



***AMENDED**

AGENDA

FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
SEPTEMBER 6, 2016
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Noel Roberts of North 14th Street Baptist Church.

4. PROCLAMATION / PRESENTATION

4.1. PROCLAMATION – ARBOR DAY

Proclaims Friday, September 16, 2016 as “Arbor Day”. Ms. Reha London with the newly established Bartram Garden Club will be present to accept the Proclamation.

Documents:

[Arbor Day 2016.pdf](#)

4.2. PRESENTATION - NORTH FLORIDA TRANSPORTATION PLANNING ORGANIZATION

Representatives from the North Florida Transportation Planning Organization will provide an update regarding the Island-wide Bicycle and Pedestrian Focus Area Study.

Documents:

[North Florida TPO.pdf](#)

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1. APPROVAL OF MINUTES

Special Meeting – July 26, 2016; Regular Meeting – August 2, 2016; Workshop Meeting – August 9, 2016.

Documents:

[Minutes Summary.pdf](#)
[July 26 Special Meeting.pdf](#)
[August 2 Regular Meeting.pdf](#)
[August 9 Workshop.pdf](#)

6.2. FACILITIES USE AGREEMENT – DRIVING DYNAMICS, INC.

RESOLUTION 2016-103 APPROVING A FACILITIES USE AGREEMENT WITH DRIVING DYNAMICS, INC. TO USE AIRPORT PROPERTY TO CONDUCT CORPORATE DRIVER TRAINING FROM OCTOBER 31, 2016 THROUGH NOVEMBER 1, 2016; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Facilities Use Agreement with Driving Dynamics, Inc. for corporate drivers training from October 31, 2016 through November 1, 2016.*

Documents:

[Resolution 2016-103.pdf](#)

6.3. CONTRACT RENEWAL – PURVIS GRAY & COMPANY AUDIT SERVICES

RESOLUTION 2016-104 APPROVING AN EXTENSION TO THE CONTRACT WITH PURVIS GRAY & COMPANY FOR AUDITING SERVICES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the option to extend the audit services contract with Purvis Gray & Company for two years through the fiscal year ending September 30, 2017.*

Documents:

[Resolution 2016-104.pdf](#)

7. RESOLUTIONS

7.1. BUDGET AMENDMENTS – SICK LEAVE PAYOUTS

RESOLUTION 2016-105 APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2015/2016; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the following budget amendments: a \$38,443 transfer from the Marina Reserve account to the Marina Salaries account (\$35,711) and to the Marina FICA account (\$2,732); a \$6,118 transfer from the Golf Reserves account to the Golf Salaries account (\$5,683) and to the Golf FICA account (\$435).*

Documents:

[Resolution 2016-105.pdf](#)

7.2. AWARD OF BID # 16-10 - GATE FUEL SERVICE, INC.

RESOLUTION 2016-106 AWARDED BID #16-10 TO GATE FUEL SERVICE, INC. FOR FISCAL YEAR 2016/2017 FOR THE MARINA DEPARTMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards annual bid #16-10 for Marina Gasoline and Diesel Fuel to Gate Fuel Service, Inc. for FY 2016/2017.*

Documents:

[Resolution 2016-106.pdf](#)

7.3. CREATION OF PROPERTY ASSESSED CLEAN ENERGY PROGRAM

Approves creation of a Property Assessed Clean Energy Program through Florida Development Finance Corporation and Renovate America.

Documents:

[2016-107 Creation of PACE.pdf](#)

7.4. APPROVES DEVELOPMENT AGREEMENT

Approves a Development Agreement with LignoTech

Documents:

[2016-108 Development Agreement LignoTech Florida LLC.pdf](#)

8. ORDINANCES – SECOND READING

8.1. ANNUAL PAY & CLASSIFICATION PLAN

ORDINANCE 2016-20 ESTABLISHING AN UPDATED CLASSIFICATION PLAN FOR FISCAL YEAR 2016-2017, PURSUANT TO SECTION 120 OF THE CITY CHARTER AND SECTION 62-247 OF THE CODE OF ORDINANCES OF THE CITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Establishes the Pay and Classification Plan for FY 2016/2017.*

Documents:

[Ordinance 2016-20.pdf](#)

8.2. CODE AMENDMENT – GENERAL EMPLOYEES’ PENSION PLAN

ORDINANCE 2016-21 AMENDING CHAPTER 62, PERSONNEL, ARTICLE III, GENERAL EMPLOYEES' PENSION PLAN, OF THE CODE OF ORDINANCES OF THE CITY OF FERNANDINA BEACH; AMENDING SECTION 62-71, DEFINITIONS; AMENDING SECTION 62-72, MEMBERSHIP; AMENDING SECTION 62-74, FINANCES AND FUND MANAGEMENT; AMENDING SECTION 62-76, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 62-77, PRE-RETIREMENT DEATH; AMENDING SECTION 62-78, DISABILITY; AMENDING SECTION 62-80, OPTIONAL FORMS OF BENEFITS; AMENDING SECTION 62-84, MAXIMUM PENSION; AMENDING SECTION 62-87, REPEAL OR TERMINATION OF SYSTEM; AMENDING SECTION 62-96, DEFERRED RETIREMENT OPTION PLAN; AMENDING SECTION 62-97, PRIOR GOVERNMENT SERVICE; AMENDING SECTION 62-99, REEMPLOYMENT AFTER RETIREMENT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE. *Synopsis: Amends various sections of the City Code pertaining to the General Employees' Pension Plan.*

Documents:

[Ordinance 2016-21.pdf](#)

8.3. CODE AMENDMENT – FIREFIGHTERS’ AND POLICE OFFICERS’ PENSION PLAN

ORDINANCE 2016-22 AMENDING CHAPTER 62, PERSONNEL, ARTICLE IV, FIREFIGHTERS' AND POLICE OFFICERS' PENSION PLAN, OF THE CODE OF ORDINANCES OF THE CITY OF FERNANDINA BEACH; AMENDING SECTION 62-111, DEFINITIONS; AMENDING SECTION 62-114, FINANCES AND FUND MANAGEMENT; AMENDING SECTION 62-116, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 62-117, PRE-RETIREMENT DEATH; AMENDING SECTION 62-118, DISABILITY; AMENDING SECTION 62-120, OPTIONAL FORMS OF BENEFITS; AMENDING SECTION 62-125, MAXIMUM PENSION; AMENDING SECTION 62-137, PRIOR POLICE OR FIRE SERVICE; AMENDING SECTION 62-138, DEFERRED RETIREMENT OPTION PLAN; ADDING SECTION 62-140, SUPPLEMENTAL BENEFIT COMPONENT FOR SPECIAL BENEFITS; CHAPTER 175 AND 185 SHARE ACCOUNTS; PROVIDING FOR CODIFICATION; PROVIDING

FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE. *Synopsis: Amends various sections of the City Code pertaining to the Firefighters' and Police Officers' Pension Plan.*

Documents:

[Ordinance 2016-22.pdf](#)

9. DISCUSSION – DIRECTION – ACTION ITEMS

9.1. CHARTER OFFICERS' PERFORMANCE EVALUATIONS

Documents:

[Charter Officers Performance Evaluations.pdf](#)

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY

BEFORE ACTION CAN BE TAKEN.

- QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).