



**ACTION TAKEN
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
MARCH 1, 2016**

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Mark Stalnakker of Bible Baptist Church.

4. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA – *There were no comments for items not on the agenda.*

5. CONSENT AGENDA

5.1 APPROVAL OF MINUTES - Workshop Meeting – January 12, 2016; Regular Meeting – January 19, 2016; Regular Meeting – February 2, 2016; Special Meeting – February 3, 2016; and Workshop Meeting – February 9, 2016.

ACTION TAKEN: 5-0 Approved

5.2 MOSQUITO SPRAYING AUTHORIZATION – RESOLUTION 2016-24. *Synopsis: Authorizes the City of Jacksonville, Florida Neighborhoods Department, Mosquito Control Division to fly aircraft within official City boundaries and over mosquito breeding locations in the City of Fernandina Beach when engaged in mosquito control spraying operations May 1, 2016 through April 30, 2017.*

ACTION TAKEN: 5-0 Approved

5.3 CITY SEAL USAGE APPROVAL – SPORTSCAR VINTAGE RACING ASSOCIATION (SVRA) – RESOLUTION 2016-25. *Synopsis: Approves the use of the City seal by Ms. Terry Ozment of the Sportscar Vintage Racing Association (SVRA) for use on Amelia Island Vintage Gran Prix banners promoting the events on March 17-20, 2016.*

ACTION TAKEN: 5-0 Approved

6. RESOLUTIONS

6.1 FACILITIES USE AGREEMENT – FLORIDA ARMY NATIONAL GUARD – RESOLUTION 2016-26. *Synopsis: Approves the Facilities Use Agreement for the 2-111th Regiment, Airfield Operations Battalion, Florida Army National Guard to provide local Airport advisory services at the Fernandina Beach Municipal Airport during the 2016 Amelia Island Concourse d'Elegance.*

ACTION TAKEN: 5-0 Approved

- 6.2 **FACILITIES USE AGREEMENT – THE COORDINATOR, INC. – RESOLUTION 2016-27.** *Synopsis: Approves the Facilities Use Agreement for The Coordinator, Inc. to use Airport property for parking associated with a fundraiser event being held in two hangars located at 3990 & 4001 Centurion Way on March 11, 2016.*
ACTION TAKEN: 5-0 Approved
- 6.3 **FACILITIES USE AGREEMENT – ROTARY CLUB OF AMELIA ISLAND SUNRISE - RESOLUTION 2016-28.** *Synopsis: Approves the Facilities Use Agreement for the Rotary Club of Amelia Island Sunrise wishes to use a portion of Jamestown Road located on Airport property for parking associated with a fundraiser event being held on March 5, 2016.*
ACTION TAKEN: 5-0 Approved
- 6.4 **GRANT APPLICATION SUBMITTAL APPROVAL – FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) - RESOLUTION 2016-29.** *Synopsis: Authorizes the submittal of a grant application to the Florida Department of Environmental Protection, Florida Clean Marina Program, Clean Vessel Act program in the amount of \$75,000 for the purchase of a pumpout boat for sewage collections.*
ACTION TAKEN: 5-0 Approved
- 6.5 **BUDGET AMENDMENT – HUMAN RESOURCES DEPARTMENT - RESOLUTION 2016-30.** *Synopsis: Transfers funds to the Human Resources Department for expenses associated with the Marley settlement and to transfer the incremental funds needed to pay Ms. Marley in FY 2015/2016.*
ACTION TAKEN: 5-0 Approved
- 6.6 **QUALIFIED TARGET INDUSTRY TAX REFUND - LIGNOTECH FLORIDA, LLC RESOLUTION 2016-31.** *Synopsis: Recommends that LignoTech Florida LLC be approved as a Qualified Target Industry Business pursuant to Section 288.106, Florida Statutes.*
ACTION TAKEN: 5-0 Approved
- 6.7 **ECONOMIC DEVELOPMENT TRANSPORTATION FUND GRANT APPLICATION - LIGNOTECH FLORIDA, LLC DEVELOPMENT - RESOLUTION 2016-32.** *Synopsis: Authorizes submission of an Economic Development Transportation Fund Grant application to Florida Department of Transportation for design and construction of a transportation project.*
ACTION TAKEN: 5-0 Approved
- 6.8 **BUDGET AMENDMENT – MARINA DEPARTMENT - RESOLUTION 2016-33.** *Synopsis: Approves an amendment to the budget increasing the total City budget and amends the Five Year Capital Improvement Plan.*
ACTION TAKEN: 5-0 Approved
- 6.9 **REIMBURSEMENT – GENERAL FUND - RESOLUTION 2016-34.** *Synopsis: Approves a reimbursement from the proceeds of debt for incurred expenses in a principal amount not to exceed \$800,000.*
ACTION TAKEN: 5-0 Approved

7. DISCUSSION – DIRECTION – ACTION ITEM

7.1 **REESTABLISHMENT OF A CITY RECYCLING SITE** – *This item is placed on the agenda at the request of Commissioner Kreger.*

ACTION TAKEN: 2-3 Failed to reopen recycle center (Nay – Commissioner Poynter, Commissioner Smith, and Vice-Mayor Lentz)

The consensus of the City Commission was to direct the City Manager to look for opportunities to locate a new recycle site.

8. CITY MANAGER REPORTS

GOALS: City Manager Martin explained staff was working on clarifying the goals from the January Workshop, and pointed out the final report from Mr. Teeple was forwarded to the City Commission. He stated the plan was to provide staff's clarification to the City Commission later this week.

WORKSHOP: City Manager Martin reminded the City Commission there was a Stormwater Workshop on Tuesday at 5:00 pm to review the history and recent activities as well as determine appropriate levels of service and priorities for the coming year.

PUBLIC TRANSPORTATION COMMITTEE: City Manager Martin announced the Nassau County Board of County Commissioners created a public transportation committee, which would be staffed by Chair Danny Leeper, one appointee from each County Commission, a County staff member, a representative of the Chamber, a City representative, a Jacksonville Transit Authority representative, and a Council on Aging representative. Commissioner Kreger offered to serve on this committee.

OUT OF OFFICE: City Manager Martin stated he would be out of the office tomorrow.

EVENTS: City Manager Martin pointed out the Relay for Life event starts Saturday at 10:00 at Main Beach. He stated staff was also preparing for the March events (Bonhams – March 8th – 10th at Fernandina Beach Golf Club; Concours – March 11th – 13th at the Ritz Carlton; and the Vintage Auto Race – March 17th – 20th at the Airport).

9. CITY ATTORNEY REPORTS

LEASE: City Attorney Bach explained the Scuba Station sundry shop at Atlantic Recreation their lease was up today. She stated the City would go out for Requests for Proposals (RFP) on this, and reminded the City Commission when the City did the RFP three years ago Scuba Station was the only one that responded to the RFP. She pointed out the RFP was in effort to remain transparent, and the lease would continue month to month until after the evaluation of the RFP.

CODE ENFORCEMENT: City Attorney Bach reported for Code Enforcement and citations she would be bringing forward an Ordinance March 15th to the City Commission so that any violation of the code can be cited through our citation system (Special Magistrate system).

COLUMBIA CASCADE: City Attorney Bach stated today there were oral arguments with the Oregon Court of Appeals regarding the Columbia Cascade case. She explained the City should hear back in a couple of months, and opinions would be issued on Tuesday.

10. CITY CLERK REPORTS

ETHICS TRAINING: City Clerk Best reported the Ethics Training was rescheduled for Tuesday, April 12th from 8:00 am to noon. She stated Ms. Barbara Petersen from the First Amendment Foundation would provide the training.

BABE RUTH OPENING CEREMONY: City Clerk Best announced the City Commission was invited to attend the Babe Ruth opening ceremony this Saturday at 1:00 pm.

CHAMBERS RENOVATION: City Clerk Best stated the renovation of the staff desk in chambers was scheduled to begin March 18th and should be completed by the end of the month.

11. MAYOR/COMMISSIONER COMMENTS

THANKS: Vice-Mayor Lentz expressed her thanks to everyone for their input, and Mr. Monzon for his informative presentation.

ALACHUA STREET: Vice-Mayor Lentz inquired if there were any updates on Alachua Street. City Manager Martin stated staff would be reaching out to the Florida Department of Transportation (FDOT) this week, because both the Deputy City Manager and he sent emails and have made phone calls to get a response.

RELAY FOR LIFE: Vice-Mayor Lentz pointed out Relay for Life is a wonderful event, and asked the community to come out.

NASSAU COUNTY HUMANE SOCIETY: Vice-Mayor Lentz announced the Nassau County Humane Society has their Non-Gala Gala at the Ritz and there are still tickets available for this event that would be held Saturday night.

THURSDAY NIGHT: Commissioner Poynter reminded the community that Thursday night at 6:00 pm at Kafe Caribo would be his soiree with cookies to hear about concerns and desires.

CODE ENFORCEMENT: Commissioner Smith commented he was glad to see the City proceeding forward with Code Enforcement.

SPECIAL EVENTS WORKSHOP: Commissioner Smith stated he thought the Special Events Workshop would be moved up to this month. City Manager Martin replied staff would look to see if that Workshop could be expedited.

LOCAL MITIGATION STRATEGY: Commissioner Kreger reported he attended the local mitigation strategy meeting today, and during the Stormwater Workshop he would relay some interesting things that came up. He stated the Floodplain Manager and the Fire Marshal attended the meeting.

LIFEGUARD TRAINING: Commissioner Kreger stated on Saturday he would be giving beach driving instruction and background on wildlife to the lifeguards as part of their training.

AIRPORT: Commissioner Kreger referred to the Airport and pointed out there is a Federal Aviation Administration (FAA) issue in that one of the events was not approved by the FAA. He stated the FAA response he saw was that it was not received in time, and they would not approve it. He expressed his concern with moving forward without the FAA approval. City Manager Martin explained through Mr. Jacobs through Senator Nelson's office from the undersecretary of the FAA there was conditional approval after the fact to make sure the Airport has complied with all the safety and operational plans. There was some discussion about this noting that the City was moving toward getting FAA approval on every single non-aeronautical event, and to make sure the advisory committees are part of the process.

Mr. Sam Lane, Chair of the AAC, briefly explained the AAC was advised the Airport did not have to get FAA permission, but rather notify the FAA at the appropriate time which is usually a couple weeks in advance. He stated that was the way this was moving until a citizen filed a part 13 complaint and the FAA got involved where in previous years the FAA never had to be involved. He pointed out the Airport closes runways all the time by issuing a Notice to Airmen (NOTAM) and notifying the FAA that the Airport was going to do it.

THANKS: Mayor Miller thanked Senator Nelson for all his assistance to community and being available to talk about issues.

TRASH PICK UP EVENT: Mayor Miller questioned how much trash was picked up with Keep Nassau Beautiful. Commissioner Kreger commented there are a lot of people out there doing things.

LIFEGUARD TRAINING: Mayor Miller inquired if the lifeguard training was part of teaching about the difference between a tortoise and a turtle. Commissioner Kreger clarified it was part of Florida Coastal Wildlife Conservation initiative that was developed by the Department of Environmental Protection (DEP) on where and when to drive.

12. ADJOURNMENT 7:45 PM