



AGENDA  
FERNANDINA BEACH CITY COMMISSION  
REGULAR MEETING  
OCTOBER 18, 2016  
6:00 P.M.  
CITY HALL COMMISSION CHAMBERS  
204 ASH STREET  
FERNANDINA BEACH, FL 32034r

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE / INVOCATION**

*Invocation by Reverend Wardell Avant of Kingdom Ministries.*

**4. PROCLAMATIONS / PRESENTATIONS**

**4.1. PROCLAMATION - "NATIONAL COLONIAL HERITAGE MONTH"**

*Recognizes the month of October as "National Colonial Heritage Month." National Society Colonial Dames XVII Century President Ms. Dianne Parfitt and Vice President Georgia Murray will be present to accept the Proclamation.*

**Documents:**

[National Colonial Heritage Month.pdf](#)

**4.2. PROCLAMATION - "60TH ANNIVERSARY OF THE AMELIA ISLAND-FERNANDINA BEACH-YULEE CHAMBER OF COMMERCE"**

*Recognizes the 60th Anniversary of the Amelia Island Fernandina Beach-Yulee Chamber of Commerce. Representatives of the Chamber of Commerce will be present to accept the Proclamation.*

**Documents:**

[60th Anniversary Chamber of Commerce.pdf](#)

**4.3. PRESENTATION - YGRENE PACE PROGRAM  
PRESENTATION - YGRENE PACE PROGRAM**

**Documents:**

[Presentation Ygrene PACE Program.pdf](#)

**4.4. BUDGET SUMMARY**

*Controller Patti Clifford will answer any questions regarding the budget summary for*

September 2016.

**Documents:**

[Budget Summary 2016.pdf](#)

**5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA**

**6. CONSENT AGENDA**

**6.1. APPROVAL OF MINUTES**

*Special Meeting – September 6, 2016; Regular Meeting – September 6, 2016; and Special Meeting – September 14, 2016.*

**Documents:**

[Minutes Summary.pdf](#)  
[2016 09-06 CC Special Meeting.pdf](#)  
[2016 09-06 CC Regular Meeting.pdf](#)  
[2016 09-14 CC Special Meeting.pdf](#)

**6.2. AWARD OF BID # 16-13 – FORTILINE, INC. - RESOLUTION 2016-123**

**AWARD OF BID # 16-13 – FORTILINE, INC. - RESOLUTION 2016-123** AWARDING BID #16-13 TO FORTILINE, INC. OF JACKSONVILLE, FL FOR FISCAL YEAR 2016/2017 FOR THE STORMWATER DEPARTMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the award of Bid #16-13 for 12" HDPE DIP DR 11 pipe to Fortiline, Inc. in the amount of \$66,961 for FY 2016/2017.*

**Documents:**

[Resolution 2016-123.pdf](#)

**6.3. BUDGET AMENDMENT – FINANCING COSTS - CAPITAL IMPROVEMENT FUND AND MARINA - RESOLUTION 2016-124**

**BUDGET AMENDMENT – FINANCING COSTS - CAPITAL IMPROVEMENT FUND AND MARINA - RESOLUTION 2016-124** APPROVING AMENDMENTS TO THE BUDGET FOR THE FISCAL YEAR 2015/2016; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the following budget amendments: the transfer of \$20,000 from the Capital Improvement Fund ERP Software account, 300-3000-519.6400 to the Financing Costs account, 300-3000-519.7310, and the transfer of \$29,700 from the Marina Fuel for Resale account, 480-7500-575.5510, to the Financing Costs account, 480-7500-575.7300.*

**Documents:**

[Resolution 2016-124.pdf](#)

**6.4. ESTABLISHING DATE FOR THE ANNUAL CITY COMMISSION ORGANIZATIONAL MEETING – RESOLUTION 2016-125**

**ESTABLISHING DATE FOR THE ANNUAL CITY COMMISSION ORGANIZATIONAL MEETING – RESOLUTION 2016-125** ESTABLISHING THE DATE FOR THE 2016 ANNUAL

ORGANIZATIONAL MEETING OF THE CITY COMMISSION; AND PROVIDING AN EFFECTIVE DATE. *Synopsis: Designates November 15, 2016 as the annual organizational meeting date of the City Commission.*

**Documents:**

[Resolution 2016-125.pdf](#)

**6.5. PURCHASE APPROVAL – DELL – RESOLUTION 2016-126**

**PURCHASE APPROVAL – DELL – RESOLUTION 2016-126**

APPROVING THE PURCHASE OF ONE DELL STORAGE DEVICE FOR \$29,743.55 FOR THE IT DEPARTMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

*Synopsis: Approves the purchase of one Dell EqualLogic storage unit for \$29,743.55 from Dell taking advantage of special discounted pricing.*

**Documents:**

[Resolution 2016-126.pdf](#)

**7. RESOLUTIONS**

**7.1. FY 2016/2017 PURCHASE APPROVAL – CITY VEHICLES AND EQUIPMENT – RESOLUTION 2016-127**

**FY 2016/2017 PURCHASE APPROVAL – CITY VEHICLES AND EQUIPMENT – RESOLUTION 2016-127** APPROVING THE PURCHASE OF VEHICLES AND EQUIPMENT FOR THE CITY FLEET FOR FISCAL YEAR 2016/2017; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the purchase of vehicles and equipment for the City fleet for Fiscal Year 2016/2017.*

**Documents:**

[Resolution 2016-127.pdf](#)

**7.2. ADOPTION OF LOCAL MITIGATION STRATEGY PLAN – RESOLUTION 2016-128**

**ADOPTION OF LOCAL MITIGATION STRATEGY PLAN – RESOLUTION 2016-128** APPROVING THE NASSAU COUNTY LOCAL MITIGATION STRATEGY PLAN; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Nassau County Local Mitigation Strategy document.*

**Documents:**

[Resolution 2016-128.pdf](#)

**7.3. AWARD OF RFP #2016-05 – CARR, RIGGS & INGRAM, LLC - RESOLUTION 2016-**

**AWARD OF RFP #2016-05 – CARR, RIGGS & INGRAM, LLC - RESOLUTION 2016-129** AWARDING RFP #2016-05 FOR THE FORENSIC INVESTIGATION OF THE PARKS AND RECREATION DEPARTMENT SPECIAL EVENTS TO CARR, RIGGS & INGRAM, LLC; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards RFP #2016-05 for the Forensic Investigation to Carr, Riggs & Ingram, LLC.*

**Documents:**

[Resolution 2016-129.pdf](#)

**7.4. GRANT AGREEMENT APPROVAL – FL DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) - RESOLUTION 2016-130**

**GRANT AGREEMENT APPROVAL – FL DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) - RESOLUTION 2016-130** AUTHORIZING A GRANT AGREEMENT WITH FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) TO ACCEPT \$900,000 AWARD FOR NORTH FLETCHER DRAINAGE IMPROVEMENTS – BASIN C-1 AND C-7 PROJECT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

*Synopsis: Authorizes the City to enter into Agreement No. LP45010 with FDEP in the amount of \$900,000 for the North Fletcher Drainage Basin Project, attached hereto as Exhibit “A”.*

**Documents:**

[Resolution 2016-130.pdf](#)

**7.5. SCHOOL SAFETY IMPROVEMENT PROJECT - CITRONA AVENUE SIDEWALK - RESOLUTION 2016-131**

**SCHOOL SAFETY IMPROVEMENT PROJECT - CITRONA AVENUE SIDEWALK - RESOLUTION 2016-131** SUPPORTING THE REPLACEMENT OF A DETERIORATING ASPHALT SIDEWALK ON THE WEST SIDE OF CITRONA AVENUE FROM HICKORY STREET TO BEECH STREET WITH A FIVE FOOT WIDE CONCRETE SIDEWALK TO IMPROVE SCHOOL SAFETY AND COMPLY WITH ADA REQUIREMENTS; AUTHORIZES EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Supports the State of Florida Department of Transportation’s (FDOT) proposed project to fund and install a five foot (5’) wide concrete replacement sidewalk along the west side of Citrona Avenue between Hickory Street and Beech Street.*

**Documents:**

[Resolution 2016-131.pdf](#)

**8. ORDINANCE – FIRST READING**

**8.1. LAND DEVELOPMENT CODE AMENDMENT – PLANNING ADVISORY BOARD MEMBERSHIP – ORDINANCE 2016-34**

**LAND DEVELOPMENT CODE AMENDMENT – PLANNING ADVISORY BOARD MEMBERSHIP – ORDINANCE 2016-34**  
AMENDING THE LAND DEVELOPMENT CODE CHAPTER 9 SECTION 9.02.02 PLANNING ADVISORY BOARD MEMBERSHIP AND TERMS OF OFFICE; REPEALING SECTIONS IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the Land Development Code specific to the Planning Advisory Board membership.*

**Documents:**

[Ord 2016-34.PDF](#)

**8.2. VOLUNTARY ANNEXATION - LIME AND S. 14TH STREET - ORDINANCE 2016-35**

**VOLUNTARY ANNEXATION - LIME AND S. 14<sup>TH</sup> STREET –**  
ORDINANCE 2016-35 ANNEXING 9.26 ACRES OF LAND LOCATED AT LIME AND SOUTH 14TH STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Synopsis: Annexes 9.26 acres of land located Lime and S. 14<sup>th</sup> Street and identified as parcel identification number 00-00-31-1800-0197-0000.*

**Documents:**

[Ord 2016-35.pdf](#)

**8.3. VACATION OF ROW FOR A PORTION OF S. 12TH STREET - ORDINANCE 2016-36**

**VACATION OF ROW FOR A PORTION OF S. 12<sup>TH</sup> STREET -**  
ORDINANCE 2016-36 APPROVING A VACATION OF PUBLIC RIGHT-OF-WAY FOR A PORTION OF S. 12<sup>TH</sup> STREET TOTALING APPROXIMATELY 865 LINEAR FEET EXTENDING BETWEEN LIME STREET AND UNOPENED NECTARINE STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Synopsis: Vacation of the S. 12<sup>th</sup> Street unopened public right-of-way totaling approximately 865 linear feet between Lime Street and Nectarine Street.*

**Documents:**

[Ord 2016-36.pdf](#)

**8.4. LARGE SCALE FLUM AMENDMENT - LIME AND S. 14TH STREET - ORDINANCE 2016-37**

**LARGE SCALE FLUM AMENDMENT - LIME AND S. 14<sup>TH</sup> STREET -**  
ORDINANCE 2016-37 CHANGING THE CITY'S FUTURE LAND USE MAP FROM MEDIUM DENSITY RESIDENTIAL TO HIGH DENSITY RESIDENTIAL FOR APPROXIMATELY 14.94 ACRES OF LAND AND ASSIGNING A FUTURE LAND USE MAP CATEGORY OF HIGH DENSITY RESIDENTIAL FOR APPROXIMATELY 7.26 ACRES OF LAND AND GENERAL COMMERCIAL FOR APPROXIMATELY 2.0 ACRES OF LAND FROM THE NASSAU COUNTY FUTURE LAND USE MAP DESIGNATION OF COMMERCIAL INTENSIVE; PROVIDING FOR SEVERABILITY;

AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Large Scale Future Land Use Map (FLUM) Amendments that would result in approximately 22.4 acres as High Density Residential (HDR) and 2.0 acres as General Commercial (GC).*

**Documents:**

[Ord 2016-37.pdf](#)

**8.5. ZONING MAP AMENDMENT – LIME AND S. 14TH STREET - ORDINANCE 2016-38**

**ZONING MAP AMENDMENT – LIME AND S. 14<sup>TH</sup> STREET - ORDINANCE 2016-38** CHANGING THE CITY’S ZONING MAP FROM MEDIUM DENSITY RESIDENTIAL (R-2) ZONING TO HIGH DENSITY RESIDENTIAL (R-3) ZONING FOR APPROXIMATELY 14.94 ACRES OF LAND AND ASSIGNING A ZONING DISTRICT OF HIGH DENSITY RESIDENTIAL (R-3) FOR APPROXIMATELY 7.26 ACRES OF LAND AND GENERAL COMMERCIAL (C-2) FOR APPROXIMATELY 2.0 ACRES OF LAND FROM THE NASSAU COUNTY ZONING MAP CATEGORY OF COMMERCIAL INTENSIVE (CI), AND APPLYING A PLANNED UNIT DEVELOPMENT (PUD) OVERLAY FOR THE ENTIRE 24.20 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves zoning map changes that would result in approximately 22.2 acres as High Density Residential (R-3) and 2.0 acres as General Commercial (C-2) and a PUD Overlay for the entire 24.2 Acres.*

**Documents:**

[Ord 2016-38.pdf](#)

**9. ORDINANCES – SECOND READING**

**9.1. COMPREHENSIVE PLAN AMENDMENT – 8TH STREET - ORDINANCE 2016-13**

**COMPREHENSIVE PLAN AMENDMENT – 8TH STREET - ORDINANCE 2016-13** AMENDING THE COMPREHENSIVE PLAN TO ADD A NEW FUTURE LAND USE ELEMENT FOR THE 8TH STREET SMALL AREA MIXED USE (MU8) AS POLICY 1.07.08 AND RENUMBERING THE FOLLOWING SECTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the Comprehensive Plan to add a new Future Land Use element for the 8th Street Small Area Mixed Use.*

**Documents:**

[Ord 2016-13.pdf](#)

**9.2. LARGE SCALE FUTURE LAND USE MAP AMENDMENTS – 8TH STREET - ORDINANCE 2016-14**

**LARGE SCALE FUTURE LAND USE MAP AMENDMENTS – 8TH STREET - ORDINANCE 2016-14** CHANGING THE CITY’S FUTURE LAND USE MAP FROM GENERAL COMMERCIAL (GC), MIXED USE (MU), MEDIUM DENSITY RESIDENTIAL (MDR) TO 8TH STREET SMALL AREA MIXED USE (8MU) AND CENTRAL BUSINESS

DISTRICT (CBD) FOR PROPERTIES INCLUDED IN THE 8TH STREET SMALL AREA TOTALING APPROXIMATELY 67 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns Future Land Use Map Designations of 8th Street Small Area Mixed Use (8MU) and Central Business District (CBD) to approximately 67 acres located in the 8th Street Small Area.*

**Documents:**

[Ord 2016-14.PDF](#)

**9.3. LAND DEVELOPMENT CODE TEXT AMENDMENT – 8TH STREET - ORDINANCE 2016-15**

**LAND DEVELOPMENT CODE TEXT AMENDMENT – 8TH STREET - ORDINANCE 2016-15** AMENDING THE LAND DEVELOPMENT CODE TO INCLUDE SPECIFIC CHANGES FOR THE 8TH STREET SMALL AREA BY MODIFYING CHAPTER 2: ZONING DISTRICTS AND USES TO ADD A ZONING DISTRICT CALLED 8TH STREET SMALL AREA MIXED USE (MU-8), PROVIDING SPECIFIC USES AND ACCESSORY USES, AND ADDING DESIGN STANDARDS IN CHAPTER 4 AND CHAPTER 6 AND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves and adopts modifications to the Land Development Code pertaining to the 8th Street Small Area.*

**Documents:**

[Ord 2016-15.PDF](#)

**9.4. QUASI-JUDICIAL - ZONING CHANGE – 8TH STREET - ORDINANCE 2016-16**

***Quasi-judicial*- ZONING CHANGE – 8TH STREET - ORDINANCE 2016-16** CHANGING THE CITY'S ZONING MAP FROM GENERAL COMMERCIAL (C-2), MIXED USE (MU-1), MEDIUM DENSITY RESIDENTIAL (R-2) TO 8TH STREET SMALL AREA MIXED USE (MU-8) AND CENTRAL BUSINESS DISTRICT (C-3) FOR PROPERTIES INCLUDED IN THE 8TH STREET SMALL AREA TOTALING APPROXIMATELY 67 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Category of 8th Street Small Area Mixed Use (8MU) and Central Business District (CBD) to approximately 67 acres located in the 8th Street Small Area.*

**Documents:**

[Ord 2016-16.PDF](#)

**10. BOARD APPOINTMENTS**

**10.1. FERNANDINA BEACH YOUTH ADVISORY COMMITTEE – 6 APPOINTMENTS.**

**Documents:**

[Fernandina Beach Youth Advisory Committee.pdf](#)

**10.2. PARKS AND RECREATION ADVISORY COMMITTEE – 1 APPOINTMENT.**

**Documents:**

[Parks and Recreation Advisory Committee.pdf](#)

- 11. CITY MANAGER REPORTS**
  - 12. CITY ATTORNEY REPORTS**
  - 13. CITY CLERK REPORTS**
  - 14. MAYOR/COMMISSIONER COMMENTS**
  - 15. ADJOURNMENT**
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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
- IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
- THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION - DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

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Persons with disabilities requiring accommodations in order to participate should contact the City

Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).