



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JUNE 21, 2016
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Ed Schick of First Assembly of God.

4. PROCLAMATION/ PRESENTATIONS

4.1. PROCLAMATION – NATIONAL FLAG DAY & NATIONAL FLAG WEEK

PROCLAMATION – NATIONAL FLAG DAY & NATIONAL FLAG WEEK - *Recognizes June 14, 2016, as “National Flag Day,” and the week of June 12-18, 2016, as “National Flag Week.” The following members of the Daughters of the American Revolution will be present to accept the Proclamation: Chapter Regent Ms. Lucinda Jo Glenn, Librarian Ms. Cara Curtin, and Chair of the Americanism Committee Ms. Nadine Vaughan.*

Documents: [Proclamation National Flag Day and National Flag Week.pdf](#)

4.2. PRESENTATION – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATE

PRESENTATION – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATE – *CRA Advisory Board Chair Arlene Filkoff will provide a Monthly Progress Update.*

Documents: [Presentation CRA Update.pdf](#)

4.3. PRESENTATION – PACE PROGRAM

PRESENTATION – PACE PROGRAM – *Mr. Mike Antheil of Renovate America will provide a presentation regarding Property Assessed Clean Energy (PACE) assessments as an avenue for certain types of home improvements within Fernandina Beach.*

Documents: [Presentation PACE Program.pdf](#)

4.4. BUDGET SUMMARY

BUDGET SUMMARY - *Controller Patti Clifford will answer any question regarding the budget summary for May 2016.*

Documents: [Budget Summary May 2016.pdf](#)

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

- 6.1. AMENDING RESOLUTION 2015-04 - ARTS AND CULTURE NASSAU MEMBERSHIP AMENDING RESOLUTION 2015-04 - ARTS AND CULTURE NASSAU MEMBERSHIP - RESOLUTION 2016-69 AMENDING RESOLUTION 2015-04 PERTAINING TO ARTS AND CULTURE NASSAU BY AMENDING THE ARTS ORGANIZATIONS REPRESENTED AND NUMBER OF MEMBERS; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Amends Resolution 2015-04 by removing the Fernandina Little Theatre (FLT) and one (1) At-Large member.*

Documents: [Resolution 2016-69.pdf](#)

7. RESOLUTIONS

- 7.1. CONCEPTUAL DESIGN APPROVAL – AIRPORT WELCOME CENTER CONCEPTUAL DESIGN APPROVAL – AIRPORT WELCOME CENTER - RESOLUTION 2016-70 APPROVING THE CONCEPTUAL DESIGN OF THE FERNANDINA BEACH MUNICIPAL AIRPORT WELCOME CENTER; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the preliminary design of the Airport Welcome Center.*

Documents: [Resolution 2016-70.pdf](#)

- 7.2. DESIGNATING AND RANKING FIRMS FOR RFQ #2016-04 – STORM WATER MASTER PLAN UPDATE DESIGNATING AND RANKING FIRMS FOR RFQ #2016-04 – STORM WATER MASTER PLAN UPDATE – RESOLUTION 2016-71 ACCEPTING THE RECOMMENDATION AND RANKING FROM THE STORM WATER MASTER PLAN UPDATE EVALUATION COMMITTEE FOR RFQ #2016-04; AUTHORIZING NEGOTIATION AND EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Accepts the ranking and recommendation of the Storm Water Master Plan Update Evaluation Committee as follows: (1) GAI Consultants, Inc., (2) Jones Edmunds & Associates, Inc. (3) Dewberry/Preble-Rish (4) Gulfstream Design Group, LLC and (5) CPH, Inc. for RFQ #2016-04.*

Documents: [Resolution 2016-71.pdf](#)

- 7.3. AWARD OF BID #16-03 – CORE CONSTRUCTION COMPANY AWARD OF BID #16-03 – CORE CONSTRUCTION COMPANY – RESOLUTION 2016-72 AWARDING BID #16-03 TO CORE CONSTRUCTION COMPANY FOR THE CONSTRUCTION OF THE CENTRAL PARK MULTI-PURPOSE COURT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Awards Bid # 16-03 to Core Construction Company in an amount not to exceed \$104,977.00 for the construction of the multi-purpose court at Central Park.*

Documents: [Resolution 2016-72.pdf](#)

7.4. PURCHASE APPROVAL – WESCO TURF, INC

PURCHASE APPROVAL – WESCO TURF, INC. – RESOLUTION 2016-73 APPROVING THE PURCHASE OF ONE (1) TORO MULTI PRO 1750 WITH ATTACHMENTS FOR \$33,130.10 FOR THE FERNANDINA BEACH GOLF COURSE FROM WESCO TURF, INC. THROUGH FLORIDA STATE CONTRACT (#21100000-15-1); AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the purchase of one (1) Toro Multi Pro 1750 with attachments from Wesco Turf, Inc. in the amount of \$33,130.10 for the Fernandina Beach Golf Course through Florida State Contract #21100000-15-1.*

Documents: [Resolution 2016-73.pdf](#)

8. ORDINANCE – FIRST READING

8.1. COMPREHENSIVE PLAN & LAND DEVELOPMENT CODE AMENDMENTS – NET DENSITY

COMPREHENSIVE PLAN & LAND DEVELOPMENT CODE AMENDMENTS – NET DENSITY – ORDINANCE 2016-12 AMENDING THE COMPREHENSIVE PLAN DEFINITION OF NET DENSITY AND THE LAND DEVELOPMENT CODE, CHAPTER 1 SECTION 1.07.00 REGARDING THE DEFINITION FOR NET DENSITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the Comprehensive Plan and Land Development Code specific to net density.*

Documents: [Ordinance 2016-12.pdf](#)

9. ORDINANCE – SECOND READING

9.1. CORPORATE CITY SEAL AMENDMENT

CORPORATE CITY SEAL AMENDMENT - ORDINANCE 2016-10 AMENDING ORDINANCE 2011-06 BY OFFICIALLY AMENDING THE CORPORATE CITY SEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the replacement of the Spanish Castile-Leon flag on the Corporate City Seal with the historically correct Burgundy Saltire flag.*

Documents: [Ordinance 2016-10.pdf](#)

10. BOARD APPOINTMENTS

10.1. PARKS AND RECREATION ADVISORY COMMITTEE

PARKS AND RECREATION ADVISORY COMMITTEE – 1 appointment.

Documents: [Board Appointment Parks and Advisory Committee.pdf](#)

10.2. ARTS AND CULTURE NASSAU

ARTS AND CULTURE NASSAU – 1 appointment.

Documents: [Board Appointment Atrs and Culture.pdf](#)

11. DISCUSSION – DIRECTION – ACTION ITEM

11.1. DISCUSSION – DIRECTION – ACTION ITEM

**TIMELINE FOR CONSIDERATION OF COMPREHENSIVE PLAN
AMENDMENTS REGARDING HAZARDOUS MATERIALS
STORAGE IN SPECIAL FLOOD HAZARD AREA**

Documents: [Discussion Timeline for Comp. Plan Regarding Hazardous Materials Storage in Special Flood Hazard Area.pdf](#)

12. CITY MANAGER REPORTS

13. CITY ATTORNEY REPORTS

14. CITY CLERK REPORTS

15. MAYOR/COMMISSIONER COMMENTS

16. ADJOURNMENT

-
- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND

FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Proclamation**
National Flag Day and National Flag Week

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Presentation**

SYNOPSIS: Attached is a Proclamation proclaiming June 14, 2016, as "National Flag Day," and the week of June 12-18, 2016, as "National Flag Week." The following members of the Daughters of the American Revolution will be present to accept the Proclamation: Chapter Regent Ms. Lucinda Jo Glenn, Librarian Ms. Cara Curtin, and Chair of the Americanism Committee Ms. Nadine Vaughan.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS: Beach Safety Alachua Street
(As approved by Resolution 2016-51) Soccer Field Lighting Stormwater
 Downtown Density Opportunity
 ADA Improvements Departmental
 Consideration

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

DEPARTMENT DIRECTOR Submitted by: Caroline Best, *C Best* Date: 5/27/16
City Clerk
CONTROLLER Approved as to Budget Compliance Date:
CITY ATTORNEY Approved as to Form and Legality Date:
CITY MANAGER Approved Agenda Item for 06/21/16 *DEM* Date: 5/27/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

Proclamation

WHEREAS, the Continental Congress adopted the Stars and Stripes as the official flag of our young republic on June 14, 1777; and

WHEREAS, each June thereafter, our nation has lifted its sights to the flag that has watched over us since the days of our founding. In those broad stripes and bright stars, we see the arc of the American story -- from a handful of colonies to 50 States, united and free; and

WHEREAS, when proud patriots took up the fight for independence, they came together under a standard that showed their common cause. When the wounds of civil war were still fresh and our country walked the long road to reconstruction, our people found hope in a banner that testified to the strength of our Union. Wherever our American journey has taken us, whether on that unending path to the mountaintop or high above into the reaches of space, Old Glory has followed, reminding us of the rights and responsibilities we share as citizens; and

WHEREAS, this week, we celebrate that legacy, and we honor the brave men and women who have secured it through centuries of service at home and abroad. To commemorate the adoption of our flag, Congress designated June 14 of each year as "Flag Day" and designated the week in which June 14 occurs as "National Flag Week".

NOW, THEREFORE, I, John A. Miller, by virtue of the authority vested in me as Mayor of the City of Fernandina Beach, Florida, do hereby proclaim June 14, 2016, as

“NATIONAL FLAG DAY”

And, the week of June 12-18, 2016, as

“NATIONAL FLAG WEEK”

in Fernandina Beach, Florida, and urge all citizens to join me in proudly displaying our nation's banner and live with the patriotism that the red, white and blue so strongly represents and show a deep appreciation of its legacy.

IN WITNESS WHEREOF, I hereunto set my hand and caused the Official Seal of the City of Fernandina Beach, Florida, to be affixed this 21st day of June, 2016.

CITY OF FERNANDINA BEACH

John A. Miller
Mayor - Commissioner

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Presentation**
CRA Update

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **None**

SYNOPSIS: CRA Advisory Board Chair Arlene Filkoff will provide a Monthly Progress Update.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

DEPARTMENT DIRECTOR	Submitted by: Marshall McCrary, CDD Director	Date: 6/10/16
CONTROLLER	Approved as to Budget Compliance	Date:
CITY ATTORNEY	Approved as to Form and Legality	Date:
CITY MANAGER	Approved Agenda Item for 06/21/2016 <i>DLM</i>	Date: 6/10/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Presentation**
PACE Program

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **None**

SYNOPSIS: Mr. Mike Antheil of Renovate America will provide a presentation regarding Property Assessed Clean Energy (PACE) assessments as an avenue for certain types of home improvements within Fernandina Beach. PACE is a financing vehicle through which homeowners can pay for the costs of energy efficiency, renewable energy, and weather hardening improvements as an additional assessment on their standard property taxes.

Renovate America is the nation's largest PACE provider with over \$1.2 billion in home improvement assessments. Mr. Antheil will also recommend some consumer protection measures.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

DEPARTMENT DIRECTOR	Submitted by: Dale L. Martin, City Manager	Date: 6/10/16
CONTROLLER	Approved as to Budget Compliance	Date:
CITY ATTORNEY	Approved as to Form and Legality	Date:
CITY MANAGER	Approved Agenda Item for 06/21/2016 <i>DLM</i>	Date: 6/10/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Budget Summary – May 2016**

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: None

SYNOPSIS: Budget Summary Report for May 2016, and Accounts Receivable Summary.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: No Comments

CITY MANAGER RECOMMENDATION(S): N/A

DEPARTMENT DIRECTOR	Submitted by: Patti Clifford, Controller	<i>PHC</i>	Date: 6/10/16
CONTROLLER	Approved as to Budget Compliance	<i>PHC</i>	Date: 6/10/16
CITY ATTORNEY	Approved as to Form and Legality		Date:
CITY MANAGER	Approved Agenda Item for 06/21/2016	<i>DM</i>	Date: 6/13/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

City of Fernandina Beach
 Accounts Receivable Analysis
 6/10/2016

Utility Billing - Current Accounts				Avg Mo'ly Billing		
Number of Customers		Delinquency Days	\$			
8,300	Active Customers			\$ 980,500.00		
213		30	20,706.78			
39		60	1,517.23			
10		90	241.68 *			
1		120	23.60 *			
1		150	72.31 *			
265		Total	\$ 22,561.60	* Payment plan in place		
Utility Billings - Closed accounts (not yet turned over to Collection Agency)						
140	Closed accts.	64 accts. w/delinquent balances	\$ 8,149.96			
Utility Billings in Collections						
<u>Year based on final billing date</u>	<u># of Accounts Transferred</u>	<u>Amt of \$ Transferred</u>	<u>Amt of \$ Recovered by CCI</u>	<u>Amt of \$ Recovered by UB</u>	<u>Total \$ Recovered</u>	<u>% recovered</u>
2012	176	29,067.50	2,077.65	7,957.49		34.52%
2013 (thru Dec)	163	28,466.08	936.65	5,522.03		22.69%
2014 (thru Dec)	140	20,272.45	461.39	3,374.25		18.92%
2015 (thru Dec)	126	23,388.52	423.13	2,633.12		0.00%
2016 (thru Jan)		675.81	-	-		
		\$ 101,870.36	\$ 3,898.82	\$ 19,486.89	\$ 23,385.71	22.96%
Recovered to date		\$ (23,385.71)				
Balance currently at CCI		\$ 78,484.65				

Airport				Avg Mo'ly Billing	
Number of Customers		Delinquency Days	\$		
87	ALL Customers			\$42,512.60	
7		30	9,382.37		
2		60	7,992.34		
1		90	6,910.25		
0		120	-		
0		150+	-		
7		Sub Total	\$ 24,284.96		

Marina				Avg Mo'ly Billing	
Number of Customers		Delinquency Days	\$		
43	ALL Customers			\$19,710	
4		30	473.17		
1		60	739.78		
0		90	-		
0		120	-		
0		150+	-		
			1,212.95		
David Johnson	592.60	He called today coming in to pay		30+60	
Jack Daniels	620.35	Paid 1 month we are in contact		30+60	
	1,212.95				

Peck Center & Other City Leases				Avg Mo'ly Billing	
Number of Customers		Delinquency Days	\$		
9	ALL Customers			12,521.54	
2		30	356.04		
0		60	-		
0		90	-		
0		120+	-		
2		Sub Total	\$ 356.04		

Monthly Budget Report

May 2016

Overall: Eight months, 67% into fiscal year 2015/2016. Electric Franchise Fee revenue has been accrued for May. Some expenses may be light due to a processing lag - we generally do not accrue items during the year with Sanitation costs and Marina Fuel being the exceptions. We will prepare budget amendments through the year to ensure budgeted amounts are not exceeded on a line by line basis.

General Fund: (001)

Total General Fund Revenues at 84.2% of the annual budgeted amount is high due to the timing of property tax receipts, more than \$10 million received to date. \$121,000 has been accrued year to date for Franchise Fees. Specific lines we are tracking are detailed below.

	15/16 Budget	May 16 YTD \$	May 16 YTD %	May 15 YTD \$	MAy 15 YTD %
Local Option Gas Tax	222,462	147,954	66.5%	143,824	67.7%
Small County Surtax (one cent sales tax)	1,445,224	947,626	65.6%	889,031	64.7%
Half Cent Sales Tax	726,445	485,062	66.8%	451,873	64.4%
Franchise Fees	1,325,000	932,189	70.3%	865,688	63.2%
Total FY 15/16 Bud	3,719,131				
Total FY 14/15 Actual	3,692,753				
Total FY 14/15 Bud	3,659,183				

No General Fund departments are above the 67%.

Special Revenue Funds: (100-190)

Revenues plus Cash Balance Forward exceed Expenditures for all Special Revenue Funds. The negative grant revenue and loss to date are adjustments to finalize and close out the CDBG Grant. Because the 2015 Taxable Value for the CRA remains lower than the base year, it did not attract any incremental taxes from the City or the County this fiscal year. The CRA posted Parking Revenue of \$1,000 in May.

Debt Service Funds: (220 -240)

All debt service has been recorded in the GO Bond Debt Service Fund, Fund 220, the negative year to date amount will reduce as future transfers are posted to this fund from the General Fund. Semiannual interest payments were recorded in March in the Utility Debt Service Fund, Fund 230. All debt service has been recorded in the Marina Debt Service Fund, Fund 240.

Capital Improvement Funds: (300-330)

Loan Proceeds for the capital lease for the fire truck and the new fire truck asset for \$440,363 were recorded in April. County beach grant revenue related to prior years was recorded in March in the Capital Improvement Fund. Revenues plus Cash Balance Forward exceed Expenditures for all Capital Improvement Funds.

Golf Course: (410)

Revenues exceeded expenditures year to date due to recording annual memberships in October and transfers from the General Fund. Memberships were down \$15,644 or 13% May year to date this year compared to last May. Margins on Pro Shop Sales are exceeding budget at 70.3% of costs compared to the budgeted 67%. The margin on F&B Sales is right on budget.

Airport: (420)

Revenues exceeded Expenditures for the year to date. The credit in Debt Service was a correction for an incorrect posting in March.

Sanitation: (440)

Revenues plus Cash Balance Forward exceeded Expenditures for the year to date.

Wastewater: (450)

Revenues exceeded Expenditures for the year to date. Revenue from Wastewater Fees was \$131,952 or 3.8% higher than last May year to date.

Water: (460)

Revenues exceeded Expenditures for the month and year to date. Revenue from Water Fees was \$131,631 or 5.6% higher than last May year to date. Revenue is tracking slightly lower than budget.

Storm Water Management: (470)

Revenues exceeded Expenditures for the month and year to date.

Marina: (480)

Due to the Vuturo lot purchase in March, Expenditures exceeded Revenue for the year to date. Slip rental revenue was \$49,232 or 10.2% higher than last May year to date. The margin on Fuel Sales is higher than the budgeted ratio.

Central Garage: (510)

Revenue exceeded Expenditures for the month and year to date due in part to the transfer from the General Fund. The Cost of Goods Sold is light. This Fund is meant to be self-supporting.

Utility Billing and Utility Administration: (520 – 530)

Revenues exceeded Expenditures for the month and year to date in Utility Billing. As was anticipated in the budget, Revenues plus Cash Balance Forward exceed Expenditures in Utility Admin.

66.7%

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 001

GENERAL FUND

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Property Taxes	10,332,000.00	161,894.39	10,152,872.29	179,127.71	98.27
Total Local Option Taxes	1,667,686.00	199,691.54	1,095,579.41	572,106.59	65.69
TOTAL FRANCHISE FEES	0.00	0.00	0.00	0.00	0.00
TOTAL LOCAL BUSINESS TAX FEES	171,000.00	2,594.71	157,943.35	13,056.65	92.36
Total Building Permits	563,200.00	61,125.10	443,984.50	119,215.50	78.83
TOTAL ELECTRIC FRANCHISE FEES	1,325,000.00	101,557.26	932,188.85	392,811.15	70.35
TOTAL GAS FRANCHISE FEES	15,000.00	1,340.09	8,867.39	6,132.61	59.12
Other CDD Permits/Fees	234,700.00	20,409.69	214,869.31	19,830.69	91.55
Total Federal Grants	40,000.00	0.00	0.00	40,000.00	0.00
Total State Grants	0.00	0.00	0.00	0.00	0.00
Total State Shared Revenues	965,382.00	93,731.72	654,119.47	311,262.53	67.76
Total Grants from Other Local Units	154,046.00	10,975.13	78,916.37	75,129.63	51.23
Total Payments in Lieu of Taxes	50,000.00	0.00	0.00	50,000.00	0.00
Total Public Safety Fees/Services	558,000.00	45,037.02	288,890.07	269,109.93	51.77
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
Total Recreation Revenues	699,000.00	88,432.33	460,251.96	238,748.04	65.84
Total Fines/Judgments	11,500.00	1,194.18	8,890.01	2,609.99	77.30
Total Code Violation Fines	0.00	0.00	0.00	0.00	0.00
Total Other Fines/Forfeits	13,200.00	1,452.85	6,753.60	6,446.40	51.16
Total Interest/Other Earnings	162,735.00	16,562.16	114,055.11	48,679.89	70.09
Total Sale of Assets/Insurance Proceeds	0.00	0.00	0.00	0.00	0.00
Other Miscellaneous Revenues	72,300.00	1,964.62	113,660.96	-41,360.96	157.21
Total Transfers Other Than Enterprise	1,740,000.00	145,000.00	1,160,000.00	580,000.00	66.67
Total Transfers Other Than Enterprise	0.00	0.00	0.00	0.00	0.00
Total Enterprise Transfers	480,000.00	39,999.99	319,999.92	160,000.08	66.67
Total Budgeted Surplus	5,255,836.00	0.00	0.00	5,255,836.00	0.00
Total Revenues	24,510,585.00	992,962.78	16,211,842.57	8,298,742.43	66.14

19,254,749

84.2%

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Operating Expenditures							
CITY COMMISSION	280,500.00	22,058.20	174,313.02	0.00	106,186.98	106,186.98	62.14
CITY CLERK	448,713.00	27,919.58	274,119.12	4,500.00	170,093.88	174,593.88	62.09
CITY MANAGER	518,475.00	29,178.23	303,499.63	0.00	214,975.37	214,975.37	58.54
FINANCE	611,862.00	44,873.70	395,694.68	3,150.00	213,017.32	216,167.32	65.19
INFORMATION TECHNOLOGY	638,578.00	33,905.20	317,463.81	3,998.00	317,116.19	321,114.19	50.34
HUMAN RESOURCES	442,323.00	21,583.36	284,302.02	0.00	158,020.98	158,020.98	64.27
LEGAL	299,439.00	27,478.43	174,285.70	0.00	125,153.30	125,153.30	58.20
CITY HALL MAINTENANCE ACCOUNT	269,758.00	50,270.83	174,416.83	0.00	95,341.17	95,341.17	64.66
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FACILITIES MAINTENANCE	490,920.00	36,425.92	301,476.90	2,045.00	187,398.10	189,443.10	61.83
POLICE	4,591,886.00	364,019.93	2,799,120.10	4,380.00	1,788,385.90	1,792,765.90	61.05

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 001

GENERAL FUND

FIRE	4,333,321.00	342,203.17	2,511,871.98	36,071.78	1,785,377.24	1,821,449.02	58.80
BUILDING	665,505.00	42,503.56	373,900.12	29,332.50	262,272.38	291,604.88	60.59
PLANNING	433,236.00	24,828.12	198,140.80	0.00	235,095.20	235,095.20	45.74
CODE ENFORCEMENT	153,575.00	10,387.19	97,208.00	0.00	56,367.00	56,367.00	63.30
STREET DIVISION	1,776,277.00	164,123.19	1,056,071.48	0.00	720,205.52	720,205.52	59.45
DOWNTOWN DISTRICT	55,041.00	3,604.84	26,113.73	0.00	28,927.27	28,927.27	47.44
LIBRARY	13,592.00	4,439.33	8,631.68	0.00	4,960.32	4,960.32	63.51
RECREATION CENTER	940,423.00	68,516.69	568,694.49	10,501.81	361,226.70	371,728.51	61.59
PARKS	172,814.00	10,679.05	99,418.09	5,975.00	67,420.91	73,395.91	60.99
PECK	405,506.00	28,753.76	210,804.53	9,448.45	185,253.02	194,701.47	54.32
MLK CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
YOUTH PROGRAMS	233,951.00	14,351.89	122,853.56	0.00	111,097.44	111,097.44	52.51
AQUATICS	305,222.00	27,644.60	164,938.13	0.00	140,283.87	140,283.87	54.04
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER SERVICES	44,750.00	2,000.00	13,685.88	0.00	31,064.12	31,064.12	30.58
Operating Expenditures Subtotal	18,125,667.00	1,401,748.77	10,651,024.28	109,402.54	7,365,240.18	7,474,642.72	59.37
TRANSFERS	2,098,065.00	174,501.27	1,400,060.25	0.00	698,004.75	698,004.75	66.73
Transfers & Operating Subtotals	20,223,732.00	1,576,250.04	12,051,084.53	109,402.54	8,063,244.93	8,172,647.47	60.13
Total Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00

RESERVES	4,286,853.00	0.00	0.00	0.00	4,286,853.00	4,286,853.00	0.00
Total Expenditures	24,510,585.00	1,576,250.04	12,051,084.53	109,402.54	12,350,097.93	12,459,500.47	49.61
Revenues vs. Expenditures	0.00	-583,287.26	4,160,758.04	4,051,355.50			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 100

LAW ENFORCEMENT TRUST FUND

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total LETF Revenues	2,000.00	0.00	720.00	1,280.00	36.00
Total Budgeted Surplus	23,400.00	0.00	0.00	23,400.00	0.00
Total Revenues	25,400.00	0.00	720.00	24,680.00	2.83

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Operating Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00
Total LETF Capital Expenses	22,000.00	0.00	19,782.51	0.00	2,217.49	2,217.49	89.92
Total LETF Reserves	2,400.00	0.00	0.00	0.00	2,400.00	2,400.00	0.00
Total Expenditures	25,400.00	0.00	19,782.51	0.00	5,617.49	5,617.49	77.88
Revenues vs. Expenditures	0.00	0.00	-19,062.51	-19,062.51			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 110

FEDERAL FORFEITURE**Revenues**

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Revenue	80,000.00	0.00	44,530.62	35,469.38	55.66
Total Interest Earned	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00
Total Budgeted Surplus	80,260.00	0.00	0.00	80,260.00	0.00
Total Revenues	160,260.00	0.00	44,530.62	115,729.38	27.79

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Operating Expenses	28,000.00	0.00	21,541.65	0.00	6,458.35	6,458.35	76.93
Total Capital Expenses	100,800.00	0.00	18,595.76	52,544.00	29,660.24	82,204.24	70.58
Total Contingency/Reserves	31,460.00	0.00	0.00	0.00	31,460.00	31,460.00	0.00
Total Expenditures	160,260.00	0.00	40,137.41	52,544.00	67,578.59	120,122.59	57.83
Revenues vs. Expenditures	0.00	0.00	4,393.21	-48,150.79			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 120

CDBG HOUSING

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Grants	0.00	0.00	-4,958.15	4,958.15	0.00
Total Interest Earned	0.00	0.00	0.00	0.00	0.00
Total Transfers In	0.00	0.00	4,050.09	-4,050.09	0.00
Total Budgeted Surplus	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	-908.06	908.06	0.00

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Operating Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Revenues vs. Expenditures	0.00	0.00	-908.06	-908.06			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 130

CDBG-ECONOMIC DEVELOPMENT**Revenues**

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Impact Fees	0.00	0.00	0.00	0.00	0.00
FDOT Grant	0.00	0.00	0.00	0.00	0.00
Total Interest Earned	0.00	0.00	0.00	0.00	0.00
Total Loan Repayment	0.00	0.00	0.00	0.00	0.00
Total Transfers	0.00	0.00	0.00	0.00	0.00
Total Budgeted Surplus	112,700.00	0.00	0.00	112,700.00	0.00
Total Reserve	0.00	0.00	0.00	0.00	0.00
Total Revenues	112,700.00	0.00	0.00	112,700.00	0.00

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Capital Expenses	112,700.00	0.00	0.00	0.00	112,700.00	112,700.00	0.00
Total Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	112,700.00	0.00	0.00	0.00	112,700.00	112,700.00	0.00
Revenues vs. Expenditures	0.00	0.00	0.00	0.00			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 140

SEWER IMPACT**Revenues**

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Impact Fees-Sewer Impact Fund	0.00	0.00	0.00	0.00	0.00
Total Interest Earned-Sewer Impact Fund	0.00	0.00	0.00	0.00	0.00
Total Impact Fees	232,100.00	37,553.78	223,140.94	8,959.06	96.14
Total Other Revenue	0.00	0.00	0.00	0.00	0.00
Total Surplus-Sewer Impact Fund	40,000.00	0.00	0.00	40,000.00	0.00
Total Revenues	272,100.00	37,553.78	223,140.94	48,959.06	82.01

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Transfers to Debt-Sewer Impact Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Transfers	228,000.00	19,000.00	152,000.00	0.00	76,000.00	76,000.00	66.67
Total Reserves-Sewer Impact Fund	44,100.00	0.00	0.00	0.00	44,100.00	44,100.00	0.00
Total Expenditures	272,100.00	19,000.00	152,000.00	0.00	120,100.00	120,100.00	55.86
Revenues vs. Expenditures	0.00	18,553.78	71,140.94	71,140.94			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 145

WATER IMPACT FEES

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Interest Earned-Water Impact Fund	0.00	0.00	0.00	0.00	0.00
Total Impact Fees-Water Impact Fund	96,000.00	19,036.37	101,953.18	-5,953.18	106.20
Total Surplus-Water Impact Fund	0.00	0.00	0.00	0.00	0.00
Total Revenues	96,000.00	19,036.37	101,953.18	-5,953.18	106.20

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Transfers	96,000.00	8,000.00	64,000.00	0.00	32,000.00	32,000.00	66.67
Total Reserves-Water Impact Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	96,000.00	8,000.00	64,000.00	0.00	32,000.00	32,000.00	66.67
Revenues vs. Expenditures	0.00	11,036.37	37,953.18	37,953.18			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 150

UTILITY TAX

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Utility Revenues	1,666,000.00	136,048.35	1,110,115.48	555,884.52	66.63
Total Interest Earned	0.00	0.12	0.68	-0.68	0.00
Total Cash Balance Fwd	125,400.00	0.00	0.00	125,400.00	0.00
Total Revenues	1,791,400.00	136,048.47	1,110,116.16	681,283.84	61.97

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Transfers Out	1,740,000.00	145,000.00	1,160,000.00	0.00	580,000.00	580,000.00	66.67
Total Reserves	51,400.00	0.00	0.00	0.00	51,400.00	51,400.00	0.00
Total Expenditures	1,791,400.00	145,000.00	1,160,000.00	0.00	631,400.00	631,400.00	64.75
Revenues vs. Expenditures	0.00	-8,951.53	-49,883.84	-49,883.84			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 160

LOCAL LAW ENF BLOCK GRANT

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total State Grant	0.00	0.00	0.00	0.00	0.00
Total Interest Earned	0.00	0.00	0.00	0.00	0.00
Total Interest Earned-LBG	0.00	0.00	0.00	0.00	0.00
Total Cash Balance Forward	571.00	0.00	0.00	571.00	0.00
Total City Match	0.00	0.00	0.00	0.00	0.00
Total Revenues	571.00	0.00	0.00	571.00	0.00

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Operating Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Refund-Prior Year Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Refund-Prior Year Grant	571.00	0.00	0.00	0.00	571.00	571.00	0.00
Total Expenditures	571.00	0.00	0.00	0.00	571.00	571.00	0.00
Revenues vs. Expenditures	0.00	0.00	0.00	0.00			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 170

CEMETERY

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Sales/Fees	104,100.00	19,864.75	102,130.46	1,969.54	98.11
Total Interest Earned	0.00	2,260.45	15,911.34	-15,911.34	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00
Total Transfers	0.00	0.00	0.00	0.00	0.00
Total Budgeted Cash Balance Fwd	895,700.00	0.00	0.00	895,700.00	0.00
Total Revenues	999,800.00	22,125.20	118,041.80	881,758.20	11.81

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Personnel Expenses	66,136.00	5,101.78	42,543.24	0.00	23,592.76	23,592.76	64.33
Total Operating Expenses	24,144.00	859.56	9,964.03	0.00	14,179.97	14,179.97	41.27
Total Capital Expenses	1,950.00	0.00	1,898.88	0.00	51.12	51.12	97.38
Total Reserves	893,000.00	0.00	0.00	0.00	893,000.00	893,000.00	0.00
Total Contingency	14,570.00	0.00	0.00	0.00	14,570.00	14,570.00	0.00
Total Expenditures	999,800.00	5,961.34	54,406.15	0.00	945,393.85	945,393.85	5.44
Revenues vs. Expenditures	0.00	16,163.86	63,635.65	63,635.65			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 180

COMMUNITY REDEVELOPMENT AREA

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Taxes	0.00	0.00	0.00	0.00	0.00
Total Interest	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	1,000.00	1,000.00	-1,000.00	0.00
Total Transfers	0.00	0.00	0.00	0.00	0.00
Total Cash Balance Forward	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	1,000.00	1,000.00	-1,000.00	0.00

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Revenues vs. Expenditures	0.00	1,000.00	1,000.00	1,000.00			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 190

LAW ENFORCEMENT RECOVERY**Revenues**

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total LERF Revenue	149,000.00	10,008.16	65,133.72	83,866.28	43.71
Total Cash Balance Forward	85,300.00	0.00	0.00	85,300.00	0.00
Total Revenues	234,300.00	10,008.16	65,133.72	169,166.28	27.80

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Operating Expenses	70,000.00	2,652.03	37,295.58	0.00	32,704.42	32,704.42	53.28
Total LERF Capital Expenses	127,700.00	3,559.82	94,780.30	32,246.69	673.01	32,919.70	99.47
Total LERF Reserves	36,600.00	0.00	0.00	0.00	36,600.00	36,600.00	0.00
Total Expenditures	234,300.00	6,211.85	132,075.88	32,246.69	69,977.43	102,224.12	70.13
Revenues vs. Expenditures	0.00	3,796.31	-66,942.16	-99,188.85			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 220

BOND DEBT SERVICE

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Interest Earned-GOB Fund	0.00	0.00	0.00	0.00	0.00
Total Transfers from General Fund	345,000.00	28,750.00	230,000.00	115,000.00	66.67
Total Cash Balance Forward	83,800.00	0.00	0.00	83,800.00	0.00
Total Revenues	428,800.00	28,750.00	230,000.00	198,800.00	53.64

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Debt Service	424,484.00	0.00	424,483.60	0.00	0.40	0.40	100.00
TOTAL TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Reserves-GOB Debt Service	4,316.00	0.00	0.00	0.00	4,316.00	4,316.00	0.00
Total Expenditures	428,800.00	0.00	424,483.60	0.00	4,316.40	4,316.40	98.99
Revenues vs. Expenditures	0.00	28,750.00	-194,483.60	-194,483.60			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 230

UTILITY DEBT SERVICE**Revenues**

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Interest	0.00	0.00	0.00	0.00	0.00
Total Transfers	2,754,098.00	229,508.17	1,836,065.36	918,032.64	66.67
Total Cash Balance Forward	189,402.00	0.00	0.00	189,402.00	0.00
Total Revenues	2,943,500.00	229,508.17	1,836,065.36	1,107,434.64	62.38

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Debt Service	2,754,998.00	0.00	706,395.75	0.00	2,048,602.25	2,048,602.25	25.64
Total Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Reserves	188,502.00	0.00	0.00	0.00	188,502.00	188,502.00	0.00
Total Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	2,943,500.00	0.00	706,395.75	0.00	2,237,104.25	2,237,104.25	24.00
Revenues vs. Expenditures	0.00	229,508.17	1,129,669.61	1,129,669.61			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 240

MARINA DEBT SERVICE**Revenues**

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Transfers In	117,938.00	9,828.17	78,625.36	39,312.64	66.67
Total Cash Balance Forward	25,836.00	0.00	0.00	25,836.00	0.00
Total Revenues	143,774.00	9,828.17	78,625.36	65,148.64	54.69

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Debt Service	117,938.00	0.00	119,720.01	0.00	-1,782.01	-1,782.01	101.51
Total Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Reserves	25,836.00	0.00	0.00	0.00	25,836.00	25,836.00	0.00
Total Expenditures	143,774.00	0.00	119,720.01	0.00	24,053.99	24,053.99	83.27
Revenues vs. Expenditures	0.00	9,828.17	-41,094.65	-41,094.65			

Detail Budget Report

Fiscal Year to Date Thru May 2016

Fund 300

CAPITAL IMPROVEMENT**Revenues**

		Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
300-312.4000	LOCAL OPTION GAS TAX	0.00	0.00	0.00	0.00	0.00
300-312.6000	SMALL COUNTY SURTAX	0.00	0.00	0.00	0.00	0.00
	Total Local Option Taxes	0.00	0.00	0.00	0.00	0.00
300-331.1000	FED GRANT DOWNTOWN COMFORT STATION	0.00	0.00	0.00	0.00	0.00
300-331.2000	FED GRANT FIRE PREVENTION TRAILER	0.00	0.00	0.00	0.00	0.00
300-331.3000	FEDERAL GRANT FIRE TRUCK	0.00	0.00	0.00	0.00	0.00
300-331.3010	FBIP-BOAT RAMP	0.00	0.00	0.00	0.00	0.00
300-331.4000	FEDERAL HOMELAND SECURITY FEMA	0.00	0.00	0.00	0.00	0.00
300-331.4010	FEDERAL USDA	0.00	0.00	0.00	0.00	0.00
300-331.7000	BEACH STABILIZATION FEDERAL	0.00	0.00	0.00	0.00	0.00
300-334.3600	STATE GRANT	6,900.00	0.00	5,020.25	1,879.75	72.76
300-334.3800	STATE GRANT FRDAP	0.00	0.00	0.00	0.00	0.00
300-334.3810	FRDAP	0.00	0.00	0.00	0.00	0.00
300-334.3820	FRDAP GRANT-SEASIDE PARK	0.00	0.00	0.00	0.00	0.00
300-334.3830	FRDAP SKATE PARK	0.00	0.00	0.00	0.00	0.00
300-334.3840	FRDAP MLK POOL	0.00	0.00	0.00	0.00	0.00
300-334.3850	FRDAP MAIN BEACH PARK	0.00	0.00	0.00	0.00	0.00
300-334.3860	FRDAP LIGHTHOUSE	0.00	0.00	0.00	0.00	0.00
300-334.3870	FIND	0.00	0.00	0.00	0.00	0.00
300-334.3880	FIND BOAT RAMP	0.00	0.00	0.00	0.00	0.00
300-334.4100	STATE GRANT-BEACH PRESERVATION	0.00	0.00	0.00	0.00	0.00
300-334.4110	STATE GRANT-EMERGENCY DUNE ENHANCEMENT	0.00	0.00	0.00	0.00	0.00
300-334.4200	LAND WATER CONSERVATION GRANT	0.00	0.00	0.00	0.00	0.00
300-334.4220	STATE GRANT FIRE RESCUE UNIT	0.00	0.00	0.00	0.00	0.00
300-334.7000	STATE GRANTS RECREATION MASTER PLAN	0.00	0.00	0.00	0.00	0.00
300-334.7001	COUNTY GRANT FIRE DEPT SHUTTERS	0.00	0.00	0.00	0.00	0.00
	Total State Grants	6,900.00	0.00	5,020.25	1,879.75	72.76
300-335.4400	8TH CENT GAS TAX	100,000.00	8,090.05	64,861.63	35,138.37	64.86
	Total Gas Tax	100,000.00	8,090.05	64,861.63	35,138.37	64.86
300-337.7000	COUNTY GRANTS	4,050.00	0.00	150,144.28	-146,094.28	707.27
300-337.7100	TDC GRANT	0.00	0.00	0.00	0.00	0.00
300-337.7110	CPI LIGHTHOUSE GRANT	0.00	0.00	0.00	0.00	0.00
300-337.7120	CPI DUNE REVEG GRANT	0.00	0.00	0.00	0.00	0.00
300-337.7130	CPI NORTH BEACH PARK GRANT	0.00	0.00	0.00	0.00	0.00
300-337.7140	HICKORY STREET/COUNTY PORTION	0.00	0.00	0.00	0.00	0.00
300-337.7150	ST JOHNS RIVER MGMT-STORMWATER 1ST AVE	0.00	0.00	0.00	0.00	0.00
300-337.7160	GRANT REVENUE-SKATE PARK	0.00	0.00	0.00	0.00	0.00
300-337.7165	GRANT REVENUE-SOCCER	0.00	0.00	0.00	0.00	0.00
300-337.7166	GRANT REV-TDC RESTORATION FOUNDATION	0.00	0.00	0.00	0.00	0.00
300-337.7200	FOL CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
	Total Other Grants	4,050.00	0.00	150,144.28	-146,094.28	707.27
300-360.1000	LOAN PROCEEDS	0.00	0.00	440,363.00	-440,363.00	0.00
300-361.1000	INTEREST EARNED	1,000.00	317.32	1,907.80	-907.80	190.78
300-361.2000	UNREALIZED GAIN-SBA	0.00	0.00	0.00	0.00	0.00
300-361.4000	INTEREST ON PAVING ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
	Total Interest Earned	1,000.00	317.32	442,270.80	-441,270.80	227.08
300-363.2000	PAYMENT ON PAVING ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
300-369.9000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00

Detail Budget Report

Fiscal Year to Date Thru May 2016

Fund 300

CAPITAL IMPROVEMENT**Revenues**

		Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
	Total Other Revenues	0.00	0.00	0.00	0.00	0.00
300-381.1000	TRANSFER IN/GENERAL	1,133,500.00	94,458.34	755,666.72	377,833.28	66.67
300-381.1010	TRANSFER IN PECK/GENERAL	0.00	0.00	0.00	0.00	0.00
300-381.2200	GOB DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
300-381.3100	TRANSFER IN/CAPITAL EXPANSION	0.00	0.00	0.00	0.00	0.00
	Total Transfers In	1,133,500.00	94,458.34	755,666.72	377,833.28	66.67
300-384.0000	LAND ACQUISITION LOAN	0.00	0.00	0.00	0.00	0.00
300-384.0001	OTHER FINANCING SOURCES	1,743,500.00	0.00	0.00	1,743,500.00	0.00
	Total Loans	1,743,500.00	0.00	0.00	1,743,500.00	0.00
300-389.1000	CASH BALANCE FORWARD	578,550.00	0.00	0.00	578,550.00	0.00
300-389.1005	CASH BALANCE FORWARD F2	0.00	0.00	0.00	0.00	0.00
300-389.1010	CASH BALANCE FORWARD-BOND	0.00	0.00	0.00	0.00	0.00
	Total Cash Balance FWD	578,550.00	0.00	0.00	578,550.00	0.00
	Total Revenues	3,567,500.00	102,865.71	1,417,963.68	2,149,536.32	39.75

Detail Budget Report

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CAPITAL IMPROVEMENT

Expenditures

Department	Budgeted	Current Expnd	YTD Expnd	YTD Encumb	Unencumb Bal	Unexpnd Bal	% Exp
300-3000-519.2100	FICA	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-519.2300	LIFE/HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-519.2301	LIFE	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-519.6300	AERIAL LADDER LEASE PAY	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-519.6305	AMBULANCE LEASE	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-519.6310	ADA-RENOVATIONS	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-519.6400	ERP SOFTWARE	743,000.00	0.00	0.00	0.00	743,000.00	743,000.00
300-3000-519.7100	PRINCIPAL	192,949.00	0.00	44,098.85	0.00	148,850.15	148,850.15
300-3000-519.7200	INTEREST	57,171.00	1,974.57	10,646.01	0.00	46,524.99	46,524.99
300-3000-519.7300	BOND EXPENSE	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
300-3000-519.7310	FINANCE CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-519.7400	WATERFRONT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-519.7410	REPAIR PILINGS-BRETTS	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-519.7420	CRA PLAN	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-521.6300	FIRE TRAINING FACILITY	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-521.6310	FIRE STATION STORAGE	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-521.6320	FIRE BOAT	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-521.6330	FIRE PREVENTION TRAILER	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-521.6340	FIRE STATION SHUTTERS	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-521.6400	FIRE TRUCK	442,000.00	0.00	440,363.00	0.00	1,637.00	1,637.00
300-3000-521.9100	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-522.6405	IMAGING SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-522.6410	GREENWAY MAINTENANCE VEHIC	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-522.6415	GREENWAY MOWER	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-522.6422	FIRE RESCUE UNIT	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-522.6425	GENERATORS & EXTRACTION EQI	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-522.6426	FIRE STATION MODIFICATIONS	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.2100	FICA	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.2300	LIFE/HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.2301	LIFE	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6290	THIRD STREET EXTENTION	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6300	SADLER RD ROUNDABOUT	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6310	SIDEWALKS-CAPITALIZED	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6311	SIDEWALKS-ALACHUA ST-CALHOI	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6312	SIDEWALKS-S 9TH ST-ATLANTIC/A	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6313	SIDEWALKS-ASH-ELM/7TH TO 5TH	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6314	SIDEWALKS-GENL/MISC	39,500.00	0.00	26,107.34	0.00	13,392.66	13,392.66
300-3000-541.6320	STREET PAVING/RESURFACING-C	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6400	STREETS EQUIPMENT	100,000.00	0.00	99,558.00	0.00	442.00	442.00
300-3000-541.6430	STREET PAVING/1ST CLEVELAND	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6440	STREET PAV/1ST SIMMONS/BL ME	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6450	1ST AVENUE PAVING PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6451	1ST AVENUE NORTH-STREET PAV	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6452	1ST AVENUE STREET PAVING	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6460	STREET PAVING/N FLETCHER DOI	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6470	STREET PAVING/MISC STRIPING	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6480	STREET PAVING GEN/MISC	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6510	STREET RESURFACING-GUM ST/3	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6511	STREET RESURFACING-J LAFITTE	0.00	0.00	0.00	0.00	0.00	0.00

Detail Budget Report

Fiscal Year to Date Thru May 2016

Fund 300

CAPITAL IMPROVEMENT

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
300-3000-541.6512		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6513		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6514		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6515		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6516		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6517		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6518		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6519		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6520		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6521		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6522		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6523		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6524		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6525		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6530		32,750.00	0.00	996.00	0.00	31,754.00	3.04
300-3000-541.6540		300,000.00	22,065.00	44,433.60	0.00	255,566.40	14.81
300-3000-541.6550		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6551		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6552		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6553		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6554		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6555		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6556		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6570		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6580		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6610		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-541.6700		800,000.00	0.00	0.00	0.00	800,000.00	0.00
300-3000-571.6200		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.3100		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.3200		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.3340		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.4900		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6200		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6205		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6210		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6215		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6216		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6217		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6218		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6220		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6225		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6230		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6235		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6236		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6237		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6238		55,000.00	0.00	45,499.01	0.00	9,500.99	82.73
300-3000-572.6240		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6241		0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6242		0.00	0.00	0.00	0.00	0.00	0.00

Detail Budget Report

Fiscal Year to Date Thru May 2016

Fund 300

CAPITAL IMPROVEMENT

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp	
300-3000-572.6516	ATLANTIC REC CENTER POOL IMI	45,000.00	6,740.00	35,201.72	0.00	9,798.28	9,798.28	78.23
300-3000-572.6517	SOLAR PANELS FOR ARC POOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6518	ANIMAL RESCUE CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6520	LAND ACQUISITION-SELL PROPER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6530	LAND ACQUISITION-BABY BURNS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6540	LAND ACQUISITION-BURNS PROP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6560	HICKORY STREET PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6570	LAND ACQUISITION BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.6580	LAND ACQUISITION RAYONIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.7100	PRINCIPAL FOR POWELL PROP-BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-572.7200	INTEREST POWELL PROP-BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-581.9500	LAND AQUISION RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-581.9505	RESERVE F2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-581.9510	EGANS CREEK GREENWAY/BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-581.9520	RESERVE	449,130.00	0.00	0.00	0.00	449,130.00	449,130.00	0.00
300-3000-581.9530	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-3000-581.9900	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total - Dept 3000	CAPITAL IMPROVEMENT	3,567,500.00	31,012.97	841,551.75	28,660.00	2,697,288.25	2,725,948.25	24.39
	Total Expenditures	3,567,500.00	31,012.97	841,551.75	28,660.00	2,697,288.25	2,725,948.25	24.39

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 310

CAPITAL EXPANSION

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Grants	0.00	0.00	0.00	0.00	0.00
Total Grants	35,000.00	0.00	0.00	35,000.00	0.00
Total Interest Earned	1,000.00	259.53	1,560.33	-560.33	156.03
Police Impact Fees	25,000.00	3,367.22	23,818.35	1,181.65	95.27
Fire Impact Fees	50,000.00	6,757.59	47,800.58	2,199.42	95.60
Sanitation Impact Fees	0.00	0.00	0.00	0.00	0.00
Recreation/Parks Impact Fees	300,000.00	45,282.90	293,280.00	6,720.00	97.76
Administration Impact Fees	70,000.00	9,172.72	64,884.10	5,115.90	92.69
Total Transfers IN	0.00	0.00	0.00	0.00	0.00
Budgeted Cash Fwd-Police	50,750.00	0.00	0.00	50,750.00	0.00
Budgeted Cash Fwd-Fire	218,980.00	0.00	0.00	218,980.00	0.00
Budgeted Cash Fwd-Sanitation	0.00	0.00	0.00	0.00	0.00
Budgeted Cash Fwd-Rec & Parks	995,970.00	0.00	0.00	995,970.00	0.00
Budgeted Cash Fwd-Admin	283,000.00	0.00	0.00	283,000.00	0.00
Total Revenues	2,029,700.00	64,839.96	431,343.36	1,598,356.64	21.25

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Administration Expenditures	210,000.00	0.00	0.00	52,177.51	157,822.49	210,000.00	24.85
Total Police Expenditures	73,000.00	0.00	0.00	69,402.63	3,597.37	73,000.00	95.07
Total Fire Equipment Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Equipment Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Sanitation Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Recreation/Parks Expenditures	780,600.00	10,957.21	143,409.82	16,197.65	620,992.53	637,190.18	20.45
Admin-Transfer out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Budgeted Reserves-Police	2,850.00	0.00	0.00	0.00	2,850.00	2,850.00	0.00
Budgeted Reserves-Fire	269,280.00	0.00	0.00	0.00	269,280.00	269,280.00	0.00
Budgeted Reserves-Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Budgeted Reserves-Recreation/Parks	651,170.00	0.00	0.00	0.00	651,170.00	651,170.00	0.00
Budgeted Reserves-Administration	42,800.00	0.00	0.00	0.00	42,800.00	42,800.00	0.00
Total Expenditures	2,029,700.00	10,957.21	143,409.82	137,777.79	1,748,512.39	1,886,290.18	13.85
Revenues vs. Expenditures	0.00	53,882.75	287,933.54	150,155.75			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 330

WASTEWATER IMPROVEMENT

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Interest Earned-Improvement Fund	0.00	727.47	876.84	-876.84	0.00
Total Transfers from WW Fund	250,000.00	20,833.33	166,666.64	83,333.36	66.67
Total Cash Balance Fwd-Improvement Fund	2,237,555.00	0.00	0.00	2,237,555.00	0.00
Total Loan Proceeds-Improvement Fund	0.00	0.00	0.00	0.00	0.00
Total Revenues	2,487,555.00	21,560.80	167,543.48	2,320,011.52	6.74

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Operating Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Expenses-Improvement Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Debt Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Reserves-Improvement Fund	2,487,555.00	0.00	0.00	0.00	2,487,555.00	2,487,555.00	0.00
Total Expenditures	2,487,555.00	0.00	0.00	0.00	2,487,555.00	2,487,555.00	0.00
Revenues vs. Expenditures	0.00	21,560.80	167,543.48	167,543.48			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 410

GOLF COURSE

Revenues

	Budgeted	Current Revenue	LY 638,629	YTD Revenue	Uncollected Bal	% Collected
Total Fees	971,623.00	57,841.64		643,058.00	328,565.00	66.18
Total Rentals	493,225.00	34,907.56		286,166.00	207,059.00	58.02
Total Other Sales	10,920.00	550.00		4,314.73	6,605.27	39.51
Total Interest Earned	0.00	0.00		0.00	0.00	0.00
Total Other Revenue	1,367.00	18,253.98		70,827.46	-69,460.46	181.23
Total Transfers In	237,000.00	19,750.00		158,000.00	79,000.00	66.67
Total Loan Forgiveness	0.00	0.00		0.00	0.00	0.00
Total Budgeted Cash Fwd	-620,500.00	0.00		0.00	-620,500.00	0.00
Total Revenues	1,093,635.00	131,303.18		1,162,366.19	-68,731.19	106.28

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Personnel Expenses	727.00	377.75	997.20	0.00	-270.20	-270.20	137.17
Total Operating Expenses	1,495,958.00	116,555.79	914,550.94	0.00	581,407.06	581,407.06	61.13
Total Capital Expenses	80,000.00	0.00	39,205.19	0.00	40,794.81	40,794.81	49.01
Total Debt Service	140,451.00	7,958.75	10,429.22	0.00	130,021.78	130,021.78	7.43
Total Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Contingency	-623,501.00	0.00	0.00	0.00	-623,501.00	-623,501.00	0.00
Total Expenditures	1,093,635.00	124,892.29	965,182.55	0.00	128,452.45	128,452.45	88.25
Revenues vs. Expenditures	0.00	6,410.89	197,183.64	197,183.64			

BUD

YTD

PRO SHOP SALES

140,155

62,573

C OF GS

83,961

36,743

TR \$

56,194

25,830

% OF COST

66.92%

70.30%

F+B SALES

319,745

223,597

C OF GS

267,386

186,973

TR \$

52,559

36,624

% OF COST

19.66%

19.59%

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 420

AIRPORT

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Grants/Contributions	388,000.00	3,224.95	49,590.53	338,409.47	12.78
Total Leases/Rents	593,497.00	53,219.11	387,133.26	206,363.74	65.23
Total Other Revenue	25,000.00	10,362.80	56,915.43	-31,915.43	227.66
Total Transfers In	0.00	0.00	0.00	0.00	0.00
Total Cash Balance Fwd	780,941.00	0.00	0.00	780,941.00	0.00
Total Revenues	1,787,438.00	66,806.86	493,639.22	1,293,798.78	27.62

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Personnel Expenses	93,929.00	5,801.87	48,745.44	0.00	45,183.56	45,183.56	51.90
Total Operating Expenses	251,645.00	11,446.74	113,209.31	6,600.01	131,835.68	138,435.69	47.61
Total Capital Expenses	441,500.00	4,031.19	80,082.38	22,422.01	338,995.61	361,417.62	23.22
Total Debt Service	70,976.00	-42,436.48	9,951.00	0.00	61,025.00	61,025.00	14.02
Total Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Contingency	929,388.00	0.00	0.00	0.00	929,388.00	929,388.00	0.00
Total Expenditures	1,787,438.00	-21,156.68	251,988.13	29,022.02	1,506,427.85	1,535,449.87	15.72
Revenues vs. Expenditures	0.00	87,963.54	241,651.09	212,629.07			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 440

SANITATION

Revenues

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Grant Revenue	0.00	0.00	0.00	0.00	0.00
Total Garbage Fees	2,225,000.00	191,915.22	1,521,227.62	703,772.38	68.37
Total Shrimp Fest Fees	0.00	0.00	0.00	0.00	0.00
Total Interest Earned	0.00	47.88	287.87	-287.87	0.00
Total Sale of Assets	0.00	0.00	0.00	0.00	0.00
Total Recycling Program	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	25,000.00	1,771.96	10,525.24	14,474.76	42.10
Total Transfers In	0.00	0.00	0.00	0.00	0.00
Total Budgeted Cash Balance Fwd	196,900.00	0.00	0.00	196,900.00	0.00
Total Revenues	2,446,900.00	193,735.06	1,532,040.73	914,859.27	62.61

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Personnel Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	2,229,300.00	219,408.01	1,522,654.51	14,400.00	692,245.49	706,645.49	68.95
Total Capital Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Transfers to GF	60,000.00	5,000.00	40,000.00	0.00	20,000.00	20,000.00	66.67
Total Reserves/Contingency	157,600.00	0.00	0.00	0.00	157,600.00	157,600.00	0.00
Total Expenditures	2,446,900.00	224,408.01	1,562,654.51	14,400.00	869,845.49	884,245.49	64.45
Revenues vs. Expenditures	0.00	-30,672.95	-30,613.78	-45,013.78			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 450

WASTEWATER

Revenues

	Budgeted	Current Revenue	LY YTD Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Sewer Fees-WW Fund	5,330,100.00	464,627.57	3,461,045	3,592,997.39	1,737,102.61	67.41
Total Interest Earned-WW Fund	7,031.00	1,439.83		5,159.70	1,871.30	73.39
Total Other Revenue-WW Fund	40,000.00	0.00		0.00	40,000.00	0.00
Total Cash Balance Fwd-WW Fund	3,453,869.00	0.00		0.00	3,453,869.00	0.00
Total Revenues	8,831,000.00	466,067.40		3,598,157.09	5,232,842.91	40.74

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Personnel Expenses-WW Fund	1,064,871.00	74,693.35	593,046.89	0.00	471,824.11	471,824.11	55.69
Total Operating Expenses-WW Fund	1,347,309.00	90,837.63	687,832.88	2,948.40	656,527.72	659,476.12	51.27
Total Capital Expenses-WW Fund	1,131,600.00	199,787.57	607,562.68	218,912.99	305,124.33	524,037.32	73.04
Total Debt Service-WW Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer to GF-WW Fund	260,000.00	21,666.66	173,333.28	0.00	86,666.72	86,666.72	66.67
Transfer to Utility Admin-WW Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer to Debt Fund-WW Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer to Utility Acquisition Debt Fund	651,989.00	54,332.42	434,659.36	0.00	217,329.64	217,329.64	66.67
Transfer to Water-WW Fund	600,000.00	50,000.00	400,000.00	0.00	200,000.00	200,000.00	66.67
Transfer to Sewer Capital-WW Fund	250,000.00	20,833.33	166,666.64	0.00	83,333.36	83,333.36	66.67
Total Contingency-WW Fund	3,525,231.00	0.00	0.00	0.00	3,525,231.00	3,525,231.00	0.00
Total Expenditures	8,831,000.00	512,150.96	3,063,101.73	221,861.39	5,546,036.88	5,767,898.27	37.20
Revenues vs. Expenditures	0.00	-46,083.56	535,055.36	313,193.97			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 460

WATER**Revenues**

	Budgeted	Current Revenue	LY YTD Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Water Fees	3,753,023.00	347,424.67	2,339,738	2,471,368.78	1,281,654.22	65.85
Total Interest Earned-Water Fund	2,300.00	749.52		2,066.02	233.98	89.83
Total Other Revenue-Water Fund	21,000.00	9,192.30		26,782.12	-5,782.12	127.53
Total Transfers In Wastewater	600,000.00	50,000.00		400,000.00	200,000.00	66.67
Total Bond Proceeds	0.00	0.00		0.00	0.00	0.00
Total Cash Balance Fwd-Water Fund	2,411,677.00	0.00		0.00	2,411,677.00	0.00
Total Revenues	6,788,000.00	407,366.49		2,900,216.92	3,887,783.08	42.73

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Personnel Expenses-Water Fund	928,562.00	65,679.62	542,346.27	0.00	386,215.73	386,215.73	58.41
Total Operating Expenses-Water Fund	1,356,388.00	81,398.54	570,500.84	25,505.04	760,382.12	785,887.16	43.94
Total Capital Expenses-Water Fund	308,500.00	0.00	158,960.96	131,711.00	17,828.04	149,539.04	94.22
Total Debt Service-Water Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers from Water to GF	160,000.00	13,333.33	106,666.64	0.00	53,333.36	53,333.36	66.67
Transfers from Water to GF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer to Utility Acquisition Debt Service	1,778,109.00	148,175.75	1,185,406.00	0.00	592,703.00	592,703.00	66.67
Total Contingency-Water Fund	2,256,441.00	0.00	0.00	0.00	2,256,441.00	2,256,441.00	0.00
Total Expenditures	6,788,000.00	308,587.24	2,563,880.71	157,216.04	4,066,903.25	4,224,119.29	40.09
Revenues vs. Expenditures	0.00	98,779.25	336,336.21	179,120.17			

Budget Summary Report

Fiscal Year to Date Thru May 2016

STORM WATER MANAGEMENT**Revenues**

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Grant Revenue	0.00	0.00	0.00	0.00	0.00
Total Grant Revenue	0.00	0.00	0.00	0.00	0.00
Total Fee for Services	270,908.00	22,889.14	189,942.54	80,965.46	70.11
Total Interest	0.00	0.00	0.00	0.00	0.00
Total Transfers	21,515.00	1,792.92	14,343.36	7,171.64	66.67
Total Cash Balance Forward	296,877.00	0.00	0.00	296,877.00	0.00
Total Revenues	589,300.00	24,682.06	204,285.90	385,014.10	34.67

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Personnel Expenses	59,083.00	0.00	0.00	0.00	59,083.00	59,083.00	0.00
Total Operating Expenses	312,290.00	7,711.66	71,254.32	0.00	241,035.68	241,035.68	22.82
Total Capital Expenses	160,000.00	0.00	37,718.96	11,313.80	110,967.24	122,281.04	30.65
Total Debt Service	43,030.00	0.00	43,030.18	0.00	-0.18	-0.18	100.00
Total Contingency	14,897.00	0.00	0.00	0.00	14,897.00	14,897.00	0.00
Total Expenditures	589,300.00	7,711.66	152,003.46	11,313.80	425,982.74	437,296.54	27.71
Revenues vs. Expenditures	0.00	16,970.40	52,282.44	40,968.64			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 480

MARINA

Revenues

	Budgeted	Current Revenue	LY YTD Revenue	Uncollected Bal	% Collected
Total Grant Revenue	355,200.00	0.00	0.00	355,200.00	0.00
Total Slip Rentals-Permanent	250,000.00	18,399.76	146,845.84	103,154.16	58.74
Total Big P	0.00	0.00	0.00	0.00	0.00
Total Slip Rentals-Transient	480,000.00	62,406.56	378,247.68	101,752.32	78.80
Total Slip Rentals-Non-Taxable	7,000.00	1,719.00	5,298.54	1,701.46	75.69
Total Business Rentals	54,500.00	4,477.75	35,804.36	18,695.64	65.70
Total Moorings	38,000.00	3,835.00	25,219.00	12,781.00	66.37
Total Merchandise for Resale	0.00	1,527.65	4,560.04	-4,560.04	0.00
Total Services-Nontaxable	1,600.00	40.00	1,318.24	281.76	82.39
Total Services-Taxable	0.00	651.63	2,367.36	-2,367.36	0.00
Total Gasoline/Fuel	1,325,200.00	210,781.33	880,829.09	444,370.91	66.47
Total Interest Earned	0.00	0.00	0.00	0.00	0.00
Total Rents	10,700.00	902.16	8,798.28	1,901.72	82.23
Total Other Revenue	250.00	-49.47	90.54	159.46	36.22
Total Transfers In	307,000.00	25,583.34	204,666.72	102,333.28	66.67
Total Loan Proceeds	840,300.00	0.00	0.00	840,300.00	0.00
Total Cash Balance Forward	-389,340.00	0.00	0.00	-389,340.00	0.00
Total Revenues	3,280,410.00	330,274.71	1,694,045.69	1,586,364.31	51.64

LY
481,160
146,845.84
0.00
378,247.68
5,298.54
530,392

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Personnel Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	1,794,209.00	225,386.44	1,054,756.53	14,710.00	724,742.47	739,452.47	59.61
Total Capital Expenses	1,245,200.00	16,248.50	711,383.12	63,786.50	470,030.38	533,816.88	62.25
Total Debt Service	463,681.00	19,511.86	24,008.86	0.00	439,672.14	439,672.14	5.18
Total Transfers Out	117,938.00	9,828.17	78,625.36	0.00	39,312.64	39,312.64	66.67
Total Contingency-Marina Fund	-340,618.00	0.00	0.00	0.00	-340,618.00	-340,618.00	0.00
Total Expenditures	3,280,410.00	270,974.97	1,868,773.87	78,496.50	1,333,139.63	1,411,636.13	59.36
Revenues vs. Expenditures	0.00	59,299.74	-174,728.18	-253,224.68			

BUDGET YTD % OF BUDGET

FUEL SALES 1,325,200 880,829 66.47%

FUEL COSTS 1,053,000 596,293 56.63%

COST/SALES RATIO 79.46% 67.70%

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 510

CENTRAL GARAGE**Revenues**

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Interest Earned	130,000.00	0.00	0.00	130,000.00	0.00
Total Other Revenue	87,500.00	47,661.34	87,263.20	236.80	99.73
Total General Fund Fees	385,500.00	43,177.95	269,178.77	116,321.23	69.83
Total Enterprise Fund Fees	97,250.00	6,715.34	77,477.10	19,772.90	79.67
Total Gas/Oil Revenues	370,750.00	23,916.84	146,073.39	224,676.61	39.40
TOTAL TRANSFERS IN	50,000.00	4,166.67	33,333.36	16,666.64	66.67
Total Cash Balance Fwd	-71,000.00	0.00	0.00	-71,000.00	0.00
Total Revenues	1,050,000.00	125,638.14	613,325.82	436,674.18	58.41

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Personnel Expenses	229,998.00	18,060.15	148,027.58	0.00	81,970.42	81,970.42	64.36
Total Operating Expenses	68,812.00	5,089.17	39,049.14	0.00	29,762.86	29,762.86	56.75
Total Capital Expenses	137,500.00	0.00	0.00	0.00	137,500.00	137,500.00	0.00
Total Cost Goods Sold	615,200.00	41,002.62	286,927.62	3,991.09	324,281.29	328,272.38	47.29
Totals Transfers to GF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals Transfers to GF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Contingency	-1,510.00	0.00	0.00	0.00	-1,510.00	-1,510.00	0.00
Total Expenditures	1,050,000.00	64,151.94	474,004.34	3,991.09	572,004.57	575,995.66	45.52
Revenues vs. Expenditures	0.00	61,486.20	139,321.48	135,330.39			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 520

UTILITY BILLING**Revenues**

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Admin Fees	32,000.00	2,522.10	20,738.81	11,261.19	64.81
Total Interest Earned	75,000.00	0.00	0.00	75,000.00	0.00
Total Other Revenue	476,200.00	39,829.27	317,900.61	158,299.39	66.76
Total General Fund Fees	0.00	0.00	0.00	0.00	0.00
Total Enterprise Fund Fees	0.00	0.00	0.00	0.00	0.00
Total Enterprise Fund Fees	0.00	0.00	0.00	0.00	0.00
Total Cash Balance Forward	31,300.00	0.00	0.00	31,300.00	0.00
Total Revenues	614,500.00	42,351.37	338,639.42	275,860.58	55.11

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Personnel Expenses	304,280.00	24,004.48	199,357.73	0.00	104,922.27	104,922.27	65.52
Total Operating Expenses	124,892.00	9,838.83	78,783.17	0.00	46,108.83	46,108.83	63.08
Total Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Mach/Equip	150,000.00	0.00	0.00	0.00	150,000.00	150,000.00	0.00
Total Contingency	35,328.00	0.00	0.00	0.00	35,328.00	35,328.00	0.00
Total Expenditures	614,500.00	33,843.31	278,140.90	0.00	336,359.10	336,359.10	45.26
Revenues vs. Expenditures	0.00	8,508.06	60,498.52	60,498.52			

Budget Summary Report

Fiscal Year to Date Thru May 2016

Fund 530

UTILITES ADMINISTRATION**Revenues**

	Budgeted	Current Revenue	YTD Revenue	Uncollected Bal	% Collected
Total Interest Earned	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	313,000.00	26,083.32	208,666.56	104,333.44	66.67
Total General Fund Fees	0.00	0.00	0.00	0.00	0.00
Total Enterprise Fund Fees	0.00	0.00	0.00	0.00	0.00
Total Cash Balance Forward	122,200.00	0.00	0.00	122,200.00	0.00
Total Revenues	435,200.00	26,083.32	208,666.56	226,533.44	47.95

Expenditures

Department	Budgeted	Current Expend	YTD Expend	YTD Encumb	Unencumb Bal	Unexpend Bal	% Exp
Total Personnel Expenses	316,681.00	24,630.51	203,875.64	0.00	112,805.36	112,805.36	64.38
Total Operating Expenses	42,723.00	1,317.78	14,416.58	0.00	28,306.42	28,306.42	33.74
Total Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Contingency	75,796.00	0.00	0.00	0.00	75,796.00	75,796.00	0.00
Total Expenditures	435,200.00	25,948.29	218,292.22	0.00	216,907.78	216,907.78	50.16
Revenues vs. Expenditures	0.00	135.03	-9,625.66	-9,625.66			

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Resolution 2016-69**
Amending Resolution 2015-04 - Arts and Culture Nassau Membership

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Resolution 2016-69**

SYNOPSIS: Arts and Culture Nassau is a City Commission appointed committee and receives staff support from the Parks and Recreation Department.

Arts and Culture Nassau wishes to remove Fernandina Little Theatre (FLT), which is no longer in business and one (1) at large member from the list of member representatives. This will bring the total number of members to eleven (11) including: Seven (7) art organizations, two (2) at-large members and two (2) non-voting county members. The quorum shall consist of five (5) members.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS: Beach Safety Alachua Street
(As approved by Resolution 2016-51) Soccer Field Lighting Stormwater
 Downtown Density Opportunity
 ADA Improvements Departmental
 Consideration

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2016-69. *DM*

DEPARTMENT DIRECTOR Submitted by: Nan S. Voit Date: 5/31/16
Director of Parks and Recreation

CONTROLLER Approved as to Budget Compliance Date:

CITY ATTORNEY Approved as to Form and Legality *TEB* Date: *6/15/16*

CITY MANAGER Approved Agenda Item for 6/21/16 *DM* Date: 6/13/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

RESOLUTION 2016-69

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING RESOLUTION 2015-04 PERTAINING TO ARTS AND CULTURE NASSAU BY AMENDING THE ARTS ORGANIZATIONS REPRESENTED AND NUMBER OF MEMBERS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Arts and Culture Nassau serves as a liaison between the City and the arts community to promote awareness, appreciation, enjoyment and the enhancement of arts programs and facilities; and

WHEREAS, Arts and Culture Nassau wishes to amend Resolution 2015-04 by removing the Fernandina Little Theatre (FLT) and one (1) At-Large member.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby amends the membership of Arts and Culture Nassau and shall be administered through the City Commission and is responsible for adhering to the following:

a. Organization: Quorum: Officers.

The Arts and Culture Nassau shall be comprised of ~~thirteen (13)~~ eleven (11) regular members, ~~three (3)~~ two (2) At-Large members who are citizens appointed by the City Commission but represent no particular organization; one (1) representative from each of the following organizations: the Amelia Community Theatre; ~~Fernandina Little Theatre~~; the Island Art Association; Amelia Book Island Festival; Amelia Island Chamber Music Festival; Amelia Island Jazz Festival; Amelia Island Museum of History; Friends of the Library of Nassau County; and two (2) non-voting members recommended by the Board of Commissioners of Nassau County to the City Commission. Each of the ~~eight (8)~~ seven (7) representatives shall be nominated by their own respective organization to the City Commission and shall serve without compensation. A quorum of the Council shall consist of ~~six (6)~~ five (5) of the voting members. The Council shall elect from its membership a Chairperson and Vice-Chairperson. In the absence or disability of the Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson.

The Council shall meet at a regularly set date, time and location established by the Council. The Council shall be subject to the public meeting laws and the public records laws.

SECTION 2. This Resolution shall become effective immediately upon passage.

ADOPTED this 21st day of June, 2016.

CITY OF FERNANDINA BEACH

John A. Miller
Mayor – Commissioner

ATTEST:

APPROVED AS TO FORM & LEGALITY:



Caroline Best
City Clerk

Tammi E. Bach
City Attorney

RESOLUTION 2015-04

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING RESOLUTIONS 2010-140 AND 2014-149 PERTAINING TO ARTS AND CULTURE NASSAU BY AMENDING THE ARTS ORGANIZATIONS REPRESENTED AND NUMBER OF MEMBERS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Resolution 2007-102, adopted July 5, 2007, created the Arts Council to provide a focal point through one group to represent the arts community that would serve as a liaison between the City and the arts community to promote awareness, appreciation, enjoyment and the enhancement of arts programs and facilities; and

WHEREAS, Resolution 2008-161, adopted October 21, 2008, amended Resolution 2007-102 by adding two (2) seats for a total of nine (9) members, one seat for the Amelia Island Film Festival and one At Large seat; and

WHEREAS, Resolution 2010-140, adopted November 16, 2010, increased the membership seats for Arts and Culture Nassau from nine (9) to thirteen (13) by adding one (1) seat for the Amelia Island Jazz Festival, and one (1) seat for the Amelia Island Museum of History, one (1) seat for the Friends of the Library of Nassau County, and adding two (2) non-voting seats with members being recommended for appointment by the Board of County Commissioners of Nassau County to the Fernandina Beach City Commission; and

WHEREAS, Resolution 2014-149 provided that two (2) At-Large member seats be added and affiliated with Amelia Island Film Festival and Amelia Island Arts Academy; and

WHEREAS, Resolution 2014-149 incorrectly affiliated the two (2) new At-Large member seats with Amelia Island Film Festival and Amelia Island Arts Academy which are no longer active organizations; and

WHEREAS, Arts and Culture Nassau wishes to entirely remove the Amelia Island Film Festival and the Amelia Island Arts Academy as member organizations; and

WHEREAS, Arts and Culture Nassau requests that the two (2) seats be At-Large member seats be affiliated with no particular organization.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby amends the membership of Arts and Culture Nassau and shall be administered through the City Commission and is responsible for adhering to the following:

a. Organization; Quorum; Officers.

The Arts and Culture Nassau shall be comprised of ~~eleven (11)~~ thirteen (13) regular members, three (3) At-Large members who are citizens appointed by the City Commission but represent no particular organization; one (1) representative from each of the following organizations: the Amelia Community Theatre; Fernandina Little Theatre; the Island Art Association; ~~the Amelia Island Arts Academy~~; Amelia Book Island Festival; Amelia Island Chamber Music Festival; ~~Amelia Island Film Festival~~; Amelia Island Jazz Festival; Amelia Island Museum of History; Friends of the Library of Nassau County; and two (2) non-voting members recommended by the Board of Commissioners of Nassau County to the City Commission. Each of the eight (8) representatives shall be nominated by their own respective organization to the City Commission and shall serve without compensation. A quorum of the Council shall consist of six (6) of the voting members. The Council shall elect from its membership a Chairperson and Vice-Chairperson. In the absence or disability of the Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson. The Council shall meet at a regularly set date, time and location established by the Council. The Council shall be subject to the public meeting laws and the public records laws.

SECTION 2. This Resolution shall become effective immediately upon passage.

ADOPTED this 20th day of January, 2015.

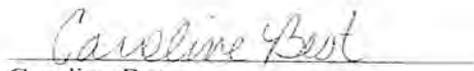
CITY OF FERNANDINA BEACH

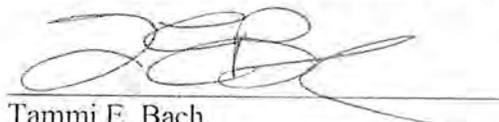


Edward E. Boner
Mayor - Commissioner

ATTEST:

APPROVED AS TO FORM & LEGALITY:


Caroline Best
City Clerk


Tammi E. Bach
City Attorney

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Resolution 2016-70**
Airport Welcome Center Conceptual Design

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Resolution 2016-70**

SYNOPSIS: The City of Fernandina Beach (the "City") has secured funding support from the Florida Department of Transportation ("FDOT") and Federal Aviation Administration ("FAA") for the purpose of constructing a new Welcome Center facility at the Fernandina Beach Municipal Airport (the "Airport"). Supplement funding for the proposed Welcome Center will be provided by 8 Flags Aviation, the Fixed Base Operator ("FBO"), scheduled to begin operations at the Airport in 2018.

The Airport Welcome Center Planning Committee consisting of City staff, an Airport tenant, the Chairman of the Airport Advisory Committee, a representative of 8 Flags Aviation, LLC, and the City's airport consultant, discussed and developed a conceptual design for the proposed Welcome Center over the course of several meetings based upon the following facets: City needs, FBO needs, meeting space, special events, historic reference, educational components, community access, and financial considerations. The Committee's assignment was "to provide a preliminary visual reference of the size, basic operations and general appearance of the proposed Welcome Center. This task will result in a more formal plan for the specific building location, size, interior plan, exterior elevations, utilities, ground access and parking, security systems, budget and financial plan."

The conceptual design was presented to the Airport Advisory Commission for review and comment (June 9, 2016) prior to final consideration by the Airport Welcome Center Planning Committee (June 10, 2016).

FISCAL IMPACT: This project is included in the Airport's five-year Capital Improvement Plan. In FY 2015/2016, \$550,000 will be funded by FDOT and the remaining \$137,500 will be funded by the City (8 Flags Aviation, LLC).

2016/2017 CITY COMMISSION GOALS: (As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2016-70. *DLM*

DEPARTMENT DIRECTOR Submitted by: Dale L. Martin, City Manager Date: 6/10/16

CONTROLLER Approved as to Budget Compliance *PHC* Date: 6/14/16

CITY ATTORNEY Approved as to Form and Legality *TEB* Date: *6/16/16*

CITY MANAGER Approved Agenda Item for 06/21/2016 *DLM* Date: 6/10/16

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



COMMISSION ACTION:

- Approved As Recommended
- Approved With Modification
- Other

- Disapproved
 - Postponed to Time Certain
 - Tabled
-

RESOLUTION 2016-70

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING THE CONCEPTUAL DESIGN OF THE FERNANDINA BEACH MUNICIPAL AIRPORT WELCOME CENTER; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach (the "City") has secured funding support from the Florida Department of Transportation ("FDOT") and Federal Aviation Administration ("FAA") for the purpose of constructing a new Welcome Center facility at the Fernandina Beach Municipal Airport (the "Airport"); and,

WHEREAS, supplement funding for the proposed Welcome Center will be provided by 8 Flags Aviation, the Fixed Base Operator ("FBO"), scheduled to begin operations at the Airport in 2018; and,

WHEREAS, the Airport Welcome Center Planning Committee consisting of City staff, an Airport tenant, the Chairman of the Airport Advisory Committee, a representative of 8 Flags Aviation, and the City's airport consultant, discussed and developed a conceptual design for the proposed Welcome Center over the course of several meetings based upon the following facets: City needs, FBO needs, meeting space, special events, historic reference, educational components, community access, and financial considerations; and,

WHEREAS, the conceptual design was presented to the Airport Advisory Commission for review and comment (June 9, 2016) prior to final consideration by the Airport Welcome Center Planning Committee (June 10, 2016); and,

WHEREAS, this project is included in the Airport's five-year Capital Improvement Plan. In FY 2015/2016, \$550,000 will be funded by FDOT and the remaining \$137,500 will be funded by the City (8 Flags Aviation, LLC).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby authorizes the City Manager to proceed, in cooperation with Passero Associates, with the preliminary design of the Airport Welcome Center as proposed at the June 21, 2016, City Commission meeting (presentation attached hereto for reference).

SECTION 2. This Resolution shall become effective immediately upon passage.

ADOPTED this 21st day of June, 2016.

CITY OF FERNANDINA BEACH

John A. Miller
Mayor – Commissioner

CITY OF FERNANDINA BEACH

John A. Miller
Mayor – Commissioner

ATTEST:

Caroline Best
City Clerk

APPROVED AS TO FORM & LEGALITY:



Tammi E. Bach
City Attorney



Fernandina Beach Municipal Airport

Welcome Center

City Commission
June 21, 2016





Agenda

2

1. Welcome Center Committee
2. Project Goal
3. Meetings and Progress (Summary)
4. Site Plan
5. Overall “Theme” and Concept
6. Funding
7. Implementation Schedule



Committee

3

- Chairman, Marshall McCrary (City)
- Robert “Bobby” Kozakoff (Airport Op’s)
- Sam Lane (AAC)
- Brian Echard (8 Flags Aviation-8FA-FBO)
- Tom Piscitello (Tenant)
- Nan Voit (Parks and Recreation)



Welcome Center Committee

4

Committee Assignment

“to provide a preliminary visual reference of the size, basic operations and general appearance of the proposed Welcome Center. This task will result in a more formal plan for the specific building location, size, interior plan, exterior elevations, utilities, ground access and parking, security systems budget and financial plan.”

Project Goal

5





Meetings and Progress (to-date)

6

- Meeting 1 (Jan 14, 2016)
 - ▣ Review Project Scope
 - ▣ Establish Overall Goals
 - ▣ Initial Committee Input
 - ▣ Establish planning and implementation schedule



Meeting 2 (Summary)

7

- Meeting 2 (Feb 11, 2016)
 - ▣ Building and Site Operational needs
(numerous)
 - ▣ Review “Alternative” considerations, Style,
etc.
 - ▣ Continuing Input to process and Schedule



Meeting 3 (Summary)

8

- Meeting 3 (Apr 21, 2016)
 - ▣ Concept selection
 - ▣ Detailed input on final revisions and recommendations,
 - ▣ Process and approval update (and agreement to conduct Meeting 4)



Meeting 4 (June 10, 2016)

9

- June 10, 2016 (9am)
 - ▣ Review input from AAC
 - ▣ Review final recommendations / modifications
 - ▣ Confirm recommendation to City Commission
(June 21, 2016)



City Commission Meeting (June 21, 2016)

10

- Review Committee Recommendations
- Review input from AAC
- Approve (or modify) the building and site recommendations
- Concurrence (or assignment) of project schedule



Airport Site Plan

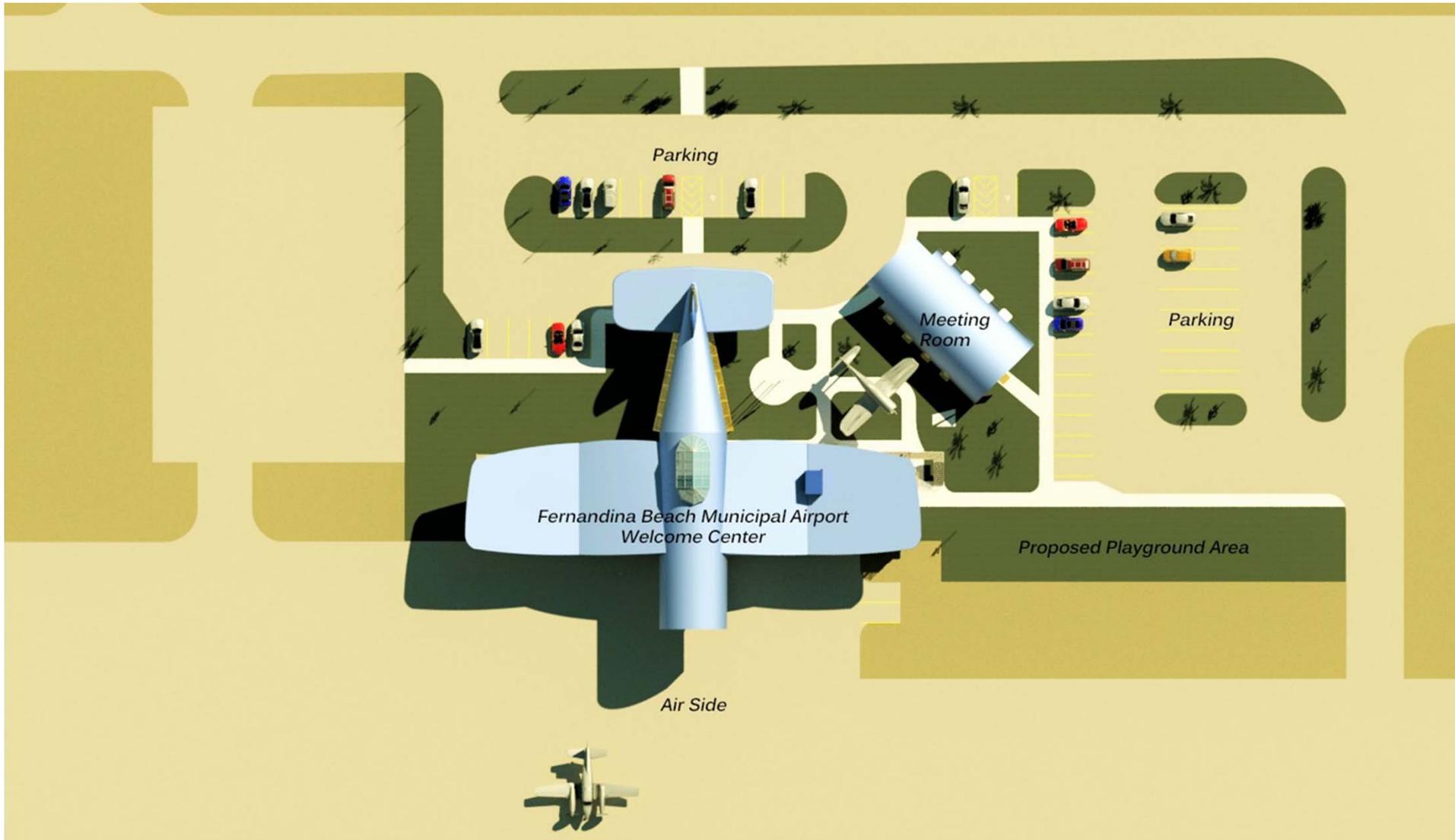
11

- Overall Site / Building Concept
 - ▣ FBO Facilities
 - ▣ Airport Operations / Management
 - ▣ Public Space
 - Observation Deck / Education Area
 - Meeting Room
 - Flag Pole and Static Display
 - Youth Activity Area

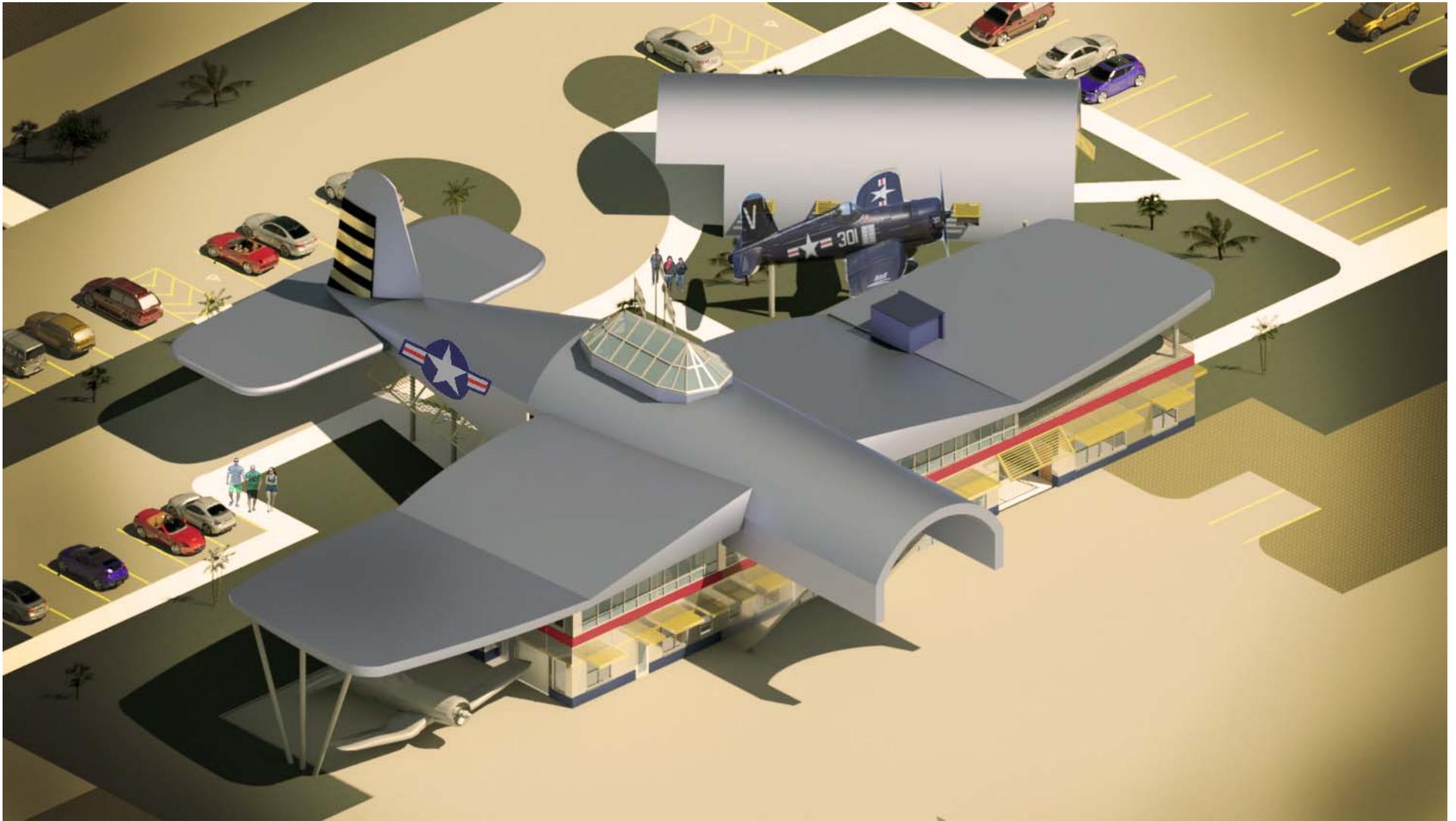
Overall Concept (Historical) The F4U – Corsair



Site Plan (Concept)



Building Concept



Building Concept



Building Concept (Interior)



First Floor Plan (Welcome Center)



First Floor Plan

FERNANDINA BEACH MUNICIPAL AIRPORT First Floor Plan

700 Airport Rd. Fernandina Beach, Florida 32034

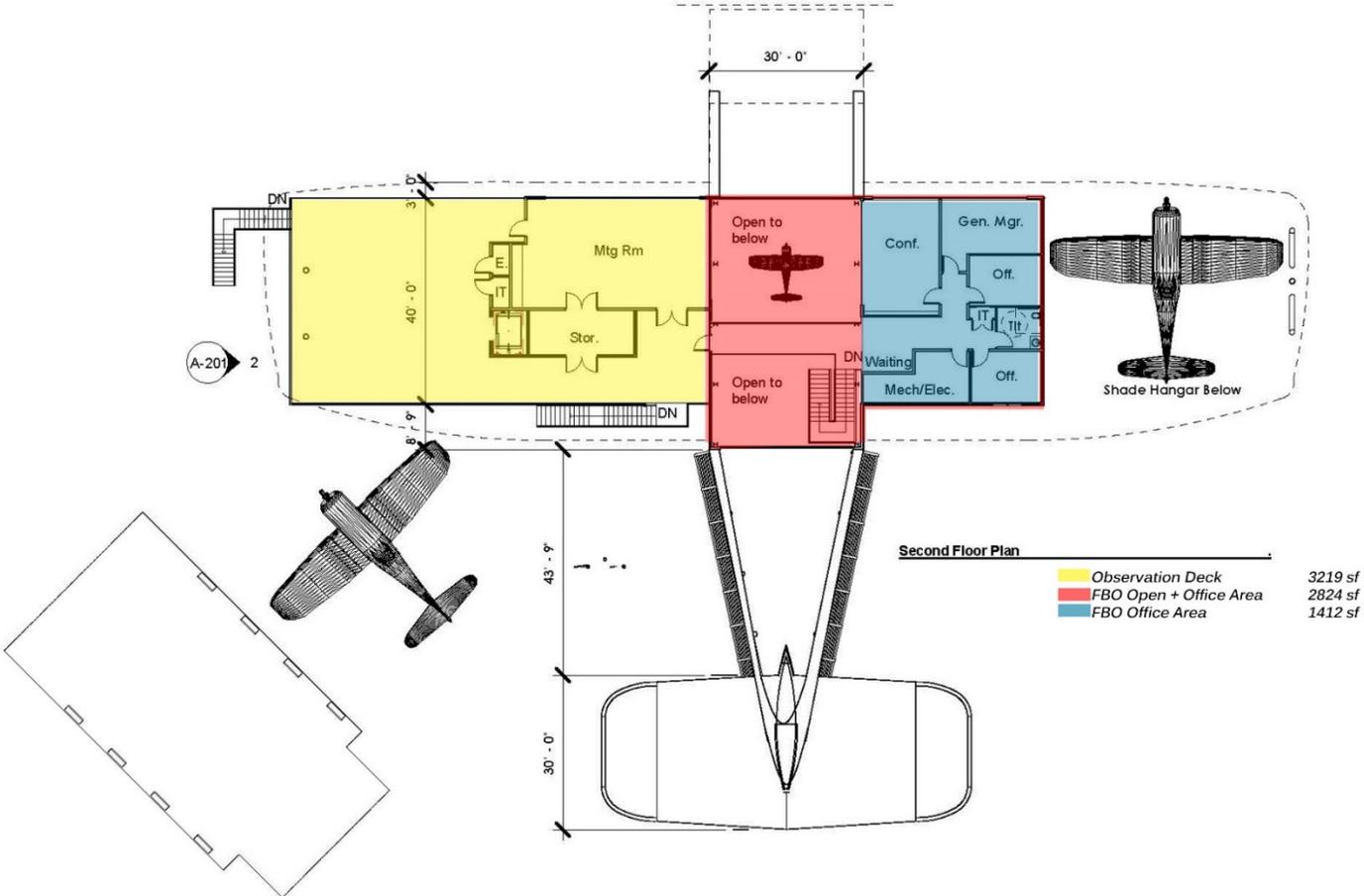
A-100

6/9/16

13453 N. Main St. Jacksonville, FL 32218

	Quonset Hut Meeting Hall	1500 sf
	Quonset Hut Total	1855 sf
	Administration Wing	1180 sf
	FBO First Floor	4300 sf
	Shade Hangar	2313 sf
	Entry /Porte-Cochere	2837 sf
	Welcome Center/FBO Total	13,495sf

Second Floor Plan (Welcome Center)



Youth / Kids Park (Concept)

19





Project Budgeting

20

- FDOT Funding (Total: \$1,687,500)
- 2015-16 (\$687,500)
 - ▣ FDOT (80%): \$550,000
 - ▣ City (20%): \$137,500 (by 8FA)
- 2016-17 (\$1,000,000)
 - ▣ FDOT (80%): \$800,000
 - ▣ City (20%): \$200,000 (by 8FA)



Project Budgeting

21

- FAA Funding (access, management/Op's)
- 2016-17
 - ▣ FAA (90%): $\$150,000 \times 2 = \$300,000$
 - ▣ FDOT (5%): $\$7,500 \times 2 = \$15,000$
 - ▣ City / FBO (5%): $\$7,500 \times 2 = \$15,000$
 - ▣ Total: $\$330,000$



Project Budgeting

22

□ City Funding

▣ By FBO

- Matching (City share) of FDOT and FAA grants

▣ City (only), for public areas

- City consideration to fund meeting room, educational components and active (youth) areas. (Possible \$200-400K+), for consideration.



Budgeting Summary

23

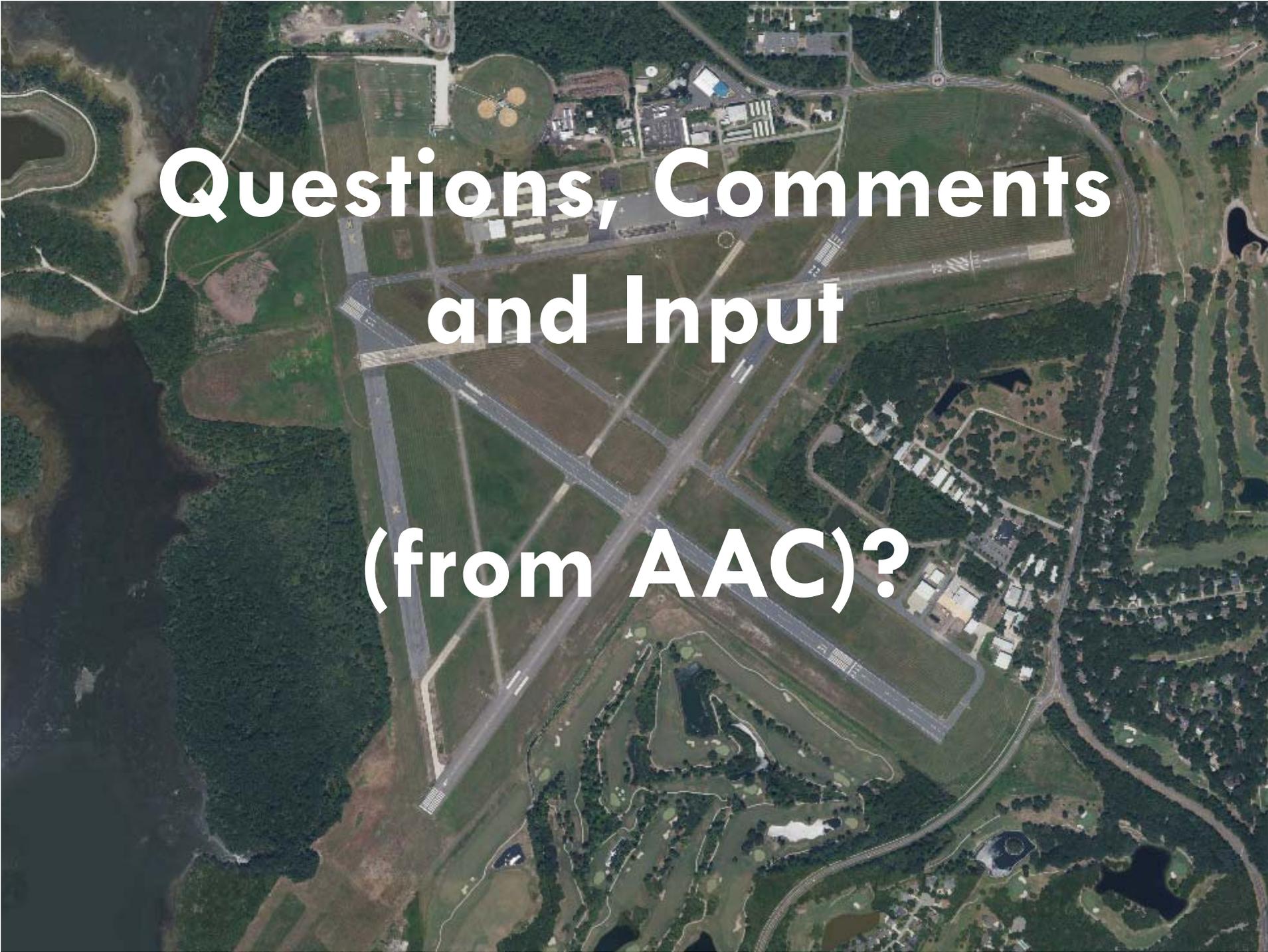
- FDOT: \$1,350,000
- FAA: \$300,000
- FBO (City Share): \$352,500
- City (Public Areas): \$100-400K+
 - ▣ Highly dependent on specific City interests
- Total (Range): \$2.0 to \$2.5M
 - ▣ Consistent w/overall budget goal throughout



Project Schedule

24

1. City Commission Approval
 1. June 21, 2016
2. Design-Phase
 1. July 2016 – January 2017
3. Construction-Phase
 1. Early 2017 – Early 2018



**Questions, Comments
and Input
(from AAC)?**

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Resolution 2016-71**
Designation and Ranking of RFQ #2016-04 – Storm Water Master Plan Update

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Resolution 2016-71**

SYNOPSIS: The City issued a Request for Proposal (RFQ #2016-04) soliciting proposals from engineering firms with experience in Planning Services Work to update the City's Storm Water Master Plan.

The Storm Water Master Plan Update Evaluation Committee comprised of Dale L. Martin, D. Marshall McCrary, John Mandrick and Rex Lester, met, rated and ranked the five qualified submitted proposals (evaluation attached). The ranking is as follows: (1) GAI Consultants, Inc., (2) Jones Edmunds & Associates, Inc. (3) Dewberry/Preble-Rish (4) Gulfstream Design Group, LLC, and (5) CPH, Inc. Upon request, copies of the original submittals may be viewed in the City Manager's Office. The proposed Resolution designates and ranks the highest and most responsive proposers and authorizes the City Manager to negotiate an agreement with GAI Consultants, Inc. to update the City's Storm Water Master Plan.

FISCAL IMPACT: Funding is subject to negotiations and budget availability.

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input checked="" type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2016- 71 . *DM*

DEPARTMENT DIRECTOR	Submitted by: John Mandrick, PE Utilities Director	Date: 6/10/16
CONTROLLER	Approved as to Budget Compliance <i>PHC</i>	Date: <i>6/10/16</i>
CITY ATTORNEY	Approved as to Form and Legality <i>TEB</i>	Date: <i>6/15/16</i>
CITY MANAGER	Approved Agenda Item for <i>6/21/16</i> <i>DM</i>	Date: 6/10/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

RESOLUTION 2016-71

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION AND RANKING FROM THE STORM WATER MASTER PLAN UPDATE EVALUATION COMMITTEE FOR RFQ #2016-04; AUTHORIZING NEGOTIATION AND EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City solicited qualifications from engineering firms on the City of Fernandina Beach's website, Onvia DemandStar's website and in the Fernandina Beach Newsleader newspaper in accordance with City Purchasing Policies and Procedures; and

WHEREAS, five proposals were received and opened on June 1, 2016; and

WHEREAS, all five proposals were found to be compliant with the RFQ submittal requirements and those proposals were subsequently reviewed and evaluated by the Storm Water Master Plan Update Evaluation Committee; and

WHEREAS, the Storm Water Master Plan Update Evaluation Committee ranked the firms in the following order: (1) GAI Consultants, Inc., (2) Jones Edmunds & Associates, Inc. (3) Dewberry/Preble-Rish (4) Gulfstream Design Group, LLC, and (5) CPH, Inc. based upon their qualifications and pricing proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission accepts the ranking and recommendation of the Storm Water Master Plan Update Evaluation Committee as follows: (1) GAI Consultants, Inc., (2) Jones Edmunds & Associates, Inc. (3) Dewberry/Preble-Rish (4) Gulfstream Design Group, LLC and (5) CPH, Inc. for RFQ #2016-04.

SECTION 2. The City Manager is hereby authorized to negotiate and execute a professional services agreement for updating the Storm Water Master Plan with GAI Consultants, Inc., the top ranked firm, upon review and approval of the City Attorney.

SECTION 3. Should the City Manager be unable to negotiate an acceptable agreement with GAI Consultants, Inc., the City Manager is authorized to negotiate and execute a professional services agreement with the second ranked firm, Jones Edmunds & Associates, Inc., upon review and approval of the City Attorney.

SECTION 4. This Resolution shall be effective immediately upon passage.

ADOPTED this 21st day of June, 2016.

CITY OF FERNANDINA BEACH

John A. Miller
Commissioner – Mayor

ATTEST:

Caroline Best
City Clerk

APPROVED AS TO FORM & LEGALITY:



Tammi E. Bach
City Attorney

Storm Water Master Plan RFQ Scoring

RFQ-2016-04

Engineering Firm

	Quality of Firm/Experience 30 points Max	Qualifications of Staff 30 points Max	Project Approach 30 points Max	Government Experience 10 points Max	Total 100 points Max		SCORER	RANK
CPH Engineers		25	25	25	10	85	LESTER	
CPH Engineers		28	28	10	8	74	MANDRICK	
CPH Engineers		20	25	0	10	55	MARTIN	
CPH Engineers		27	27	24	10	88	MCCRARY	
AVERAGE	25.00	26.25	26.25	14.75	9.50	75.50		5
GAI Consultants		25	20	20	7	72	LESTER	
GAI Consultants		24	25	26	8	83	MANDRICK	
GAI Consultants		30	30	25	10	95	MARTIN	
GAI Consultants		26	27	26	9	88	MCCRARY	
AVERAGE	26.25	25.50	24.25	24.25	8.50	84.50		1
Gulf Stream Design Group		25	25	20	5	75	LESTER	
Gulf Stream Design Group		24	24	24	6	78	MANDRICK	
Gulf Stream Design Group		20	20	25	10	75	MARTIN	
Gulf Stream Design Group		24	24	20	7	75	MCCRARY	
AVERAGE	23.25	23.25	22.25	22.25	7.00	75.75		4
Dewberry/Preble Rish		20	25	20	5	70	LESTER	
Dewberry/Preble Rish		24	24	24	7	79	MANDRICK	
Dewberry/Preble Rish		25	25	25	10	85	MARTIN	
Dewberry/Preble Rish		26	24	20	9	79	MCCRARY	
AVERAGE	23.75	24.50	22.25	22.25	7.75	78.25		3
Jones Edmunds		25	25	25	10	85	LESTER	
Jones Edmunds		27	27	18	9	81	MANDRICK	
Jones Edmunds		30	25	10	10	75	MARTIN	
Jones Edmunds		27	27	27	10	91	MCCRARY	
AVERAGE	27.25	26.00	20.00	20.00	9.75	83.00		2



CITY OF FERNANDINA BEACH, FLORIDA

RFQ 2016-04 REQUEST FOR QUALIFICATIONS To Update Storm Water Master Plan May 10th, 2016

I. General

The City of Fernandina Beach is issuing this Request for Qualifications (RFQ) for a professional Engineering firm to update the City of Fernandina Beach's existing Storm Water Master Plan using all the latest data available from recent GPS and Lidar surveying conducted on Amelia Island in Nassau County, Florida.

II. Objective

Development of a clear, comprehensive, and forward-looking master plan updated from the 1998 original plan that encompasses the City of Fernandina Beach storm water management program, presenting a detailed investigation into key components of storm water as it is related to the City of Fernandina Beach, establishing goals and providing a foundation for future policy decisions. The final product will help the City guide its storm water program for the next decade. The goals of the Storm water Master Plan Update are: protection of the health, safety and welfare of City of Fernandina Beach residents; protection of and improvement to the City's surface and ground water resources; protection of public and private property; protection and restoration of ecology, and planning wise and strategic investments in the storm water management system.

III. Project Scope

Building from the 1998 Storm Water Master Plan, the City of Fernandina Beach, is seeking an experienced firm to update that nearly twenty-year-old plan. The desired update is expected to accomplish the following:

- 1.) Review the existing Storm Water Master Plan which was created for the City of Fernandina Beach and determine all areas that need to be updated with newly available information to comply with federal, state, and local regulations for the foreseeable future.
- 2.) Model the existing topography of the City's current limits and county lands that contribute storm water, utilizing the most current LiDar information available to identify existing drainage issues.
- 3.) Forecast future storm water drainage needs of the City, including future build-out.
- 4.) Develop best management action plans for each basin area which shall include water quality and flood control measures (including tidal flooding).

- 5.) Evaluate the existing Storm Water system and determine if areas fail to meet the existing level of service requirements for storm water.
- 6.) Prepare a ten-year capital improvement plan that addresses all recognized deficiencies.
- 7.) Develop an operations and maintenance guide as part of the Master Plan which shall include recommended staffing levels and equipment needs.
- 8.) Provide sufficient information to establish the basis for a new Storm Water Utility rate study.
- 9.) Identify trends in how communities are preparing for sea level rise and resiliency, and develop strategies within the Storm Water Master Plan update for how the City of Fernandina Beach might prepare and mitigate the related effects.

IV. Exhibits Included:

- Exhibit A - Public Entity Crimes Statement
- Exhibit B - Drug Free Workplace Certification
- Exhibit C - E-Verify Statement

V. Submittal Requirements

TAB 1 - Cover Letter and Mandatory Form information

- Cover Letter – Maximum two pages outlining why the City should select your firm/team. Identify the primary point of contact and the proposed Project Manager, including appropriate email addresses and other contact information.
- Items for Baseline Eligibility - Mandatory Form information including Cover Sheet, Submission Check List, W-9, general references and any applicable licenses/certifications.

TAB 2 - Project Approach and value added services your firm can provide above that identified within the request for services.

- Provide firm's approach to achieving the project's identified tasks.
- Identify project opportunities and challenges and a recommendation on how challenges can be addressed along with value added services available.
- Identify any additional relevant issues related to storm water not specifically addressed by the City as part of its understanding of this project.

TAB 3 - Qualifications and experience of the person(s) assigned to perform services to the City.

- Provide a staff organization chart, identifying key individuals involved on this project, their affiliation and office location.
- For each key staff member identified in the organization chart, provide a summary of relevant experience and qualifications. Detailed résumés should be submitted. The brief overview should identify the individual experience on similar projects and their availability to support this project.
- Provide three client references for similar projects led by the proposed Project Manager within the past five years (NOTE: this is separate and different than the references required in Mandatory Forms.)

TAB 4 - Qualifications and experience of the Firm and demonstrated record of past performance with References.

- Provide examples of the firm's and consultant's previous projects related to this project's tasks.
- Include a summary of the firm's knowledge of Florida State Statutes, laws, regulations, and experience relative to storm water issues and land development in Florida.

TAB 5 - Schedule for completion.

- Provide a project schedule that identifies general timeframes for work completion as identified on the work tasks.
- Time is an important aspect of the project and if the Firm does not believe the schedule is achievable please indicate the reasons and provide an alternative schedule.

TAB 6 - Complete and include in RFQ response the following documents:

- a. "Public Entity Crimes Statement", in accordance with Florida Statutes, Section 287.133 (3) (a), on Public Entity Crimes, attached hereto as Exhibit "B", must be received at the time of the RFQ.
- b. "Drug Free Workplace Certification" attached hereto as Exhibit "C", must be received at the time of the RFQ.
- c. An "E-Verify Statement" attached hereto as Exhibit "D" must be received at the time of the RFQ.

TAB 7- Any other information that the vendor wishes to submit for consideration.

VI. Evaluation Process

A. Procedures for selection of an individual or firm will be in accordance with the Competitive Consultants Negotiation Act (CCNA) and local government requirements. All Requests for Qualifications (RFQ) will be evaluated in terms of project approach, timing, experience, quality of work, and capacity to perform. Past performances on local government projects will also be assessed in terms of timeliness, completing work within budget, quality of work, and other factors, such as knowledge of community.

B. Evaluation Criteria:

- | | |
|--|-----|
| • Quality of Firm and Experience (Experience in Planning Services Work) | 30% |
| • Qualifications of Staff | 30% |
| • Project Approach – demonstrates understanding of project requirements and proposes method to accomplish the work meeting or exceeding criteria listed in the RFQ. | 30% |
| • Demonstrated Government Experience | 10% |

VII. Administration

The qualification review for the project will be administered by the City of Fernandina Beach. Project will be under the review of city staff with the final product being supplied to the City Manager and City Commission.

VIII. Selection Process

The City of Fernandina Beach has appointed four (4) members to a RFQ review committee to review and rank each RFQ response. All RFQ respondents will be notified of selection or non-selection.

IX. Anticipated Schedule

May 13th, 2016	Request for Qualifications Advertised
June 1st, 2016	Committee Meeting and RFQ Opening Date (DEADLINE FOR RECEIPT IS 10:00 AM)
June 10 th , 2016	Final Evaluation Review Committee Meeting (10:00 am)
June 21 st , 2016	Decision by City Commission
June 24 th , 2016	Firm Commences Research and Field Work
November 22 nd , 2016	Draft Report Due to the City and DEO
December 20 th , 2016	Final Plan completed.

This schedule is approximate. All dates are subject to change at the discretion of the City of Fernandina Beach.

X. Procedures for Submission of Request for Qualifications (RFQ)

A. The original RFQ submittal (**1 original, 4 copies**) must be delivered to City Hall in a sealed package, clearly marked on the outside, **RFQ #2016-04** and addressed to:

City of Fernandina Beach
City Clerk's Office
RFQ# 2016-04
 204 Ash Street
 Fernandina Beach, FL 32034

Submittals are due no later than 10:00AM on WEDNESDAY, JUNE 1, 2016.

Hand delivered submittals are to be taken to the City Clerk's Office at the above address.

Any submittal received after the above stated time and date will not be considered and will be returned unopened. It shall be the sole responsibility of the Firm to have its RFQ delivered to the City of Fernandina Beach, by U.S. Mail, hand delivery or any other method available to him/her; however, facsimile or electronic submittals will not be accepted. Delay in delivery shall be the sole responsibility of the Firm.

The RFQ shall be accompanied by a "Public Entity Crimes Statement" herein provided as "Exhibit A", a "Drug Free Workplace Certification", herein provided as "Exhibit B" ", and an "E-Verify Statement," herein provided as "Exhibit C".

The RFQ must also be accompanied by a cover letter stating the name and role of the primary contractor and any subcontractors. It should be signed by officers of the prime and subcontractors with the authority to submit an RFQ from their respective firms.

B. Small Business Participation

The City of Fernandina Beach strongly encourages small, minority and/or women owned firms or joint venture firms to submit proposals.

C. Laws, Ordinances, Rules, Regulations, Permits, and Licenses

The Firm shall observe and obey all the laws, ordinances, rules, regulations, and policies of the City of Fernandina Beach and the federal and state governments which may be applicable to the Firm's operation and shall, at the sole cost of the Firm, obtain and maintain all permits and licenses necessary to comply with such requirements and standards.

D. Confidentiality

Firms are hereby notified that any part of the Request for Qualifications, or any other material marked as confidential, proprietary, or trade secret, can only be protected to the extent permitted by Chapter 119, Florida Statutes (Public Records Law).

E. Examination of Plans, Specifications and Site of Work

Firms are required before submitting their RFQ to visit the site of the proposed work and familiarize themselves with the nature and extent of the work and any local conditions that may in any manner affect the work to be done and the equipment, materials and labor required. They are also required to examine carefully the plans and specifications and contract documents, and to inform themselves thoroughly regarding any and all conditions and requirements that may in any manner affect the work to be performed under the Contract. Ignorance on the part of the Firm will in no way relieve them of the obligations and responsibilities assumed under the Contract.

F. Miscellaneous Provisions

The City of Fernandina Beach shall not be responsible for any costs incurred in the preparation of the Request for Qualifications or other related activities.

The City reserves the right, based upon its deliberations and in its opinion, to accept or reject any or all RFQs. The City also reserves the right to waive minor irregularities or variations to the specifications and in the RFQ process.

Any questions regarding this RFQ must be sent in writing and can be emailed to: D. Marshall McCrary, CDD Director, at dmccrary@fbfl.org. Responses will be communicated via addenda on the City's website at www.fbfl.us/bids web page. It is the Firm's responsibility to check the City's website for Addenda prior to submitting their RFQ. The deadline for questions is 5 days before RFQ opening.

FIRMS SHALL SIGNIFY RECEIPT OF ADDENDA (IF ANY). Failure to Acknowledge Receipt of Addendum may result in rejection of the bid.

Addendum #	By (Name)	Date	Addendum #	By (Name)	Date

Firms are hereby put on notice that no contact shall be made with any of the City Commission members, other City staff, or others that may be involved in the selection process to discuss this request or to influence the outcome of the selection.

All such materials shall remain the property of the City of Fernandina Beach and will not be returned to the respondent.

G. INSURANCE AND INDEMNIFICATION REQUIREMENTS FOR PROJECT

1. Indemnification

The PROFESSIONAL agrees to assume liability for and indemnify, hold harmless, and defend the City, its commissioners, mayor, officers, employees, agents, and attorneys of, from, and against all liability and expense, including reasonable attorney's fees, in connection with any and all claims, demands, damages, actions, causes of action, and suits in equity of whatever kind or nature, including claims for personal injury, property damage, equitable relief, or loss of use, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the PROFESSIONAL, its agents, officers, contractors, subcontractors, employees, or anyone else employed or utilized by the PROFESSIONAL in the performance of this Agreement. The PROFESSIONAL's liability hereunder shall include all attorney's fees and costs incurred by the City in the enforcement of this indemnification provision. This includes claims made by the employees of the PROFESSIONAL against the City and the PROFESSIONAL hereby waives its entitlement, if any, to immunity under Section 440.11, Florida Statutes. The obligations contained in this provision shall survive termination of this Agreement and shall not be limited by the amount of any insurance required to be obtained or maintained under this Agreement.

Subject to the limitations set forth in this Section, the PROFESSIONAL shall assume control of the defense of any claim asserted by a third party against the City and, in connection with such defense, shall appoint lead counsel, in each case at the PROFESSIONAL's expense. The City shall have the right, at its option, to participate in the defense of any third party claim, without relieving PROFESSIONAL of any of its obligations hereunder. If the PROFESSIONAL assumes control of the defense of any third party claim in accordance with this paragraph, the PROFESSIONAL shall obtain the prior written consent of the City before entering into any settlement of such claim. Notwithstanding anything to the contrary in this Section, the PROFESSIONAL shall not assume or maintain control of the defense of any third party claim, but shall pay the fees of counsel retained by the City and all expenses, including experts' fees, if (i) an adverse determination with respect to the third party claim would, in the good faith judgment of the City, be detrimental in any material respect to the City's reputation; (ii) the third party claim seeks an injunction or equitable relief against the City; or (iii) the PROFESSIONAL has failed or is failing to prosecute or defend vigorously the third party claim. Each party shall cooperate, and cause its agents to cooperate, in the defense or prosecution of any third party claim and shall furnish or cause to be furnished such records and information, and attend such conferences, discovery proceedings, hearings, trials, or appeals, as may be reasonably requested in connection therewith.

It is the specific intent of the parties hereto that the foregoing indemnification complies with Section 725.08, Florida Statutes, as amended. PROFESSIONAL expressly agrees that it will not claim, and waives any claim, that this indemnification violates Section 725.08, Florida Statutes, as amended. Nothing contained in the foregoing indemnification shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity or Section 768.28, Florida Statutes.

2. PROFESSIONAL's Status as an Independent Contractor

That status of the PROFESSIONAL under this agreement is that of an independent contractor. Nothing in this agreement shall create or be construed as creating a partnership between the City of Fernandina Beach and the PROFESSIONAL, nor shall the PROFESSIONAL be an agent of the City of Fernandina Beach.

3. Waiver of Subrogation

The City of Fernandina Beach and the PROFESSIONAL waive all rights against each other for damages caused by perils covered by insurance provided under this agreement to the extent covered by such insurance, except such rights as they may have to the proceeds of such insurance held by the City of Fernandina Beach and the PROFESSIONAL as trustees. The PROFESSIONAL shall require similar waivers from all Subcontractors and their subcontractors and suppliers.

The City of Fernandina Beach and the PROFESSIONAL waive all rights against each other for loss or damage to any equipment used in connection with performance under this agreement and covered by any property insurance. The PROFESSIONAL shall require similar waivers from all Subcontractors and their subcontractors and suppliers.

If the insurance policies referred to in this article require an endorsement to provide for continued coverage where there is a waiver of subrogation, the owner of such policies will cause them to be so endorsed; failure to obtain endorsement nullifies the waiver of subrogation.

4. PROFESSIONAL Insurance

The PROFESSIONAL shall not commence any work in connection with this agreement until he has obtained all of the following types of insurance and such insurance has been approved by the City of Fernandina Beach, and has named the City of Fernandina Beach as an additional insured, except for Worker's Compensation Coverage, nor shall the PROFESSIONAL allow any Subcontractor to commence work under this agreement until all similar insurance required of the Subcontractor has been so obtained.

Such insurer shall have a currently valid Certificate of Authority issued by the State of Florida, Department of Insurance authorizing it to write insurance policies in the State of Florida and be doing business in the State of Florida. Insurers shall have at least a Policy Holders Rating of A-, and Financial Rating of Class IV as identified in the latest issue of "Bests Key Rating Guide" unless otherwise accepted by the City of Fernandina Beach in writing.

The PROFESSIONAL's insurance, and the insurance of any other party bound to the PROFESSIONAL shall be considered primary. The City of Fernandina Beach's insurance, if any, shall be considered excess, as may be applicable to claims which arise out of indemnifications, insurance, certificates of insurance and any additional insurance provisions of this agreement.

5. Loss Deductible

The City of Fernandina Beach shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The payment of deductibles shall be the sole responsibility of the PROFESSIONAL.

6. Subcontractor's Insurance

The PROFESSIONAL shall require each of his Subcontractors, if any, to procure and maintain, during the life of the subcontract, insurance of the types specified in this Article or insure the activities of his Subcontractors in his policy as required in this Article.

7. Certificate of Insurance

The City of Fernandina Beach shall be furnished proof of insurance coverage as follows:

- The name of the insured, the name of the insurer, the number of the policy, its effective date, and its termination date;
- Statement that the insurer will mail notice to the City of Fernandina Beach and a copy to the PROFESSIONAL at least thirty (30) days prior to any material changes in provisions, cancellation, renewal, or non-renewal of the policy;
- Certificate of Insurance shall be in the form as approved by the City of Fernandina Beach, naming the City as additional insured, and such Certificate shall clearly state all the coverage required in this Article;
- If requested by the City of Fernandina Beach, the PROFESSIONAL and all subcontractors/Subcontractors shall furnish complete copies of all insurance policies, forms and endorsements; and
- Receipt of certificates or other documentation of insurance or policies or copies of policies by the City of Fernandina Beach or by any of its representatives which indicate less coverage than required by this agreement does not constitute a waiver of the PROFESSIONAL's obligations to fulfill the requirements of this Article.

8. Workers' Compensation Insurance

The PROFESSIONAL shall have in full force, during the life of this agreement, Workers' Compensation and Employer's Liability Insurance for all his employees connected with work under this agreement, and in the event any work is subcontracted, the PROFESSIONAL shall require the Subcontractor similarly to provide Workers' Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by the PROFESSIONAL. The PROFESSIONAL may provide a workers' compensation waiver in lieu of workers' compensation insurance where such waiver is properly approved by the Florida Department of Labor and Employment Security and accepted by the City of Fernandina Beach in writing. Such insurance or waiver shall comply with the Florida Workers' Compensation Law. In case any class of work conducted under this agreement is not protected under the Workers' Compensation statute, the PROFESSIONAL shall provide adequate insurance, satisfactory to the City of Fernandina Beach, for the protection of employees not otherwise protected.

9. Liability Insurance

The PROFESSIONAL shall have in full force, during the life of this agreement, Commercial General Liability and Commercial Automobile Liability Insurance that shall protect the City of Fernandina Beach from claims for damage for bodily injury and personal injury, including accidental death, as well as claims for property damages which may arise from tasks associated with or carried out under this agreement, whether such operations are by

itself or by anyone directly or indirectly employed by them, and the amount of such insurance shall be minimum limits as follows:

- **Commercial General Liability:**
 - Minimum Coverage is \$1,000,000 per occurrence
 - Coverage shall include premises, operations, products, completed operations, independent contractors, contractual liability covering this agreement, contracts and leases, broad form property damage coverage, personal injury and bodily injury.
 - If Umbrella or Excess liability coverage is used to satisfy the requirements of this Article; it shall not be more restrictive than the underlying insurance policy coverage.
- **Commercial Automobile Liability:**
 - Minimum Coverage is \$1,000,000 per occurrence
 - Coverage shall include bodily injury and property damage arising out of ownership, maintenance or use of any auto, including owned, non-owned and hired automobiles and employee non-ownership use.

10. Professional Liability Insurance

During the term of this agreement, the PROFESSIONAL will carry Errors and Omission insurance which will cover liability for any damage or non performance on account of any error, omission, or other provable negligence caused by the PROFESSIONAL. The amount of insurance shall not be less than \$1,000,000 per occurrence and aggregate.

11. Payment

Payment due hereunder shall be made by the City to Vendor in accordance with the Florida Prompt Payment Act.

12. Federal Grant Money

In the event this project is funded with federal grant monies, contractors may not participate in the RFQ if PROFESSIONAL is listed in the Excluded Parties List System (EPLS) a federal suspension and debarment listing. <https://www.epls.gov/epls/search.do> PROFESSIONAL should include copy of search results with RFQ or proposal.

Exhibit A

CITY OF FERNANDINA BEACH, FLORIDA SWORN STATEMENT UNDER F.S. SECTION 287.133(3)(A), ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract for _____.
2. This sworn statement is submitted by (entity) _____ whose business address is _____ and (if applicable) Federal Employer Identification Number (EIN) is _____. (If a Sole Proprietor and you have no EIN, include the last four (4) digits of your Social Security Number _____).
3. My name is _____ and my relationship to the entity named above is _____.
4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(2) Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving embezzlement, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means
 1. A predecessor or successor of a person convicted of a public entity crime, or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The City of Fernandina Beach, Florida ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person"

Exhibit A continued

includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (Please attach a copy of the final order.)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

Signature Date

STATE OF FLORIDA
COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority, _____ who, after first being sworn by me, affixed his/her signature at the space provided above on this _____ day of _____, 201____, and is personally known to me, or has provided _____ as identification.

Notary Public
My Commission expires: _____

Exhibit B

CITY OF FERNANDINA BEACH

DRUG-FREE WORKPLACE CERTIFICATION

The below-signed Proposer certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace prepare, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violation of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or services a copy of the statement specified in paragraph 1.
4. In the statement in paragraph 1, notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.
5. Impose a sanction on, or require fine satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I Certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE NUMBER(S) _____

SIGNATURE _____

NAME (TYPED OR PRINTED) _____ TITLE _____

Exhibit C

CITY OF FERNANDINA BEACH



E-VERIFY STATEMENT

Bid/Proposal Number _____

Project Description _____

Vendor/Consultant acknowledges and agrees to the following:

Vendor/Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

1. All persons employed by the Vendor/Consultant during the term of the Contract to perform employment duties within Florida; and
2. All persons, including subcontractors, assigned by the Vendor/Consultant to perform work pursuant to the contract with the Department.

Company/Firm _____

Authorized Signature _____

Title _____

Date _____



Prepared for:
City of Fernandina Beach
City Clerk's Office
206 Ash Street
Fernandina Beach, FL 32034

Prepared by:
GAI Consultants, Inc.
1301 Riverplace Blvd., Suite 900
Jacksonville, FL 32207
904.363.1110

gaiconsultants.com

GAI Project Number: B160572.00



CITY OF FERNANDINA BEACH, FLORIDA

STORMWATER MASTER PLAN - RFQ 2016-04

JUNE 1, 2016

ORIGINAL





June 1, 2016

GAI Project No. B160572.00

Marshall McCrary, CDD Director
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

Stormwater Master Plan | RFQ 2016-04

Dear Mr. McCrary and Selection Committee Members:

Transforming ideas into reality for over 50 years, GAI Consultants, Inc. (GAI) is a 900 + person, employee-owned, multi-disciplined professional engineering consulting firm. We offer services in Planning, Landscape Architecture, Surveying, Economics, Management Consulting, Environmental Science, as well as the engineering disciplines, including Civil, Environmental, Structural, Transportation, and Electrical. GAI currently serves clients worldwide, such as municipality, governmental, institutional, and public / private sectors from offices throughout the Northeast, Midwest, and Southeastern United States.

GAI's Community Development practice in helping shape the transformation of these ideas through creative analytic, quantitative modeling and reasoning. Today, better capabilities, more resources, and increasing levels of data are helping create opportunities for more informed decision making in all markets. Given these opportunities, GAI is committed to:

- Providing exceptional client service and delivering actionable solutions
- Creating innovative options for clients through a greater understanding of their decision process, requirements, needs, and culture
- Providing high quality analysis and options for targeting the optimization of specific metric beyond standard approaches

As a result, GAI is pleased to have the opportunity to submit our response to the Request for Qualifications to provide Professional Engineering Services for the City's Stormwater Master Plan Update. We believe the team assembled, including consulting experts in other disciplines will most assuredly meet the main objectives of the City of Fernandina Beach.

The Project

The GAI Team is prepared to perform the Professional Engineering Services in connection with the Stormwater Master Plan Update Project. We possess the historical knowledge and understand the purpose of the project—to provide and update the current stormwater management plan, identify the key stormwater components, establish goals, and provide an organized plan that will help the city move forward. We have personally visited several of the stormwater facilities, and familiarized our staff with the project scope, challenges, schedule and budget. The GAI Team has allocated appropriate staff personnel hours to begin work immediately.

Our Approach

GAI's approach will be a systematic and collaborative effort. The GAI Team will employ a "one stop shop" of mainly in-house services specifically tailored to meet the needs of the City and the project. Our approach will consider the following elements:

- Historical Background Research (Including comprehensive study and assessment of the 1998 storm water master plan)
- Public Involvement and Awareness
- Survey (Review available topographic data)
- Project Design (Including stormwater modeling of existing drainage "problem" areas, and modeling of future stormwater needs). A summary of special considerations and challenges will be provided.
- Schedule and Budget
- Quality Assurance and Quality Control
- Preparation of a 10 year CIP
- Development of an Operations and Maintenance Program
- Post Design Services, and
- Utility Rate Study

Our Team

GAI has been serving municipal clients in Florida for the past 30 years. Our specialty is providing professional services as the prime consultant, drawing upon a unique blend of in-house experts and technicians, and utilizing specialty sub-consultants as necessary to meet the program's individual work assignment requirements.

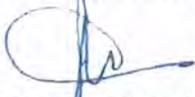
At the senior management level, the GAI Team for the Professional Engineering Services for the Stormwater Master Plan Update includes Samuel Ramirez, PE, as the Client Manager and Robert Schanck, PE as the Project Manager. In addition, other key GAI project team members include James Murray, PE as the Stormwater Modeler, and Ron Hoogland, PE for Capital Improvement. Additionally, GAI has teamed with Universal Engineering Sciences to provide geotechnical services (as needed) to the City.

At GAI, we treat our clients like partners, where mutual success is valued. We stay with the projects from concept, to construction and deliver complete solutions. We understand that in these economic times, cost effective solutions that are designed and executed within budget are even more critical.

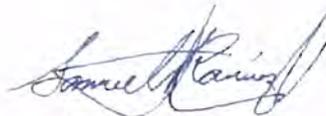
If you have any questions regarding the enclosed proposal or require additional information, please do not hesitate to contact us. GAI and our consulting and technology partners look forward to the opportunity to serve the City of Fernandina Beach.

Sincerely,

GAI Consultants, Inc.



Robert A. Schanck, PE
Project Manager
Vice President | Senior Director of Engineering,
Community Development



Samuel T Ramirez, PE
Client Manager



Mandatory Form Information

Submission Check List

- Tab 1 Cover letter and Mandatory Form
 - Cover Letter
 - Submission Checklist
- Tab 2 Project Approach
 - Project Approach
 - Project Opportunities
 - Relevant Issues
- Tab 3 Qualifications and Experience of the Staff
 - Staff Organization Chart
 - Staff Resumes
 - Client References
- Tab 4 Qualifications and Experience of the Firm
 - Project Experience
 - Firm Knowledge on Florida regulation
- Tab 5 Schedule
 - Project Schedule / Timeline
- Tab 6 Exhibit Forms
 - Exhibit A
 - Exhibit B
 - Exhibit C
- Tab 7 Additional Information
 - License / Certificates
 - W-9
 - General Reference
 - Addendums

96%

**OF OUR CLIENTS
WOULD RECOMMEND GAI**

- by independent survey

“ At GAI, we treat our clients like partners, where mutual success is valued. We stay with projects from concept through construction to deliver complete solutions. We understand that in these economic times, innovative and cost effective solutions designed and executed within budget and on the expected schedule are more critical than ever before ”



Project Approach

Provide firm's approach to achieving the project's identified tasks.

GAI has the qualifications and experience to deliver the Stormwater Master Plan Update for the City of Fernandina Beach. GAI will use the resources needed to perform this work with professional quality and a team that is available, efficient, and responsive to the City and its stakeholders. The scope of work will be addressed in the following manner:

- Meet with City and stakeholders to review their vision, goals, and concerns
- Develop a Scope of Services/Work Plan with an end result that captures the City's vision
- Evaluate the existing stormwater collection system using available data
- Obtain and review the existing SJRWMD Conceptual Permit
- Develop a proposed update to the Stormwater Master Plan (SWMP)
- Hold progress meetings with the City and its stakeholders Develop an Operation and Maintenance Program
- Produce and present the new SWMP to the City

GAI will tailor our engineering services to ensure that the design meets City's expectations. Our Project Manager, Robert Schanck, will schedule the responsible technical staff and develop a Project Management Plan (PMP) for each task. Key components of the PMP include:

- **The Project** – the detailed outline of the work scope with each discipline clearly defined
- **Deliverable** – the work to be completed and the end product
- **Criteria** – the guidelines and/or standards for executing the assignment
- **Time** – the schedule by which the work will be completed
- **Information** – the data needed to do the work and the earliest time it will be available
- **Budget** – the staff hours and fees budgeted for the work
- **Communication** – the project team contact information to facilitate interaction and integration
- **Special Conditions** – any unique requirements or potential problems
- **Assistance** – identify GAI team redundancy for communication (if necessary) outside of the Project Manager

GAI understands the primary purpose of the stormwater management system is to meet current drainage needs and to allow for future development. GAI will evaluate the existing drainage facilities, determine any localized flooding issues, review jurisdictional stormwater permitting requirements, and evaluate the feasibility of how to best handle the regional stormwater needs. Three commonly used methods to upgrade stormwater management facilities are: developing regional ponds, employing exfiltration systems, and installing stormwater pump systems. Cost, maintenance, and flexibility of each method will be presented for City review and consensus.

The controlling design criterion on this project is governed by SJRWMD. The construction of regional ponds is the most common approach to stormwater master plans, due to design simplicity and general facility acceptance by maintaining agencies.

GAI will locate several parcels within each basin that could accommodate placement of a pond. The selection of pond sites will be strategic in nature in order to promote amicable interaction with federal and state agencies, and create the possibility for receipt of government funding.

GAI will also present off-line and/or on-line exfiltration systems that may be used in conjunction with the ponds (or as a stand-alone option) to meet water quality requirements. GAI has designed many underground stormwater systems that can be simply installed underneath roadways and parking lot areas. Underground storage can be more costly than traditional ponds. However, they can reduce the loss of developable area and it is often a more palatable alternative to large ponds.

Stormwater pumping will be considered as an option when topography and other constraints merit their use. Pumps may also be used to facilitate stormwater outfalls to downstream locations. GAI will provide the City with detailed cost estimates of each stormwater alternative for review and consideration.

GAI has formulated a project execution schedule that includes data collection, modeling/analysis, design, permitting, and City review/stakeholder input. The last two months in the schedule are primarily dependent on the SJRWMD permit, indicating that basic services can be completed in the prior months. The proposed schedule reflects GAI's project understanding and general approach. The schedule accounts for review times of the various state and local agencies typically involved in stormwater master plans.

GAI will work with the City to develop a Public Information Program that addresses all SWMP stakeholders including Amelia Island Mosquito Control District and FDOT. Our involvement in the Public Information Program will facilitate a partnering relationship with the general public and those businesses affected by the SWMP.

Project Opportunities

Identify project opportunities and challenges and a recommendation on how challenges can be addressed along with value added services available.

Taking into account the unique challenges of the City, GAI will prepare a proposal of projects within the SWMP, keeping construct ability as a primary objective.

GAI proposes the following outline in which the SWMP scope of work will address project opportunities and challenges:

GAI will meet with the City to review the existing stormwater management system, as well as the opportunities and challenges relative to the various options (associated costs, permitting implementation requirements, and maintenance constraints). GAI will format this pre-service meeting with the City and selected stakeholders to record the overall vision, goals, and concerns in managing stormwater within the City of Fernandina Beach.

- I. Development of a Scope of Services/Work Plan that captures the City's vision and provides a foundation in order to fully implement a SWMP that captures future growth while staying within the City's operating budget. All work will be scoped to meet the goals listed under the RFP solicitation. Factors that are critical to this scope include:
 - Protecting the health, safety and welfare of the City's residents
 - Protecting and improving the City's surface and ground water resources
 - Protecting public and private property
 - Protecting and restoring local ecology
 - Planning wise and strategic investments within the proposed storm water management system.
- II. Data Collection (i.e. "As-Built" drawings, GIS data, historic permits, current pervious/ impervious inventory, survey / lidar data, CCTV recordings, and others). GAI will also collect input from the City's Streets & Parks Department and other City stakeholders. GAI has already initiated the collection of background information and will continue to perform this function prior to pre-service meetings.
- III. Evaluate the existing stormwater management system's performance based on the collected data. The evaluation will provide the baseline for the existing condition and will allow for alternatives that may be implemented or phased in as redevelopment activities. GAI will collect all of the existing property permits within each District to look for stormwater credits that can be used to reduce the required water

quality treatment volume. Newer properties have SJRWMD permits that account for current conditions.

- IV. Develop an SWMP for the City that provides maximum development density within the City's limits.

This SWMP will include:

1. A proposed Basin Boundary that provides the City options on how each drainage basin can be defined in terms of maximum build-out including SR 200, A1A, SR 105A and SR 108. The inclusion of area bounded by SR 200 may allow for FDOT fund participation.
2. Presentation, evaluation, and recommendation of the latest technologies in stormwater management
3. Development of a master stormwater plan that is coordinated with Nassau County.
4. Creation of reasonable and responsible development phasing.
5. A presentation to the City with: detailed costs, recommending phasing, schedule, and overall action plan.

Throughout the execution of the project, progress meetings will be held with the City. Additionally, GAI will support the City in holding public meetings that will address project opportunities and specific challenges.

The final work product will become a framework for the city to improve their current system and accommodate growth through careful planning and allocation of funds.

Relevant Issues

Identify any additional relevant issues related to storm water not specifically addressed by the City as part of its understanding of this project.

Sea level rise is a difficult and volatile issue that some municipalities are starting to address with their citizens. There is little data to predict quantities of sea level rise. However, there are several publications supported by the National Oceanic and Atmospheric Administration (NOAA) indicating that in the last 20 years Florida has seen an average of 3 mm (0.11 in) of sea level rise per year. One solution for sea level rise in Fernandina Beach would be to install duckbill valves in the outfalls of Amelia River and Egan's Creek. The duckbill valves will prevent tidal inflow. In low tide, the stormwater will be discharged.

The City and GAI will need to determine the role of the shoreline in reducing wave and flood damage, including ways to implement shoreline protection measures that do not damage the coastal and offshore natural environment.

Our team will develop a scientific basis for determining erosion and coastal setback zones. GAI will help the City establish continuous, long-term monitoring in estuaries and coastal waters to support the development of modeling tools that will assess the impact of sea-level rise. Then, the GAI team will help the City plan for a managed retreat or planned relocation. This refers to moving development and infrastructure out of harm's way in a controlled manner over time. It involves using techniques such as: long-range infrastructure planning, property abandonment, structure relocation, and hazard avoidance. Planned relocation creates a number of issues that the City will need to address like dry land property loss, land use conflicts, potential tourism and tax base impacts, and overall mitigation costs. GAI will help the City with the development of policy tools that they can use to help local communities adapt to sea level rise. They include:

- Local comprehensive land use plans
- Coastal management and beach preservation regulations
- Ecosystem conservation policies
- Major public facility and infrastructure investment recommendations
- Post disaster redevelopment planning

GAI's recognizes the importance of municipal economics and proper budgeting. Therefore, our team will help the City to estimate the useful life of the current stormwater systems. This will be accomplished by listing the current systems, identifying their functionality, and assessing their useful life given current trends in technology and design. Once this analysis has been done, GAI will make recommendation on costs to retrofit existing systems and bring them into compliance with current regulations, trends, and BMP's. The cost of proposed new stormwater improvements will be assimilated into the cost analysis for the existing systems. Operation and maintenance of all systems will also be analyzed for cost efficiency. The accumulation of all of this monetary data will give the City the necessary tools to establish an updated stormwater utility rate schedule, and properly budget for the future.

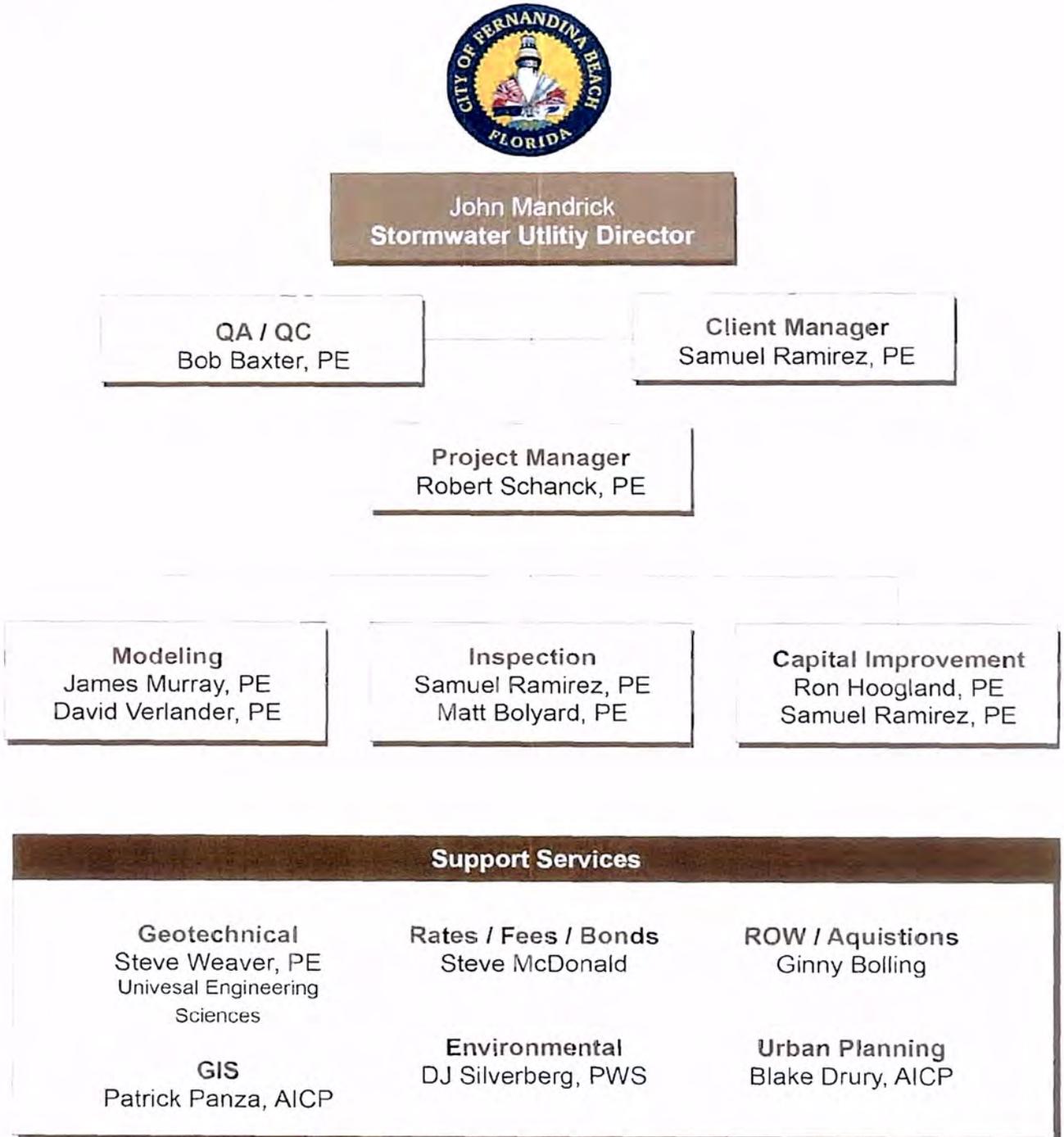




Qualifications and Experience of Staff

Organizational Chart

GAI has a team of respected professionals with an excellent history in producing results for similar efforts. Below is our Organizational Chart that shows our key staff and their role for this project.



Qualifications and Experience of Staff

Resumes

GAI has assembled a team of talented individuals with the right skills and experience to service the City's needs. Our team brings experts that are involved and understand current local trends, specialized in their fields and that can provide innovative alternative. The following pages are resumes of our key staff and support services who will establish a solid plan, schedule and work approach to deliver top notch products.

Robert Schanck, PE | Project Manager

Mr. Schanck specializes in municipal and engineering design, permitting, and construction services for both private and public sectors. His 21 years of diverse civil engineering and surveying experience ranges from large scale urban stormwater studies, master infrastructure planning and studies, a variety of urban infill, streetscape, utilities design, and retrofit projects to large scale industrial/commercial distribution centers. Other project related experience includes preliminary engineering studies, existing infrastructure evaluations, master storm water designs for cities and municipalities.

Additionally, he has experience in conceptual cost estimates and support for vertical structure feasibility, local and state level agency permitting, eminent domain services, construction observation, maintenance of business (MOB), and maintenance of traffic (MOT) design and coordination. Mr. Schanck specializes in Construction Engineering Inspection (CEI), having developed essential skills in this area through his involvement with the construction aspects of a variety of projects.

Project Experience includes:

- **City of Eustis Master Stormwater Plan, Eustis, FL** - The City of Eustis constructed a wet detention stormwater management facility for the downtown area. The stormwater is discharged into Lake Eustis with minimal treatment and attenuation. GAI's objective of the project is to "clean up" downtown stormwater runoff, including drainage flows from city, state, and county roads.
- **Cloud Branch Drainage Project, Phase III – Sanford, FL** - GAI provided professional engineering services and performed drainage improvements to the Cloud Branch Basin and updated the city's storm drainage infrastructure.
- **City of Daytona Beach Stormwater Remediation and Flood Control Program, Daytona Beach, FL** – The City needed to implement a Flood Control Plan to minimize future impacts from storm events. GAI recommended an integrated multi-phased plan including: stormwater collection, conveyance, pond storage, and discharge to the Halifax River.
- **City of Debarry General Engineering Services, Debarry, FL** – GAI provided general engineering services including: survey - topographic, civil engineering – design, permitting and construction services, and growth management – land development.
- **Cloud Branch Drainage Improvement Project, Phase III, Sanford, FL** - GAI provided professional engineering services in connection with the Cloud Branch Drainage Improvement Project, Phase III. GAI performed drainage improvements to the Cloud Branch Basin and updated the city's storm drainage infrastructure.
- **Health Central Horizons West Campus Master Plan, Orange County, FL** - GAI provided professional engineering services related to a recently completed Campus Master Plan involving Campus Visioning and Goal Setting, Master Infrastructure Planning and Preliminary Campus Development Plans for Health Central's 80 acre proposed campus in Horizons West, Orange County, FL. An extensive evaluation was performed of proposed infrastructure to accommodate the envisioned phased development scenarios including potable water and fire protection, sanitary sewer, storm sewer, stormwater management, electric, and telecommunication.



Robert A. Schanck, PE

Education

- M.B.A. Point Park University
- B.S. Civil Engineering, University of Central Florida
- A.S. Civil Engineering Technology

Registrations/Certifications

- Professional Engineer, FL No. 60250
- ACT Certified Consultant

Skills

- Civil Engineering
- Infrastructure Engineering and Design
- Urban Infill
- Municipal Engineering
- Construction Engineering and Inspection

Affiliations

- American Society of Civil Engineers (ASCE) Member
- Florida Engineering Society (FES) Member

Samuel T. Ramirez, PE | Client Manager

Mr. Ramirez specializes in design, construction, and project management in wastewater treatment, wastewater collection and water distribution. With over 22 years of experience, he provides construction services, project management and engineering for the water/wastewater treatment process, pump stations, and pipelines. Mr. Ramirez designs and rehabilitates sewer collection systems and water distribution systems. He has experience in hydraulic modeling for sewer/water and site inspections. Mr. Ramirez is proficient in evaluation of treatment for combined sewer overflow (CSO) and sanitary sewer overflow (SSO), groundwater monitoring, stormwater management and plumbing. His experience as the St. Johns County Utility Department Development Group Manager gave him an in-depth understanding of utility operations (financial and managerial), regulatory agencies, and working with city and county boards.

Project Experience includes:

- **Triennial Report on the Condition and Operation of the Water and Wastewater System and Use of the Rate Stabilization Fund for the City of Fernandina Beach, FL.** Triennial Report on the Condition and Operation of the Water and Wastewater System included review of the Utility infrastructure, review of the balance sheets for the different Utility funds, and review of compliance on the bond.
- **Capital Improvement Program, Nassau County, FL** Project Manager. GAI did a comprehensive assessment of NAU's facilities and infrastructure, Nassau County, FL. GAI staff worked as extension of NAU staff and jointly updated the 10-year CIP plan.
- **Stormwater Remediation Strategies/ Alternative Water Supply and Preliminary Design Report Museum of Art & Science Flood Protection, City of Daytona Beach, FL** Project Engineer. The Preliminary Design Report for Stormwater Remediation Strategies/ Alternative Water Supply and Preliminary Design Report evaluated the use of storm water to augment both the reclaimed water system as well as the potable water.
- **Downtown Redevelopment Area, City of Jacksonville Beach (COJB), FL** Studied and evaluated the Downtown Redevelopment Area sewer collection system. The following tasks were completed: review of land use classification, study of COBJ's sewer maps, strategic selection and survey of manholes, and development of a model of the existing sewer collection system.
- **MSD Modeling Program, Metropolitan St. Louis Sewer District, Missouri** Project involved a wet weather overflow study for 33 miles of sanitary sewer system. The hydraulic model was set up, calibrated and analyzed. These models will be used to aid MSD in design of improvements to the sewer system and identify areas affected by wet weather events.
- **Water Supply and Reuse System Component Costs for the St. Johns River Water Management District (SJRWMD) in FL** Provided the District with construction and O&M cost data and a costing planning tool for both traditional and alternative water sources as well as reclaimed water.



Samuel T. Ramirez, PE

Education

B.S. Civil Engineering, University of South Florida

M.B.A. University of North Florida

Registrations/Certifications

Registered Professional Engineer, Florida No. 57249, Kansas No. 16339

Skills

Wastewater Treatment Engineering and Design

Water and Wastewater Transport Systems

Hydraulic Modeling and Design

Groundwater Investigations

Stormwater Management

Robert E. Baxter, PE | QA / QC

Mr. Baxter specializes in hydrology and hydraulics, and has extensive experience designing storm water management and sanitary sewer systems. Mr. Baxter has worked in commercial, municipal, and residential site engineering for 20 years. From design to construction management, Mr. Baxter understands all facets of roadway and highway projects, including utility relocation and compliance with local standards and codes.

Project Experience includes:

- **State Road 116 (Wonderwood Connector) Design-Build Drainage Improvements, Florida Department of Transportation District 2, Duval County, FL** - Project Engineer for the investigation, design, permitting, coordination, final approved construction documents for the construction of drainage improvements and pavement settlement remediation along SR 116 from Buck Business Park Boulevard to approximately 1,200 feet east of Gately Road.
- **State Road 115 (MLK Parkway)/I-95 Interchange Design-Build FDOT District 2, FL** - Engineer of Record New Interchange; three new bridge structures, 71,000 SY of PCCP, including a new superelevated structure over the JAXPORT Railroad; Complex MOT, temporary and permanent MSE wall
- **State Road 9B (from SR-5/US-1 to SR-9A) Design-Build FDOT District 2, FL** - Project Engineer for New 3.5 mile divided highway designed to Interstate standards, System to System Interchange at the SR 9A/SR 9B intersection configured during design to optimize cost and construction efficiency, and accommodate the ultimate future build-out configuration, Stormwater Management Facility Design and Permitting, Wetland Permitting Oversight, MSE Wall Design, Local Access Interchange with at US-1, Water and Sanitary Force Main Design
- **State Road 9B (Future I-795) from SR-5/US-1 to I-295 Design-Build FDOT District 2, FL** - New 3.5 mile divided highway designed to Interstate standards, System to System Interchange at the I-295/SR-9B intersection configured during design to optimize cost and construction efficiency, and accommodate the ultimate future build-out configuration, Stormwater Management Facility Design and Permitting, Wetland Permitting Oversight, MSE Wall Design, Local Access Interchange with at US-1, Water & Sanitary Force Main. Project Engineer
- **I-95 Resurfacing & Guardrail Design-Build for Florida Department of Transportation District 5, FL** - Project Engineer for Permitting for milling and resurfacing SR-9 from north of SR-46 to the Brevard/Volusia County line; install guardrail in the median of SR-9 in Brevard and Volusia Counties starting south of SR-406 and ending north of the Maytown Road overpass.
- **SR-528 Median Guardrail Installation FDOT District 5, FL** - Project Manager/Engineer of Record for 15.5 miles of double face median guardrail installation and shoulder widening.
- **Avenues Walk Flyover, FL** - Project Engineer for roadway approaches. Project included 240' single span curved steel structure spanning the FEC Railroad.
- **County Road 375 Bridge Replacement over Syfrett Creek Design-Build (FDOT District 3), FL** - Project Engineer for roadway approaches.



Robert E. Baxter, PE

Education

B.S. Civil Engineering, University of Missouri Rolla

Registrations/Certifications

Professional Engineer, FL, No. 63567, MO, No. 25639

Skills

Civil Engineering

Hydrology & Hydraulics

Stormwater Management

Sanitary Sewer System Analysis and Design

Relevant Training/Courses

Advanced Project Management Training, GAI Consultants, Inc. 2009

Affiliations

American Public Works Association Member

Renaissance St. Louis, Inc., Site Improvement Committee Greater St. Louis Renaissance Faire, Member

Aircraft Owners and Pilots Association Member

James A. Murray, PE | Modeling

Mr. Murray specializes in civil engineering with extensive experience in stormwater design and environmental permitting for roadway and highway, bus and transit, airport, industrial facility, and heavy and light rail projects. His roadway experience covers new alignment widening and Resurfacing, Restoration and Rehabilitation (RRR) projects where he was responsible for developing construction plans and design reports for drainage, pond siting, and environmental permitting.

Mr. Murray's experience with bridge and box culvert projects includes design of erosion and sediment controls, scour modeling, and hydraulic recommendation sheets. He has also participated in large commercial and industrial development projects requiring his skills in site design, stormwater drainage and permitting, water and sewer utility design, construction observation and administration, parking lot layout, and ingress and egress design.

Project Experience includes:

- **SR 116 (Wonderwood Connector) From SR 9A (I-295) to East of Girvin Road, Drainage Improvements, FDOT District Two, Duval County, FL** - Serving as the lead technical resource and quality control manager for this drainage rehabilitation project in Duval county. Originally constructed about ten years ago, the roadway and supporting drainage systems has experienced premature failure of the stormwater pipes and conveyance system. The original CMP pipe has failed due to high chloride soils located near the St. Johns River area. Retrofit of the stormwater pipes will require existing drainage structures to remain, avoidance of utilities, maintenance of traffic, and access to established business and residential areas remain open during the removal and replacement of the pipes to a suitable optional material type.
- **City of Jacksonville, Venetia Terrace Drainage Improvements, Jacksonville, FL** - Served as lead drainage engineer for final construction plans and SJRWMD permitting coordination for Venetia Terrace Drainage Improvements, a 189-acre residential area located on the west side of Jacksonville, adjacent to the north side of Jacksonville, NAS. The project involved the reconstruction of the storm drainage system including the removal and installation of drainage pipes; modification of inlets, manholes, and endwall structures; and the regrading of existing ditches. The project also included replacement of sidewalks, driveways, pavement, and curbs (including curb ramps to ADA standards); tree removals; regrading of roadway shoulder areas; JEA water and sewer improvements and adjustments to resolve conflicts with the new drainage system.
- **Florida Community College, Aircraft Coating Educational Facility Design- Build Criteria Package, Jacksonville, FL** - Provided final construction site plans and agency permitting approvals for the new aircraft painting facility hangar consisting of a new 102,000-square-foot 3-bay aircraft coating educational facility for the college on a 7-acre site at Cecil Field.
- **City of Jacksonville, Durkeeville Area West Drainage Improvements, Jacksonville, FL** - Provided technical engineering services for drainage improvements, potable water distribution mains, and gravity sanitary sewer collection systems for this large rehabilitation project.



James A. Murray, PE

Education

B.S. Civil Engineering, University of Florida

Registrations

Professional Engineer

FL #38754

TN #00115593

Skills

Highway Road Intersection Engineering and Design

Civil Engineering

Stormwater Management

Environmental Permitting

Ronald F. Hoogland, PE | Capital Improvement

Mr. Hoogland specializes in civil engineering planning, design and construction. He has facilitated public meetings and workshops to support planning, design, design-build and construction projects. He has 24 years of experience in minor highways, major highways, controlled access highways, roadway reconstruction, minor roadway rehabilitations, roadway safety enhancements, traffic studies, bridge replacements, development and major stormwater system upgrades.

Mr. Hoogland is responsible for a wide range of transportation and civil engineering projects for local and state government agencies. His primary transportation client is the Florida Department of Transportation. He designs highways, stormwater management systems and infrastructure. With his extensive construction and design build experience, Mr. Hoogland is a versatile and capable engineering team leader.

Project Experience includes:

- **Downtown Redevelopment Area, City of Jacksonville Beach (COJB), Florida.** Studied and evaluated the Downtown Redevelopment Area sewer collection system. The following tasks were completed: review of land use classification, study of COJB's sewer maps, strategic selection and survey of manholes, and development of a model of the existing sewer collection system.
- **State Road 9B (from SR-5/US-1 to I-295) Design-Build, FDOT District 2, FL** - Engineer of Record for new 3.5 mile divided highway designed to Interstate standards, System to System Interchange at the I-295/SR 9B intersection configured during design to optimize cost and construction efficiency, and accommodate the ultimate future build-out configuration, Stormwater Management Facility Design and Permitting, Wetland Permitting Oversight, MSE Wall Design, Local Access Interchange with at US-1, Water and Sanitary Force Main Design.
- **I-295 from I-10 to north of Commonwealth Avenue, Jacksonville, FL, FDOT District 2 FL** - Engineer of Record/Project Manager for final engineering design for widening a section of I-295 to 6 lanes. Responsible for establishing design criteria, roadway design, typical section and pavement design packages, design variations and exceptions, project cost estimates, CPM schedules, plan production and involved in drainage design. Coordinates design activities with client's project manager and with subconsultants.
- **State Road 5 (US-1) over San Sebastian River Bridge Replacement Design-Build, FDOT District 2 FL** - Engineer of Record for replacement and realignment of bridge structure, including roadway approaches.
- **SR-212 (Beach Blvd) Design-Build, FDOT District 2 FL** - Engineer of Record/Project Manager for conversion of 1.5 miles of existing 4-lane roadway to a 6-lane urban section. Included all roadway reconstruction, drainage design and permitting, maintenance of traffic, signalization, signing and marking plans, JEA water and sewer relocation design, and complex Utility Coordination.



Ronald F. Hoogland, PE

Education

B.S. Civil Engineering, University of South Florida

Registrations

Professional Engineer, FL No. 45247

Skills

Civil Engineering Design and Construction

Roadway and Drainage Systems Engineering and Design

Relevant Training/Courses

Harvard Leadership Development Training, GAI Consultants, Inc., 2011

Leaders to Watch Program, GAI Consultants, Inc., 2009

Advanced Project Management Training, GAI Consultants, Inc., 2009

Affiliations

American Society of Civil Engineers (ASCE), Member

National Society of Professional Engineers (NSPE), Member

Institute of Transportation Engineers (ITE), Florida Section, Member

Matthew M. Bolyard, PE | Capital Improvement

Mr. Bolyard is experienced in a variety of civil engineering disciplines, including transportation planning, traffic engineering, stormwater management and construction engineering and inspection. His recent experience includes design of signals, signage, pavement, maintenance of traffic, drainage and sewers for highway projects. Mr. Bolyard is experienced in traffic studies, design and analysis using HCS, SimTraffic, Synchro and other traffic-related software.

Project Experience includes:

- SR 9B Design-Build from SR 9A to SR 5 (US 1) in Jacksonville, Florida for the Florida Department of Transportation. Project consists of 4.5 miles of new concrete roadway construction of a four lane limited access highway with six lane bridges as well as associated drainage and pond construction.
- State Road 212 (US 90)/Beach-Blvd. Design-Build from Hodges Blvd. to San Pablo Rd. in Jacksonville, Florida for FDOT District 2. Project consists of widening an existing major urban arterial from 4 to 6 lanes and upgrading associated drainage facilities.
- City of Jacksonville - McCoy's Creek Pond. Project consists of retrofitting existing wet detention stormwater management facility to maximize stormwater attenuation, improve water quality and reduce flooding impacts on adjacent creek. Responsible for modeling existing system, providing design alternatives as well as final design.
- City of Jacksonville Beach - SR A1A Streetscape improvements w/ FDOT Joint Project Agreement. Project consisted of a median closure study, roadway reconstruction and resurfacing, access management, streetscape and landscaping development, lighting, median construction, reconstruction of curb and gutter and sidewalk, bus stop island construction, drainage improvements, waterline reconstruction, mast arm signals, signing and marking. Responsible for modeling existing drainage system and designing an upgrade to the existing storm sewer system.

David R. Verlander, PE | Modeling

Mr. Verlander has worked in the land development sector dealing with permits, stormwater design, and plan updates for site changes. His responsibilities involved developing AutoCAD-based engineering plans for grading and drainage, demolition, site geometry, and project data summaries. He has assembled plan documents for review and permitting submittals to jurisdictional agencies.

Mr. Verlander has developed Storm Water Pollution Prevention Plans (SWPPPs), implementing site specific Best Management Practices (BMPs) by evaluating the site and taking the appropriate measures to prevent erosion, sedimentation and other potential discharges of pollutants to water bodies and wetlands throughout all phases of construction. He has been responsible for NPDES permitting including NOI and NOT submittals, and has assembled site information for SWPPP Compliance Maps using AutoCAD 2012.

Mr. Verlander's software skills include Microstation V8i, GeoPak (Site, Roadway, Drainage, and Geotechnical), ASAD, HY-8, PONDS, and AdICPR. He is experienced in AutoCAD 2005-2014. He is familiar with the FDOT Plans Preparation Manual and Design Standards.

Education

M.S. Civil Engineering 2011,
University of Florida

B.S. Civil Engineering 2007,
University of Florida

Registrations/Certifications

Professional Engineer, State of Florida
No. 74635, 2012

ATSSA Advanced MOT

NPDES Stormwater Inspector

IMS Traffic Signal Inspector

CTQP Quality Control Manager

CTQP Drilled Shaft Inspector

CTQP Asphalt Paving Level 1

Education

B.S. Civil and Environmental
Engineering, University of Central
Florida, 2010

Registrations/Certifications

Professional Engineer, State of Florida
(pending)

Skills

Civil Engineering

Transportation Engineering and
Design

Drainage Systems Engineering and
Design

Support Services

Steve Weaver, PE, Universal Engineering Sciences | Geotechnical

Mr. Weaver has over 33 years of experience in the geotechnical and environmental fields, including 31 years in Northeast Florida. Mr. Weaver has directed and managed a wide range of projects throughout Florida, Georgia, and South Carolina, including geotechnical design and construction monitoring on FDOT road and bridge projects, small and large retail commercial projects, communication towers, various naval facilities, municipal roadways and parks, private and public utilities, and public schools.

Patrick Panza, AICP | GIS

Mr. Panza specializes in the design and creation of CADD and Geographic Information Systems (GIS) exhibits. He has eleven years of experience with the design and creation of CADD deliverables, in addition to eight years of experience with GIS mapping, data management, and analysis.

He has nine years of experience with planning, design, and policy analysis accumulated through a variety of public and private sector projects, where he has utilized his extensive technical abilities to maximize the efficiency of project workflows and the quality of project deliverables.

Mr. Panza is proficient in the use of numerous design and analysis programs, including AutoCAD, AutoTURN, and SketchUp; Adobe Photoshop and Illustrator; and geographic information systems such as ArcGIS and Autodesk's Map3D.

D.J. Silverberg, PWS, REP | Environmental

Mr. Silverberg, a Professional Wetland Scientist since 1995, has been conducting ecological consulting studies since 1987. He has conducted preliminary land use assessments, wetland delineations, and listed species evaluations for over 600 sites throughout Florida, and wetland jurisdictional delineations for local, state, and federal regulatory programs. Permit applications for all levels of the U.S. Army Corps of Engineers' Permit Program, the Florida Department of Environmental Protection, and various Florida Water Management District Environmental Resource Permit programs.

Mr. Silverberg specializes in client and regulatory agency interaction, technical writing, wetland delineation, plant identification, and project management. He provided technical review and guidance to NASA and Kennedy Space Center contractors regarding compliance with state and federal wetland and protected species regulatory programs. He has also identified and mapped plant communities, including seagrasses, through photointerpretation and field investigation.

Education

Bachelor of Science, Civil Engineering,
University of Florida

Master of Science, Civil Engineering,
University of Florida

Registrations/Certifications

Professional Engineer – Florida,
Georgia, South Carolina
Hazardous Materials Certified

Education

B.A. Psychology, University of Central
Florida

M.S. Urban and Regional Planning
University of Central Florida

Affiliations

Central Florida GIS Users Group,
Member

Urban and Regional Information
Systems Association – Florida
Chapter (FLURISA), Member

American Planning Association
Member

Education

M.S. Biological Sciences (Ecology)
1988, Florida Institute of Technology

B.S. Biological Sciences (Marine)
1985, Florida Institute of Technology

Registrations/Certifications

Professional Wetland Scientist (#000272)
Florida Registered Environmental
Professional (#239)

Authorized Gopher Tortoise Agent
Florida Fish & Wildlife Conservation
Commission, #GTA 09-00004-D,
Hazardous Materials Certified

Steven R. Mc Donald | Rates / Fees / Bonds

Mr. Mc Donald specializes in economic and financial quantitative models and analysis to include consumer market sizing, business valuation, forecasting and strategic planning, revenue optimization, pricing, utility rate design, short- and long-term financial analysis, and econometrics.

His experience includes project concept development and site analysis; market analysis and competitive project evaluation; sales and property tax analysis to support publicly issued revenue bonds; evaluation of prospective financial operation analysis of economic and fiscal benefits; and identification of funding alternatives.

Mr. Mc Donald's involvement with consulting and development has included assignments in the fields of Utility : acquisition, tangible property tax, financing, and litigation. Additionally, he analyze public and private's financial, such as forecasting, financial modeling, revenue optimization and rate design.

Education

M.A. Applied Economics, University of Central Florida, 1990

B.A. Public Administration, University of Central Florida, 1988

Skills/Specialization

Economics

Business Valuation

Pricing

Market Research

Financial Analysis

Strategic Analysis

Ginny Bolling | ROW / Acquisition

Ms. Bolling has over 30 years of experience in real estate appraisal, acquisition, property management and project management. Her experience included, working for the Florida Department of Transportation (FDOT) in the acquisition department, an independent appraiser, and Florida Power and Light acquiring easements and valuing corridors for transmission projects. She worked in the real estate department for Orange County, CenturyLink in the utility/telecom business and for FDOT as transportation funding.

Ms. Bolling has a strong background in valuation, negotiating agreements, leases, and dealing with multiple clients, owners and attorneys simultaneously. She has developed and supervised acquisition programs both with and without eminent domain rights and managed heavy relocation and property management demands.

Education

B.S. Marketing, University of Central Florida

Associate of Arts, Seminole State College

Affiliations

SR/WA #Senior Right of Way Professional International Right of Way Association

Florida Notary Public

Florida Real Estate Broker Salesman, BK424701

Certified, Neuro Linguistic Programming, 2014 #13,618

A. Blake Drury, AICP | Urban Planning

Mr. Drury is an urban designer and city planner focused on creating livable communities. He has developed plans for public-sector clients in urban, suburban, and rural settings across North America, including initiation, conceptualization, and design of large-scale neighborhood redevelopment projects, downtown plans, and numerous transit station area planning programs.

He also has extensive experience helping private-sector clients develop visions and principles to guide new communities, including master plans for many traditional neighborhood development design projects throughout the southeast United States. Mr. Drury is frequently invited to speak at professional events throughout the region, and has served as an Adjunct Instructor at the University of Central Florida for the past seven years teaching urban design at the graduate and undergraduate levels.

Education

M.S. (Planning) University of Tennessee Knoxville, Tennessee, 1998

B.A. (History) Cum Laude University of Florida Gainesville, Florida, 1996

Registrations/Certifications

American Institute of Certified Planners #017026

Affiliations

American Planning Association

University of Central Florida, Adjunct Instructor (2007-2014)

Client References

GAI's project manager, Robert Schanck, PE, has established a trusting relationship by performing and delivering quality projects, timely service, and with cost savings in mind. Below are his client references.

<p>City of Eustis Master Stormwater Plan Eustis, FL</p> <p>GAI developed a plan for a master stormwater management system for the City's highly developed, historic downtown area. Stormwater originally discharged directly into Lake Eustis with minimal treatment or attenuation. One of the main objectives of the project was to "clean up" downtown stormwater runoff, including drainage flows from City, State, and County roads. This reduced pollutants entering Lake Eustis, reduced localized street flooding, and established a proactive approach to meeting future state-imposed regulations for stormwater management pollutant removal and water quality.</p>	<p>Client: City of Eustis</p> <p>Address: 10 N. Grove St. PO Box Drawer 68 Eustis, FL 32727</p> <p>Contact: Rick Gierok, PE</p> <p>Email: gierokr@ci.eustis.fl.us</p> <p>Phone: 352.483.5480 cell: 352.551.0256</p> <p>Completed: 2012</p>
<p>Orlando Health – Hospital Campus Expansion Orlando, FL</p> <p>GAI Consultants, Inc. provided Infrastructure Planning, Landscape Architecture, Civil Engineering Design and Permitting, and Construction Administration Services for 50 acres of Orlando Health's downtown Orlando urban healthcare campus.</p> <p>The program consisted of analyzing the existing and future development scenarios in order to properly size water management facilities and private/public infrastructure to accommodate over \$550 MM worth of future development such as a 17 story hospital bed tower, emergency department, medical office buildings, parking garages, major roadways and pedestrian pathways.</p>	<p>Client: Orlando Health</p> <p>Address: 1421 Luceme Terrace, MP46 Orlando, FL 32806</p> <p>Contact: Robert Szafranski</p> <p>Email: robert.szafranski@orlandohealth.com</p> <p>Phone: 321.841.5264</p> <p>Completed: 2012</p>
<p>Cloud Branch Drainage Project, Phase III Sanford, FL</p> <p>GAI Consultants provided professional engineering services in connection with the Cloud Branch Drainage Improvement Project, Phase III. GAI performed drainage improvements to the Cloud Branch Basin and updated the city's storm drainage infrastructure.</p> <p>The Cloud Branch Drainage Improvements are broken into seven (7) regions. For all regions utility locates, soft dig, and geotechnical investigation was performed in order to properly identify existing design condition.</p>	<p>Client: City of Sanford</p> <p>Address: 300 N. Park Avenue, Room 236 Sanford, FL 32772</p> <p>Contact: Robert Beall</p> <p>Email: robert.beall@sanfordfl.gov</p> <p>Phone: 407.688.5000 ext. 5423</p> <p>Completed: on going</p>



Project Experience

Over 80 percent of GAI's Community Development business is with municipalities. Our commitment to local municipalities and our ability to address customer satisfaction, complaint resolution, ensure quality of service, quality control, and timely initiation and completion of work are best demonstrated by the projects in this section.

Eustis Master Stormwater Plan | Eustis, Florida

The City of Eustis is constructing a wet detention stormwater management facility for the downtown area. Currently, stormwater is discharged into Lake Eustis with minimal treatment and attenuation. One of the main objectives of the project is to "clean up" downtown stormwater runoff, including drainage flows from city, state, and county roads. This would reduce pollutants entering Lake Eustis, reduce localized street flooding, and establish a proactive approach to meeting future state-imposed regulations for stormwater management pollutant removal and water quality.

Generally, the system's 39.70 acre drainage basin conveys stormwater via storm sewer systems consisting of approximately 3,400 linear feet of 36"-96" RCP storm sewer pipe and associated manholes and inlet structures. Drainage flows run along SR 19, Grove Street; CR 44, Orange Avenue; and multiple city streets. A new 66" storm sewer outfall pipe will be constructed to discharge the treated and attenuated stormwater runoff into Lake Eustis from the proposed pond.

Eustis Streetscape Master Plan, Eustis, Florida

GAI designed the streetscape along Magnolia Avenue and Eustis Street in the heart of the downtown section of the City of Eustis. Working with the City of Eustis's staff and the residents of Eustis, GAI's team studied each existing utility and the business entrance's for site conditions. Extensive measures were developed and enacted to minimize impacts to the revenue stream of the adjacent businesses.

The streetscape encompasses four city blocks along the main shopping corridor of Downtown Eustis. In order to increase business and create a pedestrian friendly corridor through downtown, the streetscape converted Magnolia Avenue and Eustis Street to two-way traffic, while increasing the pedestrian sidewalk areas.

Civil Engineering Design and Permitting (Stormwater Management Design, Master Stormwater Plans, Roadway Design, Street Improvement Master Plans); Surveying (Topographic, Tree, and Field Locations); Landscape Architecture (Pond Wetland Planting Plan); Environmental (Geotechnical, Phase 1 - Route Contamination Assessment Study, Endangered Species, Wetland Determination and Mitigation); Utilities (Water System Planning, Design, and Permitting, Wastewater System Planning, Design, and Permitting).



Project Information

Highlights:

- Utility Service
- Stormwater Analysis
- Stormwater Infrastructure Planning
- Design Services
- Construction Cost Estimation
- Bid Phase Services
- Construction Services
- Streetscape/Urban Planning

Contract Term: 2010-2011

Client: City of Eustis

Orlando Health Hospital Campus Expansion | Orlando, Florida



Orlando Health's Downtown Hospital Campus contains multiple hospital facilities located within the City of Orlando's South Downtown area. The area consists of City of Orlando Streets, infrastructure, and Parks. GAI Consultants, Inc. provided Master Infrastructure Planning, Civil Engineering

Design and Permitting, and Construction Administration Services for 50 acres of Orlando Health's downtown Orlando urban healthcare campus.

The program consisted of analyzing the existing and future development scenarios in order to properly size water management facilities and private/public infrastructure to accommodate over \$550 MM worth of future development such as a 17 story hospital bed tower, emergency department, medical office buildings, parking garages, major roadways and pedestrian pathways.

Multiple Stormwater management facilities were utilized including wet detention, dry detention and bio retention swales, and exfiltration systems. Low impact development (LID) techniques were implemented and stormwater credits were analyzed and taken for existing development.

Services and skill sets provided:

- Low Impact Development
- Sustainable Design
- Master infrastructure planning and design
- Master Stormwater management facility planning and design
- Urban infill and municipal design and engineering
- Stormwater management park and amenity design
- Streetscape and roadway design and retrofits
- Pedestrian connectivity and design

Permitting included:

- Florida Department of Transportation (FDOT)
- Florida Department of Environmental Protection (FDEP)
 - Potable Water and Wastewater
- Florida Department of Environmental Protection (FDEP)
 - National Pollution Discharge Elimination System (NOI)
- Orlando Utilities Commission (OUC)
 - Potable Water and Electric
- City of Orlando
 - Wastewater Bureau
 - Transportation Bureau
 - Public Works
 - Building Department
- St. Johns River Water Management District (SJRWMD)

Project Information

Highlights:

- Civil Engineering and design
- Master Planning
- Roadway Improvements
- Private and Public Infrastructure Improvements

Contract Term: 2006-2012

Client: Orlando Health

Cloud Branch Drainage Project, Phase III | Sanford, FL

GAI Consultants provided professional engineering services in connection with the Cloud Branch Drainage Improvement Project, Phase III. GAI performed drainage improvements to the Cloud Branch Basin and updated the city's storm drainage infrastructure.



The Cloud Branch Drainage Improvements are broken into seven (7) regions. For all regions utility locates, soft dig, and geotechnical investigation was performed in order to properly identify existing design condition.

GAI performed the following services:

- Surveying Services – prepared base survey mapping, report location and elevation of all fixed surface features, pavement grades, pipe size and materials, and utilities explorations.
- Geotechnical Services – provided support on the design and construction of the retrofitted storm sewer systems.
- Civil Engineering Services – prepared design and plans production for 30%, 60%, 90% and construction documents. Services also included the compiling of technical specifications, overall maintenance of traffic (MOT) plans, engineer's opinion of probable construction costs, permitting services, and post-design services.
- Landscape Architecture – designed sidewalk and grading/drainage of open space within the project right-of-way.
- Grant/Cost Share Funding Assistance – reviewed funding programs and developed grant/cost share funding sources.

Project Information

Highlights:

- Surveying
- Preliminary Design
- Final Design
- Cost Estimating
- Bid Phase/Construction Services

Contract Term: 2013-2016

Client: City of Sanford

City Of Daytona Beach Stormwater Remediation Project | Daytona Beach, Florida

GAI Consultants was selected by the City of Daytona Beach to provide Stormwater Management program planning, design, permitting, and construction documents for the ~1,300 acre developed Midtown area of the City that experienced significant flooding in 2009.

GAI's work on this project began in 2011 with the preparation of a Preliminary Design Report (PDR). The PDR included stormwater modeling to identify the deficiencies in the City's stormwater infrastructure systems that lead to the extreme flooding in 2009. After the deficiencies were identified, a variety of possible solutions were developed and modeled. This iterative process along with working closely with City staff allowed for the creation of a proposed project program that, if implemented, would help protect the Midtown area from future flooding. Cost Estimating and Scheduling was also included in the PDR assignment.

The City subsequently contracted with GAI to prepare construction documents for the project. GAI was tasked with preliminary design, final design, permitting, and construction document preparation for this ~\$20,000,000 project. The project will include: upgrading of the existing stormwater collection systems in the northwest/northeast/southwest service areas as necessary to convey stormwater into areas where it can be accessed for pumping, installation of backflow prevention valves at the Nova Canal outfalls to prevent stormwater backflow from the Canal into the flood prone area, creation of new stormwater ponds that will provide attenuation and treatment on a regular basis and conveyance during a pumping protocol event, the inter-connection of several existing ponds to the pumping spine, a major 400 cfs pumping station, dual 66" forcemain discharge from the pumping station to the Halifax River, and extensive value engineering to get the project to an affordable level.

In addition, GAI prepared a Facilities Plan to assist the City with the procurement of an SRF loan to finance the project.

The City has experienced several flooding events and overwhelmed the existing stormwater management system causing severe flooding throughout the area. Flooding in the project area resulted in substantial property damage as well as negatively impacting the lives of residents. The City needed to implement a Flood Control Plan to minimize future impacts from storm events.

GAI performed the following services:

- Surveying
- Geotechnical
- Civil engineering design
- Traffic engineering
- Railroad coordination, permitting

Based on evaluations from GAI, the solution to minimize flooding involved an integrated plan, including:

- Stormwater Collection (Fairway Estates) / Conveyance Improvements & Pump Station.
- Conveyance to Ponds, Pump Station (Butts Park) & Golf Course Ponds.
- Golf Course Pump Station & Transmission Main to the Halifax River Outfall

Project Information

Highlights:

- Preliminary Design
- Stormwater/Flood Water Modeling
- Detailed Design & Construction Bid Document Preparation
- Permitting
- Land Survey Base Mapping

Contract Term: 2008-2014

Client: City of Daytona Beach



Downtown Redevelopment Area Infrastructure Stormwater Masterplan | Jacksonville Beach, Florida

In 2006, GAI was selected to provide continuing civil engineering services to the City. GAI has provided engineering services for the Jacksonville Beach Downtown CRA (161 acres), including the development of the Downtown Stormwater Master Plan and a project phasing plan for infrastructure redevelopment. Construction was completed on the first project, SR-A1A (3rd Street) Improvements, in 2010. Each of these assignments has included similar scope items to the City's Drainage, Stormwater & Roadway Engineering Services Contract.

- **Stormwater Master Plan.** The stormwater master plan included upgrades to stormwater facility to allow for maximum build out of the Downtown CRA overlay district. Master plan includes design options to include exfiltration trench systems, within City right-of-way (streets and parking lots) in order to avoid property acquisitions that would be needed for a pond facility. The water quality treatment volume calculated did not include permitted properties that are to remain in order to save costs. Master plan furthermore considers proposed stormwater pump system upgrades to allow for augmentation of added stormwater conveyance to existing 30 inch forcemain or design of new facility option. Other master planning efforts included water main and gravity sewer facility upgrades, parking facility upgrades within existing right-of-way, and pavement rehabilitation upgrades.
- **State Road A1A (3rd Street) Improvements.** GAI provided preliminary and final engineering design for the improvements to 3rd Street, from 2nd Avenue South to 6th Avenue North, in Jacksonville Beach. The project was unique in that originally, the resurfacing, sidewalk, curb & gutter and signal modifications were part of a larger FDOT resurfacing project being completed along the SR A1A corridor. The project also involved concept planning, cost estimating, public meeting assistance, FDOT permit approval and coordination with two FDOT design projects. An agreement was reached allowing the COJB to receive the FDOT funding originally allocated to the resurfacing project for use on their corridor beautification project. GAI assisted in facilitating this agreement and delivered final construction documents for bidding within the City's original proposed schedule. The project scope included evaluation of median closure impacts, replacement of sidewalks, upgrading ADA ramps, repair of curb and gutter, stormwater structures, crosswalk upgrades and intersection upgrades, including addition and removal of mast arms and new pedestrian crossing features.
- **Phase II Improvements.** (Beach Blvd, 1st Street North and 4th Avenue North). GAI provided preliminary and final engineering design for the improvements that run along Beach Blvd., 1st Street North and 4th Avenue North. Also included, are improvements to 2nd Avenue North Public Bathroom, and Modification to the Public Parking by 4th Avenue North. The scope of work includes replacement of existing water main and sanitary sewer line, roadway reconstruction, new curb and gutter work, drainage improvements, specialty paving, landscape and irrigation, lighting and electrical, and graphics/way finding signage.

Project Information

Highlights:

- Redevelopment
- Preliminary Design
- Stormwater/Flood Water Modeling
- Detailed Design & Construction Bid Document Preparation
- Permitting

Contract Term: 2008-2014

Client: City of Jacksonville Beach



Green Cove Springs | Jacksonville, Florida

GAI has a long standing relationship with the City of Green Cove Springs. Our project team is familiar with the City's processes and procedures and, as such, understands the expectations of City personnel. GAI is committed to assisting the City of Green Cove Springs in meeting and advancing their infrastructure needs and goals.

The City selected GAI, in 2010, to provide Continuing Water and Wastewater Engineering Services and, in 2011, the City once again selected GAI to provide Continuing Drainage, Stormwater, and Engineering Services. This similar experience places GAI in a position to naturally transition into this new agreement, continuing to provide the City with the level of experience, knowledge, expertise, and quality to which the City has become accustomed.

Under our current continuing service contract, GAI performed on the following City projects:

1000 Block Martin Luther King Jr. Blvd.

GAI provided design and permitting services to solve a flooding condition on Martin Luther King Jr. Blvd, the City was permitting through FEMA. The project included:

- removal and replacement of flue inlets on Franklin Street;
- added curb inlets;
- routing of the drainage from Franklin Street to MLK Boulevard;
- prepared and submitted ERP exemption application to SJWMD
- data collection of existing streets;
- right-of-way delineation;
- drainage improvements to the drainage ditch collection system; and
- assisted the City in preparing the FEMA application.

Project affects the drainage conveyance between Lemon Street and Washington Street, with a maintained outfall connecting to existing CSX railroad right-of-way to the east. A project objective was to maintain outfall drainage conditions, while improving drainage from offsite runoff that results from storm events.

Palmer Street Parking Lot

GAI designed the City parking lot that was constructed at Palmer Street. Services included data collection of existing conditions of property, right-of-way delineation, geotechnical exploration, existing utilities and adjacent roadway infrastructure on Palmer Street and Palmetto Street. Design of the facility included drainage and permitting, pavement design, parking layout options, ADA curb return access, sidewalk, inclusion of handicap spaces, lighting, signing & marking and existing tree protection. Drainage improvements were permitted using a dry detention linear swale that wrapped around the parking lot, was interconnected with side drains, and system outfall was connected to the Palmetto Street drainage system. Post design services were also included to support final construction review and as-built requirement.

Project Information

Highlights:

- Redevelopment
- Preliminary Design
- Stormwater/Flood Water Modeling
- Detailed Design & Construction Bid Document Preparation
- Permitting

Contract Term: 2008-2014

Client: City of Jacksonville Beach

Firm's Knowledge on Florida Regulation

Our team is well versed in Florida State Statutes, laws, and regulations as they relate to stormwater issues and general land development in Florida. Based on that knowledge and experience, our professionals follow a tried and true approach. It starts with jurisdictional analysis. Our team will research and identify applicable codes, regulations, and requirements associated with the jurisdictional agencies. Once we have thoroughly analyzed the existing conditions, and studied the corresponding code requirements, the next step is design. GAI is a multifaceted firm with experienced professionals who have a vast array of knowledge in all aspects of land development design, with a special focus on stormwater.

Our team has developed stormwater master plans for many large municipalities throughout the state of Florida, including (but not limited to) the cities of Eustis, Sanford, Daytona Beach, and Jacksonville Beach. When the GAI team has finished studying the existing conditions, and prepared a thorough, well thought out design, the next step is permitting. GAI uses proven, standardized application procedures and formats that prevent deficiencies and facilitate quick permit approvals. Our team works with the authorities throughout the process to prevent any permitting delays. Upon receipt of regulatory permits, the proposed project moves into the construction stage.

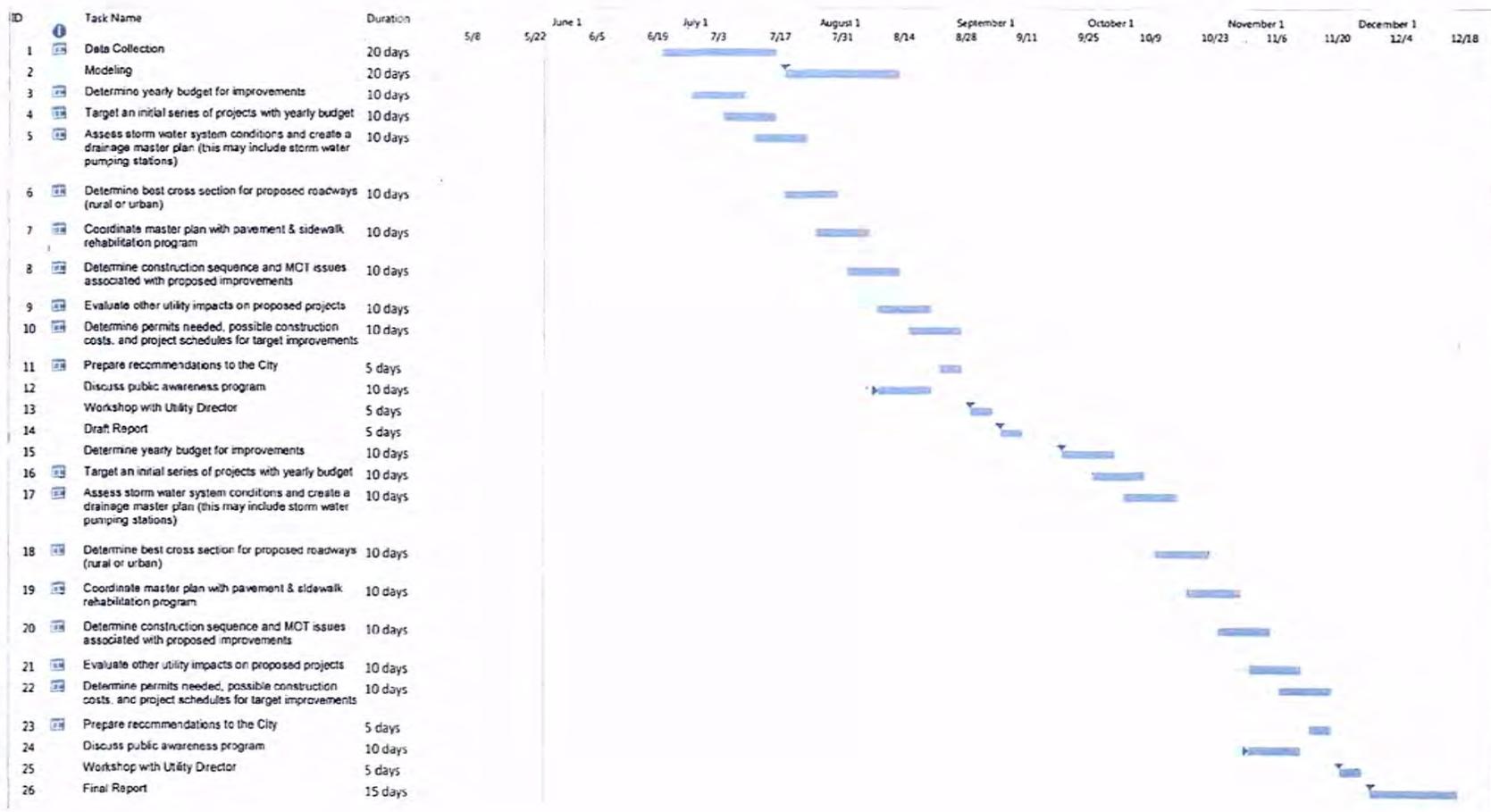
GAI has a team of construction management professionals who have the knowledge and background to mitigate construction issues. When asked to do so, they will monitor the project at appropriate intervals, and make recommendations on constructability and procedures. GAI has five offices in Florida, with over 150 professional employees who have been working within the state's regulatory agencies for over 50 years.



Schedule

GAI is well aware of the need to meet project schedules and provide appropriate staff to expedite projects (when necessary), while controlling costs. The following page is an example of a project schedule.

Fernandina Beach Stormwater Master Plan Update - Sample Schedule



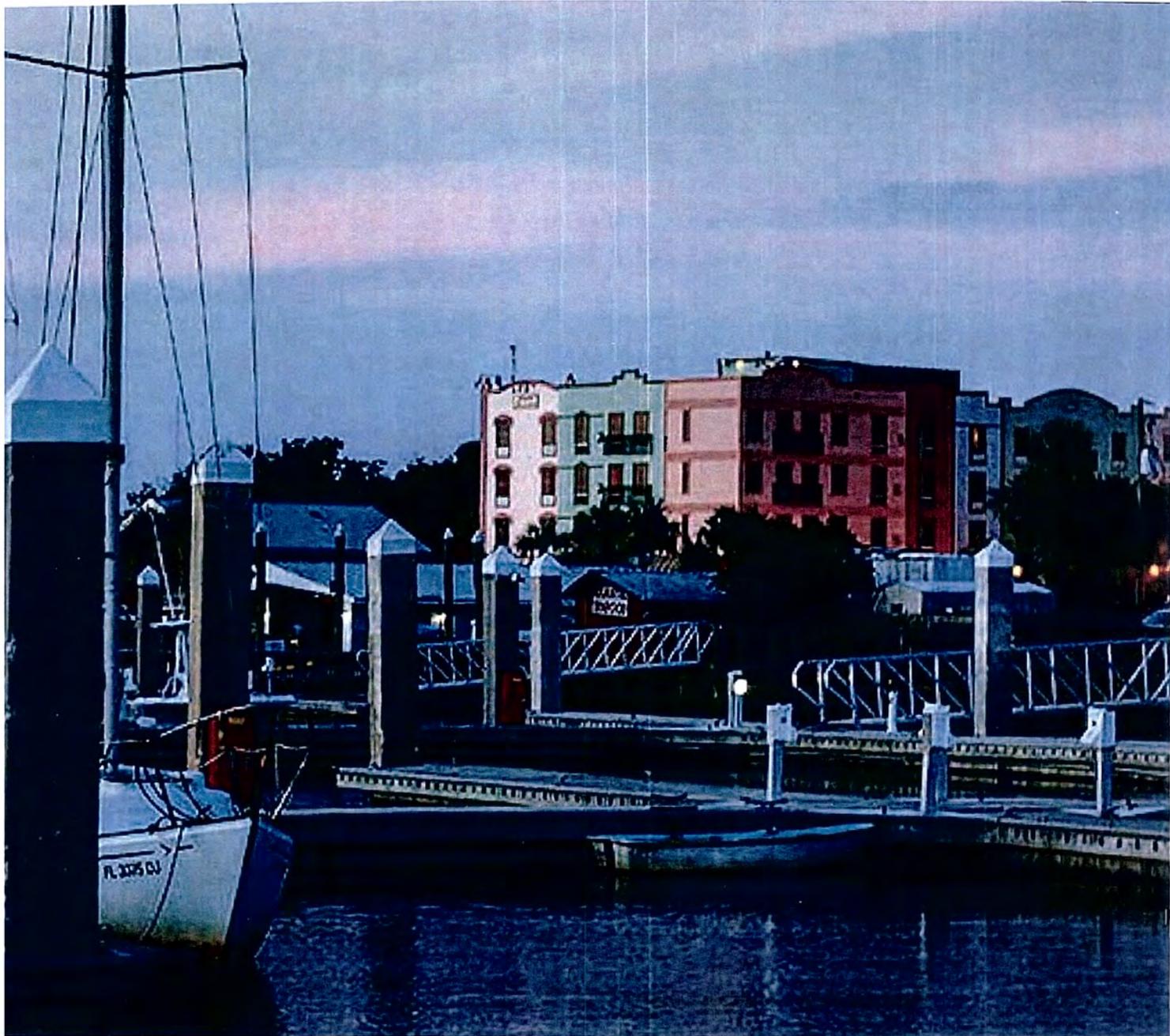


Exhibit Form

The following pages include:

- Exhibit A - Public Entity Crimes Statement
- Exhibit B - Drug Free Workplace Certification
- Exhibit C - E-Verify Statement

Exhibit A

CITY OF FERNANDINA BEACH, FLORIDA SWORN STATEMENT UNDER F.S. SECTION 287.133(3)(A), ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract for RFQ 2016-04
2. This sworn statement is submitted by entity GAI Consultants Inc. whose business address is 301 Riverplace Blvd #900 and (if applicable) Federal Employer Identification Number (FEIN) is 25 1260999 (If a Sole Proprietor and you have no FEIN, include the last four (4) digits of your Social Security Number: N/A)
3. My name is Gregory T Nettum and my relationship to the entity named above is Senior Vice President
4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The City of Fernandina Beach, Florida ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person"

Exhibit B

CITY OF FERNANDINA BEACH

DRUG-FREE WORKPLACE CERTIFICATION

The below-signed Proposer certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace prepare, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violation of such prohibition
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or services a copy of the statement specified in paragraph 1.
4. In the statement in paragraph 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.
5. Impose a sanction on, or require fine satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I Certify that this firm complies fully with the above drug-free workplace requirements.

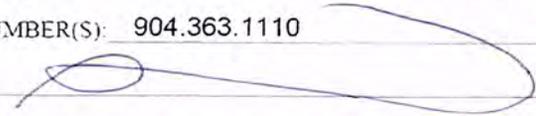
COMPANY: GAI Consultants, Inc.CITY: Jacksonville STATE: FL ZIP CODE: 32207TELEPHONE NUMBER(S): 904.363.1110SIGNATURE: NAME (TYPED OR PRINTED): Gregory Nettuno TITLE: Senior V.P.

Exhibit C

CITY OF FERNANDINA BEACH



E-VERIFY STATEMENT

Bid/Proposal Number: RFQ 2016-04

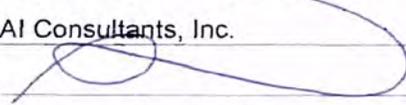
Project Description: Stormwater Master Plan Update

Vendor/Consultant acknowledges and agrees to the following:

Vendor/Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

1. All persons employed by the Vendor/Consultant during the term of the Contract to perform employment duties within Florida; and
2. All persons, including subcontractors, assigned by the Vendor/Consultant to perform work pursuant to the contract with the Department.

Company/Firm: GAI Consultants, Inc.

Authorized Signature: 

Title: Senior Vice President

Date: May 31, 2016



Additional Information

The following pages includes:

- Firm Overview
- License and Certificate (corporate license, professional license)
- W-9
- General Reference :
 - Jacksonville Beach
 - Nassau County
 - St. John County
 - Clay County Utility Authority
 - City of Jacksonville
- Addendum

Firm Overview



FLORIDA
INDIANA
KENTUCKY
MICHIGAN
NORTH CAROLINA
OHIO
PENNSYLVANIA
VIRGINIA
WEST VIRGINIA
WISCONSIN

GAI Consultants, Inc.

GAI is an employee-owned planning, engineering, and environmental consulting firm providing local expertise to worldwide clients in the energy, transportation, development, government, and industrial markets.

We currently serve our clients from 28 office locations throughout the Eastern, Midwestern, and Southern United States. GAI has been serving municipal clients in Florida for the past 33 years. Our tag line is "Transforming Ideas into Reality". Our professionals live this motto by providing "Top Notch" services and producing "Quality Designs" that address the needs and vision of a community; and result in enduring environments that add lasting value.

Today, through growth, acquisition, and much success, GAI has approximately 900+ employees, 150+ of which are in Florida.

Our specialty is providing professional services as the prime consultant, drawing upon a unique blend of in-house experts and technicians, and utilizing specialty subconsultants as necessary to meet the program's individual work assignment requirements. From feasibility studies – to concept design – to final design/permitting – and through construction implementation, GAI's ability to meet your needs is second to none in Florida.

GAI Consultants, Inc. is a corporation organized under the laws of the state of Pennsylvania since 1958, and has been licensed to conduct business in the State of Florida since 1982.

80%
OVER
5 DECADES
REPEAT WORK
WITH LOYAL CLIENTS

“GAI is an excellent firm for us – our top Consultant and “go-to” guys.”

Rick Gierok, P.E.
City of Eustis
Director of Public Works/City Engineer

GAI is a multi-disciplined professional engineering consulting firm offering services consistent with the City's needs, including the engineering disciplines of Civil, Water/Wastewater (Environmental), Structural, Transportation, as well as Planning, Landscape Architecture, Surveying, and Management Consulting. With 160+ central Florida employees, we can provide a comprehensive level of service, while providing local client service with quick response times to the City. Some of the disciplines most applicable to the City includes:

Civil Engineering/Land Development: GAI provides a complete range of civil engineering services from planning and design, to permitting and inspection on all types of land development and utility projects. GAI has extensive experience in stormwater studies; in designs to upgrade stormwater treatment and flood control facilities in urban areas; and in streetscape projects to upgrade urban streets, intersections and utilities; in commercial and high density multi-family urban in-fill site development projects; in urban utility system redevelopment; in code compliance plan review on behalf of city and state governments; and in providing construction administration and preparing cost estimates.

Transportation/Roadway Engineering: GAI is well versed in highway engineering, particularly in the areas of reconstruction and upgrading of existing highway and roadway facilities. GAI can perform transportation studies and planning; the design of highways and interchanges; traffic signal engineering and construction administration.

Water/Wastewater Engineering Planning and Design: GAI offers a full range of water/wastewater services for utilities ranging from serving as continuing consultant; performing new treatment plant or system designs; upgrading existing facilities to meet existing and future state and federal regulations; performing studies, preparing cost estimates, and developing capital improvements programs for water, wastewater and stormwater utilities; and implementation of capital improvement programs, as well as providing construction administration and operational start-up period technical services.

Parks and Recreation/Landscape Architecture: GAI's Landscape Architecture Department services include the preparation of project design and construction documents for landscape, hardscape, irrigation and site furnishing; public involvement such as conducting public meetings for input to project development; and construction phase services such as tagging nursery material, cost estimates, installations inspection and maintenance monitoring. GAI has extensive experience in streetscapes, public parks, highway landscaping, and residential and commercial site projects.

Planning: GAI offers a wide range of planning services that support the acquisition of public right-of-way and easements through the eminent domain process; due diligence and site feasibility studies; site planning studies from conceptual to final development for projects ranging from commercial big box to master planning mixed use developments; comprehensive planning and EAR amendments; land development regulations; and zoning analysis.

Support Services: GAI can also provide a variety of additional support services, as noted in our organizational chart. These services include Mapping/GIS, CAD/Model Design, Survey, Ecological, Structural, Management Consulting and Financial Planning, and Construction Services/Inspection.

From the beginning, our goal is to listen and communicate with the City to fully understand and agree upon project goals and desires, therefore setting a clear path for success early in the project.

Certifications/Registrations

GAI Consultants - Corporate License

State of Florida Department of State

I certify from the records of this office that G-A-I CONSULTANTS, INC. is a Pennsylvania corporation authorized to transact business in the State of Florida, qualified on December 11, 1974.

The document number of this corporation is 833525.

I further certify that said corporation has paid all fees due this office through December 31, 2015, that its most recent annual report/uniform business report was filed on February 27, 2015, and its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-seventh day of
February, 2015*



Ken DeFina
Secretary of State

Authentication ID: CC5284114279

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

<https://efile.sunbiz.org/certauthver.html>

Professional License

State of Florida
Board of Professional Engineers

Attests that
GAI Consultants, Inc.



is authorized under the provisions of Section 471.023, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.

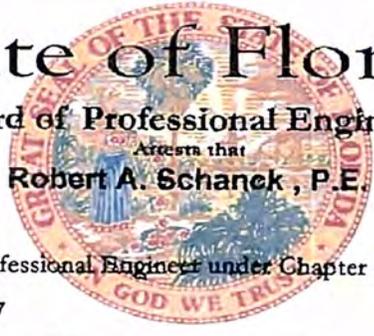
Expiration: 2/28/2017
Audit No: 228201702417

CA Lic. No:
9951

Robert A. Schanck, PE

State of Florida
Board of Professional Engineers

Attests that
Robert A. Schanck , P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes

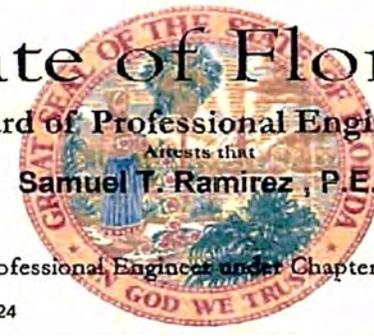
Expiration: 2/28/2017
Audit No: 228201722417

P.E. Lic. No.
60250

Samuel T. Ramirez, PE

State of Florida
Board of Professional Engineers

Attests that
Samuel T. Ramirez , P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes

Expiration: 2/28/2017
Audit No: 228201718924

P.E. Lic. No:
57249

James A. Murray, PE

State of Florida
Board of Professional Engineers

Attests that
James A. Murray, P.E.



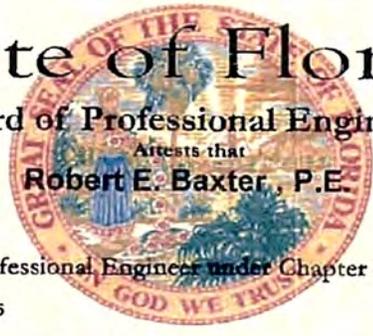
Is licensed as a Professional Engineer under Chapter 471, Florida Statutes
Expiration: 2/28/2017
Audit No: 228201712684

P.E. Lic. No:
38754

Robert E. Baxter, PE

State of Florida
Board of Professional Engineers

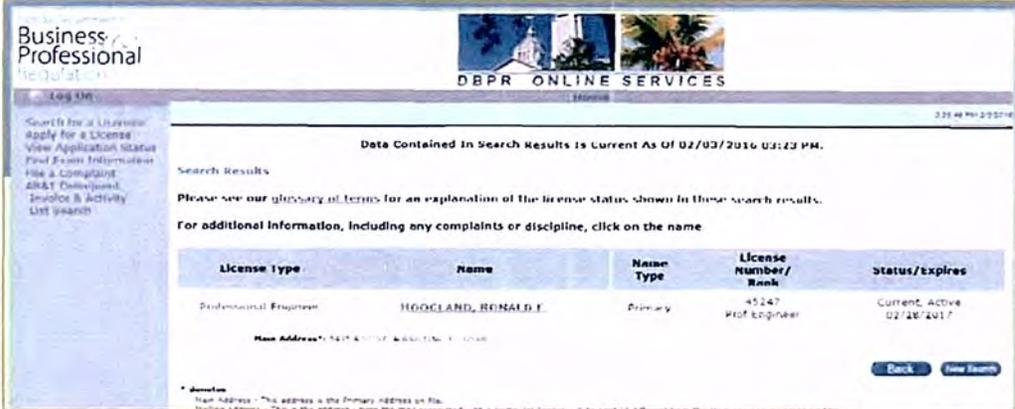
Attests that
Robert E. Baxter, P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes
Expiration: 2/28/2017
Audit No: 228201711675

P.E. Lic. No:
63567

Ron F. Hoogland, PE



Business Professional Regulation
DBPR ONLINE SERVICES

Date Contained in Search Results is Current As Of 02/03/2016 03:23 PM.

Search Results

Please see our glossary of terms for an explanation of the license status shown in these search results.

For additional information, including any complaints or discipline, click on the name

License Type	Name	License Type	License Number/ Bank	Status/Expires
Professional Engineer	HOGLAND, RONALD F.	Primary	45247 Prof Engineer	Current, Active 02/28/2017

Home Address: 1417 40TH AVE SE, SUITE 100, ALBUQUERQUE, NM 87105

Back New Search

Form W-9
 (Rev. December 2014)
 Department of the Treasury
 Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line. Do not leave this line blank.
GAI Consultants

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes.
 Individual/sole proprietor or single-member LLC
 C Corporation S Corporation Partnership Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
 Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3).
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____

5 Address (number, street, and apt. or suite no.)
618 East South Street Suite 700

6 City, state, and ZIP code
Orlando, FL 32801

7 List account number(s) here (optional)

Requester's name and address (optional)
City of Fernandina Beach

Part I Taxpayer Identification Number (TIN)
 Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number								
or								
Employer identification number								
2	5	-	1	2	6	0	9	9

Part II Certification
 Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ Dujana S. Hobbs, Account Analyst Date ▶ 5/22/16

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1099 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

General Reference

GAI has successful relationships with all the references below and we have remained committed to providing the highest possible quality of services. GAI is actively involved and understands current local regulatory issues, and have worked with regional public sector clients in the Jacksonville area for over 20 years.

<p>Jacksonville Beach Continuing Engineering Services -Downtown Redevelopment Area Jacksonville, FL</p> <p>In 2006, GAI was selected to provide continuing civil engineering services to the City. To date, GAI has provided engineering services for the Jacksonville Beach Downtown CRA (161 acres), including the development of the Downtown Stormwater Master Plan and a project-phasing plan for infrastructure redevelopment. Construction was completed in 2010 on the first project, SR-A1A (3rd Street) Improvement. Each of these assignments included similar scope items to the City's Drainage, Stormwater and Roadway/ Parks Contract.</p>	<p>Client: City of Jacksonville Beach Contact: Marty Martirone, PE Phone: 904.270.2556 Completed: On going</p>
<p>Nassau Amelia Utilities Continuing Engineering Services Nassau County, FL</p> <p>In 2012, GAI was selected to provide continuing water and wastewater engineering services to Nassau Amelia Utilities. The projects included:</p> <ul style="list-style-type: none"> ■ American Beach Well and Septic Phase-Out-Program Phase I ■ Capital Improvement Program ■ Water and Sewer Ordinance Review ■ Emergency Water Interconnect with the City of Fernandina Beach ■ Emergency Manhole Replacement Project ■ NAU WWTF Permit Renewal ■ Booster Pump Station Building Foundation Rehabilitation Study ■ Lift Station No. 1 and Lift Station No. 3 Replacement ■ Headworks Replacement ■ Aeration Basin Air Piping Replacement 	<p>Client: Nassau County Contact: Becky Hiers-Bray, PE Phone: 904.530.6225 Completed: On going</p>
<p>St. Johns County Continuing Civil Engineering Services St. Johns County, FL</p> <p>In 2003, GAI was selected to provide continuing civil engineering services to the County. Many of the project assignments are similar to the types of projects anticipated for this miscellaneous projects program. Typical projects included neighborhood and localized drainage improvements requiring innovative storm water permitting methods, roadway widening studies, intersection improvements and roadway safety enhancements. As a testament to our performance, GAI was recently selected to provide services to St. Johns County through 2017 under the same contract.</p>	<p>Client: St. Johns County Contact: Greg Caldwell Phone: 904.209.0132 Completed: On going</p>

Clay County Utility Authority | Clay County, FL

In 2009, GAI began working with Clay County Utility Authority (CCUA) on the idea of developing stormwater as an alternate water supply for CCUA. This work evolved into the concept of a regional water resource program for Clay County. In 2013, CCUA contracted GAI to provide engineering services for creating the water resource program.

Client: Clay County Utility Authority
Contact: Charles Sohm, PE
Phone: 904.213.2403
Completed: 2015

Springfield Area Drainage Improvements | Jacksonville, FL

GAI provided stormwater assessments for various sections of the southern Springfield neighborhood. This included identification of critical flood prone areas, and development of potential design and permitting solutions for these areas. Currently the Silver Street outfall area is in final design and permitting phase. Upgrades will include all affected JEA water & sewer facilities.

In addition to offering cost effective stormwater permitting services for the outfalls at Hogan Creek, GAI is incorporating roadway and traffic improvements, such as traffic roundabouts and maintenance of historic brick roadways. GAI worked effectively with many active Springfield groups throughout the study and design phases.

Client: City of Jacksonville/JEA
Contact: John Pappas, PE
Phone: 904.255.8763
Completed: 2015

CITY OF FERNANDINA BEACH, FLORIDA

**ADDENDUM ONE
FOR
REQUEST FOR QUALIFICATIONS
RFQ #2016-04
STORM WATER MASTER PLAN UPDATE**

Prepared By:
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

ADDENDUM DATE: May 16, 2016

INTRODUCTION

The City of Fernandina Beach is accepting competitive sealed responses for **STORM WATER MASTER PLAN UPDATE**.

The responses are due by 10:00 am, June 1, 2016.

Any submittal received after the above stated time and date will not be considered. It shall be the sole responsibility of the proposer to have its proposal delivered to the City of Fernandina Beach, by U.S. Mail, hand delivery or any other method available to him/her; however, facsimile or electronic submittals will not be accepted. Delay in delivery shall be the sole responsibility of the responder. Submittals received after the deadline will not be considered.

THIS ADDENDUM

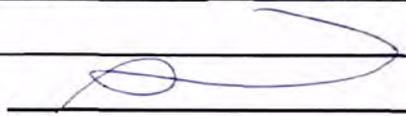
The following changes are applicable to the original RFQ documents and specifications of RFQ 2016-04.

This Addendum now becomes part of the original Request for Qualifications and shall be acknowledged by attaching a copy of this Addendum, signed by an authorized representative of the person or company submitting a proposal, along with required Exhibits in Tab 6. Failure to do so may disqualify the Proposal.

NAME: Gregory T. Nettuno, PE **TITLE** Senior V.P.

ADDRESS: 1301 Riverplace Blvd., Suite 900

CITY: Jacksonville **STATE:** FL

AUTHORIZED SIGNATURE:  **DATE:** 5/31/16

ADDENDUM ONE
REQUEST FOR PROPOSALS
RFQ #2016-04
STORM WATER MASTER PLAN UPDATE

I. Changes to Request for Proposal: *None*

II. Questions: *See Below*

III. Attachments: *None*

II. Questions:

1. I see that there is an RFQ out for a Stormwater Master Plan Update. Can I get a copy of the existing stormwater master plan or can you tell me who prepared it.
 - A. *The existing plan was generated in 1998 by Hartman & Associates, Inc. A copy is available for download from the City's purchasing website at www.fbf.us/bids and www.demandstar.com.*
-

*** END OF ADDENDUM ONE ***

CITY OF FERNANDINA BEACH, FLORIDA

**ADDENDUM TWO
FOR
REQUEST FOR QUALIFICATIONS
RFQ #2016-04
STORM WATER MASTER PLAN UPDATE**

Prepared By:
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

ADDENDUM DATE: May 19, 2016

INTRODUCTION

The City of Fernandina Beach is accepting competitive sealed responses for **STORM WATER MASTER PLAN UPDATE**.

The responses are due by **10:00 am, June 1, 2016**.

Any submittal received after the above stated time and date will not be considered. It shall be the sole responsibility of the proposer to have its proposal delivered to the City of Fernandina Beach, by U.S. Mail, hand delivery or any other method available to him/her; however, facsimile or electronic submittals will not be accepted. Delay in delivery shall be the sole responsibility of the responder. Submittals received after the deadline will not be considered.

THIS ADDENDUM

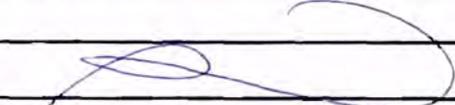
The following changes are applicable to the original RFQ documents and specifications of RFQ 2016-04.

This Addendum now becomes part of the original Request for Qualifications and shall be acknowledged by attaching a copy of this Addendum, signed by an authorized representative of the person or company submitting a proposal, along with required Exhibits in Tab 6. Failure to do so may disqualify the Proposal.

NAME: Gregory T. Nettuno, PE. TITLE Senior V.P.

ADDRESS: 1301 Riverplace Blvd., Suite 900

CITY: Jacksonville STATE: FL

AUTHORIZED SIGNATURE:  DATE: 5/31/16

ADDENDUM TWO
REQUEST FOR PROPOSALS
RFQ #2016-04
STORM WATER MASTER PLAN UPDATE

I. Changes to Request for Proposal: *None*

II. Questions: *See Below*

III. Attachments: *None*

II. Questions:

1. Tab 1 states that there are specific items for baseline eligibility. This includes mandatory form information such as Cover Sheet, Submission Check List and general references. Where are we able to retrieve these forms?
No forms will be provided. Tab 1 is to contain a list providing all the needed information. They type of form used is up to the submitter.
 2. Tab 3 states that the 3 client references are separate and different than the references required in the mandatory forms. In addition to the mandatory form requested above, does the City have a form for the three references that go in Tab 3?
No form will be provided. The type of form used to express this information is up to the submitter.
 3. On page 4 of the RFQ it states: The RFQ must also be accompanied by a cover letter stating the name and role of the primary contractor and any subcontractors. Is this cover letter in addition to the one requested in Tab1, or is it the same cover letter?
This information can be included in the cover letter in Tab 1 or by separate cover letter.
-

*** END OF ADDENDUM TWO ***

CITY OF FERNANDINA BEACH, FLORIDA

**ADDENDUM THREE
FOR
REQUEST FOR QUALIFICATIONS
RFQ #2016-04
STORM WATER MASTER PLAN UPDATE**

Prepared By:
**City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034**

ADDENDUM DATE: May 26, 2016

INTRODUCTION

The City of Fernandina Beach is accepting competitive sealed responses for **STORM WATER MASTER PLAN UPDATE**.

The responses are due by **10:00 am, June 1, 2016**.

Any submittal received after the above stated time and date will not be considered. It shall be the sole responsibility of the proposer to have its proposal delivered to the City of Fernandina Beach, by U.S. Mail, hand delivery or any other method available to him/her; however, facsimile or electronic submittals will not be accepted. Delay in delivery shall be the sole responsibility of the responder. Submittals received after the deadline will not be considered.

THIS ADDENDUM

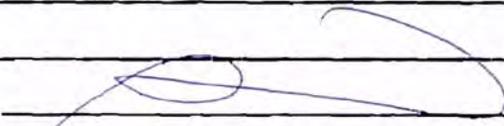
The following changes are applicable to the original RFQ documents and specifications of RFQ 2016-04.

This Addendum now becomes part of the original Request for Qualifications and shall be acknowledged by attaching a copy of this Addendum, signed by an authorized representative of the person or company submitting a proposal, along with required Exhibits in Tab 6. Failure to do so may disqualify the Proposal.

NAME: Gregory T. Nettuno, PE **TITLE** Senior V.P.

ADDRESS: 1301 Riverplace Blvd., Suite 900

CITY: Jacksonville **STATE:** FL

AUTHORIZED SIGNATURE:  **DATE:** 05/31/16

ADDENDUM THREE
REQUEST FOR PROPOSALS
RFQ #2016-04
STORM WATER MASTER PLAN UPDATE

- I. Changes to Request for Proposal: *None*
 - II. Questions: *See Below*
 - III. Attachments: *None*
-

II. Questions:

1. Article X, Section E. This article states that, "They [Firms] are also required to examine carefully the plans and specifications and contract documents and to inform themselves thoroughly regarding any and all conditions...". *Where are such documents located? (If "plans and specifications" refers to the prior stormwater master plan, we acknowledge that this document was provided under Addendum 1.) The language referenced here is standardized language from City RFP/RFQ documents and is not always applicable to the solicitation at hand. Other than the prior stormwater master plan provided under Addendum 1, there are no other plans or specifications to review.*

 2. Article X, Section G, Paragraph 1 states that, "It is the specific intent of the parties hereto that the foregoing indemnification complies with Section 725.08, Florida Statutes, as amended. Professional expressly agrees that it will not claim, and waives any claim, that this indemnification violates Section 725.08, Florida Statutes, as amended." Vendor believes that the indemnification language contained in the paragraph does violate the intent of Section 725.08, Florida Statutes, in that the indemnification is broader than the language of Section 725.08 and contains a requirement for defense, which Section 725.08 does not. We request that Paragraph 1 be deleted in its entirety (all three paragraphs) and replaced with the following language, which does comply with Section 725.08:
"The PROFESSIONAL shall indemnify and hold harmless the City and its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the PROFESSIONAL and other persons employed or utilized by the PROFESSIONAL in the performance of the contract."
The City Attorney has reviewed the suggested revision to this language and endorses its use at the discretion of the vendors.
-

*** END OF ADDENDUM THREE ***



gai consultants

Transforming ideas into reality® since 1958, GAI is an employee-owned planning, engineering, and environmental consulting firm providing local expertise to worldwide clients in the energy, transportation, development, government, and industrial markets.



gaiconsultants.com

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Resolution 2016-72**
Award of Bid # 16-03 – Core Construction Company

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Resolution 2016-72**

SYNOPSIS: On May 25, 2016, four (4) bids were received and opened for the Central Park multi-purpose court project – Bid # 16-03. The lowest qualifying bid received was from Core Construction Company in the amount of \$104,977.00. Staff recommends City Commission approval of this budgeted project.

FISCAL IMPACT: Parks and Recreation impact fees, in the amount of \$104,977.00 will be used for this project. Funds in the amount of \$75,000.00 is budgeted for this project in Recreation & Park Improvements account #310-3010-571.6300 in FY 15/16. The remaining \$29,977.00 is available in this same account from unexpended dollars from another project.

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input checked="" type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2016- **72**. *DM*

DEPARTMENT DIRECTOR	Submitted by: Nan S. Voit Director of Parks and Recreation	Date: 5/31/16
CONTROLLER	Approved as to Budget Compliance <i>PHC</i>	Date: 6/10/16
CITY ATTORNEY	Approved as to Form and Legality <i>TEB</i>	Date: <i>6/15/16</i>
CITY MANAGER	Approved Agenda Item for 6/21/16 <i>DM</i>	Date: 6/13/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD
1940 NORTH MONROE STREET
TALLAHASSEE FL 32399-0783**

(850) 487-1395

**CHUNG, JAY H
CORE CONSTRUCTION COMPANY
4940 EMERSON ST STE 205
JACKSONVILLE FL 32207**

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND
PROFESSIONAL REGULATION**

CGC1505527 ISSUED: 08/27/2014

**CERTIFIED GENERAL CONTRACTOR
CHUNG, JAY H
CORE CONSTRUCTION COMPANY**

IS CERTIFIED under the provisions of Ch. 489 FS.
Expiration date AUG 31 2016 L1408270003377

DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD**

LICENSE NUMBER	
CGC1505527	

**The GENERAL CONTRACTOR
named below IS CERTIFIED
under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2016**



**CHUNG, JAY H
CORE CONSTRUCTION COMPANY
4940 EMERSON ST. STE. 205
JACKSONVILLE FL 32207**





2015-2016 BUSINESS TAX RECEIPT

MICHAEL CORRIGAN, DUVAL COUNTY TAX COLLECTOR

231 E. FORSYTH STREET, SUITE 130, JACKSONVILLE, FL 32202-3370

Phone: (904) 630-1916, option 3; Fax: (904) 630-1432

Website: www.coj.net/tc; Email: taxcollector@coj.net

Note - A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business. This business tax receipt is furnished pursuant to Municipal Ordinance Code, Chapters 770-772, for the period October 1, 2015 through September 30, 2016.

CORE CONSTRUCTION COMPANY
OF JACKSONVILLE
8375 BAYMEADOWS WAY
JACKSONVILLE, FL 32256

ACCOUNT NUMBER:	48841		
LOCATION ADDRESS:	8375 BAYMEADOWS WAY JACKSONVILLE, FL 32256		
DESCRIPTION:	CONTRACTOR- ALL TYPES		
COUNTY RECEIPT DESC:	CONTRACTOR- ALL TYPES	COUNTY TAX:	11.25
MUNICIPAL RECEIPT DESC:	MC 772.309	MUNICIPAL TAX:	31.25
		TOTAL TAX PAID:	42.50

VALID UNTIL September 30, 2016

*****ATTENTION*****

THIS RECEIPT IS FOR BUSINESS TAX RECEIPT ONLY.
CERTAIN BUSINESSES MAY REQUIRE ADDITIONAL STATE LICENSING.

This is a business tax receipt only. It does not permit the receipt holder to violate any existing regulatory or zoning laws of the County or City. It does not exempt the receipt holder from any other license or permit required by law. This is not a certification of the receipt holder's qualifications.

TAX COLLECTOR

THIS BECOMES A RECEIPT AFTER VALIDATION.

PAID-7548205.0001-0001 M01 09/25/2015 42.50



2015-2016 BUSINESS TAX RECEIPT
MICHAEL CORRIGAN, DUVAL COUNTY TAX COLLECTOR

231 E. FORSYTH STREET, SUITE 130, JACKSONVILLE, FL 32202-3370
 Phone: (904) 630-1916, option 3; Fax: (904) 630-1432
 Website: www.coj.net/tc; Email: taxcollector@coj.net

Note – A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business.
 This business tax receipt is furnished pursuant to Municipal Ordinance Code, Chapters 770-772, for the period
 October 1, 2015 through September 30, 2016.

CHUNG, JAY H
 CORE CONSTRUCTION COMPANY
 8375 BAYMEADOWS WAY
 JACKSONVILLE, FL 32256

ACCOUNT NUMBER:	80506		
LOCATION ADDRESS:	8375 BAYMEADOWS WAY JACKSONVILLE, FL 32256		
DESCRIPTION:	QUALIFYING AGENT, CONTRACTORS		
COUNTY RECEIPT DESC:	QUALIFYING AGENT, CONTRACTORS	COUNTY TAX:	0.00
MUNICIPAL RECEIPT DESC:	MC 772.325	MUNICIPAL TAX:	100.00
		TOTAL TAX PAID:	100.00

VALID UNTIL September 30, 2016

*****ATTENTION*****

THIS RECEIPT IS FOR BUSINESS TAX RECEIPT ONLY.
 CERTAIN BUSINESSES MAY REQUIRE ADDITIONAL STATE LICENSING.

This is a business tax receipt only. It does not permit the receipt holder to violate any existing regulatory or zoning laws of the County or City. It does not exempt the receipt holder from any other license or permit required by law. This is not a certification of the receipt holder's qualifications.

Michael Corrigan J.

TAX COLLECTOR

THIS BECOMES A RECEIPT AFTER VALIDATION.

PAID-7548204.0001-0001 M01 09/25/2015 100.00



Project Experience Reference Sheet

Peter's Point Boardwalks

Fernandina Beach, Florida

Owner Name: Nassau County Board of County Commissioners

Scope of Work: Remove and replace existing boardwalk at 4 different locations at Peter's Point Park

Contract Value: \$137,705

Flossie Brunson Eastside Park

Jacksonville, Florida

Owner Name: The City of Jacksonville

Scope of Work: Renovations of Flossie Brunson Park restrooms to ADA compliance.

Contract Value: \$47,000

JTA Parking Lot and Office Building Design-Build

Jacksonville, Florida

Owner Name: Jacksonville Transportation Authority

Scope of Work: Construction of steel structure with masonry exterior wall construction of approximately 10,000 SF office facility. This building was built to meet the "energy star" requirements and the exterior was to match the other building on the campus.

Construct of a parking lot with related storm drain facilities, fencing, landscaping and appurtenances, modify an existing parking lot, including milling, resurfacing and striping.

Contract Value: \$2,259,916

JEA Southside Service Center ADA Ramp

Jacksonville, Florida

Owner Name: Jacksonville Electric Authority

Scope of Work: Renovation of entry way for ADA Accessibility. This project included ramp, stair, handrail and entry dock modifications.

Contract Value: \$87,000.00

Carvill Community Center

Jacksonville, Florida

Owner: The City of Jacksonville

Scope of Work: New Construction of 4,000 sq. ft. community center to include a large open activity room, educational classroom, office and kitchen, as well as an outdoor playground area, and various site work.

Valuation: \$1,081,343.00

LUKE J
* PRIMARY SUBCONTRACTOR FOR PROJECT ITR# 16-03



1528 Virgils Way Ste 6
Green Cove Springs, FL 32043
(904) 268-0888
(800) 331-1723

STATEMENT OF QUALIFICATIONS FOR COURT SURFACES OF FLORIDA

Court Surfaces of Florida, formerly known as Court Surfaces, Inc., has been in business for 21 years. Court Surfaces has a long history in this area and our crews work on sites through out Florida and southern Georgia. Looking at just a partial list of our largest projects shows the capability and longevity of Court Surfaces. We have worked closely with general contractors, county agencies, school boards and municipalities. Many have relied on our experience to help write specifications and give advice on up coming projects so budgets could be properly funded.

Court Surfaces provides quality work and dependable service using the best materials in the industry. We understand the quantity and quality of work a project requires, and that timely production is imperative. Having worked on year to year contracts we know reliability is important. Our foremen and crews have been doing quality work for 20 years plus. They meet all specifications for construction or resurfacing and equipment installation. Each has the ability to do the various jobs needed, making them flexible and our crews interchangeable, so schedules are met. The Foremen assess the overall job requirements and materials needed, work as part of the application crew, and follow up at completion to see that contract qualifications are met.

COURT SURFACES 2015-2016 PARTIAL PROJECT REFERENCE LIST:

Construction, resurface and repair of several courts, in several different communities.

Carlton Construction - Clint Thomas (VP) O#904-284-8321 or C#904-625-2282

Artisan Lakes - Nocatee, 384 Cobbler Trail, Jacksonville, Florida 32081. 2016 -Construction of one new pickleball court & equipment installed.

Markland Resident's Club - 61 Clarissa Lane, St Augustine, FL 32095. 2016 - Construction of two new tennis courts & equipment.

Camp Inn RV Resort - 10400 Hwy 27, Frostproof, FL 33843 - Linda - 863-635-2500 - 2015 - Construction of one new tennis court & equipment installed.

University of South Florida - 4751 USF Holly Drive, USF Tampa Campus. Chris Ilse - 813-974-0891
2015 - Resurface of twelve tennis courts

Edwards Construction Services- 4301 Vineland Rd, E-12, Orlando, FL 32811. Dan Gude - 407-872-1812
2015 - Windsor at Westside in Kissimmee, Florida
Construction of basketball court & equipment installed

On Top of the World Communities - 9850 SW 84th Court, Suite 200, Ocala, FL 34481
Lynette Vermillion-General Manager 352-873-0848 ext 194 / Fax 352-237-6386
2016-Arbor Club-Construction of six new pickleball courts & equipment installed

Dunham Farms - 5836 Island Hwy, Midway, GA - Laura Davenport - 912-880-4500 - 2016 - Construction of one new pickleball court.

Coleman Goodemote Construction, Inc - Harold Goodemote - 386-257-3570
2016 - Embry Riddle Aeronautical University. Construction of new basketball courts & equipment installed

Florida Bible Camp - 2087 Bible Camp Rd, High Springs, FL 32643 - Megan Swilley - 352-231-1977
2015 - Construction of new concrete pickleball court

City of Douglas, Georgia - Dale Batten - 912-389-3433
2015 - Round Tree Park. Resurface and repair existing tennis and basketball courts

Bishop Kenny High School - 1055 Kingman Ave, Jacksonville, FL 32247, John Homa - 904-994-0603
2016 - Repair and resurface 6 tennis courts

The Villages Commercial Property Management - Brian Huffman - 352-483-6709
2015 - Court repair and resurface

Fish Hawk Rec Ctr
Canal Street Village Rec Ctr
Coconut Creek Rec Ctr
Seabreeze Rec Ctr
Lake Miona Rec Ctr

CITY OF FERNANDINA BEACH, FLORIDA

ADDENDUM ONE
FOR
INVITATION TO BID
ITB #16-03
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS

Prepared By:
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

ADDENDUM DATE: APRIL 6, 2016

INTRODUCTION

The City of Fernandina Beach is accepting competitive sealed bids for **CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS**.

The City of Fernandina Beach requests sealed bids by **3:00 pm, April 14, 2016** from qualifying contractors to furnish all labor, materials, equipment, and other items, facilities, and services for the proper execution and completion of the above-referenced project in accordance with the specifications published March 18, 2016 as Invitation to Bid 16-03.

Any submittal received after the above stated time and date will not be considered. It shall be the sole responsibility of the bidder to have its proposal delivered to the City of Fernandina Beach, by U.S. Mail, hand delivery or any other method available to him/her; however, facsimile or electronic submittals will not be accepted. Delay in delivery shall be the sole responsibility of the bidder. Submittals received after the deadline will not be considered.

THIS ADDENDUM

The following changes are applicable to the original ITB documents and specifications of ITB 16-03. This Addendum now becomes part of the original Invitation to Bid and shall be acknowledged by attaching a copy of this Addendum, signed by an authorized representative of the person or company submitting a proposal, to Exhibit "A" – Bid Form. Failure to do so may disqualify the Proposal.

NAME: Amanda Bergensen TITLE Office Manager

ADDRESS: 8375 Baymeadows Way

CITY: Jacksonville STATE: FL

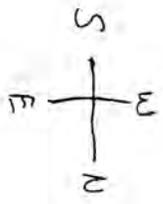
AUTHORIZED SIGNATURE:  DATE: 5/25/16

ADDENDUM ONE
INVITATION TO BID
ITB #16-03
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS

- I. **Changes to Request for Proposal: None**
- II. **Questions: See Below – responses in italics**
- III. **Attachments: None**

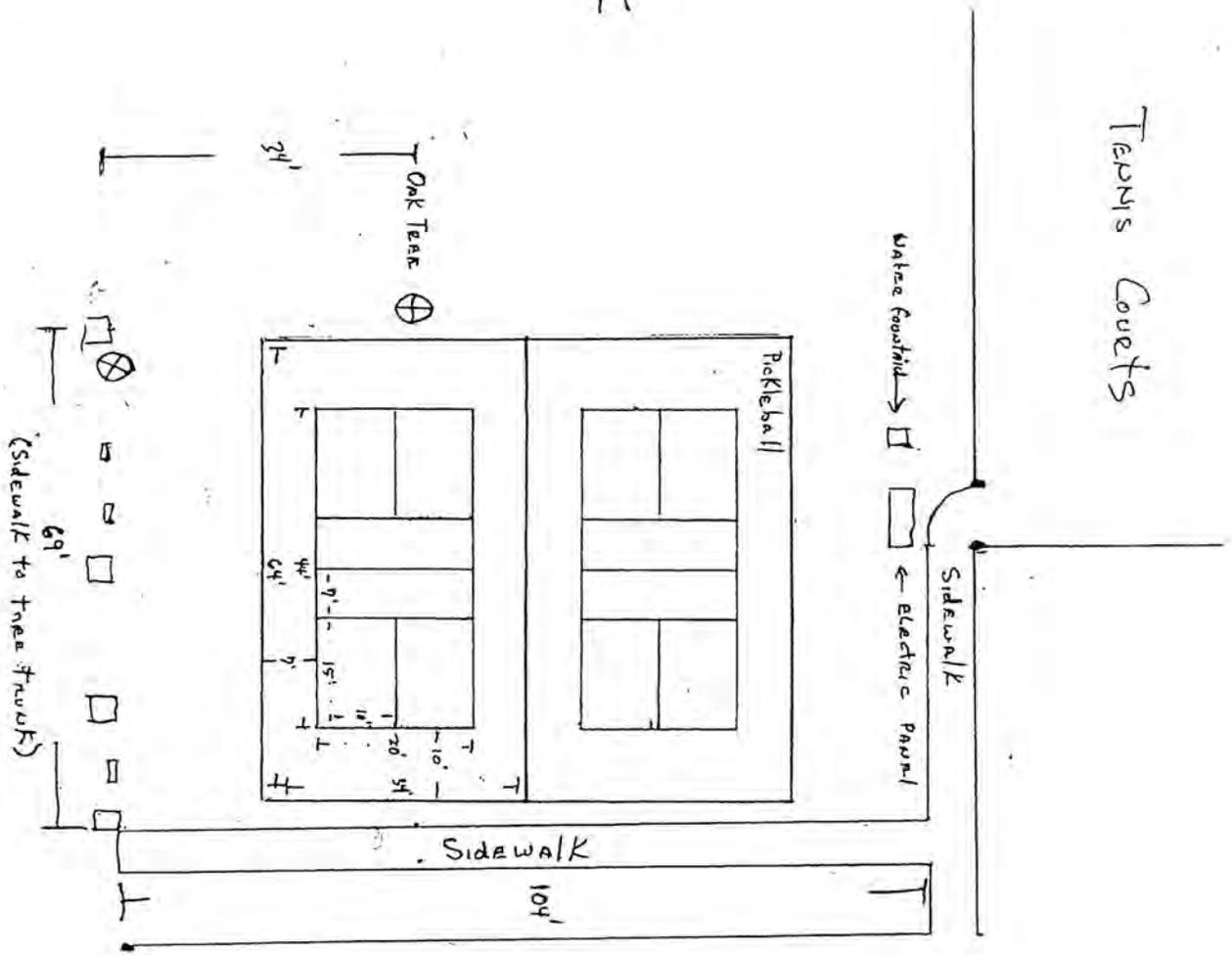
II. Questions:

- 1) Can a sketch or site plan be provided for the two (2) court battery location described during the pre-bid meeting?
See sketch attached.
- 2) Will as-built surveys be required at completion of construction?
As-built surveys will be required and the bid submitted should include this cost.
- 3) Is there a survey of the site available?
The Parks & Recreation Department has a property survey which can be made available upon request.
- 4) Will court locations be sited, with corners marked and elevations set?
Yes, a survey crew will be utilized to set the corners and elevations for the court locations.
- 5) I would like to submit an equal to the Surfacing material called for in the specifications. Please review the attached Manufacturer Specifications on the **SPORTMASTER Acrylic Surfacing Material** for asphalt courts. We feel that this material is an equal surfacing product to the Plexipave system.
You are welcome to submit alternatives to the products specified in the ITB. The project manager retains the right to accept or reject alternatives to the specifications provided.



Tennis Courts

Multi-purpose Court



*** END OF ADDENDUM ONE ***

CITY OF FERNANDINA BEACH, FLORIDA
ADDENDUM TWO
FOR
INVITATION TO BID
ITB #16-03
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS

Prepared By:
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

ADDENDUM DATE: APRIL 8, 2016

INTRODUCTION

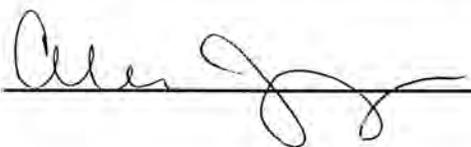
The City of Fernandina Beach is accepting competitive sealed bids for **CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS**.

The City of Fernandina Beach requests sealed bids by **3:00 pm, April 14, 2016** from qualifying contractors to furnish all labor, materials, equipment, and other items, facilities, and services for the proper execution and completion of the above-referenced project in accordance with the specifications published March 18, 2016 as Invitation to Bid 16-03.

Any submittal received after the above stated time and date will not be considered. It shall be the sole responsibility of the bidder to have its proposal delivered to the City of Fernandina Beach, by U.S. Mail, hand delivery or any other method available to him/her; however, facsimile or electronic submittals will not be accepted. Delay in delivery shall be the sole responsibility of the bidder. Submittals received after the deadline will not be considered.

THIS ADDENDUM

The following changes are applicable to the original ITB documents and specifications of ITB 16-03. This Addendum now becomes part of the original Invitation to Bid and shall be acknowledged by attaching a copy of this Addendum, signed by an authorized representative of the person or company submitting a proposal, to Exhibit "A" – Bid Form. Failure to do so may disqualify the Proposal.

NAME: Amanda Jorgensen **TITLE** Office Manager
ADDRESS: 8375 Baymeadows Way
CITY: Jacksonville **STATE:** FL
AUTHORIZED SIGNATURE:  **DATE:** 5/25/16

ADDENDUM TWO
INVITATION TO BID
ITB #16-03
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS

- I. Changes to Request for Proposal: None
- II. Questions: See Below – *responses in italics*
- III. Attachments: None

II. Questions:

- 1. Please clarify that the Type III Asphalt specified in the scope is Recycle Type III Mix or virgin mix?
Virgin mix.
- 2. Also, is material testing required for this project?
No testing will be required.

***** END OF ADDENDUM TWO *****

RESOLUTION 2016-72

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AWARDED BID #16-03 TO CORE CONSTRUCTION COMPANY FOR THE CONSTRUCTION OF THE CENTRAL PARK MULTI-PURPOSE COURT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City's competitive bid process was utilized to secure bids for the construction of the multi-purpose court at Central Park; and

WHEREAS, four qualified proposals were received and opened on May 25, 2016 in response to Bid #16-03; and

WHEREAS, Core Construction Company submitted the lowest bid of \$104,977.00; and

WHEREAS, staff recommends awarding the project to Core Construction Company and funding is available in the Recreation and Parks Improvements account # 310-3010-571.6300.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby awards Bid # 16-03 to Core Construction Company in an amount not to exceed \$104,977.00 for the construction of the multi-purpose court at Central Park.

SECTION 2. The City Commission authorizes the City Manager and City Clerk to execute all documentation pertaining to the bid award, upon review and approval of the City Attorney.

SECTION 3. This Resolution shall become effective immediately upon passage.

ADOPTED this 21st day of June, 2016.

CITY OF FERNANDINA BEACH

John A. Miller
Mayor – Commissioner

ATTEST:

APPROVED AS TO FORM & LEGALITY:

Caroline Best
City Clerk



Tammi E. Bach
City Attorney

CITY OF FERNANDINA BEACH BID OPENING
ITB #16-03.1 CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS
5/25/2016 at 2pm

OPENED BY: MARSHALL MCCRARY and SCOTT MIKELSON

DATE/ TIME	COMPANY	LOCATION	EXBT A-D	BID TOTAL	ALT 1	ALT 2	ALT 3
5/25/2016 11:22AM	SPORT SURFACES, LLC	W. PALM BEACH, FL	YES	\$125,000.00	\$2,500.00	\$5,000.00	\$3,000.00
5/25/2016 1:35PM	DUNMAR GROUP, INC.	YULEE, FL	YES	\$119,806.66	\$2,517.48	\$4,630.00	\$2,004.00
5/25/2016 1:48PM	CORE CONSTRUCTION	JACKSONVILLE, FL	YES	\$104,977.00	\$3,113.00	\$7,000.00	\$1,386.00
5/25/2016 1:47PM	PARS CONSTRUCTION SERVICES	JACKSONVILLE, FL	YES	\$144,095.00	\$1,310.00	\$3,720.00	\$2,040.00

EXHIBIT "A"

BID FORM

CITY OF FERNANDINA BEACH ITB # 16-03
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS

I hereby submit the following bid for Core Construction Company. Price is in accordance with the Specifications and the General Conditions of the ITB as provided.

Bid Amount: \$ 104,977.00
Bid Alternate 1 Amount: \$ 3,113.00
Bid Alternate 2 Amount: \$ 7,000.00
Bid Alternate 3 Amount: \$ 1,386.00

Name: Core Construction Company

Federal Taxpayer ID: 16-1659018

Mailing Address: 8375 BAYMEADOWS WAY

City, State, & Zip Code: JACKSONVILLE, FL 32256

Telephone: 904-399-1033 Fax: 904-399-1074

Submitted By: 

Title: Jay H. Chung, President

Remarks: COMPLETE PROJECT BY: 90 days from Permit Issue Date

Vendor Accepts Credit Cards*: Yes No

Accounting Contact:
Name: Rhonda Maynard Title: Accounting

Email Address: Rhonda@core-construction-co.com Phone: 904-399-1033

IF NOT SUBMITTING A BID, IN ORDER TO REMAIN ACTIVE IN OUR BID VENDOR RECORDS, PLEASE COMPLETE THIS FORM MARKED "NO SUBMITTAL" WITH THE REASON, AND FAX TO (904) 310-3457.

*See preferred method of payment under "Payment" section of the General Conditions

EXHIBIT "A"

BID FORM

**CITY OF FERNANDINA BEACH ITB # 16-03.1
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS**

I hereby submit the following bid for Dunmar Group Inc.. Price is in accordance with the Specifications and the General Conditions of the ITB as provided.

Bid Amount: \$ 119,806.66
Bid Alternate 1 Amount: \$ 2,517.48
Bid Alternate 2 Amount: \$ 4,630.00
Bid Alternate 3 Amount: \$ 2,004.00

Name: Dunmar Group, Inc

Federal Taxpayer ID: 26-4834062

Mailing Address: 85101 Commercial Park Drive

City, State, & Zip Code: Yulee, FL 32097

Telephone: 904-849-7346 Fax: 904-849-7571

Submitted By: Loriheth Dunman

Title: President

Remarks: _____

Vendor Accepts Credit Cards*: Yes No

Accounting Contact:
Name: Christine Connerly Title: Office Manager

Email Address: cconnerly@dunmargroup.com Phone: 904-849-7346

IF NOT SUBMITTING A BID, IN ORDER TO REMAIN ACTIVE IN OUR BID VENDOR RECORDS, PLEASE COMPLETE THIS FORM MARKED "NO SUBMITTAL" WITH THE REASON, AND FAX TO (904) 310-3457.

*See preferred method of payment under "Payment" section of the General Conditions

COPY

EXHIBIT "A"

BID FORM

**CITY OF FERNANDINA BEACH ITB # 16-03.1
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS**

I hereby submit the following bid for Pars Construction Services, LLC. Price is in accordance with the Specifications and the General Conditions of the ITB as provided.

Bid Amount: \$ 144,095.00
Bid Alternate 1 Amount: \$ 1310.00
Bid Alternate 2 Amount: \$ 3720.00
Bid Alternate 3 Amount: \$ 2040.00

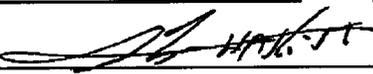
Name: Pars Construction Services, LLC.

Federal Taxpayer ID: 64-0961359

Mailing Address: 7643 Gate Parkway, Suite 104-82

City, State, & Zip Code: Jacksonville, FL 32256

Telephone: 904-642-6144 Fax: 904-527-1014

Submitted By: Ali Hakimi 

Title: President

Remarks: None

Vendor Accepts Credit Cards*: ~~Yes~~ No

Accounting Contact:
Name: April Campbell Title: Project Manager

Email Address: acampbell@pars-construction.com Phone: 904-642-6144

IF NOT SUBMITTING A BID, IN ORDER TO REMAIN ACTIVE IN OUR BID VENDOR RECORDS, PLEASE COMPLETE THIS FORM MARKED "NO SUBMITTAL" WITH THE REASON, AND FAX TO (904) 310-3457.

*See preferred method of payment under "Payment" section of the General Conditions

EXHIBIT "A"

BID FORM

**CITY OF FERNANDINA BEACH ITB # 16-03.1
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS**

I hereby submit the following bid for Sport Surfaces LLC. Price is in accordance with the Specifications and the General Conditions of the ITB as provided.

Bid Amount: \$ 125,000.00
Bid Alternate 1 Amount: \$ \$2,500.00
Bid Alternate 2 Amount: \$ 5,000.00
Bid Alternate 3 Amount: \$ 3,000.00

Name: Sport Surfaces LLC

Federal Taxpayer ID: 26-4143866

Mailing Address: 7011 Wilson Rd

City, State, & Zip Code: West Palm Beach, FL 33413

Telephone: 561-964-2001 Fax: 561-964-5009

Submitted By: Theo Strauss

Title: Estimator

Remarks: _____

Vendor Accepts Credit Cards*: Yes No

Accounting Contact:
Name: Rhonda Kamen Title: Office Manager

Email Address: theo@sportsurfaces.com Phone: 561-964-2001

IF NOT SUBMITTING A BID, IN ORDER TO REMAIN ACTIVE IN OUR BID VENDOR RECORDS, PLEASE COMPLETE THIS FORM MARKED "NO SUBMITTAL" WITH THE REASON, AND FAX TO (904) 310-3457.

***See preferred method of payment under "Payment" section of the General Conditions**

CITY OF FERNANDINA BEACH, FLORIDA
INVITATION TO BID
#16-

The City of Fernandina Beach, Florida is accepting competitive sealed bids for the **Construction of Pickleball Courts.**

The City will receive sealed bids at the location stated below no later than **2pm**

All interested bidders are invited to attend a pre-bid meeting to be held at the **Central Park, 1200 Atlantic Avenue, Fernandina Beach, Florida** at _____.

Any submittal received after the above stated time and date may not be considered. It shall be the sole responsibility of the Bidder to have its Bid delivered to the City of Fernandina Beach, by U.S. Mail, hand delivery or any other method available to him/her; however, facsimile or telegraphic submittals will not be accepted. Delay in delivery shall be the sole responsibility of the Bidder. Submittals received after the deadline will not be considered. Award of the Bid is subject to authorization and appropriation of funds in the fiscal year 2015-2016 budget.

BIDDERS ARE REFERRED TO THE ATTACHED GENERAL CONDITIONS OF INVITATION TO BID FOR OTHER IMPORTANT INFORMATION REGARDING THE ITB AND BID PROCESS.

The original bid submittal **3 copies (1 Original / 2 Copies)** must be delivered to City Hall in a sealed package, clearly marked on the outside, **ITB # 16-** and addressed to:

City of Fernandina Beach
Attn: City Clerk's Office – **ITB# 16-** Submittal
204 Ash Street
Fernandina Beach, FL 32034

Hand delivered Submittal is to be taken to the Clerk's Office at the above address.

The bid shall be submitted on the specified Bid Form **3 copies (1 Orig, 2 Copies)** hereto attached as "Exhibit A". The person signing the Bid Response Form shall have the authority to bind the proposer to the Bid. All information on the Bid form shall be provided, or the Bid may not be accepted.

The competitive sealed Bid shall be accompanied by a "Public Entity Crimes Statement" herein provided as "Exhibit B", a "Drug Free Workplace Certification", herein provided as "Exhibit C", and an "E-Verify Statement," herein provided as "Exhibit D".



CITY OF FERNANDINA BEACH PARKS AND RECREATION DEPARTMENT

INVITATION TO BID 16-

REQUIREMENTS

- All bidders shall be Licensed Contractors and provide at the time of bid proof of insurance that meets or exceeds City of Fernandina Beach insurance requirements.
- Bid Bond in the amount of 5% of total bid (located in General Conditions).
- 100% Performance and Payment Bond.
- Provide experience sheet referencing last 5 years of work similar in scope.
- Complete the project by:
- Include a 10% contingency in the bid amount
- Successful Bidder is required to have a Business License in the city where their home office is located and a Florida Contractors' License in the State of Florida, according to Ch. 489 Florida Statutes. If Bidder's business office is located in the City of Fernandina Beach a business tax license is required.

BID PACKAGE

All bid related documents can be downloaded online at www.fbfl.us/bids and at www.demandstar.com.

The City of Fernandina Beach is not responsible for the content of any package received through any 3rd party service. It is the sole responsibility of the vendor to ensure the completeness and accuracy of the documents received.

AWARD

Bids shall be priced as a lump sum amount. Award recommendation shall be made based on price, ability to meet the time line, and qualifications.

CONTACT

Specification questions during the bid period shall be **submitted in writing** to Marshall McCrary, Deputy City Manager, at dmccrary@fbfl.org. Responses will be posted on the City's website via addenda.

Firms are hereby put on notice that no contact shall be made with any of the City Commission members, other City staff, or others that may be involved in the selection process to discuss this request or to influence the outcome of the selection.

ADDENDA

A written response to questions will be issued via Addendum and posted on the City's website at www.fbfl.us/bids and Onvia Demandstar at www.demandstar.com. It is the bidder's responsibility to check the City's website for Addenda prior to submitting their bid. The deadline for questions is five (5) days before bid opening.

SUBMITTER SHALL SIGNIFY RECEIPT OF ADDENDA (IF ANY). Failure to Acknowledge Receipt of any Addendum may result in rejection of the bid.

Scope of Work

Construction of Central Park Pickleball Courts

Scope of Work: This work shall include City permitting and the furnishing of all labor, materials and equipment for the project located at 1200 Atlantic Avenue, Fernandina Beach, Florida.

PROJECT DESCRIPTION:

Construct one battery containing four new impervious type (asphalt) pickleball courts in open areas requiring no tree removal at Central Park in Fernandina Beach Florida. The City will relocate playground equipment and all above and below ground utilities if construction is impacted. Some tree trimming will be required.

SPECIFICATIONS:

Structure will be designed to meet all requirements of the Florida Building Code, 5th Edition, 2014 and the Florida Accessibility Code, 5th Edition, 2014.

Clearing- All vegetation and root systems (including organic overburden) will be stripped from the site. Area cleared will be a few feet larger than finished dimensions.

Excavation & Filling - The site will be excavated, filled and compacted so as to provide the desired finished subgrade elevations and slope of 1" in 10' in one plane across the court. The City will provide up to 2 loads of hard pan soil.

Finish Subgrade - The subgrade of the court will be shaped to true and even lines and compacted to assure a uniform thickness of the base course.

Base Course - A base course of crusher run stone (D.O.T approved) having an average thickness of 6" shall be placed on the subgrade and properly graded and compacted following the 1" in 10' slope. The City will provide up to 2 loads of lime rock.

Asphalt - A one and one half inch thick surface course of plant-mix asphalt (Type III / Virgin) shall be placed over the base course. (Each paved area will be a few inches larger than finished asphalt dimensions so that all sides of the court can be sawed to straight and square edges with an asphalt saw.)

Saw Edges – With an asphalt saw, cut all sides of the court and remove excess asphalt leaving an asphalt slab; please view the attachment for the layout and dimensions of the four court battery.

Fence – Install 8' fence along exterior

Fence Specifications:

- 9 gauge core galvanized chain link fence with vinyl coating thermally applied to the wire
- 2 ½ " schedule 40 terminal posts
- 2" schedule 40 line posts
- 1 5/8" schedule 40 top and bottom rail
- Truss rod from terminal posts to the adjacent line posts
- All posts will be set in concrete, with the footer size approximately 10" in diameter and 36" deep
- Fence ties are 9 gauge steel
- All fence material will be black vinyl coated
- A 4' fence will divide court 1 and 2 with a walk through gap of 4' on both ends. This fence will have a top rail and bottom tension wire.
- Two exterior gate positions. View drawing for gate placement. Gates will be between courts 1 and 2, courts 2 and 3.

Playing Surface:

- Clean court surface of all dirt, debris and loose material
- Corrective Patching - Using tennis court grade patch-mix: fill any "birdbaths" that hold water deep enough to cover a nickel measured one hour after a rain under normal (sunshine) drying conditions and cover and fill any rough or raveled areas of asphalt. The edges of all patches will be scraped or ground smooth so that patches are not visible through the finished surface.
- Leveling Course - Apply two successive coats of sand-acrylic resurfacer mix to the entire surface of the courts with a broad squeegee according to manufacturer's recommended coverage rates.
- Texture and Finish Courses - Apply two successive coats of colored, fortified Color Court Systems or Plexipave filler coat (sand-filled acrylic color-coating) to the entire prepared area with a broad squeegee according to manufacturer's recommended coverage rates.
- Finished colors will be owner's choice of any two from manufacturer's standard colors
- Lines - Paint four sets of 2 inch regulation lines for four pickleball courts
- Install four sets of anchors for future permanent net placement. (Cap off permanent nets to be installed at a later date).
- All debris generated by this construction will be removed from the area.

Bid Alternate 1:

Root Barrier- Install a root barrier along the east side of the courts where roots from the pine may affect the surface.

Bid Alternate 2:

Practice wall – To be installed on existing tennis courts (court 3 and 4)

Practice wall specifications:

- Bakko Economy Series
 - 8'H x 20'W
 - Sound deadening matrix interior
 - 8'H panels, 1 ¾ inch fiberglass and gel coat
 - Pressure treated 2 x 4 for horizontal support
 - Coated with solar and impact resistant imron paint

Bid Alternate 3:

Windscreens – Install windscreens on the north and south side of courts

Wind Screen Specifications:

- 6' WTC premium in black
- Hemmed with grommets on all four sides
- Grommets are placed 12" apart
- Half- moon vents
- Windscreens will be installed with appropriate zip ties in each grommet

GENERAL CONDITIONS OF INVITATION TO BID
**** FOR CONSTRUCTION SERVICES ****
ITB #16-

1. PREPARATION OF BID

- a. INVITATION TO BID shall be prepared in accordance with the following:
- b. The enclosed Bid Form, attached hereto as "Exhibit A", shall be used when submitting your INVITATION TO BID.
- c. All information required by the Bid Form shall be furnished. The Bidder shall print or type his/her name and manually sign the Form and any continuation sheet on which an entry is made.
- d. Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- e. Alternate Bids will not be considered unless authorized by the Invitation to Bid.
- f. Bidders will **not** include federal taxes nor State of Florida sales, excise, and use taxes in prices, as the City is exempt from payment of such taxes. An exemption certificate will be signed where applicable upon request.
- g. Bidders shall make all investigations necessary to thoroughly inform themselves about any and all conditions related to the performance of the contract. Plea of ignorance by the Bidder of conditions that exists or may hereafter exist as a result of failure or omission on the part of the Bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements provided for in the Purchasing Policy, Purchasing Ordinance and/or State and Federal Statutes. The City's Purchasing Ordinance is set forth in Chapter 2-420, *et seq.*
- h. Prices quoted must be FOB City of Fernandina Beach, Florida with all transportation charges prepaid unless otherwise specified in the Invitation to Bid.
- i. Deliveries are to be FOB Destination unless otherwise specified in the Invitation to Bid.
- j. Deliveries are to be made during regular business hours.
- k. Bids and Bid prices shall be valid for a minimum of sixty (60) days, unless otherwise stated on the INVITATION TO BID.

2. SUBMISSION OF BIDS

- a. Bids and changes thereto shall be enclosed in sealed envelopes & addressed as instructed on the Bid Form. The name and address of the Bidder, the date and hour of the Invitation to Bid opening and the material or service shall be placed on the outside of the envelope.
- b. INVITATION TO BID must be submitted on the forms furnished. Telegraphic Bids will not be considered.

3. REJECTION OF BIDS

- a. The City reserves the right to accept or reject any or all Bids, to waive irregularities and technicalities, and to request resubmission or to re-advertise for the services. The City shall be the sole judge of the submittals. The City's decision shall be final.

4. WITHDRAWAL OF BIDS

- a. Bids may not be withdrawn after the time set for the opening for a period of time as specified.
- b. Bids may be withdrawn prior to the time set for the opening. Such request must be in writing.

5. LATE BIDS

- a. INVITATION TO BID and modifications received after the time set for the opening will not be considered.
- b. Modifications in writing received prior to the time set for the opening will be accepted.

6. LOCAL, STATE, AND FEDERAL COMPLIANCE

- a. Bidders shall comply with all local, state, and federal directives, orders and laws as applicable to the INVITATION TO BID and subsequent contract(s) including but not limited to Equal Employment Opportunity (EEO), Minority Business Enterprise (MBE), and OSHA as applicable to this contract.
- b. A "Public Entity Crimes Statement", in accordance with Florida Statutes, Section 287.133 (3) (a), on Public Entity Crimes, attached hereto as Exhibit "B", must be received at the time of the bid.
- c. A "Drug Free Workplace Certification" attached hereto as Exhibit "C", must be received at the time of the bid.
- d. The City of Fernandina Beach requires that the Bidder selected will not discriminate under the contract against any person, in accordance with federal, state and local government regulations.

7. COLLUSION

- a. The Bidder, by affixing his signature to the Bid Form, agrees to the following:

"Bidder certifies that his INVITATION TO BID is made without previous understanding, agreement, or connection with any person, firm or corporation making a Bid for the same item(s) and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action".

8. AWARD OF INVITATION TO BID

- a. The INVITATION TO BID will be awarded to the qualified supplier with the best value Bid whose Bid, conforming to the INVITATION TO BID, is most advantageous to the City of Fernandina Beach, price and other factors considered.
- b. The City reserves the right to accept and award item by item, and/or by group, or in the aggregate.
- c. A written award of acceptance (Purchase Order), mailed or otherwise furnished to the successful Bidder shall result in a binding contract without further action by either party.
- d. Unless otherwise noted in the specifications, the length of the agreement shall be one year, with 2 one year renewals possible based on the mutual consent of the parties.

9. NOT RESPONSIBLE FOR COSTS

- a. The City shall not be responsible for any cost incurred by a prospective Bidder in responding to this INVITATION TO BID

10. BONDS

- If Bid is less than \$50,000 no Bid Bond or Payment and Performance Bond required.
- If Bid is greater than \$50,000 and is for material only, a Bid Bond is required but no Payment and Performance Bond is required.
- If Bid is \$50,000 - \$100,000, and is for services, a Bid Bond is required but no Payment and Performance Bond is required.
- If Bid is greater than \$100,000, and is for services, Bid Bond and Payment and Performance Bond is required.

BID BOND:

- a. If the Base Bid or the Base Bid plus the sum of any alternates fall into the criteria above requiring a Bid Bond, the bidder shall enclose a Certified Check or Bid Bond with each bid. A Certified Check or Bid Bond shall be for an amount not less than five percent (5%) of the Bid price and shall be made payable to the CITY OF FERNANDINA BEACH as a guarantee that the Bidder will not withdraw its bid for a period of ninety (90) calendar days after Bid closing time. Bid Bonds or Certified Checks will be returned to unsuccessful bidders within 10 days of bid award. Successful bidders will receive their Certified Check or Bid Bond after the contract/agreement has been signed and a Performance and Payment Bond is received.

PERFORMANCE AND PAYMENT BONDS:

- a. In the event the Contract is awarded to the Bidder, Bidder will thereafter enter into a written contract with the CITY OF FERNANDINA BEACH and furnish a Payment and Performance Bond in an amount equal to the contract price. The form of the bonds shall be in accordance with Section 255.05 of Florida Statutes. Failing to do so, Bidder shall forfeit its bid security.

Payment and Performance Bond shall be secured from or countersigned by an agency or surety company recognized in good standing and authorized to do business in the State of Florida.

The following exceptions to bidder providing Performance and Payment Bonds are as follows: In lieu of the Performance and Payment Bonds, a contractor may file with the City an alternative form of security in the form of cash, a money order, a certified check, a cashier's check, an irrevocable letter of credit, or a security of a type listed in part II of chapter 625, Florida Statutes. Any such alternative form of security shall be for the same purpose and be subject to the same conditions as those applicable to the bonds. The value of an alternative form of security shall be in the amount of the bid.

11. PUBLIC INFORMATION

- a. All information contained in this Bid is public information, and as such will be handled in accordance with the Florida Statutes.

12. ADDITIONAL INFORMATION

- a. The City reserves the right to require Bidders to provide references and information on previous similar experience prior to award of the contract.

13. QUESTIONS

- a. Any questions about the INVITATION TO BID should be communicated per instructions in the INVITATION TO BID.

14. INDEMNIFICATION AND HOLD HARMLESS

The parties recognize that CONTRACTOR is an independent contractor. CONTRACTOR agrees to assume liability for and indemnify, hold harmless, and defend the CITY, its commissioners, mayor, officers, employees, agents, and attorneys of, from, and against all liability and expense, including reasonable attorney's fees, in connection with any and all claims, demands, damages, actions, causes of action, and suits in equity of whatever kind or nature, including claims for personal injury, property damage, equitable relief, or loss of use, arising directly or indirectly out of or in connection with any negligent and/or deliberate act or omission of CONTRACTOR, its officers, employees, agents, and representatives. CONTRACTOR's liability hereunder shall include all attorney's fees and costs incurred by the CITY in the enforcement of this indemnification provision. This includes claims made by the employees of CONTRACTOR against the CITY, and CONTRACTOR hereby waives its entitlement, if any, to immunity under Section 440.11, Florida Statutes. The obligations contained in this provision shall survive termination of this Agreement and shall not be limited by the amount of any insurance required to be obtained or maintained under this Agreement. In addition, CONTRACTOR agrees to assume liability for and indemnify, hold harmless and defend the CITY, its mayor, commissioners, officers, employees, attorneys, agents and representatives of, from, and against all liability and expense, including reasonable attorneys' fees, in connection with any and all claims, including claims for injunctive or equitable relief, and damages whatsoever for personal injuries or property damage, including loss of use, arising out of CONTRACTOR's violation or alleged violation of any third party's trade secrets, proprietary information, trademark, copyright, or patent rights in connection with CONTRACTOR's licensing of any software, hardware, uploads or downloads delivered to the CITY pursuant to this Agreement and/or arising out of the negligent or deliberate act or omission of CONTRACTOR, its officers, employees, volunteers, representatives or agents. Nothing contained in the foregoing indemnification shall be construed to be a waiver of any immunity or limitation of liability the CITY may have under the doctrine of sovereign immunity or Section 768.28, Florida Statutes.

INSURANCE

Prior to commencement of any work under this Contract and until completion and final acceptance of the work, the CONTRACTOR/VENDOR shall, at its sole expense, maintain the following insurance on its own behalf, and furnish to the CITY certificates of insurance evidencing same and reflecting the effective date of such coverage as follows:

The term "Contractor" as used in the insurance rider, shall mean and include Subcontractors of every tier.

- A. Worker's Compensation and Occupational Disease Insurance in accordance with the applicable law or laws; Employer's Liability Insurance with limit of at least One Million (\$1,000,000) dollars. This includes sole proprietorships and officers of corporations who will be performing work on the job.
- B. Commercial General Liability with a combined Bodily Injury and Property Damage limit of not less than ONE Million (\$1,000,000.00) dollars per occurrence and TWO Million (\$2,000,000) Dollars in the aggregate. The aggregate must be applicable on a per project basis. Coverage must include the following perils:
 - 1. Broad Form Blanket Contractual Liability for liability assumed under this Contract and all other Contracts relative to the project.
 - 2. Completed Operations/Products Liability.
 - 3. Broad Form Property Damage
 - 4. Personal and Advertising Injury Liability
 - 5. Independent Contractors
 - 6. Endorsements must be furnished reflecting the inclusion of the interests of Owner, Construction Manager, General Contractor, Contractor, (your company) , their officers, directors, partners, representatives, agents and employees, and naming each as an Additional Insured on a primary and non-contributing basis.
 - 7. Coverage is to be endorsed to reflect that insurance is to be primary and non-contributory with respect to any other collectable insurance, for the Owner, General Contractor, Contractor, (your company) and all other parties required to be named as additional insureds.
 - 8. Coverage is to be provided on an "occurrence" basis with carriers licensed and admitted to do business in the State of [your state] or otherwise acceptable to the Contractor (your company).
 - 9. A copy of policy and/or endorsement(s) and any other documents required to verify such insurance are to be submitted with the appropriate certificate(s), or upon the request of Contractor (your company). Failure to provide these documents is not to be construed as a waiver of the requirements to provide such insurance.
- C. Commercial Automobile Liability Insurance covering the use of all Owned, Non-Owned, and Hired Vehicles with combined Bodily Injury and Property Damage Limit of at least One Million (\$1,000,000.00) Dollars.
- D. Umbrella I Excess Liability Insurance with a limit of no less than One Million (\$1,000,000) minimum per occurrence.
- E. Where an Off Project Site Property exposure exists, the Contractor at its sole expense shall furnish to the Owner and Contractor (your company) Certificates of Insurance and other required documentation evidencing the following coverage which shall provide for the interests of [Name of Owner] , [Name of General Contractor] and (your company) to be named as Loss Payees and shall contain a provision requiring the insurance carriers to waive their rights of subrogation against all indemnities' named in the contract.

"All Risk" Property Insurance on all materials, equipment and supplies intended to become a permanent part of the construction stored on premises away from the project site and while in transit, until actually delivered to the project site. Coverage is to be provided on a replacement cost basis.

- F. The above insurances shall each contain the following wording verbatim: "[Name of Owner], [Name of General Contractor] , and (your company) are interested in the maintenance of this insurance and it is agreed that this insurance will not be canceled, materially changed or not renewed without at least a thirty (30) day advance written notice to [Name and address of Owner] , [Name and address of General Contractor] & [Name and address of your company] by certified mail-return receipt requested ."
- G. The amount of insurance contained in the aforementioned insurance coverages shall not be construed to be a limitation of the liability on the part of the Subcontractor or any of its Subcontractors.
- H. The Contractor shall file certificates of insurance prior to the commencement of work with the Owner and the General Contractor which shall be subject to the Owner, General Contractor and (your company) approval of adequacy of protection and the satisfactory character of the Insurer.
- I. Any type of insurance or any increase of limits of liability not described above which the Subcontractor requires for its own protection or on account of statute shall be its own responsibility and at its own expense.
- J. The carrying of the insurance described shall in no way be interpreted as relieving the Contractor or Subcontractor of any responsibility of liability under this Contract.
- K. Any policies effected by the Contractor on its Owned and/or Rented Equipment and Materials shall contain a provision requiring the insurance carriers to waive their rights of subrogation against the [Name of Owner], [Name of General Contractor], [Name of Contractor (your company)] and all other indemnities' named in the Contract.
- L. Should the Contractor engage a Subcontractor, the same conditions will apply under this contract to each Subcontractor, however, the retained Subcontractor shall be required to maintain limits of liability of not less than One Million (\$1,000,000.00) Dollars per occurrence and Two Million (\$2,000,000) Dollars in the aggregate, with said limits applicable on a per project basis, or such greater limits as may be required by the retaining Subcontractor.

15. PAYMENT

Payment due hereunder shall be made by the City to CONTRACTOR/VENDOR in accordance with the Florida Prompt Payment Act. The City's preferred method of payment is electronically by credit card/line. Upon award, CONTRACTOR/VENDOR will be contacted by the City's provider, Commerce Bank, to participate in the City's electronic payments program. **CONTRACTOR/ VENDOR must state on Exhibit "A" Bid Form whether they accept credit card payments and provide their Accounting Department contact name, phone number and email address.**

16. BID PROTESTS

Bid protest conditions and procedures are in accordance with City Ordinances – Part 2, Chapter 2, Article VII, Division 2, Section 2-244.

17. FEDERAL GRANT MONEY

In the event this project is funded with federal grant monies, CONTRACTOR/VENDOR may not participate in the bid if CONTRACTOR/VENDOR is listed in the Excluded Parties List System (EPLS) a federal suspension and debarment listing. <https://www.epls.gov/epls/search.do>. CONTRACTOR/VENDOR shall include copy of search results with bid or proposal.

EXHIBIT "A"

BID FORM

**CITY OF FERNANDINA BEACH ITB # 16-
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS**

I hereby submit the following bid for _____ . Price is in accordance with the Specifications and the General Conditions of the ITB as provided.

Bid Amount: \$ _____
Bid Alternate 1 Amount: \$ _____
Bid Alternate 2 Amount: \$ _____
Bid Alternate 3 Amount: \$ _____

Name: _____

Federal Taxpayer ID: _____

Mailing Address: _____

City, State, & Zip Code: _____

Telephone: _____ **Fax:** _____

Submitted By: _____

Title: _____

Remarks: _____

Vendor Accepts Credit Cards*: Yes No

Accounting Contact:
Name: _____ **Title:** _____

Email Address: _____ **Phone:** _____

IF NOT SUMITTING A BID, IN ORDER TO REMAIN ACTIVE IN OUR BID VENDOR RECORDS, PLEASE COMPLETE THIS FORM MARKED "NO SUBMITTAL" WITH THE REASON, AND FAX TO (904) 310-3457.

***See preferred method of payment under "Payment" section of the General Conditions**

EXHIBIT "B"
TO GENERAL CONDITIONS TO ITB # 16

**CITY OF FERNANDINA BEACH, FLORIDA SWORN STATEMENT UNDER F.S.
SECTION 287.133(3)(A), ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted with Bid, Proposal or Contract for _____.
2. This sworn statement is submitted by (entity) _____ whose business address is _____ and (if applicable) Federal Employer Identification Number (FEIN) is _____ (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)
3. My name is _____ and my relationship to the entity named above is _____.
4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The City of Fernandina Beach, Florida ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

_____ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (Please attach a copy of the final order.)

_____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

_____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

Signature

Date:

STATE OF FLORIDA

COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this ___ day of _____, 2016, and is personally known to me, or has provided _____ as identification.

Notary Public

My Commission expires:

EXHIBIT "C"
TO GENERAL CONDITIONS TO ITB # 16-
CITY OF FERNANDINA BEACH

DRUG-FREE WORKPLACE CERTIFICATION

The below-signed Proposer certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace prepare, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violation of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or services a copy of the statement specified in paragraph 1.
4. In the statement in paragraph 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.
5. Impose a sanction on, or require fine satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I Certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE NUMBER(S): _____

SIGNATURE: _____

NAME (TYPED OR PRINTED): _____ TITLE: _____

EXHIBIT "D"
ITB 16-
CITY OF FERNANDINA BEACH



E-VERIFY STATEMENT

Bid/Proposal Number: _____

Product or Project Description: _____

Vendor/Consultant acknowledges and agrees to the following:

Vendor/Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

1. All persons employed by the Vendor/Consultant during the term of the Contract to perform employment duties within Florida; and
2. All persons, including subcontractors, assigned by the Vendor/Consultant to perform work pursuant to the contract with the Department.

Company/Firm: _____

Authorized Signature: _____

Title: _____

Date: _____

EXHIBIT "A"

BID FORM

CITY OF FERNANDINA BEACH ITB # 16-03
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS

I hereby submit the following bid for Core Construction Company. Price is in accordance with the Specifications and the General Conditions of the ITB as provided.

Bid Amount: \$ 104,977.00
Bid Alternate 1 Amount: \$ 3,113.00
Bid Alternate 2 Amount: \$ 7,000.00
Bid Alternate 3 Amount: \$ 1,386.00

Name: Core Construction Company

Federal Taxpayer ID: 16-1659018

Mailing Address: 8375 BAYMEADOWS WAY

City, State, & Zip Code: JACKSONVILLE, FL 32256

Telephone: 904-399-1033 Fax: 904-399-1074

Submitted By: 

Title: Jay H. Chung, President

Remarks: COMPLETE PROJECT BY: 90 days from Permit Issue Date

Vendor Accepts Credit Cards*: Yes No

Accounting Contact:
Name: Rhonda Maynard Title: Accounting

Email Address: Rhonda@core-construction.com Phone: 904-399-1033

IF NOT SUBMITTING A BID, IN ORDER TO REMAIN ACTIVE IN OUR BID VENDOR RECORDS, PLEASE COMPLETE THIS FORM MARKED "NO SUBMITTAL" WITH THE REASON, AND FAX TO (904) 310-3457.

*See preferred method of payment under "Payment" section of the General Conditions

EXHIBIT "B"
TO GENERAL CONDITIONS TO ITB # 16-03

**CITY OF FERNANDINA BEACH, FLORIDA SWORN STATEMENT UNDER F.S.
SECTION 287.133(3)(A), ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted with Bid, Proposal or Contract for Central Park Pickleball
2. This sworn statement is submitted by (entity) COLE Construction whose business address is 8375 Baymeadow Way and (if applicable) Federal Employer Identification Number (FEIN) is 16-1659 018 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)
3. My name is Jay H. Cole and my relationship to the entity named above is President.
4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The City of Fernandina Beach, Florida ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (Please attach a copy of the final order.)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

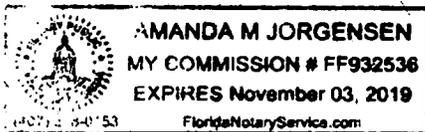
Signature

Date:

5/25/2016

STATE OF FLORIDA
COUNTY OF Duval

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 25 day of May, 2016, and is personally known to me, or has provided _____ as identification.



Amanda M Jorgensen
Notary Public
My Commission expires: 11-3-19

EXHIBIT "C"
TO GENERAL CONDITIONS TO ITB # 16-03
CITY OF FERNANDINA BEACH

DRUG-FREE WORKPLACE CERTIFICATION

The below-signed Proposer certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace prepare, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violation of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or services a copy of the statement specified in paragraph 1.
4. In the statement in paragraph 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.
5. Impose a sanction on, or require fine satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I Certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: Core Construction Company

CITY: Jacksonville STATE: FL ZIP CODE: 32256

TELEPHONE NUMBER(S): 904-399-1033/office - 904-399-1074 Cell

SIGNATURE: 

NAME (TYPED OR PRINTED): Jay H. Calver TITLE: President.

EXHIBIT "D"
ITB 16-03
CITY OF FERNANDINA BEACH



E-VERIFY STATEMENT

Bid/Proposal Number: #16-03.1

Product or Project Description: Central Park Pickleball / Multi -
purpose Courts

Vendor/Consultant acknowledges and agrees to the following:

Vendor/Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

1. All persons employed by the Vendor/Consultant during the term of the Contract to perform employment duties within Florida; and
2. All persons, including subcontractors, assigned by the Vendor/Consultant to perform work pursuant to the contract with the Department.

Company/Firm: CORE CONSTRUCTION COMPANY

Authorized Signature: [Handwritten Signature]

Title: JA H. CUNNINGHAM, PRESIDENT

Date: 5-25-2016

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Core Construction Company
8375 Baymeadows Way
Jacksonville, FL 32256

SURETY:

(Name, legal status and principal place of business)

United States Surety Company
20 W. Aylesbury Road
Timonium, MD 21093
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

OWNER:

(Name, legal status and address)

City of Ferdinanda Beach
204 Ash Street
Ferdinanda Beach, FL 32034

20 W. Aylesbury Road
Timonium, Maryland 21093

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$ 5% Five Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

ITB #16-03.1, Central Park Pickleball / Multi-Purpose Courts

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 12th day of May, 2016.

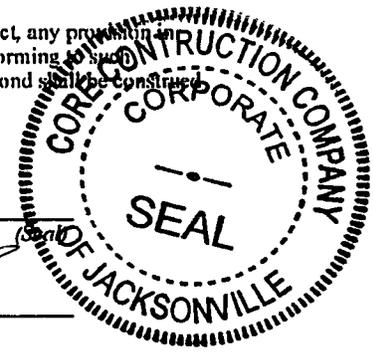


(Witness)

Core Construction Company
(Principal)

By: 

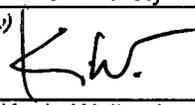
(Title) Jay A. Cole, President





(Witness) Trenton Saunders

United States Surety Company
(Surety) (Seal)

By: 

(Title) Kevin Wojtowicz, Attorney-in-Fact, and FL Licensed Resident Agent

POWER OF ATTORNEY

AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, Texas Bonding Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

Kevin Wojtowicz or Jessica Reno of St. Petersburg, Florida

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed *****Twenty Five Million***** Dollars (\$ **25,000,000**).

This Power of Attorney shall expire without further action on December 20, 2017. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 1st day of December, 2014.

AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

Corporate Seals



By:

[Signature]
Daniel P. Aguilar, Vice President

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles SS:

On this 1st day of December, 2014, before me, Maria G. Rodriguez-Wong, a notary public, personally appeared Dan P. Aguilar, Vice President of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.
WITNESS my hand and official seal.

Signature [Signature] (Seal)



I, Kio Lo, Assistant Secretary of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this 12th day of May, 2016.

Corporate Seals



[Signature]

Kio Lo, Assistant Secretary

Bond No. B50
Agency No. 11680



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/22/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Demetree Insurance Services 3740 Beach Blvd, Ste 102 P O Box 5788 Jacksonville FL 32247-5788	CONTACT NAME: Deborah Adams PHONE (A/C, No, Ext): (904) 398-5656 E-MAIL ADDRESS: debby.a@demetreeins.com	FAX (A/C, No): (904) 398-2915
	INSURER(S) AFFORDING COVERAGE	
INSURED Core Construction Company of Jacksonville & JCMR Property Corporation 8375 Baymeadows Way Jacksonville FL 32256	INSURER A: James River Ins Co	
	INSURER B: Nautilus Ins Co	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL1632120974 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			00070822-0	3/20/2016	3/20/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: Capped at \$5MM			**Policy Limitation: Per Project Agg capped at \$5M			
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					
	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			AN026602	3/20/2016	3/20/2017	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	DED	RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER To Whom it May Concern. For more info, please contact the agent @ 904-398-5656	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Deborah Adams/DEBBY <i>D. Adams</i>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/9/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER SUNZ Insurance Solutions, LLC. ID: (Howard) c/o Howard Leasing, Inc. 6302 Manatee Ave W Bradenton, FL 34209	CONTACT NAME: Sondra Kelly	
	PHONE (A/C, No, Ext): 941-761-7704	FAX (A/C, No): 941-761-7706
E-MAIL ADDRESS: skelley@howardleasinginc.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: SUNZ Insurance Company		34762
INSURER B: Aspen Re - London - Best Rating "A+"		
INSURER C: Chaucer Syndicate - Lloyds - Best Rating "A+"		
INSURER D: Faraday Syndicate - Lloyds - Best Rating "A+"		
INSURER E:		
INSURER F:		

INSURED
 Howard Leasing, Inc.
 6302 Manatee Avenue West, Suite K
 Bradenton FL 34209

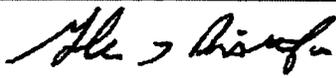
COVERAGES **CERTIFICATE NUMBER:** 29827261 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WCPE0000040 07 WCPE0000040 06	5/14/2016 5/14/2015	5/14/2017 5/14/2016	<input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Workers Compensation						This is for informational purposes and nothing shall create any right under such reinsurance.
C	Excess Coverage						
D							

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage provided for all leased employees but not subcontractors of: CORE CONSTRUCTION COMPANY OF JACKSONVILLE
 Location Effective: 12/28/2015

CERTIFICATE HOLDER 2103 Core Construction Company of Jacksonville, Inc. 8375 Baymeadows Way Jacksonville FL 32256	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  Glen J Distefano
--	---

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ACORD 25 (2016/03)

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**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD
1940 NORTH MONROE STREET
TALLAHASSEE FL 32399-0783**

(850) 487-1395

**CHUNG, JAY H
CORE CONSTRUCTION COMPANY
4940 EMERSON ST STE 205
JACKSONVILLE FL 32207**

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND
PROFESSIONAL REGULATION**

CGC1505527 ISSUED: 08/27/2014

**CERTIFIED GENERAL CONTRACTOR
CHUNG, JAY H
CORE CONSTRUCTION COMPANY**

IS CERTIFIED under the provisions of Ch. 489 FS.
Expiration date AUG 31 2016 L1408270003377

DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD**

LICENSE NUMBER	
CGC1505527	

**The GENERAL CONTRACTOR
named below IS CERTIFIED
under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2016**



**CHUNG, JAY H
CORE CONSTRUCTION COMPANY
4940 EMERSON ST. STE. 205
JACKSONVILLE FL 32207**





2015-2016 BUSINESS TAX RECEIPT

MICHAEL CORRIGAN, DUVAL COUNTY TAX COLLECTOR

231 E. FORSYTH STREET, SUITE 130, JACKSONVILLE, FL 32202-3370

Phone: (904) 630-1916, option 3; Fax: (904) 630-1432

Website: www.coj.net/tc; Email: taxcollector@coj.net

Note - A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business. This business tax receipt is furnished pursuant to Municipal Ordinance Code, Chapters 770-772, for the period October 1, 2015 through September 30, 2016.

CORE CONSTRUCTION COMPANY
OF JACKSONVILLE
8375 BAYMEADOWS WAY
JACKSONVILLE, FL 32256

ACCOUNT NUMBER:	48841		
LOCATION ADDRESS:	8375 BAYMEADOWS WAY JACKSONVILLE, FL 32256		
DESCRIPTION:	CONTRACTOR- ALL TYPES		
COUNTY RECEIPT DESC:	CONTRACTOR- ALL TYPES	COUNTY TAX:	11.25
MUNICIPAL RECEIPT DESC:	MC 772.309	MUNICIPAL TAX:	31.25
		TOTAL TAX PAID:	42.50

VALID UNTIL September 30, 2016

*****ATTENTION*****

THIS RECEIPT IS FOR BUSINESS TAX RECEIPT ONLY.
CERTAIN BUSINESSES MAY REQUIRE ADDITIONAL STATE LICENSING.

This is a business tax receipt only. It does not permit the receipt holder to violate any existing regulatory or zoning laws of the County or City. It does not exempt the receipt holder from any other license or permit required by law. This is not a certification of the receipt holder's qualifications.

TAX COLLECTOR

THIS BECOMES A RECEIPT AFTER VALIDATION.

PAID-7548205.0001-0001 M01 09/25/2015 42.50



2015-2016 BUSINESS TAX RECEIPT
MICHAEL CORRIGAN, DUVAL COUNTY TAX COLLECTOR

231 E. FORSYTH STREET, SUITE 130, JACKSONVILLE, FL 32202-3370
 Phone: (904) 630-1916, option 3; Fax: (904) 630-1432
 Website: www.coj.net/tc; Email: taxcollector@coj.net

Note – A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business.
 This business tax receipt is furnished pursuant to Municipal Ordinance Code, Chapters 770-772, for the period
 October 1, 2015 through September 30, 2016.

CHUNG, JAY H
 CORE CONSTRUCTION COMPANY
 8375 BAYMEADOWS WAY
 JACKSONVILLE, FL 32256

ACCOUNT NUMBER:	80506		
LOCATION ADDRESS:	8375 BAYMEADOWS WAY JACKSONVILLE, FL 32256		
DESCRIPTION:	QUALIFYING AGENT, CONTRACTORS		
COUNTY RECEIPT DESC:	QUALIFYING AGENT, CONTRACTORS	COUNTY TAX:	0.00
MUNICIPAL RECEIPT DESC:	MC 772.325	MUNICIPAL TAX:	100.00
		TOTAL TAX PAID:	100.00

VALID UNTIL September 30, 2016

*****ATTENTION*****

THIS RECEIPT IS FOR BUSINESS TAX RECEIPT ONLY.
 CERTAIN BUSINESSES MAY REQUIRE ADDITIONAL STATE LICENSING.

This is a business tax receipt only. It does not permit the receipt holder to violate any existing regulatory or zoning laws of the County or City. It does not exempt the receipt holder from any other license or permit required by law. This is not a certification of the receipt holder's qualifications.

Michael Corrigan J.

TAX COLLECTOR

THIS BECOMES A RECEIPT AFTER VALIDATION.

PAID-7548204.0001-0001 M01 09/25/2015 100.00



Project Experience Reference Sheet

Peter's Point Boardwalks

Fernandina Beach, Florida

Owner Name: Nassau County Board of County Commissioners

Scope of Work: Remove and replace existing boardwalk at 4 different locations at Peter's Point Park

Contract Value: \$137,705

Flossie Brunson Eastside Park

Jacksonville, Florida

Owner Name: The City of Jacksonville

Scope of Work: Renovations of Flossie Brunson Park restrooms to ADA compliance.

Contract Value: \$47,000

JTA Parking Lot and Office Building Design-Build

Jacksonville, Florida

Owner Name: Jacksonville Transportation Authority

Scope of Work: Construction of steel structure with masonry exterior wall construction of approximately 10,000 SF office facility. This building was built to meet the "energy star" requirements and the exterior was to match the other building on the campus.

Construct of a parking lot with related storm drain facilities, fencing, landscaping and appurtenances, modify an existing parking lot, including milling, resurfacing and striping.

Contract Value: \$2,259,916

JEA Southside Service Center ADA Ramp

Jacksonville, Florida

Owner Name: Jacksonville Electric Authority

Scope of Work: Renovation of entry way for ADA Accessibility. This project included ramp, stair, handrail and entry dock modifications.

Contract Value: \$87,000.00

Carvill Community Center

Jacksonville, Florida

Owner: The City of Jacksonville

Scope of Work: New Construction of 4,000 sq. ft. community center to include a large open activity room, educational classroom, office and kitchen, as well as an outdoor playground area, and various site work.

Valuation: \$1,081,343.00

LUKE J
* PRIMARY SUBCONTRACTOR FOR PROJECT ITR# 16-03



1528 Virgils Way Ste 6
Green Cove Springs, FL 32043
(904) 268-0888
(800) 331-1723

STATEMENT OF QUALIFICATIONS FOR COURT SURFACES OF FLORIDA

Court Surfaces of Florida, formerly known as Court Surfaces, Inc., has been in business for 21 years. Court Surfaces has a long history in this area and our crews work on sites through out Florida and southern Georgia. Looking at just a partial list of our largest projects shows the capability and longevity of Court Surfaces. We have worked closely with general contractors, county agencies, school boards and municipalities. Many have relied on our experience to help write specifications and give advice on up coming projects so budgets could be properly funded.

Court Surfaces provides quality work and dependable service using the best materials in the industry. We understand the quantity and quality of work a project requires, and that timely production is imperative. Having worked on year to year contracts we know reliability is important. Our foremen and crews have been doing quality work for 20 years plus. They meet all specifications for construction or resurfacing and equipment installation. Each has the ability to do the various jobs needed, making them flexible and our crews interchangeable, so schedules are met. The Foremen assess the overall job requirements and materials needed, work as part of the application crew, and follow up at completion to see that contract qualifications are met.

COURT SURFACES 2015-2016 PARTIAL PROJECT REFERENCE LIST:

Construction, resurface and repair of several courts, in several different communities.

Carlton Construction - Clint Thomas (VP) O#904-284-8321 or C#904-625-2282

Artisan Lakes – Nocatee, 384 Cobbler Trail, Jacksonville, Florida 32081. 2016 -Construction of one new pickleball court & equipment installed.

Markland Resident's Club - 61 Clarissa Lane, St Augustine, FL 32095. 2016 - Construction of two new tennis courts & equipment.

Camp Inn RV Resort - 10400 Hwy 27, Frostproof, FL 33843 - Linda - 863-635-2500 - 2015 - Construction of one new tennis court & equipment installed.

University of South Florida - 4751 USF Holly Drive, USF Tampa Campus. Chris Ilse - 813-974-0891
2015 - Resurface of twelve tennis courts

Edwards Construction Services- 4301 Vineland Rd, E-12, Orlando, FL 32811. Dan Gude - 407-872-1812
2015 - Windsor at Westside in Kissimmee, Florida
Construction of basketball court & equipment installed

On Top of the World Communities – 9850 SW 84th Court, Suite 200, Ocala, FL 34481
Lynette Vermillion-General Manager 352-873-0848 ext 194 / Fax 352-237-6386
2016-Arbor Club-Construction of six new pickleball courts & equipment installed

Dunham Farms - 5836 Island Hwy, Midway, GA - Laura Davenport - 912-880-4500 - 2016 - Construction of one new pickleball court.

Coleman Goodemote Construction, Inc - Harold Goodemote - 386-257-3570
2016 - Embry Riddle Aeronautical University. Construction of new basketball courts & equipment installed

Florida Bible Camp - 2087 Bible Camp Rd, High Springs, FL 32643 - Megan Swilley - 352-231-1977
2015 - Construction of new concrete pickleball court

City of Douglas, Georgia - Dale Batten - 912-389-3433
2015 - Round Tree Park. Resurface and repair existing tennis and basketball courts

Bishop Kenny High School - 1055 Kingman Ave, Jacksonville, FL 32247, John Homa - 904-994-0603
2016 - Repair and resurface 6 tennis courts

The Villages Commercial Property Management - Brian Huffman - 352-483-6709
2015 - Court repair and resurface

Fish Hawk Rec Ctr
Canal Street Village Rec Ctr
Coconut Creek Rec Ctr
Seabreeze Rec Ctr
Lake Miona Rec Ctr

CITY OF FERNANDINA BEACH, FLORIDA

**ADDENDUM ONE
FOR
INVITATION TO BID
ITB #16-03
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS**

Prepared By:
**City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034**

ADDENDUM DATE: APRIL 6, 2016

INTRODUCTION

The City of Fernandina Beach is accepting competitive sealed bids for **CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS**.

The City of Fernandina Beach requests sealed bids by **3:00 pm, April 14, 2016** from qualifying contractors to furnish all labor, materials, equipment, and other items, facilities, and services for the proper execution and completion of the above-referenced project in accordance with the specifications published March 18, 2016 as Invitation to Bid 16-03.

Any submittal received after the above stated time and date will not be considered. It shall be the sole responsibility of the bidder to have its proposal delivered to the City of Fernandina Beach, by U.S. Mail, hand delivery or any other method available to him/her; however, facsimile or electronic submittals will not be accepted. Delay in delivery shall be the sole responsibility of the bidder. Submittals received after the deadline will not be considered.

THIS ADDENDUM

The following changes are applicable to the original ITB documents and specifications of ITB 16-03. This Addendum now becomes part of the original Invitation to Bid and shall be acknowledged by attaching a copy of this Addendum, signed by an authorized representative of the person or company submitting a proposal, to Exhibit "A" – Bid Form. Failure to do so may disqualify the Proposal.

NAME: Amanda Bergensen **TITLE** Office Manager

ADDRESS: 8375 Baymeadows Way

CITY: Jacksonville **STATE:** FL

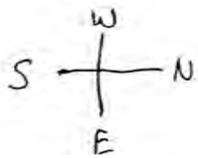
AUTHORIZED SIGNATURE:  **DATE:** 5/25/16

ADDENDUM ONE
INVITATION TO BID
ITB #16-03
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS

- I. **Changes to Request for Proposal: None**
- II. **Questions: See Below – responses in italics**
- III. **Attachments: None**

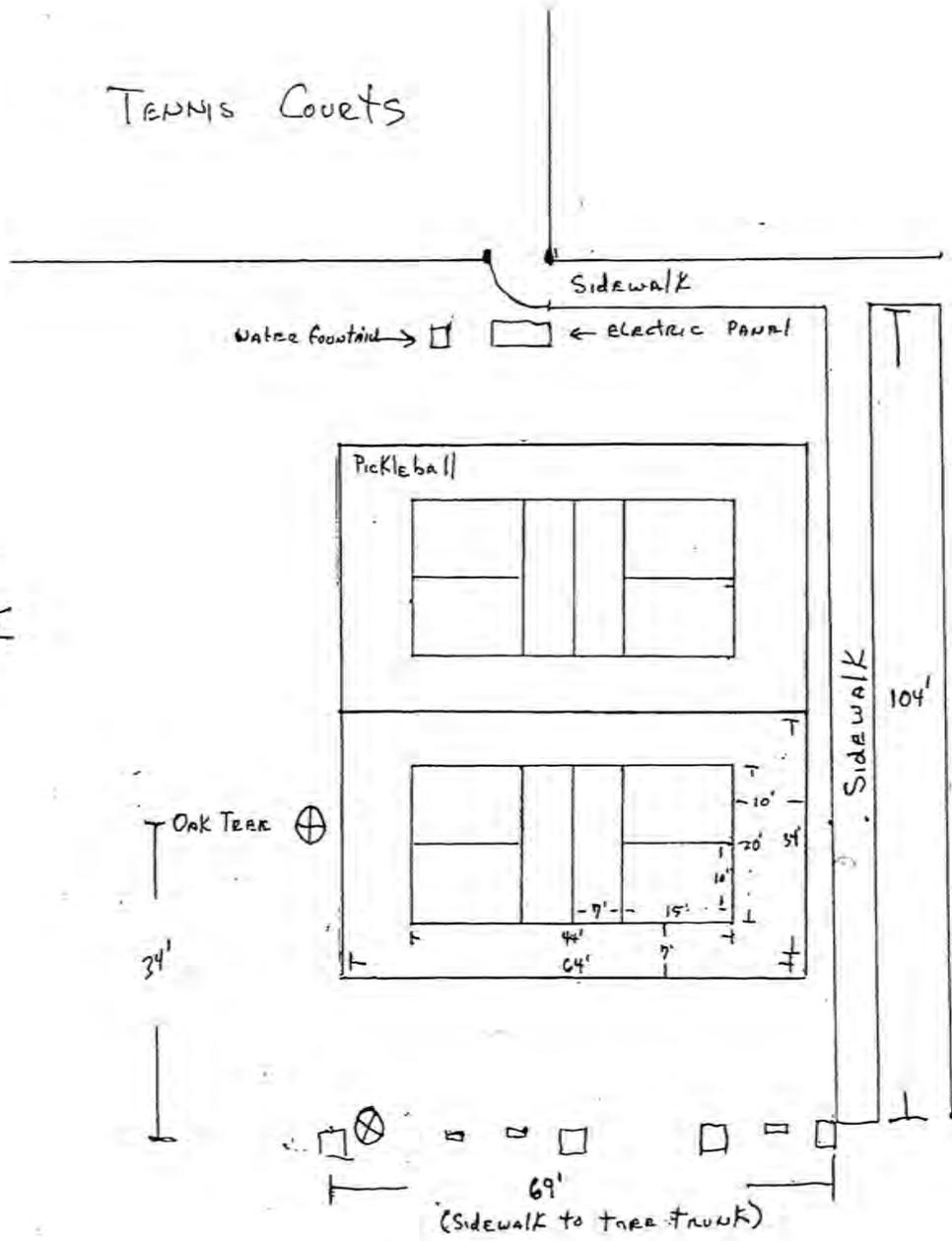
II. Questions:

- 1) Can a sketch or site plan be provided for the two (2) court battery location described during the pre-bid meeting?
See sketch attached.
- 2) Will as-built surveys be required at completion of construction?
As-built surveys will be required and the bid submitted should include this cost.
- 3) Is there a survey of the site available?
The Parks & Recreation Department has a property survey which can be made available upon request.
- 4) Will court locations be sited, with corners marked and elevations set?
Yes, a survey crew will be utilized to set the corners and elevations for the court locations.
- 5) I would like to submit an equal to the Surfacing material called for in the specifications. Please review the attached Manufacturer Specifications on the **SPORTMASTER Acrylic Surfacing Material** for asphalt courts. We feel that this material is an equal surfacing product to the Plexipave system.
You are welcome to submit alternatives to the products specified in the ITB. The project manager retains the right to accept or reject alternatives to the specifications provided.



TENNIS Courts

Multipurpose COURT



TENNIS COURTS

*** END OF ADDENDUM ONE ***

CITY OF FERNANDINA BEACH, FLORIDA
ADDENDUM TWO
FOR
INVITATION TO BID
ITB #16-03
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS

Prepared By:
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

ADDENDUM DATE: APRIL 8, 2016

INTRODUCTION

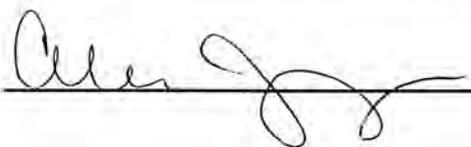
The City of Fernandina Beach is accepting competitive sealed bids for **CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS**.

The City of Fernandina Beach requests sealed bids by **3:00 pm, April 14, 2016** from qualifying contractors to furnish all labor, materials, equipment, and other items, facilities, and services for the proper execution and completion of the above-referenced project in accordance with the specifications published March 18, 2016 as Invitation to Bid 16-03.

Any submittal received after the above stated time and date will not be considered. It shall be the sole responsibility of the bidder to have its proposal delivered to the City of Fernandina Beach, by U.S. Mail, hand delivery or any other method available to him/her; however, facsimile or electronic submittals will not be accepted. Delay in delivery shall be the sole responsibility of the bidder. Submittals received after the deadline will not be considered.

THIS ADDENDUM

The following changes are applicable to the original ITB documents and specifications of ITB 16-03. This Addendum now becomes part of the original Invitation to Bid and shall be acknowledged by attaching a copy of this Addendum, signed by an authorized representative of the person or company submitting a proposal, to Exhibit "A" – Bid Form. Failure to do so may disqualify the Proposal.

NAME: Amanda Jorgensen **TITLE** Office Manager
ADDRESS: 8375 Baymeadows Way
CITY: Jacksonville **STATE:** FL
AUTHORIZED SIGNATURE:  **DATE:** 5/25/16

ADDENDUM TWO
INVITATION TO BID
ITB #16-03
CENTRAL PARK PICKLEBALL / MULTI-PURPOSE COURTS

- I. Changes to Request for Proposal: None
- II. Questions: See Below – *responses in italics*
- III. Attachments: None

II. Questions:

- 1. Please clarify that the Type III Asphalt specified in the scope is Recycle Type III Mix or virgin mix?
Virgin mix.
- 2. Also, is material testing required for this project?
No testing will be required.

***** END OF ADDENDUM TWO *****

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Resolution 2016-73**
Purchase Approval – Wesco Turf, Inc.

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Resolution 2016-73**

SYNOPSIS: Several pieces of equipment were lost due to the fire on June 9, 2016 at the Fernandina Beach Golf Course. The Fernandina Beach Golf Course is requesting the City Commission’s approval to purchase one (1) Toro Multi Pro 1750 with attachments for \$33,130.10. The primary purpose of the Toro is to dispense chemical and fertilizer applications on the golf course.

The proposed purchase is available through Wesco Turf, Inc. using pricing provided by Florida State Contract (#21100000-15-1).

FISCAL IMPACT: Funding is available in the Insurance Allocation account #631-220.1000 and through anticipated insurance reimbursements.

2016/2017 CITY COMMISSION GOALS: Beach Safety Alachua Street
(As approved by Resolution 2016-51) Soccer Field Lighting Stormwater
 Downtown Density Opportunity
 ADA Improvements Departmental
 Consideration

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2016-73. *DM*

DEPARTMENT DIRECTOR	Submitted by: Steven Murphy, Golf Course Director	Date: 06/15/16
CONTROLLER	Approved as to Budget Compliance <i>JH</i>	Date: 06/15/16
CITY ATTORNEY	Approved as to Form and Legality <i>TEB</i>	Date: 06/15/16
CITY MANAGER	Approved Agenda Item for 06/21/16 <i>DM</i>	Date: 06/15/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

RESOLUTION 2016-73

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING THE PURCHASE OF ONE (1) TORO MULTI PRO 1750 WITH ATTACHMENTS FOR \$33,130.10 FOR THE FERNANDINA BEACH GOLF COURSE FROM WESCO TURF, INC. THROUGH FLORIDA STATE CONTRACT (#21100000-15-1); AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, several pieces of equipment were lost due to the fire on June 9, 2016 at the Fernandina Beach Golf Course; and

WHEREAS, the Fernandina Beach Golf Course requests the approval to purchase one (1) Toro Multi Pro 1750 with attachments from Wesco Turf, Inc. in the amount of \$33,130.10; and

WHEREAS, pricing is set through Florida State Contract and awarded dealers via contract # 21100000-15-1 (see Certification of Contract and quote in Exhibit "A"); and

WHEREAS, funding is available in the Insurance Allocation account #631-220.1000 and through anticipated insurance reimbursements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves the purchase of one (1) Toro Multi Pro 1750 with attachments from Wesco Turf, Inc. in the amount of \$33,130.10 for the Fernandina Beach Golf Course through Florida State Contract #21100000-15-1.

SECTION 2. The City Manager and City Clerk are hereby authorized to execute all documentation pertaining to this purchase, upon the review and approval of the City Attorney.

SECTION 3. This Resolution shall become effective immediately upon passage.

ADOPTED this 21st day of June, 2016.

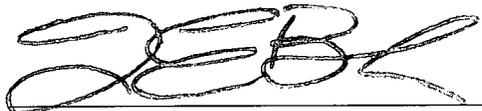
CITY OF FERNANDINA BEACH

John A. Miller
Commissioner - Mayor

ATTEST:

Caroline Best
City Clerk

APPROVED AS TO FORM AND LEGALITY:



Tammi E. Bach
City Attorney

CERTIFICATION OF CONTRACT

TITLE: Agriculture and Lawn Equipment

CONTRACT NO.: 21100000-15-1

SOLICITATION NO.: 20-21100000-C

EFFECTIVE: September 1, 2015 – June 30, 2017

Revised:

CONTRACTOR(S):

1. Ariens Company – Gravely
2. Clark Equipment Company dba. Bobcat Company
3. CNH Industrial America LLC. – New Holland Brand
4. Deere & Company
5. Excel Industries, Inc. dba Hustler Turf
6. Federal Contracts Corp
7. Flagler Construction Equipment, LLC
8. Florida Coast Equipment Inc
9. Florida Outdoor Equipment, Inc
10. Glade & Grove Supply Co., LLC
11. Kelly Tractor Co.
12. Mordge Manufacturing, Inc. dba Grasshopper Mowers
13. Ring Power Corp.
14. Roberts Supply, Inc.
15. Robinson Outdoors, Inc
16. Sarasota Fun Machines, Inc.
17. Sarlo Power Mowers, Inc.
18. Venture Products, Inc.
19. Wesco Turf, Inc.

A. **AUTHORITY** – Upon affirmative action taken by the State of Florida, Department of Management Services, a Contract has been executed between the State of Florida and the above designated Contractors. The Certification of Contract is not a contract, but is used when a large number of contractors are covered under the same contract. It allows the Department to display a single version of the contract and lists the contractors included under that agreement.

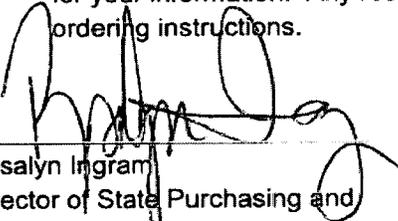
B. **EFFECT** – The Contract was entered into to provide economies in the purchase of agriculture and lawn equipment by all State of Florida agencies and institutions. Therefore, in compliance with Section 287.042, Florida Statutes, all purchases of these commodities shall be made under the prices, terms and conditions of the Contract and with the Contractors specified.

C. ORDERING INSTRUCTIONS – All purchase orders shall be issued in accordance with the attached ordering instructions. Products or services ordered shall not exceed the prices indicated.

All Contract purchase orders shall show the State Purchasing Contract number, product number, quantity, description of item, with unit prices extended and purchase order totaled. (This requirement may be waived when purchase is made by a blanket purchase order.)

D. CONTRACTOR PERFORMANCE – Agencies shall report any vendor failure to perform according to the requirements of this Contract on Complaint to Vendor, form PUR7017. Should the vendor fail to correct the problem within a prescribed period of time, then form PUR7029, Request for Assistance, is to be filed with this office.

E. SPECIAL AND GENERAL CONDITIONS – Special and general conditions are enclosed for your information. Any restrictions accepted from the supplier are noted on the ordering instructions.



Rosalyn Ingram
Director of State Purchasing and
Chief Procurement Officer



(Date)

Department of Management Services

[Florida Department of Management Services](#) > [Business Operations](#) > [State Purchasing](#) > [Vendor Information](#) > [State Contracts and Agreements](#) > [State Term Contracts](#) > [Agriculture and Lawn Equipment](#) > Contractors

<< [Return](#)

Agriculture and Lawn Equipment21100000-15-1

Contractors

Name	CBE Code	Florida Climate Friendly Preferred Products	Recycled Products	Utilizes Authorized Resellers	Coverage Area
Ariens Company - Gravely	0 - Not Specified	No	No	Yes	Statewide
Clark Equipment Company	0 - Not Specified	Yes	No	No	Statewide
CNH America LLC	0 - Not Specified	No	No	Yes	Statewide
Deere & Company	0 - Not Specified	No	No	Yes	Statewide
Excel dba Hustler Turf Equipment	0 - Not Specified	No	No	Yes	Statewide
Federal Contracts Corp.	0 - Not Specified	No	No	No	Statewide
Flagler Construction Equipment, LLC	0 - Not Specified	No	No	No	Statewide
Florida Coast Equipment Inc	0 - Not Specified	No	No	No	Statewide
Florida Outdoor Equipment, Inc.	0 - Not Specified	No	No	No	Statewide
Glade & Grove Supply Co., LLC	0 - Not Specified	No	No	No	Statewide
Kelly Tractor Co.	0 - Not Specified	No	No	No	Statewide
Moridge Manufacturing, Inc.	0 - Not Specified	No	No	Yes	Statewide
Ring Power Corp.	0 - Not Specified	No	No	No	Statewide
Roberts Supply, Inc.	0 - Not Specified	No	No	No	Statewide
Robinson Outdoors, Inc	0 - Not Specified	No	No	No	Statewide
Sarasota Fun Machines	0 - Not Specified	No	No	No	Statewide
Sarlo Power Mowers, Inc.	0 - Not Specified	No	No	No	Statewide
Venture Products, Inc.	0 - Not Specified	No	No	Yes	Statewide
Wesco Turf, Inc.	0 - Not Specified	No	No	No	Statewide



June 14, 2016

Rip Phillips
Superintendent
Fernandina Beach Golf Course
2800 Bill Melton Rd
Fernandina Beach, FL 32034

Dear Rip Phillips

Thank you for your interest in Wesco Turf. Per your request, I am pleased to submit the enclosed quotation. This quotation meets or exceeds ANSI Safety Specifications. Toro Commercial Equipment carries a two-year or 1500 hour warranty. **Pricing is valid for (30) days from the date of quotation. Time of delivery may vary; please check when placing order.**

State Contract Number: 21100000-15-1 Lawn Equipment

Ordering Information

Please make all purchase orders out to :

Wesco Turf, Inc.
Attn: Florida State Contract
300 Technology Park
Lake Mary, FL 32746

Payment Information

Please send checks to :

Wesco Turf, Inc.
P.O. Box 300006
Duluth, GA 30096-0300

Please fax your purchase order to Wesco Turf at 941.487.6889.

Should you have any further questions regarding this proposal, please do not hesitate to contact me or our office. My direct phone number and email are listed below for your convenience. Once again, thank you for your consideration of Wesco Turf.

Best regards,

Ken Arsenault

Territory Manager
Commercial Division
Jacksonville
(904) 759-3347; ken.arsenault@wescoturf.com





June 14, 2016

Rip Phillips
Fernandina Beach Golf Course
2800 Bill Melton Rd
Fernandina Beach, FL 32034

Customer: 311067 Fernandina Beach G.C.
Ship To: 311068 Fernandina Beach G.C.
2800 Bill Melton Rd
Fernandina Beach, FL 32034

State Contract Number: 21100000-15-1 Lawn Equipment
All pricing is valid for thirty (30) days

Qty	Model	Description	MSRP	Discount	State Contract Price	Requested Delivery Date
1	41188	Multi Pro 1750 (New Multi Pro 1750)	\$ 35,697.00	21%	\$ 28,200.63	
1	41208	Clean Rinse Kit	\$ 1,431.00	21%	\$ 1,130.49	
1	41232	Foam Marker Kit (All Sprayers)	\$ 2,138.00	21%	\$ 1,689.02	
1	125-8120	Finish Kit for MP1750 Foam Marker	\$ 413.69		\$ 413.69	
1	41118	Hand Spray Wand Kit	\$ 498.00	21%	\$ 393.42	
11	120-0703	Air Induction 0.60 gpm Gray Nozzle **P	\$ 180.95		\$ 180.95	
11	120-0704	Air Induction 0.80 gpm White Nozzle **J	\$ 180.95		\$ 180.95	
11	120-0705	Air Induction 1.00 gpm Light Blue Nozzle	\$ 180.95		\$ 180.95	
1	CT2	Cool Top Canopy with Operator Downdr	\$ 760.00		\$ 760.00	
Total Price for 1 Unit(s)			\$ 41,480.54		\$ 33,130.10	

Terms: Net 30

Equipment Total	\$	33,130.10
State Sales Tax (6% + 1% County Surtax)		Tax Exempt
Total	\$	33,130.10

The above quote meets or exceeds ANSI Safety Specification. Toro Commercial Equipment carries a two-year or 1500 hour warranty.

The preceding pricing is good for 30 days, not including Florida Sales Tax, after which time new pricing would have to be submitted. Time of delivery may vary; please check when placing order. All payments are subject to state and local taxes.

Thank you for considering Wesco Turf, Inc. for your equipment needs. If I can be of any further assistance, please do not hesitate to contact me.

Sincerely,

Ken Arsenault

Territory Manager
Commercial Division
(904) 759-3347; ken.arsenault@wescoturf.com

PND/akp
Fernandina Beach 061416.qt State Contract 15
Email PDF to Salesman.

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Ordinance 2016-12
Comprehensive Plan and LDC Text Amendments to modify the definition
of "Net Density"

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: Approve Ordinance 2016-12 at First Reading for Transmittal to State
Reviewing Agencies.

SYNOPSIS: The applicant is an owner of property located at Lime Street and 14th Street. The applicant's agent, Mr. Richardson, is seeking to purchase this property from the bank in order to assemble the land for commercial and residential (multi-family) uses. The requested action is a change to the City's Comprehensive Plan and Land Development Code modifying the definition of "Net Density." Specifically, the applicant wishes to be able to include wetlands and wetland transitional areas in the overall calculation of "net buildable land area." The applicant argues that the requested changes allow for properties containing these important environmentally sensitive lands to "have more flexibility and creativity to design the site to preserve wetlands."

As consistent with staff's recommendations in 2015 for such modifications, staff has recommended approval of the applicant's request. The Planning Advisory Board issued a 4-3 vote to recommend denial of the applicant's request at its Regular Meeting on May 11, 2016.

FISCAL IMPACT: None

2016/2017 CITY COMMISSION GOALS: Beach Safety Alachua Street
(As approved by Resolution 2016-51) Soccer Field Lighting Stormwater
 Downtown Density Opportunity
 ADA Improvements Departmental
 Consideration

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission approve proposed
Ordinance 2016-12 at First Reading. *DM*

DEPARTMENT DIRECTOR Submitted by: Marshall McCrary, CDD Director Date: 5/23/16
CONTROLLER Approved as to Budget Compliance Date:
CITY ATTORNEY Approved as to Form and Legality *TEB* Date: 6/15/16
CITY MANAGER Approved Agenda Item for 06/21/16 *DM* Date: 6/13/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

ORDINANCE 2016-12

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH AMENDING THE COMPREHENSIVE PLAN DEFINITION OF NET DENSITY AND THE LAND DEVELOPMENT CODE, CHAPTER 1 SECTION 1.07.00 REGARDING THE DEFINITION FOR NET DENSITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission adopted a unified Land Development Code on September 5, 2006 which became effective on October 1, 2006; and

WHEREAS, the City's adopted 2030 Comprehensive Plan directs changes to the Land Development Code for consistency with State Laws and current planning methods for growth and economic development; and

WHEREAS, the applicant, First National Bank South, is requesting a modification to the Comprehensive Plan and Land Development Code definition of net density as a measure to encourage and incentivize wetland preservation as consistent with the Comprehensive Plan direction provided in policy 5.08.07; and

WHEREAS, that change would allow for the calculation of density on the land area of wetlands and transitional wetlands on a parcel and allow that density calculation to be applied to uplands on the same property; and

WHEREAS, the Planning Advisory Board (PAB) acting as the designated Local Planning Agency, has reviewed and held a public hearing on May 11, 2016, advertised in a newspaper of local circulation on April 27, 2016, and rendered its final recommendation to deny requested amendments by a 4-3 vote; and

WHEREAS, notice of public hearing on such amendments was published in the News Leader, a newspaper of general circulation in Fernandina Beach, Nassau County, Florida, on April 27, 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH AS FOLLOWS:

SECTION 1. PURPOSE AND INTENT. The City Commission finds that the amendments, attached hereto as Exhibit "A," modifying the definition of net density to strike wetlands and wetland transitional areas from being precluded in the "net buildable land area" calculation to determine net density, are necessary and desirable to properly coordinate growth and development opportunities within the City while preserving wetlands.

SECTION 2. TRANSMITTAL OF PROPOSED AMENDMENTS. The City Commission hereby endorses the proposed Comprehensive Plan amendments for transmittal to the State Land Planning Agency for the purpose of a sufficiency review in accordance with Section 163.3191, Florida Statutes.

SECTION 3. SEVERABILITY. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any Court of competent jurisdiction, the holding shall in no way affect the validity of the remaining portions of this Ordinance.

SECTION 4. COMPLIANCE. The proposed plan amendments adopted by this Ordinance are not effective until a final order is issued by the State Land Planning Agency finding the amendments to be "in compliance" in accordance with Section 163.3184, Florida Statutes. If the Agency issues a final order finding the amendments not "in compliance," the amendments may nonetheless be made effective by adoption of a resolution at a public hearing affirming the effective status of the amendments. No development orders or development permits dependent upon these amendments may be issued, and no development dependent upon these amendment may be undertaken, before the amendments become effective.

SECTION 5. This Ordinance shall become effective immediately upon adoption.

ADOPTED this ____ day of _____, 2016.

CITY OF FERNANDINA BEACH

JOHN A. MILLER
Mayor - Commissioner

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

CAROLINE BEST
City Clerk



TAMMI E. BACH
City Attorney

Date of First Reading Advertisement (PAB): April 27, 2016
Date of First Reading and Public Hearing: June 21, 2016
Date of transmitted as proposed amendments to State Land Planning Agency: _____

Date of Compliance Report Received from State Land Planning Agency:

Date of Second Reading Advertisement:
Date of Second Reading and Public Hearing:
Date of transmitted as adopted amendments to State Land Planning Agency:

ORDINANCE 2016-12
EXHIBIT “A”

COMPREHENSIVE PLAN:

Acronyms and Definitions

Net Density – Determined by multiplying the “maximum allowable units per acre” by the “net buildable land area” expressed in acreage. “Net buildable land area” means those contiguous land areas under common ownership proposed for residential development, minus undevelopable environmentally sensitive areas, including ~~wetlands, transitional wetlands~~, floodplains and waters of the state. Lots adjoining an existing right-of-way may calculate half of the width of that right-of-way as part of the “net buildable land area” definition. POLICY REFERENCES: 1.07.02 (pg. 1-13), 1.07.10 (pg. 1-16)

LAND DEVELOPMENT CODE:

Section 1.07.00

Net Density – Determined by multiplying the “maximum allowable units per acre” by the “net buildable land area” expressed in acreage. “Net buildable land area” means those contiguous land areas under common ownership proposed for residential development, minus undevelopable environmentally sensitive areas, including ~~wetlands, transitional wetlands~~, floodplains and waters of the state. Lots adjoining an existing right-of-way may calculate half of the width of that right-of-way as part of the “net buildable land area” definition

OFFICE USE ONLY

REC'D: 4/11/16 BY: [Signature]
PAYMENT: \$ 850.00 TYPE: CPA
APPLICATION #: 2016 000576
CASE #: PAB 2016.13
BOARD MEETING DATE: 5/11/16



PLANNING ADVISORY BOARD APPLICATION

- ZONING MAP AMENDMENT
(≤ 10 acres \$850 / > 10 acres \$1,600)
- LAND USE MAP AMENDMENT
(≤ 10 acres \$850 / > 10 acres \$1,600)
- LDC TEXT AMENDMENT (\$850)
- COMP PLAN AMENDMENT (\$850)
- SUBDIVISION PLAT – PRELIM (\$750)
- SUBDIVISION PLAT – FINAL (\$850)
- VACATION OF R.O.W. (\$850)
- VOLUNTARY ANNEXATION (\$1050)

APPLICANT INFORMATION

Owner Name: First National Bank South
 Mailing Address: P.O. Box 2028, Alma GA 31510
 Telephone: 904-583-2598 Fax: N/A
 Email: zmjohnson@fnbsouth.com
 Agent Name: Spurgeon Richardson
 Mailing Address: 18 Harrison Creek Road
 Telephone: 904-583-2598 Fax: N/A
 Email: Spurge@libertydevelopment.com

PROPERTY INFORMATION

Street Address: N/A
 Parcel Identification Number(s): _____
 Lot Number: _____ Block Number: _____ Subdivision: _____
 Section: _____ Township: _____ Range: _____

PROJECT INFORMATION

Total Number of Lots/Parcels: N/A

Less than One (1) acre Sq. Footage: One (1) Acre or Greater:

Existing Zoning Classification:

Existing Future Land Use Classification:

Previous Planning/Zoning Approvals:

Description of Request:

Comprehensive Plan Amendment to modify the definition
of Net Density and allow for residential multi-family
and commercial development on uplands.

SIGNATURE/NOTARY

The undersigned states the above information is true and correct as (s)he is informed and believes.

4-11-16
Date

[Signature]
Signature of Applicant

STATE OF FLORIDA }
COUNTY OF NASSAU }
 ss }

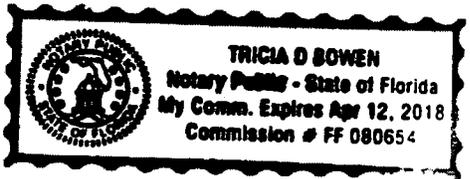
Subscribed and sworn to before me this 11 day of April, 2016.

Tricia D Bowen
Notary Public: Signature

TRICIA D. Bowen
Printed Name

4/12/18
My Commission Expires

Personally Known OR Produced Identification ID Produced:





**OWNER'S AUTHORIZATION
FOR AGENT REPRESENTATION**

I/WE First National Bank South
(print name of property owner(s))

hereby authorize: Spurgeon Richardson
(print name of agent)

to represent me/us in processing an application for: Comprehensive Plan Amendment
(type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

[Signature]
(Signature of owner)

(Signature of owner)

ZACH JOHNSON
(Print name of owner)

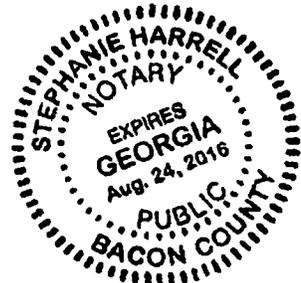
(Print name of owner)

STATE OF FLORIDA }
COUNTY OF NASSAU }
 ss }

Subscribed and sworn to before me this 11 day of April, 2016.

Stephanie Harrell
Notary Public: Signature

STEPHANIE HARRELL
Printed Name



8-24-16
My Commission Expires

Personally Known OR Produced Identification _____ ID Produced: _____

Letter of Intent for Comprehensive Plan Amendment and Definition of Net Density and Modify Policy

The applicant, First National Bank South (the "Applicant"), submits this application for approval of a Comprehensive Plan Amendment. The Applicant is requesting the Comprehensive Plan Amendment in order to develop a mixed use development allowing both commercial and residential multi-family uses.

Given the importance of wetland preservation, the applicant would like to modify the Comprehensive Plan definition of "net density" by allowing for the calculation of density to include wetlands and transitional wetlands and allowing that density to be applied to uplands on the same property. This change would allow the applicant to have more flexibility and creativity to design the site to preserve wetlands.

Net Density would be approved by multiplying the "maximum allowable units per acre" by the "net buildable land area" expressed in acreage. "Net buildable land area" means those contiguous land areas under common ownership proposed for development.

Accordingly, the Applicant respectfully requests that the Application for the Comprehensive Plan Amendment be granted.

2016 Comprehensive Plan Amendment
Richardson

Net Density – Determined by multiplying the “maximum allowable units per acre” by the “net buildable land area” expressed in acreage. “Net buildable land area” means those contiguous land areas under common ownership proposed for residential development, minus undevelopable environmentally sensitive areas, including ~~wetlands, transitional wetlands~~, floodplains and waters of the state. Lots adjoining an existing right-of-way may calculate half of the width of that right-of-way as part of the “net buildable land area” definition.



**STAFF REPORT
PAB 2016-13
Planning Advisory Board Hearing
May 11, 2016**

APPLICATION FOR TEXT AMENDMENT TO CHANGE THE COMPREHENSIVE PLAN & LAND DEVELOPMENT CODE

APPLICATION & SURROUNDING AREA INFORMATION:

OWNER/APPLICANT:	First National Bank South
AGENT:	Spurgeon Richardson
REQUESTED ACTION:	Modify the Comprehensive Plan and Land Development Code Definition of Net Density.

*** All required application materials have been received. All fees have been paid. All required notices have been made. All copies of required materials are part of the official record and have been made available on the City's website, the City Clerk's Office and at the Community Development Department Office. ***

SUMMARY OF REQUEST:

The applicant is an owner of property located at Lime Street and 14th Street. The applicant's agent, Mr. Richardson, is seeking to purchase this property from the bank in order to assemble the land for commercial and residential (multi-family) uses. The requested action is a change to the City's Comprehensive Plan and Land Development Code to modify the definition of "Net Density." Specifically, the applicant wishes to be able to include wetlands and wetland transitional areas in the overall calculation of "net buildable land area." The applicant understands that the requested action is not solely applied to their intended future development; it impacts how density is allocated on all City properties which contain wetlands or wetland transitional areas. The applicant argues that the requested changes allow for properties containing these important environmentally sensitive lands to "have more flexibility and creativity to design the site to preserve wetlands."

BACKGROUND:

In May 2014, the City's Board of Adjustment denied a variance request by First National Bank South to impact wetlands on their property at Lime and S. 14th Streets. First National Bank South subsequently filed a request for a special magistrate hearing pursuant to Florida Statutes 70.51 in June 2014. At the initial magistrate hearing, the parties were at an impasse and were directed to go back to the table and try to come to a solution. The parties were not able to resolve the impasse. After a second hearing in November 2014 where the parties presented their final information, the Special Magistrate issued an Order and Recommendations on December 16, 2014 upholding the position of First National Bank South.

It is the position of the City that the Order and Recommendations did not accurately reflect the nature of quasi-judicial decision-making and did not reflect the correct interpretation of Florida Statutes 373.414(1)(c) at issue in this hearing. The City maintains that allowing a variance to impact wetlands would violate the City's Comprehensive Plan, and that First National Bank South maintains development potential on the uplands portion of their property for approximately 55 dwelling units.

The Special Magistrate's order would not have been legally binding on the City, and the City Commissioners could have accepted, modified, or rejected the order. It was staff's recommendation that in order to uphold the City's Comprehensive Plan, the City Commission should reject the order. The City Commission chose to reject the order and uphold the City's position, emphasizing the protection of wetlands and the City's policies against filling of wetlands.

Prior to and concurrent with this situation, City staff had been working on updates to City wetland policy based on the direction in Policy 5.08.02 to develop categories for wetlands. A substantial amount of staff time had gone into initial drafts; however, after the City Commissioners position on the Magistrate's Order, City staff



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wanted further input from the Commission as to whether they wanted to proceed with this strategy of categorizing wetlands. At a workshop for this purpose held on March 18, 2015, the City Commission directed the change to Policy 5.08.02 to remove the requirement to create a categorization system of wetlands and retain the current policies; and at that same workshop, the Commission re-emphasized the importance of wetland preservation to the community.

The action requested by private property owner is not one that is unfamiliar to the current PAB and City Commission. In March 2015, the City Commission directed that staff consider amendments which protect and preserve wetlands while providing a balance for private property rights. Following the meeting, staff sought to change a separate section of the Comprehensive plan (one that directed categorization of wetlands) and included an amended change to the definition of Net Density which would allow for wetlands and wetland transitional areas to be included within the "net buildable land area."

The Planning Advisory Board (PAB) at their May 13, 2015 meeting considered the amendments as proposed by staff and recommended denial of the net density definition changes by a vote of 6 to 1. The City Commission voted 5-0 at 1st reading to accept the change to the definition of net density. This change was submitted to the State reviewing agencies and with no comments returned to the City Commission on October 6, 2015. At 2nd Reading, the change to net density was restored to its existing definition which excludes wetlands and wetland transitional areas from being calculated as part of the "net buildable land area."

CONSISTENCY WITH THE COMPREHENSIVE PLAN:

Comprehensive Plan Objective 5.08 speaks directly to the protection and preservation of wetlands. Policy 5.08.04 restricts public or private development within wetlands with exception of "passive recreation areas, open space, restricted access ways, bird sanctuaries, natural stormwater retention/detention areas, natural preserves, or other similar uses." As a means to balance the rights of private properties in order to encourage the conservation of wetlands, Policy 5.08.07 states that "the City shall consider density bonuses, cluster development, and/or other incentives in appropriate areas." The applicant's requested amendments are consistent with policy 5.08.07.

CONSISTENCY WITH THE LAND DEVELOPMENT CODE (LDC):

The LDC establishes wetland protection strategies through Section 3.03.00. It states requirements that "wetlands shall be preserved in their natural state" and no fill shall be placed in a wetlands, and the wetland shall not be altered." Further, the City requires a 25 foot wetland buffer. The only potentially allowable use of a wetland for a non-water dependent or water related use are those permitted within the Conservation (CON) zoning category. These uses include essential public services, picnic areas, trails, and nature facilities.

The LDC definition of "Net Density" mirrors that definition found within the Comprehensive Plan and would be amended as part of the applicant's request. Additionally, the PAB considered changes to Chapter 3 of the LDC during its regular meeting in April. The revised policy 3.02.04 speaks to "Environmentally Sensitive Lands" and defines "Net Buildable Land Area" to exclude wetland and wetland transitional areas. If this application proceeds, this section of the proposed LDC amendments will also need to be revised.

CONCLUSION:

The requested action upholds the City's wetland preservation and protection requirements by allowing for the calculation of density to include wetlands and transitional wetlands. By allowing density to be applied to uplands on the same property, it protects the wetland areas and results in a conservation based development approach. The requested action would not increase a site's overall density, but would allow property owners with wetlands to have more flexibility and creativity while adhering to the City's wetland preservation requirement. Staff



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recommends approval of the applicants request and finds that this approach will encourage environmentally sensitive site design as consistent with Comprehensive Plan policy 5.08.07; it seeks to restore property value lost by the City's prohibition on wetland impacts, and serves to reduce the likelihood of future legal challenges to City wetland regulations.

This proposed change will not impact current density as illustrated on the Future Land Use Map because jurisdictional wetlands are not delineated on the main FLUM as having their density calculations removed. Existing wetlands are generally included under Conservation, which does not have density allocated.

Staff feels it is important to point out that under the current Comp Plan definition, only residentially classified properties see their maximum development potential impacted by the presence of wetlands. While all properties are precluded from impacting wetlands or wetland transition areas, non-residentially zoned properties do NOT have to deduct wetlands from their Floor Area Ratio (i.e., maximum development potential) calculations. Full development potential may be accomplished by clustering on upland portions. A change to allow for density to be viewed in the same manner serves to remove the disparity between residential and non-residential properties throughout the City.

The requested change does not solely impact any individual property, instead it allows for properties throughout the City where wetlands may be contained to utilize the land areas associated with the wetlands as part of their "net density" calculation. The undeveloped and previously un-platted residentially zoned properties containing wetlands within the City are extremely limited and have been specifically depicted for purposes of the PAB and Commission's consideration as part of this requested action. The first several map exhibits provide an overview of properties containing residential density and the potential wetlands map layer. Areas 1 - 4 are zoomed in to show those properties in the City where there is likely to be an impact associated with the changed regulation. The definition of net density further excludes the calculation of property within a floodplain. Each area depicted also shows an associated map with the 2016 preliminary FEMA flood zones and wetlands.

MOTION(S) TO CONSIDER:

I move to recommend (approval or denial) of PAB case number 2016-13 to the City Commission requesting an amendment to the Comprehensive Plan and Land Development Code to modify the definition of "Net Density" by striking wetlands and wetland transitional areas from being excluded as part of the "Net Buildable Land Area", as described and that PAB case 2016-13, as presented, (is or is not) sufficiently compliant with applicable Comprehensive Plan and Land Development Code to be approved at this time.

Submitted by:

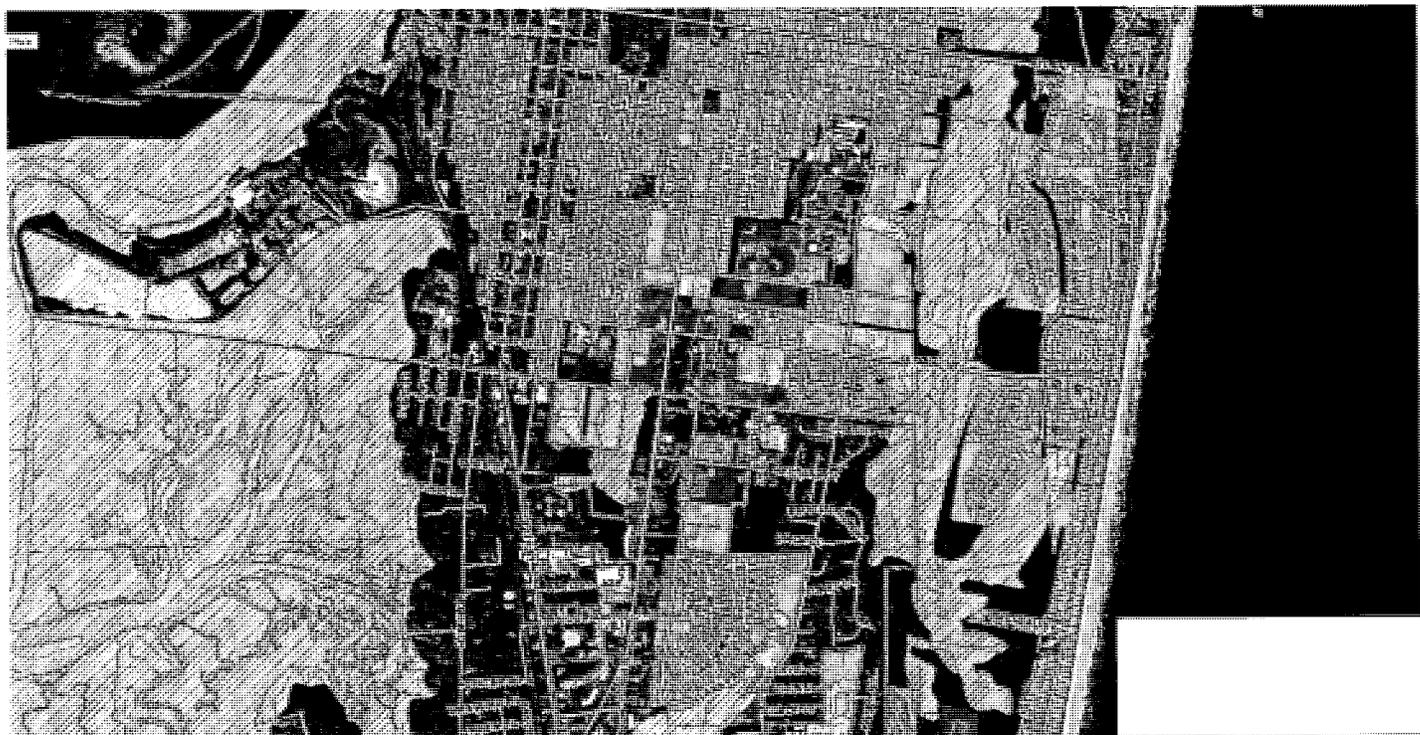
A handwritten signature in cursive script that reads "Kelly N. Gibson".

Kelly N. Gibson, AICP
Senior Planner



EXHIBITS

RESIDENTIAL PROPERTIES AND POTENTIAL WETLANDS MAP





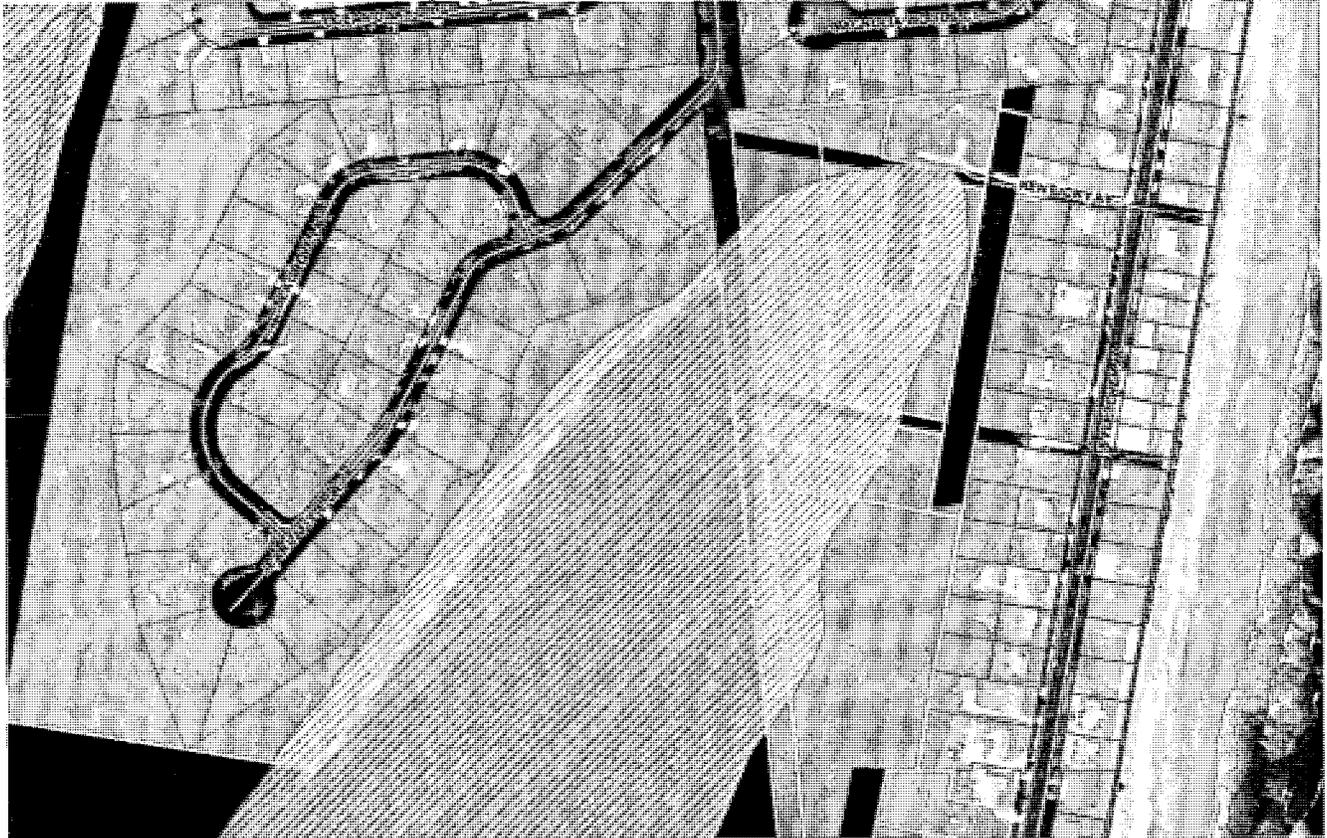
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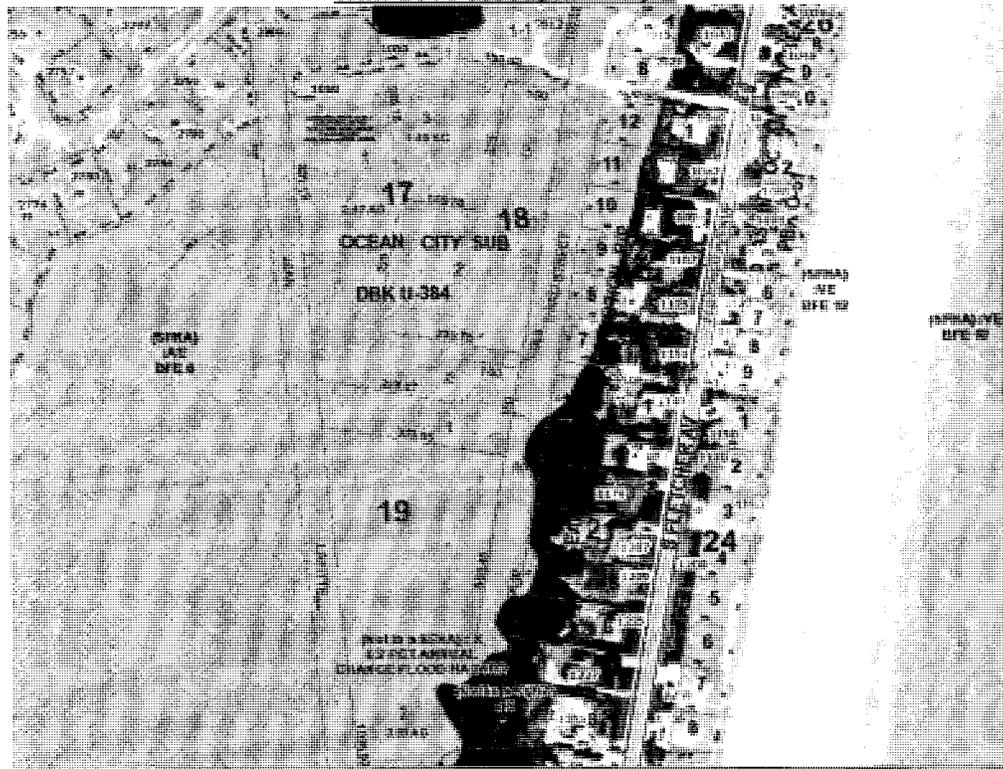


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AREA 2: Previously unplatted residential properties containing wetlands



With 2016 Floodplain Layer





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AREA 3: Previously unplatted residential properties containing wetlands



With 2016 Floodplain Layer



1. **Call to Order** - The meeting was called to order at 5:05 pm.

2. **Roll Call/Determination of Quorum**

Board Members Present

Judith Lane, Chair
Charles Rogers
David Beal
Eric Lawrence (alternate)

Mark Bennett, Vice-Chair
Chris Occhuzzo
Jon Lasserre (was detained)
Jamie Morrill (alternate)

Board Members Absent

Chip Ross

Others Present

Kelly Gibson, City Planner
Tammi Bach, City Attorney
Sylvie McCann, Recording Secretary

Member Morrill and Member Lawrence were seated as regular voting members for this meeting due to the absence of Member Lasserre and Member Ross.

2.1 **Review and Approve April 13, 2016 Regular Meeting Minutes** – The Minutes were deferred until the next meeting.

3. **New Business**

3.1. **2016-08: LAND USE AND ZONING CHANGE REQUEST FOR 2100 S. FLETCHER AVENUE FROM MDR/R-2 TO HDR/R-3** – Ms. Gibson reported the applicant is the property owner at 2100 South Fletcher who was requesting to change to high density residential R-3 zoning. She provided a history on resort rentals in the City (weekly rentals) as outlined in the staff report, which are only allowed on R-3 zoned properties. She also pointed out there are properties that are “grandfathered” that are not in R-3 zoned locations that have maintained a valid resort rental dwelling with permit and management license. She stated the applicant was requesting this change to pursue the use as a resort rental, and briefly explained this was the applicant’s only venue to obtain the status and operate as a resort rental. She pointed out the surrounding uses around this property including within the block there are two “grandfathered” resort rental properties (2159 and 2158 South Fletcher). She referred to the Comprehensive Plan and reminded the board that land uses strive to protect the integrity and stability of established residential areas from encroachment of incompatible development. She stated looking at the requested amendment and given the nature of the remaining block the request can be viewed as a logical extension of a new zoning district. She pointed out across the road at Sadler there are commercial properties that are right against R-3 zoned properties. She stated in this case there is not a point of distinction like what exists on the other side of Sadler Road. She explained because of the established nature of the land use and zoning she issued a recommendation of denial of the applicant’s request; however given the fact that there are commercial properties immediately surrounding it and fronting 1st Avenue it would make sense if this entire block on both sides wanted to pursue R-3 zoning rather than taking a piecemeal approach rezoning one lot at a time.

Member Lasserre arrived at this time.

There was a brief discussion about the properties that are “grandfathered” to do resort rental and a comment was made that a few properties that are doing it illegally. Ms. Gibson pointed out the City goes

after where they have found illegal rentals to make sure they understand the regulations. Member Bennett inquired why the City was unable to modify how this particular regulation is applied beyond the current laws. Ms. Gibson replied in doing so that would violate the Florida Statutes, which say the City cannot restrict vacation rentals in any form. Member Bennett noted that doing away with the current regulation would allow resort rentals in all residential zoning. There was some discussion about this, and it was noted this was not spot zoning because it is a transitional zoning category between commercial and R-2.

Member Bennett inquired if going to R-3 increases density. Ms. Gibson replied it increases density for that particular piece of property. Chair Lane noted the applicant mentioned the house next to him, and inquired if that was “grandfathered” in. Ms. Gibson replied it was “grandfathered” for a period of time, and that lapsed in 2013. City Attorney Bach clarified with being “grandfathered” they have to keep up that permit and it cannot lapse more than 180 days otherwise they would lose the grandfathering. Member Beal questioned how many units could be put on that site. It was noted the property was 50 feet wide by 988 feet long, and potentially they could put a duplex on the property.

Chair Lane briefly commented about civility and requested there be no clapping, etc.

Mr. Charles Burns, 2100 South Fletcher Avenue, explained in 2000 the City passed the Resort Rental Ordinance, which didn't have any automatic update or sunset built in. He commented over 16 years things change. He stated in 2011 to encourage tourism the State passed the Statute that Ms. Gibson talked about. He noted years ago there was talk about changing the Resort Rental Ordinance, but the neighborhoods were threatened and the City Commission didn't move forward. He pointed out on the map that his property was the first house south of the Sadler development area and showed on the map the Amelia Beach Club, which is a venue for parties/weddings on the weekends. He briefly commented about changes in the area including the second floor for Sliders and the open deck area for the Hammerhead. He stated there is clearly a market for weekly rentals in this community, and the City Commission just turned down the opportunity to create more hotel locations. He explained we want tourists and we have to put them somewhere. He commented he thought about the idea of changing the whole block, but he was not designing a town from scratch so he decided to ask for this one piece. He stated there is no plan to build anything else, because he just wants a weekly rental certificate. He referred the question about spot zoning and expressed his opinion that this was the tiered zoning that we should have from Commercial to R-3 to R-2.

Member Lawrence questioned if Mr. Burns was selling the property. Mr. Burns explained his family has owned the property since 1972 and last year they put the property on the market. He stated everyone that calls about the property asks if they can do weekly rentals. Member Lawrence inquired if Mr. Burns has found the value of the property has been diminished by not being to provide short-term rental. Mr. Burns stated it hasn't sold so he would just be speculating. There was some discussion about this.

The public hearing was opened at this time.

Mr. Chuck Hall, 315 Calhoun Street, referred to the Coastal Construction Control Line (CCCL) and inquired if that line is near this property. He commented building a new building might be totally mute if that line runs across that property. Ms. Gibson clarified just because the line runs through it doesn't mean you cannot build on it. She stated you would have to go through the Department of Environmental Protection (DEP) for permitting of any structures seaward of the CCCL. She presented an aerial showing where the CCCL falls for this property.

Mr. Steve Simmons, 1822 Highland Drive, stated he was in favor of this zoning and that he was the owner of the property across the street at 2105 South Fletcher. He noted the City has always been conscious of abutting residential property with commercial, and planning staff tries to properly down step zoning into residential areas. He briefly related an example from the past to illustrate how the City was concerned about spot zoning. He commented we have to look where we are with Mr. Burns' property, and this would be a good move to down step the zoning from commercial into a higher density residential. He pointed out he saw that his office had been moved to R-2 and the single-family behind his office was now Commercial, but he hasn't found out how his property was switched back to residential as an active user of Commercial. He expressed his opinion there was some housekeeping that could be done in that area around A Street south of Sadler Road, which would buffer the Commercial from the Residential and be more user friendly.

Mr. Lynn Williams, 1899 South Fletcher, expressed his support of the proposed zoning change. He commented his house was the last R-3 going north from Sadler Road and it goes to R-1 north of his house. He pointed out it wasn't a major change being talked about, and it was a logical step down. He concurred with Mr. Burns that the neighborhood has changed, and expressed his opinion that it would be better to allow short-term rentals to take off the commercial push. He suggested the board support this change.

Chair Lane explained her concern was like that of staff that one property was not going to make much of a buffer. She also questioned where it would stop. Mr. Burns replied he talked to the neighbor two houses down (year round resident) and he was fine with it. He pointed out on the west side of the street it was all rentals. Chair Lane inquired how long it would take to hand this to the rest of the homeowners in that block. Ms. Gibson explained it would take writing letters to the individual property owners to get feedback about their willingness to go to a new zoning and land use category, but it does need to be directed by the City Commission to pursue that effort.

The public hearing was closed at this time. Member Beal inquired how many properties in that area are homesteaded. He stated he thought R-3 was a good transitional use just as it is on the north side of Sadler the way it steps down. There was a review of the properties that were homesteaded in the area. The board had some discussion about this case. A concern was raised about opening a door and whether it would be easier for other properties to do this. Another suggestion was for the City to revisit the resort rental aspect rather than changing the zoning. **A motion was made by Member Morrill, seconded by Member Occhuizzo, to recommend denial of PAB 2016-08 to the City Commission requesting the Future Land Use Map assignment of High Density Residential and Zoning Change to R-3 from Minimum Density Residential Land Use and R-2 Zoning as described; and that PAB 2016-08 as presented is not sufficiently compliant with the applicable Florida Statutes, Comprehensive Plan, and Land Development Code.** After a clarification of the motion on the floor, **vote upon passage of the motion was taken by ayes and nays and was as follows:**

Member Occhuizzo:	Aye
Member Rogers:	Nay
Member Beal:	Nay
Member Lasserre:	Nay
Member Morrill:	Aye
Member Bennett:	Aye
Chair Lane:	Aye

Motion carried.

Chair Lane suggested to staff since that area is beginning to change just like other areas of the City that if this was to be pursued to look at the rest of the block rather than one single property. Member Bennett suggested looking at all of Fletcher, because there are a number of people renting weekly that do not have permits. Ms. Gibson commented with that the board was suggesting looking at certain areas, segments, or all of South Fletcher because the City cannot modify the regulations otherwise. She stated South Fletcher could be looked at as a whole going to R-3 or picking and choosing. Member Lawrence suggested the City look at the Resort Rental Ordinance, and briefly related how when he lost the ability to do resort rental on his property he felt that it took value from his property. He expressed his opinion the City should do away with the Resort Rental Ordinance. Chair Lane commented that would put the City up in arms again. There was further discussion about this and it was brought up that this was something that should be studied and that the City should look for mindful development.

Ms. Gibson questioned if the City wanted to remove the restrictions of where you could have resort rental and open it up to all residential zoning would the City be able to regulate and require permits for it. City Attorney Bach replied no. Chair Lane pointed out not all of Fernandina Beach is a resort community, and commented the last time people came out who didn't want rentals in their particular neighborhoods. Ms. Gibson stated a Homeowners Association (HOA) can restrict resort rentals from occurring within it's covenants and restrictions. Chair Lane explained there are some areas that are not under a HOA, and those people were really angry. There was further discussion about the current regulations and that the City has some rentals grandfathered in, and if the City were to do away with it the City would be preempted by State law from enacting any new regulations. It was explained that it would be regulated by the Department of Business and Professional Regulations.

Mr. Steve Simmons, 1822 Highland Drive, questioned if Member Lawrence was suggesting doing away with the Ordinance or the resort rentals. Member Lawrence clarified that he thought it was an unjust way of impacting property values by allowing people that were grandfathered in to have this capacity, and others that may not be eligible to rezone to R-3 are impacted. He stated he didn't have a problem with short-term rentals, but the problem was that it was not evenly distributed. Mr. Simmons briefly explained the City had to put a Resort Rental Ordinance on the books in order to be able to properly regulate resort rental not only for the neighborhoods, but for people that were coming down for vacation. He pointed out there are two different agencies that regulate what goes on with the rental property. He expressed his opinion that the City needed to continue to regulate based on the Ordinance the City has. He provided further comments to the board about losing families that visit the island to vacation.

3.2. 2016-13: COMPREHENSIVE PLAN AND LDC TEXT AMENDMENTS TO MODIFY DEFINITION OF NET DENSITY - Ms. Gibson pointed out the application materials and the staff report were available on the website. She explained this was for property at Lime and 14th Street where someone was seeking to purchase the property from a bank in order to assemble land for commercial and residential uses. She stated their requested change was to modify the City's Comprehensive Plan and Land Development Code (LDC) definitions of net density to allow the net buildable land area to include wetlands and wetland transitional areas. She pointed out these areas are currently excluded from the calculations of net buildable land area, and therefore impacts how density is allocated to an individual piece of property. She explained this change would not be specific to an individual piece of property, but rather impacts how wetlands and wetland transitional areas are calculated for all properties containing these features throughout the City. She commented the applicant's request was to have greater flexibility in design in order to preserve more wetlands on the property they are seeking to purchase. She reminded the board in March 2015 staff proposed a change to modify the definition of net density to strike wetlands and wetland transitional areas from the definition of net buildable land area. She explained providing that

to be allowed as calculated as part of net density was to provide a balance for private property rights to utilize those land areas associated with the property in order to comply with the City's restrictions on impacting wetlands. She stated staff still felt this was a valid approach towards providing that balance. She referred to the Comprehensive Plan policy 5.08.07 and commented to her that is the strongest area where the applicant's request is consistent with the current Comprehensive Plan. She stated the LDC establishes a prohibition that no fill shall be placed in wetlands and that wetlands shall not be altered. She pointed out it further requires that a 25 foot buffer be provided around all wetland areas. She reminded the board that last month the PAB considered changes within Chapter 3 of the LDC and there is a reference in the environmentally sensitive land area portion of the new established objective 3.02 that contains the net land area definition and precludes wetlands and wetland transitional areas from being included within it. She stated the requested action upholds the City's preservation and protection requirements of wetlands. She commented modifying this allows it to be consistent with how you treat commercially zoned pieces of property that contain wetlands. She referred to the staff report and pointed out the properties that include wetlands. She explained the current definition of net density precludes any properties within the floodplains from being included as part the net buildable land area. She presented other properties west of First Avenue and provided further clarification that density would be calculated under the current definition excluding the portion that is wetland, which is determined by a survey done by a certified biologist. She also presented an area between Hickory Street and Dade Street to illustrate that even with the proposed change you cannot get that net buildable land area, because there is a floodplain issue. She explained she did an analysis of properties within the City that this regulation would be impacting, and this would not be opening it up to a large number of properties. She pointed out the City doesn't have a tremendous number of properties that are unplatted today residentially zoned and contain wetlands. There was some discussion about the information presented and it was noted that the vacant land area was about 3% of the City and the rest was County.

Ms. Gibson explained that staff was recommending approval of the request.

Member Occhuizzo inquired if this was presented to St. Johns Water Management District and they ruled that mitigation could apply. He noted this property was part City part County. City Attorney Bach replied yes and explained the property owner has a St. Johns Water Management District (SJRWMD) permit to fill the wetlands. Member Occhuizzo stated that Mr. Richardson met with him regarding this. He expressed his concern that this would affect other areas, because wetlands are not plentiful and they need to be preserved. He commented the plan presented to him seemed to preserve as much as could be preserved and avoid the problem of SJWMD mitigation. There was some discussion about the process this property went through with the Special Magistrate and it was noted the City Commission rejected the recommendation and said no filling of the wetland. The SJWMD permit was issued based on acreage and the portion in the City falls under the City's regulations. City Attorney Bach noted the plan was to put the improvements on the uplands if there is a density change to the Comprehensive Plan, and then a tiny bit of wetlands filled. She pointed out the County side was not addressed with regard to the City's regulations. She stated the expert testified that this was a level 6 out of 10 quality wetland (10 is the best quality).

Member Bennett questioned staff about maintaining development potential on the uplands portion of the property for approximately 55 dwelling units, and the conclusion was the requested action would not increase the site's overall density. He questioned this because with the change they could do 224 units. Ms. Gibson explained the way that the Future Land Use Map (FLUM) depicts it does not depict a decrease in density tied to those potential wetland areas. She stated the map itself still shows the residential zoning (low density residential, medium density residential, high density residential, mixed use, central business district). She commented someone looking at that map layer it would appear that

density exists for the parcel as a whole, but when you turn on the wetland layer that has been eliminated at that point. She pointed out this mapping capability is available digitally and is part of the mapping series that is on file with the State as part of the Comprehensive Plan. She explained that density was already allocated to those properties and restricted through the City's policies in terms of wetlands. She referred to the increase and clarified that staff was only analyzing the pieces of property that are in the City's limits under the current zoning. She pointed out the applicant would like to develop both in the City and in the County so together they would be developing the site, which would overall give you a higher number of units. She stated they would like to develop that property in a high density residential manner, but the property in the City is zoned R-2 (Medium Density Residential). She explained moving forward they would also like to have a FLUM amendment and zoning change to R-3 in order to get that total number of units. She commented as part of a water and sewer agreement for the project site they would have to come into the City.

Chair Lane inquired if this would have filled wetlands on the County side with a very high density, but not on the City side and then it's annexed after development. Ms. Gibson explained in order to move forward with development they need a water and sewer agreement. She stated that property is already contiguous to the City boundaries, so it would be an annexation and the assignment of land use and zoning would occur at that time. She pointed out that has to be developed as a full project site altogether not piecemeal. There was further discussion about this case and it was noted that the County's zoning on the property was Commercial. The board also had some discussion about the idea of having a development agreement.

Mr. Spurgeon Richardson, 18 Harrison Creek Road, representing the applicant, explained this is a unique property with 60% in the City and 40% in the County. He provided further details about this property as outlined in his PowerPoint presentation including plans for development of the property. He pointed out they weren't here to develop wetlands, but they were trying to figure out how to define this process. The presentation also included slides depicting the subject property that was medium density residential in the City (8 units per acre) and in the County was commercial. Mr. Richardson then showed the zoning maps for both the City and the County. He reviewed highlights of the order and the recommendation that it goes to SJRWMD. He stated the request was consistent with the Comprehensive Plan and approval would allow for protection of wetlands. He pointed out denial would be the first step of them moving forward in a direction that would not be in the best interest of the City. He explained they were trying to be good stewards of the land and of the City to create a win-win. It was noted that the commercial side of the development was approximately 2 acres (30,000 square foot building with different bays). There was some discussion about the information shown for this proposed amendment.

Mr. Richardson briefly explained one of the plans would allow them to do retention for the site so a pond would not have to be put in. Member Occhuizzo noted there was a choice A and a choice B (top plan and bottom plan). He questioned if the bottom plan was not as preferable because it would create more wetland damage. Mr. Richardson explained they have a district permit to do this, but they haven't done the engineering plans yet. He stated they didn't want to design something and then have to redesign it again. He expressed the opinion that they were zoned and permitted. He pointed out they are ready to move forward, but they need additional density and the piece in the County isn't zoned multi-family. He commented they also want to be good stewards of the land and create a better solution that would work. Member Occhuizzo read a letter into the record from Mr. Ross expressing his opinion that the Comprehensive Plan should not be changed to accommodate a certain project, but should represent a fundamental change that will promote the health, welfare, and safety of our City. The letter also stated it appeared the Comprehensive Plan was being changed to accommodate a certain project, and that the proposed change diminishes wetland protection by increasing the intensity of adjacent activity. The

board had further discussion about the proposed amendment with the applicant. It was noted Mr. Richardson asked Manzie & Drake to do a tree survey.

The public hearing was opened at this time.

Mr. Clinch Kavanaugh, 102 North 6th Street, commented for many years he has been highly critical and warned the City about the wetland Ordinance. He explained he believed it was unconstitutional, and pointed out there is a need to have a rational density ordinance to get this straightened out. He referred to Florida Statute Section 374.414(C)(1)(c) and stated they have a permit from St. Johns who has jurisdiction over this pursuant to Florida law so they could do plan B. He pointed out Mr. Richardson has a better idea and has worked with staff. He reminded the board the Comprehensive Plan says we want to preserve wetlands, and suggested the board work with Mr. Richardson with this unique piece of property that is in multiple jurisdictions. He provided further comments in support of this request that would preserve and enhance these wetlands.

Mr. Steve Simmons, 1822 Highland Drive, noted the concern on this property is the wetlands. He commented that history and research will show that this is a manmade wetland. He referred to the aerial and explained the mosquito control ditch was not put in as an effort to drain this property, but rather it went through the property as an open ditch. He commented it has very little opportunity to run and drain and function as it was designed. He pointed out he was involved with the property for the First Baptist Church, and in his files there was documentation to the County expressing concern of the entrapment of drainage coming into those properties behind the church that were not draining properly under 8th Street to the west. He provided further comments about the entrapment of water in this area, which has caused the wetland. He stated this area is the result of the development on 8th Street and 14th Street, and that the mosquito control ditch has never properly functioned as it should. He commented if Mr. Richardson can maintain and manage the wetlands as well as get in control of the mosquito control ditch to make it properly function it would be plus for the City. He pointed out it would bring in some of the housing the City needs, and expressed his opinion it would be a plus for the City and the wetlands. He provided further comments in support of this request.

Mr. Bob Howat, former PAB member, commented listening to this he thought the board was being mugged, because he thought the applicant was doing a job.

Ms. Margaret Kirkland, 1377 Plantation Point Drive, speaking for the Amelia Tree Conservancy, noted the project was permitted by SJRWMD and questioned if this was true. She commented she was told the City denied the results from the Special Magistrate and that the City was not obligated to do anything. City Attorney Bach replied the City does not agree that Statute preempts the City's wetlands regulations, and they would still have to come to the City to get the building permits. She stated like the bank told the City back then they have a lot of money invested in this property, and it was worth their while to see what a court says about that Statute. Ms. Kirkland inquired if this isn't resolved by the board and the City Commission would this go back to court. City Attorney Bach replied that is what the property owner's representative is telling us. Ms. Kirkland noted there has been a lot of discussion about utilizing the property, and the underlying assumption is that every piece of property must be utilized or developed in some way. She stated this property is functioning as a wetland and it is serving the natural environment. She explained it is not necessary to go in and manipulate every piece of property on the island. She expressed her concern about the statement this won't affect many other properties. She stated the Amelia Tree Conservancy is concerned about changing the Comprehensive Plan in order to deal with one case. She commented more density around wetlands is going to result in damage to the wetlands. She provided

further comments against the proposed amendments, and that the Amelia Tree Conservancy was 100% behind the City in terms of protecting wetlands.

Ms. Julie Ferreira, 501 Date Street, pointed out this wasn't about the plan for this piece of property. She stated the board was deciding the future of Fernandina's wetlands and marshland. She explained the Board of Adjustment (BOA) turned this project down and six months ago the City Commission turned it down. She commented that home rule does rule and the City doesn't have to defer to SJRWMD. She explained the plan is a pretty picture, but it is meaningless because there is absolutely no guarantee that the plan is going to be built. She provided further comments about the request and reminded the board they are making a decision on future City policy. She stated she would like to see the impact of what was in the County that will eventually be annexed, because that is what this decision is affecting. She referred to the requested increase in density and commented her understanding was the density bonuses were created for the waterfront and weren't meant to be applied across the City. Ms. Gibson explained there was not a density bonus program established for this property. She stated the applicants were seeking when they come in for annexation to go to high density residential land use at 10 units an acre. Ms. Ferreira noted this could be viewed as a conservation approach to development, but she questioned what would happen to all the other properties that would be impacted in the future. She urged the board to vote no on this request.

Ms. Ann Occhuizzo, 1585 Canopy Drive, reminded the board to not forget what they are voting on is not a plan to develop a piece of property, but rather a vote to change the Comprehensive Plan. She expressed her opinion that going forward property that is being annexed into the City would be under a different ruling, and it would not be good for the City.

Mr. Lynn Williams, 1899 South Fletcher, member of the BOA, briefly commented about this property that went to the BOA and then the City Commission went against the mediator's ruling. He stated this has gone from a small thing at the BOA where they denied one project, but now it has been broaden so if it goes ahead it would change the wetland Ordinance for the entire City. He explained when the BOA denied the variance it wasn't on a judgement of the Comprehensive Plan, but rather the local development codes. He pointed out the bank was adamant they would get their loan money back, and this was the result of that. He provided additional comments against the proposed amendments.

Ms. Connie Gulespie briefly explained she was looking to buy property here. She commented she had looked at properties in the Arbors, and was interested in the 17 acres behind it that she was told was wetlands and would stay wetlands. She stated when she researched it the County site says vacant residential instead of wasteland. She questioned if the land was in the County could the wetlands be filled in. She pointed out this area backs up to the City and if they build up that area it would flood the area. She commented if you change the whole Comprehensive Plan then there is more acreage involved than just this area.

The public hearing was closed at this time. Member Lawrence was seated as a voting member for this item due to Member Beal recusing himself from the vote. It was noted the proposed amendments change the definitions of net density in both the Land Development Code (LDC) and the Comprehensive Plan. **A motion was made by Member Bennett, seconded by Member Rogers, to recommend denial of PAB 2016-13 to the City Commission requesting an amendment to the Comprehensive Plan and Land Development Code (LDC) to modify the definition of net density by striking wetlands and wetland transitional areas from being excluded as part of the net buildable land area as described; and that PAB 2016-13 as presented is not sufficiently compliant with applicable Comprehensive Plan and**

LDC to be approved at this time. Vote upon passage of the motion was taken by ayes and nays and was as follows:

Member Occhuizzo:	Aye
Member Rogers:	Aye
Member Lasserre:	Nay
Member Lawrence:	Nay
Member Morrill:	Nay
Member Bennett:	Aye
Chair Lane:	Aye

Motion carried.

It was noted this would move forward to the City Commission for first reading on June 21, 2016.

4. Board Business

Subcommittees – Ms. Gibson referred to the tree and landscape committee and commented this committee was stalled due to her being overwhelmed. She stated they wanted to provide the Airport Advisory Commission (AAC) an opportunity to take a look at some of the revisions. She explained the AAC needed an opportunity to take a look at the revised changes to the land use and zoning table specific to an airport industrial zoning category that would only apply to the Airport operational area. She commented after that the board could see that back in July to resolve those questions. She explained it would come in the form of zoning changes as well as changes to the LDC. Chair Lane inquired if Mr. Andrew Holesko had a chance to look at that. Ms. Gibson replied she hadn't forwarded it to him yet, but it would be done before sending it to the AAC.

Ms. Gibson reported there would be a Special Meeting on May 24th at 5:00 pm for 8th Street, and explained a lot of properties in the general area were posted. She also explained she followed up on the Port's response to the request for a meeting, and they would like a specific list of inconsistencies within the Comprehensive Plan that their Port Master Plan is not consistent with prior to meeting with the PAB. She clarified the list would be for the Port Master Plan as well as the document the Port provided to the City, which were the revised Comprehensive Plan amendments. City Attorney Bach inquired when the PAB wanted to work on this as a board. It was noted that it could be done at the June meeting, since there were no cases at this time. There was a brief discussion about this, and it was suggested to make sure the board's response to the Port was in writing.

City Attorney Bach pointed out the Ocean Highway and Port Authority (OHPA) Chair was now Mr. Danny Fullwood. She reported Mr. Davis, Port's attorney, was offended about how it was characterized by Mr. Ross that the Port had violated the law and didn't have proper public notice prior to the hearings. She expressed her opinion Mr. Ross didn't do anything illegal.

Ms. Gibson reported that Ms. Ann Thomas provided her documents that were revised and had been previously provided to the Port. She stated she would put that information on a CD for the board members, because it was a very large document.

Chair Lane briefly commented that some of the PAB members voted against the zoning change to agree with staff that it should be a block rather than an individual. She requested that this be reflected on the

summary when it goes before the City Commission. There was some discussion about this noting some members agreed with the idea of R-3 along the oceanfront and R-2 from South Fletcher to First Avenue.

Member Bennett inquired if an overlay district could be put over Fletcher to say that properties on both side of Fletcher would be allowed to have rentals. City Attorney Bach replied no. It was noted that resort rentals were only allowed in R-3 zoning category. There was further discussion about this and the idea of rezoning particular properties to be R-3. It was noted the PAB wanted to have a discussion about resort rentals looking towards the future. Staff was requested to bring back how many resort rental permits there were in the City.

5. **Staff Report** – There were no additional staff comments at this time.
6. **Comments by the public** – There were no comments from the public at this time.
7. **Adjournment** - There being no further business to come before the Planning Advisory Board, the meeting was adjourned 8:27 pm.

Secretary

Judith Lane, Chair

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Ordinance 2016-10**
Amending Ordinance 2011-06 – Official Corporate City Seal

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Ordinance 2016-10 at Second Reading.**

SYNOPSIS: Florida Statute 165.043 grants the governing body of a municipality the authority to designate an official municipal seal.

The City Commission, at their April 5, 2011 Regular Meeting adopted Ordinance 2011-06 (attached hereto as Exhibit “B”) which approved the flag artwork for the Official Corporate City Seal.

At the March 15, 2016 Regular Meeting, Mr. Tom Raymond, owner of Raymond Historical Publications (RHP), spoke to the City Commission during “Public Comment Regarding Items Not on the Agenda”. Mr. Raymond brought to the Honorable City Commission’s attention that the Spanish Castile-Leon flag on the City’s Official Corporate Seal is incorrect and should be replaced with the historically accurate Burgundy Saltire flag. Mr. Tom Raymond’s credentials and research are attached hereto as Exhibit “C”.

The purpose of this Ordinance is to amend Ordinance 2011-06 by removing the historically incorrect Spanish Castile-Leon flag on the Official Corporate City Seal and replace it with the historically accurate Burgundy Saltire flag – see below.



Remove the Spanish Castile-Leon flag



Replace with the Burgundy the Saltire flag

The newly revised City seal incorporating the historically accurate Spanish flag is attached hereto as Exhibit “A.” This Ordinance was approved at First Reading at the City Commission Regular Meeting on May 17, 2016.

FISCAL IMPACT: Initial costs are not anticipated to exceed \$500 for corporate seal graphic redesign work and the hiring of an artist to render changes to the large City logo behind the dais in the City Hall Commission Chambers. Funding is available in the Non-Departmental Operating Supplies account # 001-1910-519.5200. Changes to street signs, building signs, vehicle decals, business cards, envelopes, uniforms, etc. will be completed by attrition.

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission approve Ordinance 2016-10 at Second Reading. *DLM*

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



DEPARTMENT DIRECTOR

Submitted by: Caroline Best *CBest*
City Clerk

Date: 6/3/16

CONTROLLER
CITY ATTORNEY

Approved as to Budget Compliance *PHC*
Approved as to Form and Legality *TEB*

Date: 6/3/16

Date: *6/15/16*

CITY MANAGER

Approved Agenda Item for *6/21/16* *DLM*

Date: 6/10/16

COMMISSION ACTION:

- | | |
|---|--|
| <input type="checkbox"/> Approved As Recommended | <input type="checkbox"/> Disapproved |
| <input type="checkbox"/> Approved With Modification | <input type="checkbox"/> Postponed to Time Certain |
| <input type="checkbox"/> Other | <input type="checkbox"/> Tabled |

ORDINANCE 2016-10

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING ORDINANCE 2011-06 BY OFFICIALLY AMENDING THE CORPORATE CITY SEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 165.043, Florida Statutes, grants the governing body of a municipality the authority to designate an official municipal seal; and

WHEREAS, the City of Fernandina Beach desires to replace the historically incorrect Spanish Castile-Leon flag presently located on the Corporate City Seal with the historically accurate Burgundy Saltire flag.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves the replacement of the Spanish Castile-Leon flag on the Corporate City Seal with the historically correct Burgundy Saltire flag. The newly revised City seal is attached hereto as Exhibit "A".

SECTION 2. EFFECTIVE DATE. This Ordinance shall become effective immediately upon final adoption.

ADOPTED this 21st day of June, 2016.

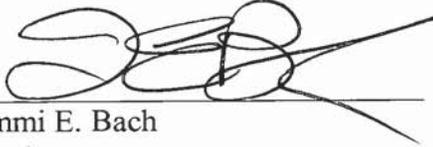
CITY OF FERNANDINA BEACH

John A. Miller
Commissioner – Mayor

ATTEST:

Caroline Best
City Clerk

APPROVED AS TO FORM & LEGALITY:



Tammi E. Bach
City Attorney

NOTICE OF PUBLIC HEARING
CITY COMMISSION
CITY OF FERNANDINA BEACH

NOTICE IS HEREBY GIVEN that a Public Hearing is scheduled for **Tuesday, June 21, 2016, at 6:00 PM** in the City Commission Chambers, 204 Ash Street Fernandina Beach, Florida to consider the following application:

ORDINANCE 2016-10

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING ORDINANCE 2011-06 BY OFFICIALLY AMENDING THE CORPORATE CITY SEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Interested parties may appear at said hearing and be heard as to the advisability of any action, which may be considered. Any persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY/TDD 711 or through the Florida Relay Service at 1-800-955-8771 at least 24 hours in advance to request such accommodation.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD/COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING, S/HE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

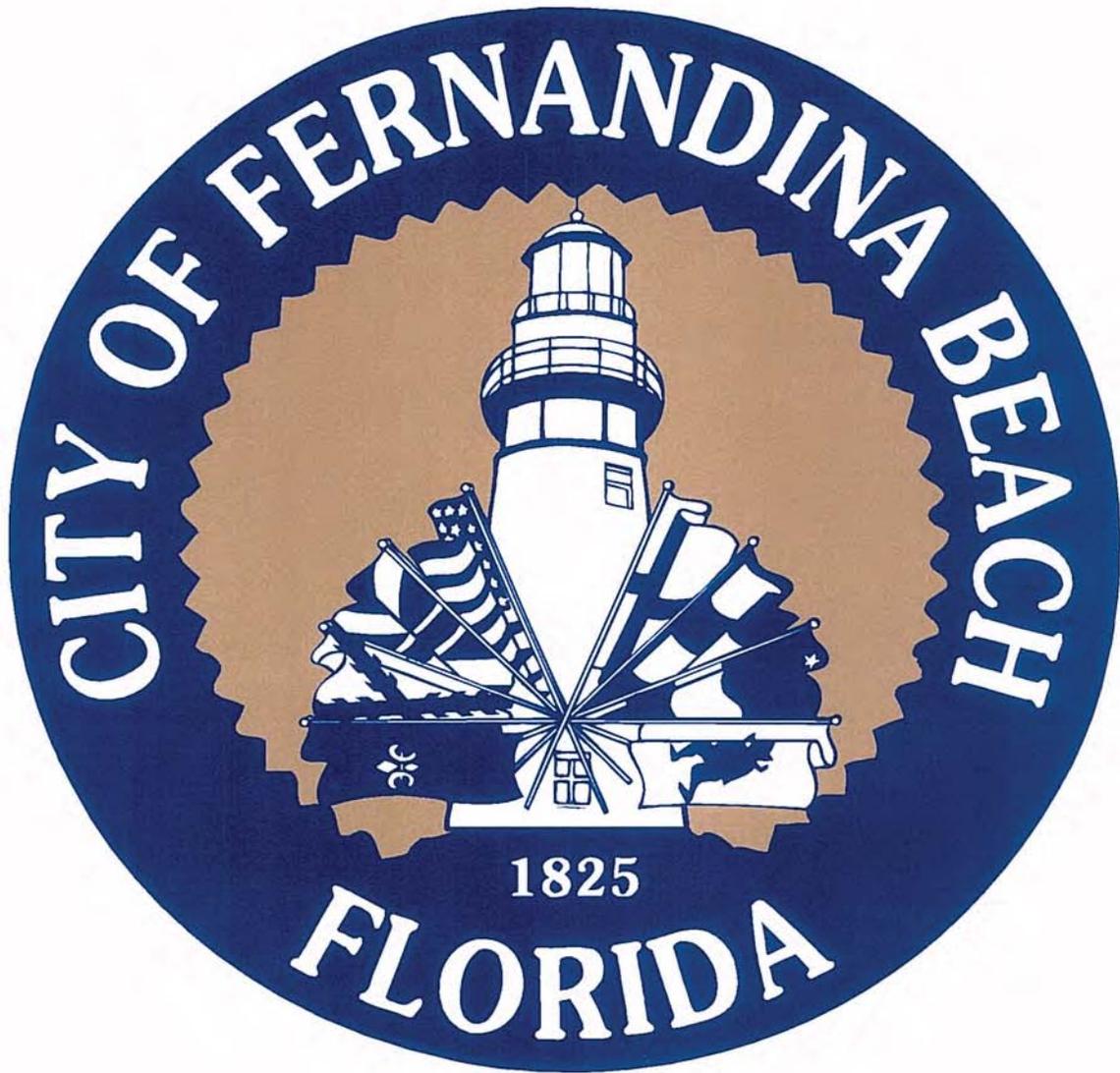
For information, please contact the Staff of the City Clerk's Office, 204 Ash Street, between the hours of 8:00 AM – 5:00 PM, Monday through Friday, (904) 310-3115.

Note:

Please run as a DISPLAY in the June 8, 2016 edition of the News Leader.

Please send proof of publication to:

*City Clerk's Office
City Hall, 204 Ash Street
Fernandina Beach, FL 32034
904-310-3115*





ORDINANCE 2011-06

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA AMENDING CHAPTER 2, ARTICLE 1 OF THE CODE OF ORDINANCES BY CREATING SECTION 2-1 TITLED CITY SEAL, GENERAL RESTRICTIONS; BY OFFICIALLY ADOPTING THE CORPORATE CITY SEAL AND ESTABLISHING GENERAL RESTRICTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 165.043, Florida Statutes, grants the governing body of a municipality the authority to designate an official municipal seal and the discretion to allow the use of such a seal for other than official purposes upon the written permission of the City Commission; and

WHEREAS, the City of Fernandina Beach desires to officially adopt the Corporate City Seal and establish general restrictions for its use.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. It is hereby proposed that Section 2-1 of the City of Fernandina Beach Code of Ordinances be created to read as follows:

Sec. 2-1. City seal; general restrictions.

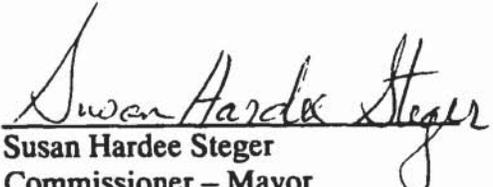
- (a) There is hereby adopted the official corporate seal of the City of Fernandina Beach, copy of which is appended to the ordinance from which this section derives and as filed with the City Clerk.
- (b) It shall be unlawful for any person to manufacture, use, display, or otherwise employ in any manner or for any purpose whatsoever the seal of the City or any facsimile or reproduction thereof, except:
 - (1) The officers and employees of the city in connection with the performance of their official duties; or
 - (2) Such persons or entities that shall have first obtained the written permission of the City Commission.

SECTION 2. SEVERABILITY. If any section, subsection, sentence, clause, phrase of this Ordinance, or the particular application thereof, shall be held invalid by any court, administrative agency or other body with appropriate jurisdiction, the remaining sections, subsections, sentences, clauses and phrases under application shall not be affected thereby.

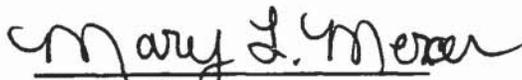
SECTION 3. This Ordinance shall become effective immediately upon final adoption.

ADOPTED this 5th day of April, 2011.

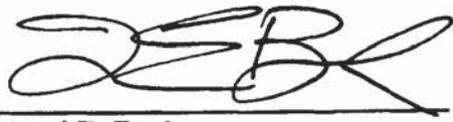
CITY OF FERNANDIA BEACH


Susan Hardee Steger
Commissioner – Mayor

ATTEST:


Mary L. Melder
City Clerk

APPROVED AS TO FORM:


Tammi E. Bach
City Attorney

Date for First Reading:	March 1, 2011
Date of Legal Ad:	March 23, 2011
Date of Second Reading: And Public Hearing:	April 5, 2011



Thomas M. (Tom) Raymond

662 King George Lane
Fernandina Beach, FL 32034
Home: 904-432-8944

tomraymond55@gmail.com
Cell: 503-705-5534

*Employed as an electrical engineer (integrated circuits) for 40 years, mostly in Silicon Valley, CA
Born into a U.S. military family with a high regard for American history, thus my current pursuits
Author of articles and books on American history; docent at Amelia Island Museum of History*

Objectives

- Freelance writing, presentations, museum docent activities
 - Researching local, state, and national literature and resources for historical presentations, and subsequent archiving in museum libraries
 - Writing articles and essays of historical and social, scientific and technical interest

Experience: 2008-present

- Review of all history articles in Amelia Now Magazine, 40+ years (1975-2016) archived in Amelia Island Museum of History, to thoroughly index computer search words; in process, ECD mid-2016
- Survey of the Historical Markers of Nassau County on behalf of the Florida Department of State; 40+ markers inspected and reported on to determine refurbishment needs, February 2016
- Presentations at Amelia Island Museum of History (2012-2015): "Third on Third Street," "Brown Bag Lunch," "Roads Scholar" series. Also at West Nassau Historical Society, Callahan, and Sons of the American Revolution, Jacksonville Chapter. Selected examples:
 - *General Horatio G. Wright*, November 2012, January 2014
 - *General Samuel Elbert*, April 2013, January 2014
 - *The Eight Flags of Amelia Island—Not the Eight You Think*, September 2014
 - *The History of Nassau County*, April 2015, June 2015
- Author of local history articles in periodicals;
 - *The Eagle Newspaper*, Cambridge, NY (2011-2012)
 - *Fernandina Beach News Leader*, Florida (2012-2014)
 - *St. Marys Magazine*, St. Marys, GA (2015-2016)
- Author and publisher of distinctive American histories and biographies (2008-2012)
 - *A History of the Cambridge Area* (Cambridge, New York); Ft. Orange Press, Albany, NY
 - *The Cambridge Patent, 1761* (co-author); A&M Press, Cambridge, NY

1970-2008 (38 years)

- Semiconductor industry, retired as Staff Engineer (2008)
- Employed by AT&T, Motorola, Medtronic, AMD, others
- Member of professional associations; invited speaker to numerous technical symposia
- Author of numerous articles in national trade journals

US Military 1965-1969

- US Navy, avionics technician: AQF2 (E5)
- Vietnam veteran, served aboard aircraft carrier USS Bon Homme Richard, CVA-31 (1968-69)

Education

- Center for Lifelong Learning-FSCJ Yulee: Classes and seminars of local history
- San Jose State University, San Jose, CA; Masters of Industrial Arts-QA Engineering
- Arizona State University, Tempe, AZ; BS Electrical Engineering Technology
- Hudson Valley Community College, Troy, NY; AS Electrical Technology

Personal Business

- Raymond Historical Publications, established 2010



References and Personal: Upon request

Resume April 2016

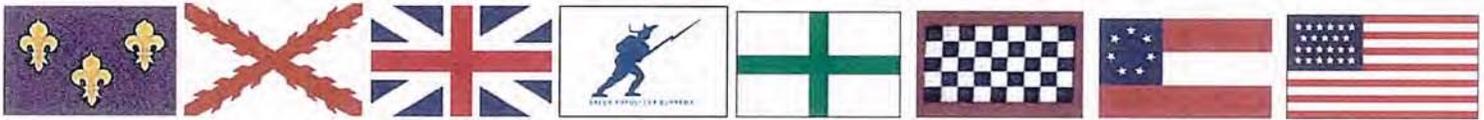
DRAFT ORDINANCE: For the attention of the Mayor and Commissioners, City of Fernandina Beach, Florida

TITLE: Modification of Historic Flag Display and City Seal (Logo) in the City Commission Chambers

ACTION: Replace the incorrect Spanish *Castile-Leon* flag (pairs of castles and lions) with the historically correct Burgundy Saltire (red diagonal raguly cross), including: 1) the cloth display flag in the Chambers; 2) on the artwork in the Chambers; 3) on the large City logo in the Chambers; 4) on the multitude of City logos seen throughout the area, as fiscally practical.



BACKGROUND: Amelia Island, Florida, is said to be the only location in the United States to have served under eight flags. Vexillologists (flag experts) take exception to this for several reasons, the issue of sovereignty among them. Yet in the past five decades the phrases “The Eight Flags of Amelia Island” and “The Isle of Eight Flags” have become island icons. More significantly, the State of Florida recognizes the words and images of eight specific historic flags as valuable, legitimate marketing tools. Therefore, all public agencies and private enterprises who promote the concept are encouraged to align to the identical suite of the same eight historic flags.



From research of the literature in the public domain in the past two decades, including the archives and displays of the Amelia Island Museum of History, and by the accepted scholarship of the publishers of Amelia Now magazine (as seen on two full pages toward the front of this quarterly), the Eight Flags of Amelia Island are, in chronological order:

- 1) French Fleur de lis (illegal intrusion 1562-65)
- 2) Burgundy Saltire of the Spanish Overseas Territories (sovereign 1565-1763)
- 3) English King's Colors (sovereign 1763-1783)
- 4) American Patriots' flag (illegal intrusion 1812)
- 5) MacGregor's Green Cross flag (illegal intrusion 1817)
- 6) Mexican Rebellion “checkerboard” flag (illegal intrusion 1817)
- 7) Stars and Stripes of the United States of America:
 - (a) illegal intrusion 1812 and 1817, 15 stars/15 stripes
 - (b) sovereign 1821, 23 star flag, U.S. Territory of Florida
- 8) First National Standard of the Confederate States of America, i.e. Stars and Bars (illegal secession, 1861-62.)

Although the flag of the CSA was the last of the eight to appear historically on Amelia Island, American flag etiquette requires the Stars and Stripes to be presented at the end of a series.

To summarize, the *Castile-Leon* was the flag of the Spanish Viceroy at St. Augustine from 1565-1763, and the Burgundy Saltire (Cross of St. Andrew) flew at the outlying Spanish military posts and Franciscan missions beginning in the late 1500s. This saltire flew through 1702 when the missions were abandoned to the invading English, including the two on Amelia Island destroyed by fire then and rediscovered through excavation in mid-island in the 1980s. While the distinction of the use of these two flags is subtle, the historical, technical difference is legitimate.

SUBMITTED BY:
Tom Raymond, independent historical consultant
662 King George Lane
Fernandina Beach, FL 32034
Cell: 503-705-5534

DATE: April 18, 2016

ADDITIONAL REFERENCE:
FLAGS Through the Ages and Across the World
Dr. Whitney Smith
Flag Research Center, Winchester, Massachusetts
McGraw-Hill Book Co. 1975

NOTICE OF PUBLIC HEARING
CITY COMMISSION
CITY OF FERNANDINA BEACH

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ORDINANCE 2016-10

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING ORDINANCE 2011-06 BY OFFICIALLY AMENDING THE CORPORATE CITY SEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Interested parties may appear at said hearing and be heard as to the advisability of any action, which may be considered. Any persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY/TDD 711 or through the Florida Relay Service at 1-800-955-8771 at least 24 hours in advance to request such accommodation.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD/COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING, S/HE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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Note:

Please run as a DISPLAY in the June 8, 2016 edition of the News Leader.

Please send proof of publication to:

*City Clerk's Office
City Hall, 204 Ash Street
Fernandina Beach, FL 32034
904-310-3115*

June 8, 2016
Newsleader Edition



**NOTICE OF PUBLIC HEARING
CITY COMMISSION
CITY OF FERNANDINA BEACH**

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CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Board Appointment**
Parks and Recreation Advisory Committee

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve one (1) unexpired Parks and Recreation Advisory Committee board member appointment, term ending January, 2017.**

SYNOPSIS: Presently, the Parks and Recreation Advisory Committee has one (1) regular member board vacancy for one unexpired, two (2) year term ending January, 2017, due to the resignation of Mr. Guy Robertson. The City Clerk's Office is in receipt of three (3) Advisory Board Member applications for the Parks and Recreation Advisory Committee for the Honorable City Commission's consideration: Ms. Barbara O'Conner and Mr. Philip Chapman III, and Mr. Wayne Haley.

In accordance with City Charter Section 69, which states in relevant part; the city commission may at any time appoint a fact-finding or advisory board or boards, composed of men and women who are residents of the City of Fernandina Beach qualified to act in an advisory capacity to the city commission. Members of any such board shall serve without compensation for the time fixed in their appointment or at the pleasure of the commission.

Ms. O'Conner, Mr. Chapman, and Mr. Haley reside within the jurisdictional boundaries of the incorporated City limits.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS: Beach Safety Alachua Street
(As approved by Resolution 2016-51) Soccer Field Lighting Stormwater
 Downtown Density Opportunity
 ADA Improvements Departmental
 Consideration

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission appoint Mr. Philip Chapman III to an unexpired term to the Parks and Recreation Advisory Committee. *DLM*

DEPARTMENT DIRECTOR Submitted by: Caroline Best *C Best* Date: 6/1/16
City Clerk
CONTROLLER Approved as to Budget Compliance Date:
CITY ATTORNEY Approved as to Form and Legality Date:
CITY MANAGER Approved Agenda Item for 06/21/2016 *DLM* Date: 6/1/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

AD HOC COMMITTEES

PARKS AND RECREATION ADVISORY COMMITTEE

PARKS AND RECREATION ADVISORY COMMITTEE				
Meeting: Second Wednesday of every month, 4:00 pm, Peck Reception Room.				
Appointment Date	NAME	ADDRESS	TELEPHONE	TERM
	<i>VACANT</i>			2 yrs-01/2017
<i>09/06</i>	John M. Cotner john@cotnerassociates.com	9 S. Third Street (B) 1627 Atlantic Ave (H)	277-4593	3 yrs-01/2018
<i>12/14</i>	Paul Martinez paul@boteboard.com	2505 Via Del Rey Road	(323) 610-1080	2 yrs-12/2016
<i>12/15</i>	Joy Behan JoyBehan@gmail.com	1548 Persimmon Circle South	(386) 334-3359	1 yr-12/2016
<i>12/10</i>	Pranab Das pranabdas@aol.com	534 Santa Maria Drive	261-3721	1 yr-09/2016
<i>02/13</i>	Eric Bartelt ericbartelt@gmail.com	3820 S. Fletcher Avenue	261-7808	3 yrs-02/2018
<i>02/15</i>	Trudie Richards trudie@sweeley.com	409 Georgia Avenue	432-7789	1 yr-02/2017
*Chair **Vice Chair				
Staff Coordinator: Nan Voit, Parks & Recreation Director City Commission Liaison: Mayor Miller NO FINANCIAL DISCLOSURE REQUIRED				

Kim Briley

From: Guy Roberrson <robnatgat@yahoo.com>
Sent: Thursday, May 26, 2016 9:51 AM
To: Kim Briley
Cc: Nan Voit
Subject: Re: Parks and Rec Committee Appointment

To All ,

While I was honored to be chosen for this position and excited to see what I could bring to the committee , i respectfully decline this appointment in light of the recent development surrounding my son. I cannot work for a department or a city that puts into question the integrity of one of my family members.

This knee jerk reaction by the City Manager to an honest mistake by one of the departments hardest workers without even the benefit of an internal investigation was not, in my opinion, the way things should be handled.

V/R,
Guy Robertson

Sent by Guy

On May 24, 2016, at 12:13 PM, Kim Briley <kelliott@fbfl.org> wrote:

Mr. Robertson.

The City Commission appointed you as a Regular Member of the Parks and Recreation Advisory Committee at their Regular Meeting on May 17, 2016. Attached is your letter of appointment, Board List, and Oath of Office for your signature to be returned to our office.

If you have any questions, please don't hesitate to call upon our office.

Thank you,

*Kim Elliott-Briley, MEMC
Deputy City Clerk
City of Fernandina Beach
204 Ash Street
Fernandina Beach, Fla. 32034
Phone 904-310-3117
Fax 904-310-3454
www.fbfl.us*

If this email is related to the Board, Committee or Commission that you serve on, please DO NOT REPLY TO ALL.

♻️ Go Green: Please don't print this unless its really necessary

Disclaimer: According to Florida Public Records Law, email correspondence to and from the City of Fernandina Beach, including email addresses and other personal information, is public record and must be made available to the public and media upon request, unless otherwise exempt by the Public Records Law. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.



**City of Fernandina Beach
Advisory Board/Committee Application**

CITY OF FERNANDINA BEACH

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115 or cbest@fbfl.org

Nominee Information: (Please type or print) Name Barbara O'Conner
Home Mailing Street Address 2520 1st Ave
City Fernandina Zip 32034
Primary Phone 904-261-7264 Secondary Phone 904-415-1317

Please note that board materials are distributed electronically.

Email to receive board materials boconner@bellsouth.net
Employer Retired Position Title _____
Business Street Address _____
City _____ Zip _____

Select the board(s) you are applying for:

Airport Advisory Commission	Arts and Culture Nassau
Board of Adjustment	Code Enforcement and Appeals Board
Community Development Block Grant Citizen Advisory Taskforce	General Employee Pension Board
Greens and Oversight Committee	Historic District Council
Housing Authority	Parks and Recreation Advisory <input checked="" type="checkbox"/>
Peck Center Committee	CRA Advisory Board
Planning Advisory Board	Police/Fire Pension Board
Waterfront Florida Partnership	

Other _____

Why are you interested in serving on this Board? Please explain. Interested in the progress of the Parks & Rec.

Eligibility

Are you a resident of the City? Yes No Length of time: 39 years

Do you hold a public office? Yes No Office name: _____

Are you employed by the City? Yes No Position: _____

Are you currently serving on a Board? Yes No Board Name: _____

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach? Yes No

If yes, please provide details: _____

Major Affiliations:

List community, professional, or other applicable policy-making Boards on which you have served.

Note the length of service and office held (if any): Airport Advisory Comm. for 20 years. Started AIM program at FBHS, Parks & Rec. 1 term.

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended: On the parks & recreation board, attends monthly meeting, teacher for 40 years.

Organization or Commissioner sponsoring nomination (if applicable): _____

Educational Background: (Check all that apply)

High School AA BS/A MS/A Ph.D. J.D.

Other _____

Major areas of study: MATH & Science

Other experience or skills that may be valuable to the Board: Working with Students

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?

Yes

No

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Applicant's Signature Barbara Conner Date 10/30/15

(Any ~~but~~ except)
Gov + acn.)

Kim Briley

From: noreply@civicplus.com
Sent: Thursday, May 12, 2016 11:02 AM
To: Caroline Best; Kim Briley
Subject: Online Form Submittal: Advisory Board/Committee Application

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name Philip A Chapman III

Home Mailing Street Address 2120 Florida Ave

City Fernandina Beach

Zip Code 32034

Primary Phone 9046245978

Secondary Phone *Field not completed.*

Please note that board materials are distributed electronically.

Email to receive board materials mm.chap@hotmail.com

Employer Sherwin Williams

Position Title Sales/Part time

Business Address 1892 S. 14th Street

City Fernandina Beach

Zip 32034

Parks & Recreation Advisory Committee

Select the board you are applying for:

Parks & Recreation Advisory Committee

Additional board that you are applying for:

To help suggest ways that this department can improve and offer more services.

Why are you interested in serving on this Board? Please explain.

Eligibility

Are you a resident of the City? Yes

Length of time: 2 years

Do you hold a public office? No

Office name: *Field not completed.*

Are you employed by the City? No

Position: *Field not completed.*

Are you currently serving on a Board? No

Board Name: *Field not completed.*

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach? No

Field not completed.

If yes, please provide details:

Major Affiliations:

Field not completed.

List community, professional, or other applicable policy-making Boards on which you have served. Note the length of service and office held (if any):

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:

I have 38 years of educational and coaching experience.

Organization or Commissioner sponsoring nomination (if applicable):

Johnny Miller

Educational Background: (Check all that apply)

High School, AA, BS/A, MS/A

Field not completed.

Other:

Education

Major areas of study:

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for? Yes

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date May 12,2016

Applicant's Signature Philip A. Chapman III

Email not displaying correctly? [View it in your browser.](#)

Kim Briley

From: noreply@civicplus.com
Sent: Thursday, June 09, 2016 2:42 PM
To: Caroline Best; Kim Briley
Subject: Online Form Submittal: Advisory Board/Committee Application

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name Wayne Haley
Home Mailing Street Address 1769 S 15th St
City Fernandina Beach
Zip Code 32034
Primary Phone 314-699-0368
Secondary Phone *Field not completed.*

Please note that board materials are distributed electronically.

Email to receive board materials haleyw1769@outlook.com
Employer Retired
Position Title *Field not completed.*
Business Address *Field not completed.*
City *Field not completed.*
Zip *Field not completed.*

Parks & Recreation Advisory Committee

Select the board you are applying for:

CRA Advisory Board

Additional board that you are applying for:

To actively participate in Community development and enhancement related activities.

Why are you interested in serving on this Board? Please explain.

Eligibility

Are you a resident of the City? Yes

Length of time: 1 year

Do you hold a public office? No

Office name: *Field not completed.*

Are you employed by the City? No

Position: *Field not completed.*

Are you currently serving on a Board? No

Board Name: *Field not completed.*

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach? No

Field not completed.

If yes, please provide details:

Major Affiliations:

List community, professional, or other applicable policy-making Boards on which you have served.
Note the length of service and office held (if any):

No community or public office positions. I was a member of the New Hampshire and Massachusetts Reinsurance Governing Committees for several years. Also, various other Insurance Industry Committees as needed

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:

Retired after 30+ years in the Property/Casualty Insurance industry. Experience in Personal and Commercial Lines of coverage, Underwriting, Pricing, Marketing, Loss Control, Premium Audit, and Project management. Held several Senior Management Positions with Zurich Insurance Group and Prudential Insurance. BA in Business Administration, University of Connecticut. Executive Development Program, Kellogg Business School, Northwestern University Various Insurance Industry Programs. US Army, Military Police Sargent E-5, Vietnam 1968 - 1969.

Organization or Commissioner sponsoring nomination (if applicable):

Field not completed.

Educational Background: High School, BS/A
(Check all that apply)

Other: Executive Development Program, Kellogg Business Scholl, Northwestern University
Business Administration and Economics

Major areas of study:

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for? Yes

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date June 9, 2016

Applicant's Signature Wayne Haley

Email not displaying correctly? [View it in your browser.](#)

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Board Appointment**
Arts and Culture Nassau

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve appointment of Ms. Lynne Ruppel as the Amelia Island Jazz Festival's representative.**

SYNOPSIS: The Amelia Island Jazz Festival's representative's term expired January 2016 and they have submitted a request for Ms. Lynne Ruppel to be appointed as their representative to the Arts and Culture Nassau for a two (2) year term ending January 2018.

In accordance with City Charter Section 69, which states in relevant part; the city commission may at any time appoint a fact-finding or advisory board or boards, composed of men and women who are residents of the City of Fernandina Beach qualified to act in an advisory capacity to the city commission. Members of any such board shall serve without compensation for the time fixed in their appointment or at the pleasure of the commission.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS: Beach Safety Alachua Street
(As approved by Resolution 2016-51) Soccer Field Lighting Stormwater
 Downtown Density Opportunity
 ADA Improvements Departmental
 Consideration

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission appoint Ms. Lynne Ruppel as the Amelia Island Jazz Festival's representative to a two-year term to Arts and Culture Nassau. *DLM*

DEPARTMENT DIRECTOR Submitted by: Caroline Best *CBest* Date: 6/1/16
City Clerk
CONTROLLER Approved as to Budget Compliance Date:
CITY ATTORNEY Approved as to Form and Legality Date:
CITY MANAGER Approved Agenda Item for 06/21/2016 *DLM* Date: 6/1/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

ARTS AND CULTURE NASSAU

ARTS AND CULTURE NASSAU				
Meeting: First Monday of every month, 6:00 p.m., City Commission Chambers				
Appointment Date	NAME	ADDRESS	TELEPHONE	TERM
7/14	Rebecca McDannold Rebecca.mcdannold@gmail.com	Island Art Assoc/ Gallery 95232 Captains Way, Yulee	(618) 531-6831	2 yrs- 07/2016
10/14	Alice Payne awplayne@bellsouth.net	Amelia Community Theater 209 Cedar Street (W)	277-2001 (H)	1 yr- 10/2016
2/13	Robert Bolan bolanbob@aol.com	Amelia Island Chamber Music Festival PO Box 15886 FB	491-4568 (H)	3 yrs- 12/2016
		Fernandina Little Theatre <i>(no longer exist per Scott)</i> P.O. Box 1070 FB		3 yrs-
10/15	Fran Shea franshea@comcast.net	Amelia Island Book Festival P.O. Box 824 (W)		2 yrs- 10/2017
12/10	Suzanne McLeod Suzanne@theconnexionspecialist.com	Amelia Island Jazz Festival Representative	662-2360 (W)	2 yrs – 01/2016
12/13	Liz Taylor liz@ameliamuseum.org	Amelia Island Museum of History Representative	261-7378	3 yr - 12/2016
12/10	*Evelyn McDonald Ec94603@bellsouth.net	Friends of the Library Representative	261-5440	1 yr - 12/2016
05/15	At-Large Representative Sandra R. Barron Srbarron84@gmail.com	Commission Appointed Citizen 2609 Gregor McGregor Blvd.	(609) 658-4443	2 yrs – 05/2017
	At-Large Representative Sandra Dawson Bianciahanks2004@yahoo.com	Commission Appointed Citizen 232 North 2 nd Street	(832) 416-6996	1 yr – 04/30/2017
	At-Large Representative Vacant	Commission Appointed Citizen		1 yr –
5/11	Nassau County Representative Marge Powell margepowel@aol.com	Non-voting	(904) 614-7745	3 yrs – 12/2016
	Nassau County Representative Vacant	Non-voting		3 yrs –
Staff Coordinator: Scott Mickelson, Parks & Recreation NO FINANCIAL DISCLOSURE REQUIRED				
*Chair **Vice Chair				
Four members shall be appointed for one year; Four members shall be appointed for two years; and Five members shall be appointed for three years.				



Amelia Island Jazz Festival

Les DeMerle, Artistic Director

May 25, 2016

Scott Mikelson CPRP
2500 Atlantic Avenue
Fernandina Beach, FL 32034
Phone: 904-310-3350
Fax: 904-310-3462
Web-Site: www.fbfl.us

Dear Scott,

Please accept Lynne Ruppel as our new representative for Arts & Culture Nassau effective immediately.

We appreciate your dedication to supporting all of the arts on our lovely island!

Sincerely,

Bonnie Eisele-DeMerle

Vice President
Board of Directors
Amelia Island Jazz Festival

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Discussion**
Timeline for Consideration of Comprehensive Plan Amendments Regarding
Hazardous Materials Storage in Special Flood Hazard Area

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **At the pleasure of the City Commission.**

SYNOPSIS: At the June 7, 2016 regular City Commission meeting, the City Commission requested that the Planning Advisory Board consider changes to the Comprehensive Plan that may allow for storage of hazardous materials in the special flood hazard area (100 and 500-year floodplains). The Planning Advisory Board has scheduled a special meeting on June 29, 2016 to consider such Comprehensive Plan amendments. The Planning Advisory Board discussed the need for careful consideration of any proposals to allow for storage of hazardous materials in the special flood hazard area. The Planning Advisory Board ("PAB") has asked City staff to provide information to the PAB including but not limited to inventory of hazardous materials currently in the floodplain, storm surge models, and analysis of any proposed changes by the floodplain manager, FEMA, Marina manager, NFIP and Utilities Department. The PAB is the local planning agency under Ch. 163, Fla. Stats. and must have the opportunity to review proposed Comprehensive Plan changes. The PAB will review proposed changes on June 29, 2016. LignoTech Florida is proposing a project that will require storage of hazardous materials in the special flood hazard area (floodplains). LignoTech Florida is also interested in a development agreement with the City. LignoTech Florida withdrew its request for a development agreement on June 7, 2016 because they decided to wait to see what proposed Comprehensive Plan amendments would be considered by the PAB City Commission regarding hazardous materials in the floodplain.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS: Beach Safety Alachua Street
(As approved by Resolution 2016-51) Soccer Field Lighting Stormwater
 Downtown Density Opportunity
 ADA Improvements Departmental
 Consideration

CITY ATTORNEY COMMENTS: See above.

CITY MANAGER RECOMMENDATION(S): N/A

DEPARTMENT DIRECTOR Submitted by: Tammi E. Bach, City Attorney Date: 6/15/16
CONTROLLER Approved as to Budget Compliance Date:
CITY ATTORNEY Approved as to Form and Legality *TEB* Date: 6/15/16
CITY MANAGER Approved Agenda Item for 06/21/2016 *DUM* Date: 6/15/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled