



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JUNE 7, 2016
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Christopher Capaldo of St. Peter's Episcopal Church.

4. PROCLAMATIONS

4.1. PROCLAMATION - ROTARY DAY

Recognizes May 26, 2016, as "Rotary Day" acknowledging 90 years of outstanding community service in Fernandina Beach and Nassau County provided by the Rotary Club of Fernandina Beach. Rotary Club President Mr. John Boylan, President Elect Ms. Pamela Crouser and Assistant Governor Shannon Brown will be present to accept the Proclamation. This item is placed on the agenda by the Honorable Mayor, John A. Miller.

Documents: [Proclamation - Rotary Day.pdf](#)

4.2. PROCLAMATION - RETIREMENT OF CAROL CIBEL

Recognizes Carol Cibel, upon her retirement after thirty-one (31) years and four (4) months of dedicated service to the City of Fernandina Beach. Carol Cibel retired on May 31, 2016.

Documents: [Proclamation - Carol Cibel.pdf](#)

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1. APPROVAL OF MINUTES

Regular Meeting – April 19, 2016; and Regular Meeting – May 3, 2016.

Documents: [Minutes Summary.pdf](#), [April 19 Regular Meeting.pdf](#), [May 3 Regular Meeting.pdf](#)

6.2. LEASE AGREEMENT - NASSAU ALCOHOL CRIME AND DRUG ABATEMENT COALITION

RESOLUTION 2016-65 APPROVING THE LEASE AGREEMENT BETWEEN THE NASSAU ALCOHOL CRIME AND DRUG ABATEMENT COALITION AND THE CITY OF FERNANDINA BEACH FOR RENTAL SPACE AT THE PECK CENTER; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

Synopsis: Approves the lease agreement with Nassau Alcohol Crime and Drug Abatement Coalition.

Documents: [Resolution 2016-65.pdf](#)

7. RESOLUTIONS

7.1. FACILITIES USE AGREEMENT - NASSAU ALCOHOL CRIME DRUG AND ABATEMENT COALITION

RESOLUTION 2016-44 APPROVING A FACILITIES USE AGREEMENT WITH THE NASSAU ALCOHOL CRIME DRUG AND ABATEMENT COALITION TO USE AIRPORT PROPERTY TO CONDUCT THE 5th ANNUAL 5K BEN BYRNS RUNWAY RALLY ON OCTOBER 22, 2016; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Facilities Use Agreement with the Nassau Alcohol Crime Drug and Abatement Coalition for the 5th Annual 5K Ben Byrns Rally on October 22, 2016.*

Documents: [Resolution 2016-44.pdf](#)

7.2. AWARD OF BID #16-02 – DUNMAR GROUP, INC.

RESOLUTION 2016-62 AWARDED BID #16-02 TO DUNMAR GROUP, INC. FOR THE INSTALLATION OF THE PIER AND KAYAK LAUNCH AT EGANS CREEK PARK; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Bid # 16-02 to Dunmar Group, Inc. in an amount not to exceed \$149,114.12 for the installation of a pier and kayak launch at Egans Creek Park.*

Documents: [Resolution 2016-62.pdf](#)

7.3. AWARD OF BID # 16-04 - CREATIVE SERVICES & FENCE CO., INC.

RESOLUTION 2016-66 AWARDED BID #16-04 TO CREATIVE SERVICES & FENCE CO., INC. FOR WORK ON THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) DESIGN AND CONSTRUCTION EAST AREA SECURITY ACCESS AND CONTROL PROJECT AT THE FERNANDINA BEACH MUNICIPAL AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Bid #16-04 to Creative Services and Fence Co., Inc. in the amount of \$188,291 for work at the Fernandina Beach Municipal Airport as outlined in the FDOT East Area Security and Access Control project.*

Documents: [Resolution 2016-66.pdf](#)

7.4. WORK ORDER # 16-65R - PASSERO ASSOCIATES, LLC

RESOLUTION 2016-67 APPROVING PASSERO ASSOCIATES, LLC'S WORK ORDER 16-65R TO PROVIDE CONSTRUCTION ADMINISTRATION AND ENGINEERING AND INSPECTION SERVICES FOR THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) DESIGN AND CONSTRUCTION EAST AREA SECURITY ACCESS AND CONTROL PROJECT AT THE FERNANDINA BEACH MUNICIPAL AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Passero Associates, LLC's Work Order 16-65R to perform construction administration and engineering and inspection services for the East Area Security and Access Control project at the Fernandina Beach Municipal Airport.*

Documents: [Resolution 2016-67.pdf](#)

7.5. DEVELOPMENT AGREEMENT – RAYONIER PERFORMANCE FIBERS, LLC AND LIGNOTECH, FLORIDA, LLC

RESOLUTION 2016-68 APPROVING A DEVELOPMENT AGREEMENT WITH RAYONIER PERFORMANCE FIBERS, LLC AND LIGNOTECH, FLORIDA, LLC; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Development Agreement with Rayonier Performance Fibers, LLC and LignoTech Florida, LLC.*

Documents: [Resolution 2016-68.pdf](#)

8. ORDINANCE – FIRST READING

8.1. CHARTER AMENDMENTS & REFERENDUM BY THE ELECTORS

ORDINANCE 2016-11 SUBMITTING TO THE CITY ELECTORS PROPOSED AMENDMENTS TO THE CHARTER WHICH AMEND SECTIONS 1, 6, 10A-10B, 12, 17, 21, 45, 58-62, 64, 71, 78-79, 81, AND 144 TO CHANGE FINANCE DIRECTOR TITLE FROM CONTROLLER TO COMPTROLLER, CLARIFY CERTAIN PROVISIONS WITHOUT CHANGING THEIR MEANING, AND REVISING CERTAIN PROVISIONS TO BE CONSISTENT WITH STATE LAW; REPEALING SECTIONS 19, 26-28, 70, 77, 80 AND 123 BECAUSE THEY ARE PREEMPTED BY STATE LAW; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves submitting various City Charter amendments and referendum to the City electors.*

Documents: [Ordinance 2016-11.pdf](#)

9. DISCUSSION – DIRECTION – ACTION ITEM

9.1. CITY MANAGER SIX MONTH EVALUATION – (CONTRACTUAL)

Documents: [City Manager six month evaluation.pdf](#)

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A

FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.

- QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).