



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
NOVEMBER 15, 2016
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Christopher Capaldo of St. Peter's Episcopal Church.

4. PROCLAMATIONS / PRESENTATIONS

4.1. PROCLAMATION - RETIREMENT OF MS. PATTI MACK

PROCLAMATION – RETIREMENT OF MS. PATTI MACK - *Recognizes Ms. Patti Mack, upon her retirement after twenty-two years and four months of dedicated service to the City of Fernandina Beach. Ms. Mack retired on October 31, 2016.*

Documents:

[Proclamation Patti Mack Retirement.pdf](#)

4.2. PROCLAMATION - PROFESSIONAL FIRE FIGHTERS LOCAL #2836 "FILL THE BOOT DAYS"

PROCLAMATION - PROFESSIONAL FIRE FIGHTERS LOCAL #2836 "FILL THE BOOT DAYS" – *Proclaims December 2, 9, and 16, 2016 as Fernandina Beach Fire Fighters Local #2836 Muscular Dystrophy Association "Fill the Boot Days." Ms. Jasmyne Stanley, Fundraising Coordinator with MDA, Mr. James Tucker, Firefighter/ Paramedic, and Mr. Ben Miller, Fernandina Beach Fire Department MDA Coordinator, will be in attendance to accept the Proclamation.*

Documents:

- 4.3. **PROCLAMATION – NATIONAL AMERICAN HERITAGE INDIAN MONTH**
PROCLAMATION – NATIONAL AMERICAN HERITAGE INDIAN MONTH – *Proclaims the month of November, 2016, as “National American Indian Heritage Month”. Ms. Cara Curtin, American Indian Representative, will be present to accept the Proclamation.*

Documents:

[National American Indian Heritage Month.pdf](#)

- 4.4. **PROCLAMATION –PANCREATIC CANCER AWARENESS MONTH & WORLD PANCREATIC CANCER DAY**
PROCLAMATION –PANCREATIC CANCER AWARENESS MONTH & WORLD PANCREATIC CANCER DAY - *Recognizes the month of November 2016 as Pancreatic Cancer Awareness Month and November 17, 2016, as World Pancreatic Cancer Day. Ms. Rita Mulkearns, who lost her husband to pancreatic cancer will be present to accept the Proclamation.*

Documents:

[Proclamation Pancreatic Cancer Awareness.pdf](#)

- 4.5. **PRESENTATION – ST. JOHNS RIVER WATER MANAGEMENT DISTRICT (SJRWMD)**
PRESENTATION – ST. JOHNS RIVER WATER MANAGEMENT DISTRICT (SJRWMD) - *Mr. Paul Haydt, an Environmental Resource Coordinator for St. Johns River Water Management District, will provide a general overview and update regarding the Northern Coastal Basins Surface Water Improvement and Management (SWIM) Plan.*

Documents:

[Presentation STJRWMT.pdf](#)

- 4.6. **PRESENTATION – FERNANDINA BEACH MAIN STREET PROGRAM**
PRESENTATION – FERNANDINA BEACH MAIN STREET PROGRAM - *Mr. Jeff Kurtz of Fernandina Beach Main Street will provide a synopsis of projects occurring within each of the four Main Street Councils (Promotions, Economic Restructuring, Organization, and Promotion).*

Documents:

4.7. BUDGET SUMMARY

BUDGET SUMMARY - *Controller Patti Clifford will answer any questions regarding the budget summary for October 2016.*

Documents:

[Budget Summary.pdf](#)

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1. APPROVAL OF MINUTES

APPROVAL OF MINUTES - *Workshop Meeting – August 30, 2016; Special Meeting – September 20, 2016; Regular Meeting – September 20, 2016; and Regular Meeting – October 4, 2016*

Documents:

[Approval of City Commission Meeting Minutes.pdf](#)

6.2. FACILITIES USE AGREEMENT – PUERTO RICO AIR NATIONAL GUARD – RESOLUTION 2016-139

FACILITIES USE AGREEMENT – PUERTO RICO AIR NATIONAL GUARD – RESOLUTION 2016-139 APPROVING A FACILITIES USE AGREEMENT FOR THE PUERTO RICO AIR NATIONAL GUARD TO CONDUCT ANNUAL FIELD TRAINING FROM JULY 5, 2017 THROUGH JULY 23, 2017; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Facilities Use Agreement for the Puerto Rico Air National Guard to conduct annual field training at the Fernandina Beach Municipal Airport from July 5, 2017, through July 23, 2017.*

Documents:

[Resolution 2016-139 Facilities Use Agreement -Puerto Rico Air National Guard.pdf](#)

6.3. PURCHASE APPROVAL – CATERPILLAR MINI-EXCAVATOR – RESOLUTION 2016-140

PURCHASE APPROVAL – CATERPILLAR MINI-EXCAVATOR – RESOLUTION 2016-140 APPROVING THE PURCHASE OF A CATERPILLAR EXCAVATOR FOR THE UTILITIES DEPARTMENT FOR FISCAL YEAR 2016/2017; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the purchase of a Caterpillar excavator for the Utilities Department for Fiscal Year 2016/2017.*

Documents:

[Resolution 2016-140 Caterpillar Mini Excavator Purchase.pdf](#)

6.4. HISTORICAL MARKER INSTALLATION - EGANS CREEK PARK – RESOLUTION 2016-141

HISTORICAL MARKER INSTALLATION - EGANS CREEK PARK – RESOLUTION 2016-141 APPROVING THE INSTALLATION OF A HISTORICAL MARKER IN EGANS CREEK PARK; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the request from the Amelia Island Chapter, National Society Daughters of the American Revolution to erect a historical marker in Egans Creek Park.*

Documents:

[Resolution 2016-141 Historical Marker Installation-Egans Creek Park.pdf](#)

6.5. AGREEMENT APPROVAL - GREEN CORRIDOR PROPERTY ASSESSMENT CLEAN ENERGY (PACE) DISTRICT - RESOLUTION 2016-142

AGREEMENT APPROVAL - GREEN CORRIDOR PROPERTY ASSESSMENT CLEAN ENERGY (PACE) DISTRICT - RESOLUTION 2016-142 APPROVING A NON-EXCLUSIVE MEMBERSHIP AGREEMENT WITH THE GREEN CORRIDOR PROPERTY ASSESSMENT CLEAN ENERGY (PACE) DISTRICT; AUTHORIZING APPLICATIONS AND LEVY OF ASSESSMENTS; PROVIDING FOR AUTHORIZATION OF CITY OFFICIALS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a non-exclusive membership agreement with the Green Corridor Property Assessment Clean Energy (Pace) District.*

Documents:

[Resolution 2016-143 FDOT.pdf](#)

7. RESOLUTIONS

7.1. SUPPLEMENTAL GRANT AGREEMENT APPROVAL – FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) – RESOLUTION 2016-143

SUPPLEMENTAL GRANT AGREEMENT APPROVAL – FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) – RESOLUTION 2016-143 AUTHORIZING SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT #427248-1-94-17 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE DESIGN AND CONSTRUCTION OF NEW TERMINAL PROJECT AT THE FERNANDINA BEACH MUNICIPAL AIRPORT, AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes Supplemental Joint Participation Agreement*

#427248-1-94-17 with the Florida Department of Transportation for the Design and Construction of New Terminal project at the Fernandina Beach Municipal Airport.

Documents:

[Resolution 2016-143.pdf](#)

8. ORDINANCE – FIRST READING

8.1. CODE AMENDMENT – UNATTENDED PERSONAL PROPERTY LEFT ON CITY BEACHES – ORDINANCE 2016-18

CODE AMENDMENT – UNATTENDED PERSONAL PROPERTY LEFT ON CITY BEACHES – ORDINANCE 2016-18 PROHIBITING AND REGULATING PERSONAL PROPERTY UNATTENDED ON ATLANTIC OCEAN BEACHES WITHIN THE CITY OF FERNANDINA BEACH; CREATING SECTION 90-49 REGARDING PURPOSE; CREATING SECTION 90-50 REGARDING DEFINITIONS; CREATING SECTION 90-51 DECLARING PUBLIC NUISANCE; CREATING SECTION 90-52 PROHIBITING UNATTENDED PERSONAL PROPERTY ON CITY BEACHES; CREATING SECTION 90-53 PROVIDING FOR EXCEPTIONS; CREATING SECTION 90-54 REGARDING PERMITS; CREATING SECTION 90-55 REGARDING NOTIFICATION OF BEACHGOERS AND PROPERTY OWNERS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends various sections of the City Code pertaining to unattended personal property on the beach.*

Documents:

[Ordinance 2016-18.pdf](#)

8.2. PAY & CLASSIFICATION PLAN AMENDMENT – ORDINANCE 2016-39

PAY & CLASSIFICATION PLAN AMENDMENT – ORDINANCE 2016-39 ESTABLISHING AN AMENDED CLASSIFICATION PLAN FOR FISCAL YEAR 2016/2017, PURSUANT TO SECTION 120 OF THE CITY CHARTER AND SECTION 62-247 OF THE CODE OF ORDINANCES OF THE CITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Establishes an amended Pay and Classification Plan for FY 2016/2017.*

Documents:

[Ordinance 2016-39.pdf](#)

9. ORDINANCES – SECOND READING

9.1. LAND DEVELOPMENT CODE AMENDMENT – PLANNING ADVISORY BOARD MEMBERSHIP – ORDINANCE 2016-34

LAND DEVELOPMENT CODE AMENDMENT – PLANNING ADVISORY BOARD MEMBERSHIP – ORDINANCE 2016-34 AMENDING THE LAND DEVELOPMENT CODE CHAPTER 9 SECTION 9.02.02 PLANNING ADVISORY BOARD MEMBERSHIP

AND TERMS OF OFFICE; REPEALING SECTIONS IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the Land Development Code specific to the Planning Advisory Board membership.*

Documents:

[Ordinance 2016-34.pdf](#)

10. BOARD APPOINTMENTS

10.1. HISTORIC DISTRICT COUNCIL
HISTORIC DISTRICT COUNCIL – 1 appointment.

Documents:

[Board Appointment HDC.pdf](#)

11. DISCUSSION – DIRECTION – ACTION ITEMS

11.1. TRANSPORTATION NETWORK COMPANIES (I.E. UBER, LYFT)

Documents:

[Discussion Transportation Network Companies -Uber, Lyft.pdf](#)

12. CITY MANAGER REPORTS

13. CITY ATTORNEY REPORTS

14. CITY CLERK REPORTS

15. MAYOR/COMMISSIONER COMMENTS

16. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.

- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).