AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JULY 5, 2016
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE / INVOCATION**
   Invocation by Reverend Rick Lee of The Journey Church.

4. **PROCLAMATIONS**

4.1. **PROCLAMATION – GULLAH/GEECHEE NATION APPRECIATION WEEK**
Proclaims August 5–7, 2016, as "Gullah/Geechee Nation Appreciation Week". Ms. Glenda Simmons-Jenkins, Representative of the Gullah/Geechee Nation, will be present to accept the Proclamation.

Documents: Gullah Geechee Nation.pdf

4.2. **PROCLAMATION – RETIREMENT OF GAIL SHULTS**
Honors Executive Director Gail Shults upon her retirement on June 30, 2016, from the Nassau County Volunteer Center after thirty years of exemplary service to the community.

Documents: Gail Shults.pdf

5. **PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA**

6. **CONSENT AGENDA**

6.1. **APPROVAL OF MINUTES**
Canvassing Board Meeting – December 8, 2015; Canvassing Board Meeting – December 15, 2015; Community Redevelopment Agency – May 10, 2016; and Regular Meeting – May 17, 2016.

Documents: Minutes Summary.pdf, 2015 12-08 Canvassing Board.pdf, 2015 12-15 Canvassing Board.pdf, 2016 05-10 CRA.pdf, 2016 05-17 CC RM.pdf

6.2. **DISPOSAL OF SURPLUS PROPERTY**
RESOLUTION 2016-74 DECLARING CERTAIN TITLED CITY PROPERTY SURPLUS; AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID PROPERTY IN A MANNER CONSISTENT WITH THE CITY'S POLICIES AND PROCEDURES; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Declares certain property as surplus, and authorizes the disposal of such.*

Documents: Resolution 2016-74.pdf

6.3. **AWARD OF RFP # 16-02 – PLANTE & MORAN, PLLC**

RESOLUTION 2016-75 AUTHORIZING THE AWARD OF RFP #16-02 FOR THE PROJECT MANAGER TO IMPLEMENT THE CITY'S ENTERPRISE RESOURCE PLANNING SOLUTION (SOFTWARE); DECLARING THE OFFICIAL INTENT OF THE CITY TO REIMBURSE ITSELF FROM PROCEEDS OF DEBT FOR EXPENSES TO BE INCURRED; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards RFP #16-02 to Plante & Moran, PLLC and authorizes the City Manager to negotiate a contract in an amount not to exceed $198,000 for Project Management services.*

Documents: Resolution 2016-75.pdf

7. RESOLUTIONS

7.1. **BUDGET AMENDMENT – PARKS & RECREATION DEPARTMENT**

RESOLUTION 2016-76 APPROVING AN AMENDMENT TO THE BUDGET FOR THE FISCAL YEAR 2015-2016; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a budget transfer totaling $20,000 within the Parks and Recreation budget for FY 2015/2016.*

Documents: Resolution 2016-76.pdf

7.2. **BUDGET AMENDMENT – MARINA DEPARTMENT**

RESOLUTION 2016-77 APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2015-2016; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a budget transfer totaling $11,030 within the Marina budget for FY 2015/2016.*

Documents: Resolution 2016-77.pdf

7.3. **EQUIPMENT REPLACEMENT PURCHASE – MOTOROLA SOLUTIONS**

RESOLUTION 2016-78 APPROVING THE PURCHASE OF REPLACEMENT RADIO COMMUNICATION EQUIPMENT FOR THE FERNANDINA BEACH FIRE DEPARTMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the purchase of the additional replacement radio communications equipment in the amount of $58,071.09 from Motorola Solutions.*

Documents: Resolution 2016-78.pdf

7.4. **AWARD OF RFP #16-03 – MIRIAM R. HILL, ESQUIRE**

RESOLUTION 2016-79 AWARDING RFP #16-03 FOR SPECIAL MAGISTRATE SERVICES TO MIRIAM R. HILL, ESQUIRE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards RFP #16-03 for Special Magistrate Services to Miriam R. Hill, Esquire.*

Documents: Resolution 2016-79.pdf

8. ORDINANCES – FIRST READING

8.1. **COMPREHENSIVE PLAN AMENDMENT – 8TH STREET**

ORDINANCE 2016-13 AMENDING THE COMPREHENSIVE PLAN TO ADD A NEW FUTURE LAND USE ELEMENT FOR THE 8TH STREET SMALL AREA MIXED USE (MU8) AS POLICY 1.07.08 AND RENUMBERING THE FOLLOWING SECTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the Comprehensive Plan to add a new Future Land Use element for the 8th Street Small Area Mixed Use.*

Documents: Ordinance 2016-13.pdf

8.2. **LARGE SCALE FUTURE LAND USE MAP AMENDMENTS – 8TH STREET**

ORDINANCE 2016-14 CHANGING THE CITY'S FUTURE LAND USE MAP FROM GENERAL COMMERCIAL (GC), MIXED USE (MU), MEDIUM DENSITY RESIDENTIAL (MDR) TO 8TH STREET SMALL AREA MIXED USE (8MU) AND

CENTRAL BUSINESS DISTRICT (CBD) FOR PROPERTIES INCLUDED IN THE 8TH STREET SMALL AREA TOTALING APPROXIMATELY 67 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns Future Land Use Map Designations of 8th Street Small Area Mixed Use (8MU) and Central Business District (CBD) to approximately 67 acres located in the 8th Street small area.*

Documents: Ordinance 2016-14.pdf

8.3. **LAND DEVELOPMENT CODE TEXT AMENDMENT – 8TH STREET**

ORDINANCE 2016-15 AMENDING THE LAND DEVELOPMENT CODE TO INCLUDE SPECIFIC CHANGES FOR THE 8TH STREET SMALL AREA BY MODIFYING CHAPTER 2: ZONING DISTRICTS AND USES TO ADD A ZONING DISTRICT CALLED 8TH STREET SMALL AREA MIXED USE (MU-8), PROVIDING SPECIFIC USES AND ACCESSORY USES, AND ADDING DESIGN STANDARDS IN CHAPTER 4 AND CHAPTER 6 AND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves and adopts modifications to the Land Development Code pertaining to the 8th Street Small Area.*

Documents: Ordinance 2016-15.pdf

8.4. **ZONING CHANGE – 8TH STREET**

ORDINANCE 2016-16 CHANGING THE CITY'S ZONING MAP FROM GENERAL COMMERCIAL (C-2), MIXED USE (MU-1), MEDIUM DENSITY RESIDENTIAL (R-2) TO 8TH STREET SMALL AREA MIXED USE (MU-8) AND CENTRAL BUSINESS DISTRICT (C-3) FOR PROPERTIES INCLUDED IN THE 8TH STREET SMALL AREA TOTALING APPROXIMATELY 67 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Category of 8th Street Small Area Mixed Use (8MU) and Central Business District (CBD) to approximately 67 acres located in the 8th Street small area.*

Documents: Ordinance 2016-16.pdf

9. ORDINANCE – SECOND READING

9.1. **CHARTER AMENDMENTS & REFERENDUM BY THE ELECTORS**

ORDINANCE 2016-11 SUBMITTING TO THE CITY ELECTORS PROPOSED AMENDMENTS TO THE CHARTER WHICH AMEND SECTIONS 1, 6, 10A-10B, 12, 17, 21, 45, 58-62, 64, 71, 78-79, 81, AND 144 TO CHANGE FINANCE DIRECTOR TITLE FROM CONTROLLER TO COMPTROLLER, CLARIFY CERTAIN PROVISIONS WITHOUT CHANGING THEIR MEANING, AND REVISING CERTAIN PROVISIONS TO BE CONSISTENT WITH STATE LAW; REPEALING SECTIONS 19, 26-28, 70, 77, 80 AND 123 BECAUSE THEY ARE PREEMPTED BY STATE LAW; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves submitting various City Charter amendments and referendum to the City electors.*

Documents: Ordinance 2016-11.pdf

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

• A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE

COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.

• IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.

• THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.

• ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.

• THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.

• SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.

• FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.

• DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.

• PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.

• QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).