntington.*

**4. PROCLAMATIONS / PRESENTATIONS**

4.1 **PROCLAMATION – EARTH DAY** – *Recognizes April 22, 2016, as “Earth Day.” Honorable Commissioner Leonard A. Kreger accepted the Proclamation.*

4.2 **PROCLAMATION – 53RD ANNUAL ISLE OF EIGHT FLAGS SHRIMP FESTIVAL** – *Proclaims April 29, 2016 through May 1, 2016 as “The 53rd Annual Isle of Eight Flags Shrimp Festival”. Members of the Isle of Eight Flags Shrimp Festival Committee accepted the Proclamation.*

4.3 **PRESENTATION – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATE** – *CRA Advisory Board Chair Arlene Filkoff provided a Monthly Progress Update.*

4.4 **PRESENTATION – HAZARDOUS WASTE CLEANUP & RECYCLE EVENT** – *Mr. Jeremiah Glisson, Fleet & Facilities Maintenance Director, provided an overview of the 2016 Hazardous Waste Cleanup & Recycle Event.*

4.5 **PRESENTATION – ADVANCED DISPOSAL** - *Mr. Jody Jackson of Advanced Disposal provided information regarding future solid waste and recycling efforts.*

4.6 **BUDGET SUMMARY** - *Controller Patti Clifford was available to answer questions regarding the budget summary for March 2016.*

**5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA** - *The following individuals spoke to this item: Mr. Michael Harrison, Ms. Sandra Lambert, and Mr. Joe Winston.*

**6. CONSENT AGENDA**

6.1 **APPROVAL OF MINUTES** - *Regular Meeting – March 15, 2016; and Special Meeting – March 29, 2016.*

**ACTION TAKEN: 5-0 Approved**

**7. RESOLUTIONS**

7.1 **SOLE SOURCE PURCHASE APPROVAL – SENSUS USA, INC. - RESOLUTION 2016-53.** *Synopsis: Approves the sole source purchase of water meters in the amount of \$99,440 from Sensus USA, Inc.*

**ACTION TAKEN: 5-0 Approved**

7.2 **SOLE SOURCE VENDOR APPROVAL – GILLETTE & ASSOCIATES, INC. - RESOLUTION 2016-54.** *Synopsis: Approves Gillette and Associates, Inc. as a sole source vendor for the completion of a Mobility Study as described in the Scope of Services in an amount not to exceed \$25,000 in Fiscal Year 2015/2016.*

**ACTION TAKEN: 4-1 Approved (Nay – Commissioner Smith)**

7.3 **REVISED QUALIFIED ENGINEERING FIRM LIST – RESOLUTION 2016-55.** *Synopsis: Approves the revised list of engineering firms including Jones Edmunds & Associates, Inc.*

**ACTION TAKEN: 5-0 Approved**

7.4 **AWARD OF RFP #16-01 – CONSTANGY, BROOKS, SMITH & PROPHETE, LLP – RESOLUTION 2016-56.** *Synopsis: Awards a three year agreement (RFP #16-01) for Labor Attorney Services to Constangy, Brooks, Smith & Prophete, LLP.*

**ACTION TAKEN: 5-0 Approved**

## **8. ORDINANCE – FIRST READING**

8.1 **LAND DEVELOPMENT CODE AMENDMENT – LOT COMBINATION - ORDINANCE 2016-08 AMENDING THE LAND DEVELOPMENT CODE SECTION 4.02.02 TO ALLOW LOT COMBINATION IN EXCESS OF 100 FEET FOR PROPERTIES WITHIN THE COMPREHENSIVE PLAN DEFINED JOB OPPORTUNITY AREAS WHICH FRONT NORTH FLETCHER AVENUE, SOUTH FLETCHER AVENUE, AND OCEAN AVENUE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Amends the Land Development Code specific to lot combination.*

**ACTION TAKEN: 2-3 Failed (Nay – Commissioner Kreger, Commissioner Smith, and Mayor Miller)**

## **9. ORDINANCES – SECOND READING**

9.1 **LAND DEVELOPMENT CODE AMENDMENT – TRADE SERVICES - ORDINANCE 2016-05 AMENDING THE LAND DEVELOPMENT CODE SPECIFIC TO THE TABLE OF LAND USES CHAPTER 2, SECTION 2.03.02 TO ALLOW TRADE AND REPAIR SERVICES WITHIN THE C-1 ZONING DISTRICT AND ADDING SUPPLEMENTAL STANDARDS TO CHAPTER 6, SECTION 6.02.28 SPECIFIC TO C-1 ZONED PROPERTIES, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Amends the Land Development Code specific to trade services.*

**ACTION TAKEN: 4-1 Approved (Nay – Commissioner Smith)**

9.2 **ZONING CHANGE – 8 FLAGS SHOPPING CENTER - ORDINANCE 2016-06 CHANGING THE CITY’S ZONING MAP TO ASSIGN A ZONING CATEGORY OF GENERAL COMMERCIAL (C-2) FOR PARCELS TOTALING 9.49 ACRES OF LAND LOCATED ON S. 14TH STREET BETWEEN LIME AND JASMINE STREETS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Assigns a Zoning Category of General Commercial (C-2) to 9.49 acres located on S. 14th Street between Lime and Jasmine Streets.*

**ACTION TAKEN: 5-0 Approved**

## **10. DISCUSSION – DIRECTION – ACTION ITEMS**

10.1 **MUNICIPAL SERVICE TAXING UNIT (BEACH RENOURISHMENT) –** *This item is placed on the agenda at the request of Commissioner Kreger.*

**ACTION TAKEN: The City Manager would work with the County Manager and bring an update to the City Commission at the May 17<sup>th</sup> Regular City Commission Meeting.**

10.2 **SUNDRY SHOP AT THE ATLANTIC RECREATION CENTER** – *This item is placed on the agenda at the request of Commissioner Smith.*

**ACTION TAKEN:** *The consensus of the City Commission was that they do not want to continue with scuba shop in present location.*

10.3 **STORMWATER MASTER PLAN UPDATE REQUEST FOR PROPOSAL (RFP)**

**ACTION TAKEN:** *There was a brief review of the proposed RFP for the Stormwater Master Plan Update.*

## **11. CITY MANAGER REPORTS**

THANKS: City Manager Martin expressed his thanks to everyone for their support following the unexpected passing of his father. He extended a special thanks to Ms. Bednar for managing his schedule during his absence and for Mr. Marshall McCrary for his leadership and direction of staff during that time.

CONGRATULATIONS: City Manager Martin extended his congratulations to Mr. Jeremiah Glisson for executing the recycling event.

TRAINING: City Manager Martin reported the Human Resources Department and the Police Department hosted training for City employees on customer service and emergency action.

WORK DAY: City Manager Martin announced that tomorrow would be his work day with the Water and Wastewater Department.

VOLUNTEER LUNCHEON: City Manager Martin stated that Thursday is the Nassau County Volunteer Luncheon.

PORT CHARTER REVIEW: City Manager Martin explained that the Port Charter Review Committee meets Monday in Hilliard.

UNION NEGOTIATIONS AND BUDGET PREPARATIONS: City Manager Martin pointed out that Union negotiation preparations and budget preparations have started.

GOLF COURSE: City Manager Martin stated the Fernandina Beach Municipal Golf Course will be closed on June 2<sup>nd</sup> to do course-wide aeration. He pointed out Friday nights in the month of April the Golf Course would be having gourmet burger nights and drink specials from 5-7 pm, and next month's Friday menu would be fried chicken.

**12. CITY ATTORNEY REPORTS** – The City Attorney had no reports at this time.

## **13. CITY CLERK REPORTS**

CONDOLENCES: City Clerk Best extended her condolences to the City Manager.

TRAINING: City Clerk Best reported the City Clerk's Office attended the Irate Customer and Active Shooter Training, and extended her thanks to the Human Resources Department and the Police Department for putting the training together.

RECYCLING EVENT: City Clerk Best stated the City Clerk's Office participated in the recycling event this past weekend and the City disposed of a little over 100 boxes that had met retention.

#### **14. MAYOR/COMMISSIONER COMMENTS**

CONDOLENCES: Vice-Mayor Lentz extended her condolences to the Martin family.

THANKS: Vice-Mayor Lentz extended her thanks to Mr. Jeremiah Glisson for putting together a great recycling event. She stated there was a lot of great feedback from the people that participated. She also extended thanks to the Youth Advisory Committee for their efforts in recruiting volunteers to cover shifts during the recycling event. She reported the committee will meet tomorrow and expressed her hope the City Commission would give their blessing for them to compete in a video competition through the Florida League of Cities about why they love their City.

TOUR: Commissioner Smith reported that he toured Micah's Place and the Barnabus facility. He commented it is amazing what these facilities do in the community.

MEETING: Commissioner Kreger stated he attended the Northeast Florida Regional Council meeting and when A1A finishes all the lights will be synchronous to include delayed reds based on speeds of vehicles.

CIVIL RIGHTS BUS TOUR: Commissioner Kreger reported he attended the Civil Rights bus tour and commented he learned the Washington Senators Minor League used to do spring training at Central Park.

AIRPORT WELCOME CENTER: Commissioner Kreger commented the Airport Welcome Center meeting would be held Thursday.

CONDOLENCES: Mayor Miller extended his condolences to the City Manager during this difficult time for his family. He also expressed his concern when he read about the passing of Mr. Burton Bright. He noted Mr. Bright had been on the Parks and Recreation Advisory Committee possibly since the first year.

THANKS: Mayor Miller reported he attended a couple of Planning Advisory Board (PAB) meetings and a workshop. He stated the City's boards and committees do their research as well as putting in their time and effort. He expressed his thanks for their hard work.

#### **15. ADJOURNMENT – 10:17 PM**