



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JULY 19, 2016
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034r

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Police Department Chaplain Don McFadyen.

3. ROLL CALL

4. PROCLAMATION/ PRESENTATIONS

4.1. PROCLAMATION AMELIA COMMUNITY THEATRE

PROCLAMATION – AMELIA COMMUNITY THEATRE’S 35TH ANNIVERSARY – *Recognizes the Amelia Community Theatre for providing 35 years of award winning and outstanding live theatre in Fernandina Beach. Representatives from the Amelia Community Theatre will be present to accept the Proclamation.*

Documents:

[Proclamation Amelia Community Theatres 35th Anniversary.pdf](#)

4.2. PRESENTATION COMMUNITY REDEVELOPMENT AREA UPDATE

PRESENTATION – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATE – *CRA Advisory Board Chair Arlene Filkoff will provide a Monthly Progress Update.*

Documents:

[Presentation CRA Update.pdf](#)

4.3. PRESENTATION ADVANCED DISPOSAL

PRESENTATION – ADVANCED DISPOSAL - *Representatives of Advanced Disposal will provide a presentation regarding future solid waste collection and recycling efforts.*

Documents:

[Presentation Advanced Disposal.pdf](#)

4.4. BUDGET SUMMARY

BUDGET SUMMARY - *Controller Patti Clifford will answer any questions regarding the budget summary for June 2016.*

Documents:

[Budget Summary June 2016.pdf](#)

4.5. PRESENTATION PROPOSED BUDGET FY 16 -17

PRESENTATION – PROPOSED FY 16/17 BUDGET – *City Manager Martin will provide a presentation regarding the proposed FY 16/17 budget.*

Documents:

[Presentation Proposed Budget FY 16 17.pdf](#)

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. RESOLUTIONS

6.1. BUDGET AMENDMENT- CAPITAL IMPROVEMENT FUND

BUDGET AMENDMENT – CAPITAL IMPROVEMENT FUND – RESOLUTION 2016-80 APPROVING AN AMENDMENT TO THE BUDGET FOR THE FISCAL YEAR 2015/2016; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of funds from the Reserve account to the Beach Renourishment Construction account. Also increases the total City budget from \$110,311,000 to \$110,475,239.*

Documents:

[Resolution 2016-80.pdf](#)

6.2. AWARD OF RFQ #16-03 -APPLIED TECHNOLOGY & MANAGEMENT, INC

AWARD OF RFQ #16-03 – APPLIED TECHNOLOGY & MANAGEMENT, INC. – RESOLUTION 2016-81 AUTHORIZING THE AWARD OF RFQ #16-03 TO APPLIED TECHNOLOGY & MANAGEMENT, INC. (ATM) FOR ENGINEERING AND REVIEW OF THE MARINA MOORING FIELD CAPACITY INCREASE PHASE I (b) PROJECT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the award of RFQ #16-03 to ATM and authorizes the City Manager to negotiate a contract with ATM in an amount not to exceed \$87,400.*

Documents:

[Resolution 2016-81.pdf](#)

6.3. TASK ORDER #2016-01 - OLSEN ASSOCIATES, INC. & BUDGET AMENDMENT

TASK ORDER #2016-01 - OLSEN ASSOCIATES, INC. & BUDGET AMENDMENT - RESOLUTION 2016-82 APPROVING TASK ORDER #2016-01 WITH OLSEN ASSOCIATES, INC. FOR THE NASSAU COUNTY SHORE PROTECTION ALTERNATE RENOURISHMENT

PROJECT; AUTHORIZING EXECUTION; APPROVING A BUDGET AMENDMENT FOR UNANTICIPATED GRANT REVENUE AND BEACH CONSTRUCTION PAYMENTS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes Task Order #2016-01 with Olsen Associates, Inc. and approves a transfer of funds from the Reserve account to the Beach Renourishment Construction account. Also increases the total City budget from \$110,475,239 to \$110,486,179.*

Documents:

[Resolution 2016-82.pdf](#)

6.4. TASK ORDER #2016-02 - OLSEN ASSOCIATES, INC.

TASK ORDER #2016-02 – OLSEN ASSOCIATES, INC. -
RESOLUTION 2016-83 APPROVING TASK ORDER #2016-02 WITH OLSEN ASSOCIATES, INC. FOR THE NASSAU COUNTY SHORE PROTECTION PROJECT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Task Order #2016-02 with Olsen Associates, Inc. for Coastal Engineering Services for Beach Management.*

Documents:

[Resolution 2016-83.pdf](#)

7. ORDINANCES – FIRST READING

7.1. CODE AMENDMENT -UNATTENDED PERSONAL PROPERTY LEFT ON CITY BEACHES

CODE AMENDMENT – UNATTENDED PERSONAL PROPERTY LEFT ON CITY BEACHES – ORDINANCE 2016-18 PROHIBITING AND REGULATING PERSONAL PROPERTY UNATTENDED ON ATLANTIC OCEAN BEACHES WITHIN THE CITY OF FERNANDINA BEACH; CREATING SECTION 90-49 REGARDING PURPOSE; CREATING SECTION 90-50 REGARDING DEFINITIONS; CREATING SECTION 90-51 DECLARING PUBLIC NUISANCE; CREATING SECTION 90-52 PROHIBITING UNATTENDED PERSONAL PROPERTY ON CITY BEACHES; CREATING SECTION 90-53 PROVIDING FOR EXCEPTIONS; CREATING SECTION 90-54 REGARDING PERMITS; CREATING SECTION 90-55 REGARDING NOTIFICATION OF BEACHGOERS AND PROPERTY OWNERS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends various sections of the City Code pertaining to unattended personal property on the beach.*

Documents:

[Ordinance 2016-18.pdf](#)

8. BOARD APPOINTMENTS

8.1. BOARD APPOINTMENT AIRPORT ADVISORY COMMISSION
AIRPORT ADVISORY COMMISSION – 2 appointments.

Documents:

[Board Reappointment Airport Advisory Commission.pdf](#)

8.2. BOARD APPOINTMENT CODE ENFORCEMENT AND APPEALS BOARD
CODE ENFORCEMENT AND APPEALS BOARD – 2 appointments.

Documents:

[Board Reappointment Code Enforcement and Appeals Board.pdf](#)

9. DISCUSSION – DIRECTION – ACTION ITEM

9.1. DISCUSSION -FERNANDINA BEACH LAND BANK
FERNANDINA BEACH LAND BANK – This item is placed on the
agenda at the request of Commissioner Kreger.

Documents:

[Discussion Fernandina Beach Conservation Land Bank.pdf](#)

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

-
- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.

- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).