



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
MAY 3, 2016
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by American Legion Chaplain Bruce Malcolm.

4. PROCLAMATIONS / PRESENTATION

4.1. PROCLAMATION – RETIREMENT OF LIEUTENANT JACK L. BRADLEY

Recognizes Lieutenant Jack L. Bradley, upon his retirement after twenty-one (21) years and three (3) months of dedicated service to the City of Fernandina Beach. Lieutenant Jack L. Bradley retired on April 30, 2016.

Documents: [Lieutenant Jack Bradley.pdf](#)

4.2. PROCLAMATION - PEACE OFFICERS MEMORIAL DAY & POLICE WEEK

Proclaims May 15, 2016 as "Peace Officers Memorial Day" and May 15–21, 2016 as "Police Week." Chief James T. Hurley will be present to accept the Proclamation.

Documents: [Peace Officers Memorial Day and Police Week.pdf](#)

4.3. PROCLAMATION - MUNICIPAL CLERKS WEEK

Recognizes May 1–7, 2016, as "Municipal Clerks Week." City Clerk Caroline Best will be present to accept the Proclamation.

Documents: [Municipal Clerks Week.pdf](#)

4.4. PRESENTATION – COUNCIL ON AGING

Ms. Janice Ancrum of Council on Aging will provide a presentation regarding public transportation. This item is placed on the agenda at the request of Commissioner Kreger.

Documents: [Council on Aging.pdf](#)

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1. APPROVAL OF MINUTES

Regular Meeting – April 5, 2016.

Documents: [Minutes.pdf](#)

6.2. VOLUNTARY ANNEXATION PETITION & WATER SERVICES AGREEMENT - 2860 BOB WHITE LANE

RESOLUTION 2016-57 APPROVING THE EXTENSION OF WATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE (1) PARCEL CONTAINING APPROXIMATELY 0.35 ACRES LOCATED AT 2860 BOB WHITE LANE; PROVIDING FOR EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the extension of water services to the property owner identified, whose property is located outside the corporate limits of the City at 2860 Bob White Lane and noted as parcel 00-00-30-0050-000E-0060, and approves the Voluntary Annexation Petition.*

Documents: [Resolution 2016-57.pdf](#)

7. RESOLUTIONS

7.1. BUDGET AMENDMENT – COMMUNITY DEVELOPMENT DEPARTMENT

RESOLUTION 2016-58 APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2015/2016; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of funds in the amount of \$37,734 from the City Manager's Office to Community Development Department for personnel expenses.*

Documents: [Resolution 2016-58.pdf](#)

7.2. AWARD OF BID # 16-01.1 – BELLINGHAM MARINE INDUSTRIES

RESOLUTION 2016-59 AWARDED BID #16-01.1 TO FLORIDA FLOATS, INC. DBA BELLINGHAM MARINE INDUSTRIES FOR FERNANDINA HARBOR MARINA BREAKWATER DOCK SAFETY IMPROVEMENTS AND ENHANCEMENTS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Bid #16-01.1 to Florida Floats, Inc. dba Bellingham Marine Industries for the Fernandina Harbor Marina Breakwater Dock Safety Improvements and Enhancements project.*

Documents: [Resolution 2016-59.pdf](#)

8. ORDINANCE – SECOND READING

8.1. CODE AMENDMENT - CITATIONS

ORDINANCE 2016-07 AMENDING THE CODE OF ORDINANCES SECTION 1-12 REGARDING PENALTIES FOR CODE VIOLATIONS, BY PROVIDING FOR CITATIONS TO BE ISSUED TO VIOLATORS OF ANY CITY ORDINANCE; AMENDING SECTION 2-396, TITLED JURISDICTION, BY PROVIDING FOR CITATION APPEALS TO SPECIAL MAGISTRATE; AMENDING SECTION 2-399 BY PROVIDING FOR APPEALS TO SPECIAL MAGISTRATE FOR CITATIONS ISSUED FOR VIOLATIONS OF THE CITY LAND DEVELOPMENT CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. *Synopsis: Amends various sections of the City Code pertaining to citations.*

Documents: [Ordinance 2016-07.pdf](#)

9. BOARD APPOINTMENTS

9.1. GREENS AND OVERSIGHT COMMITTEE – 1 APPOINTMENT

Documents: [Greens and Oversight Committee.pdf](#)

9.2. CODE ENFORCEMENT AND APPEALS BOARD – 2 APPOINTMENTS

Documents: [Code Enforcement and Appeals Board.pdf](#)

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
- IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
- THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Proclamation**
Retirement of Lieutenant Jack L. Bradley

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: Presentation

SYNOPSIS: The intent of this Proclamation is to recognize Lieutenant Jack L. Bradley, upon his retirement after twenty-one (21) years and three (3) months of dedicated service to the City of Fernandina Beach. Lieutenant Jack L. Bradley retired on April 30, 2016.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

DEPARTMENT DIRECTOR	Submitted by: Robin Marley, HR Director	Date: 4/15/16
CONTROLLER	Approved as to Budget Compliance	Date:
CITY ATTORNEY	Approved as to Form and Legality	Date:
CITY MANAGER	Approved Agenda Item for 05/03/2016 <i>de M</i>	Date: 4/15/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

Proclamation

WHEREAS, it is with great honor that the City of Fernandina Beach recognizes the retirement of Police Lieutenant Jack L. Bradley for his long and distinguished career in Law Enforcement; and

WHEREAS, Lieutenant Bradley was born in Fernandina Beach on the very first Shrimp Boat Festival Weekend and graduated from Fernandina Beach High School, Class of 1984; and

WHEREAS, Lieutenant Bradley served the citizens of Nassau County and Fernandina Beach as a law enforcement officer with professionalism, integrity and compassion for more than thirty years; and

WHEREAS, for 21 years, Lieutenant Bradley faithfully and thoroughly fulfilled his roles and responsibilities as Police Lieutenant for the City of Fernandina Beach Police Department, frequently going above and beyond to ensure the tasks at hand were completed with meticulous attention to detail; and

WHEREAS, throughout his tenure with the Police Department, Lieutenant Bradley was continuously recognized as a highly capable, competent and efficient employee, responsible for handling numerous technical and investigative functions; and

WHEREAS, Police Lieutenant Jack L. Bradley retired on April 30, 2016. The sincere and conscientious efforts he demonstrated on the job during his twenty-one (21) years and three (3) months of dedicated service have dramatically benefitted the residents and visitors of Fernandina Beach, but none more so than the members of the Fernandina Beach Police Department.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Fernandina Beach, Florida, that genuine and sincere gratitude is hereby expressed for the professional, loyal and selfless efforts of Police Lieutenant Jack L. Bradley during his tenure of service.

BE IT FURTHER RESOLVED that a copy of this Proclamation is presented as a permanent matter of record in the proceedings of the City Commission as a testimonial of our sincerest thanks to

LIEUTENANT JACK L. BRADLEY

IN WITNESS WHEREOF, I, John A. Miller, as Mayor have hereunto set my hand and caused the Official Seal of the City of Fernandina Beach to be affixed this 3rd day of May, 2016.

CITY OF FERNANDINA BEACH

JOHN A. MILLER
Mayor-Commissioner

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Proclamation**
Peace Officers Memorial Day & Police Week

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: Presentation

SYNOPSIS: Attached is a Proclamation proclaiming May 15, 2016 as "Peace Officers Memorial Day" and May 15-21, 2016 as "Police Week." Chief James T. Hurley will be present to accept the Proclamation.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

DEPARTMENT DIRECTOR	Submitted by: James T. Hurley, Chief of Police	Date: 4/4/16
CONTROLLER	Approved as to Budget Compliance	Date:
CITY ATTORNEY	Approved as to Form and Legality	Date:
CITY MANAGER	Approved Agenda Item for 05/03/2016 <i>deM</i>	Date: 4/18/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

Proclamation

WHEREAS, the Congress and President of the United States have designated May 15, 2016, as “Peace Officers Memorial Day” and the week in which it falls as “Police Week”; and

WHEREAS, the members of our law enforcement agencies play an essential role in safeguarding the rights and freedoms of the citizens of our country; and

WHEREAS, it is important that all Florida citizens know and understand the unique challenges, duties and responsibilities of their police department, and that members of our police department fully recognize their duty to serve the people by protecting life and property, by standing up against violence and disorder, and by shielding the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, police departments in Florida have properly evolved into professional models of efficiency, utilizing scientific and computerized methods as the basis for policy mandates, while embracing diversity and fairness as fundamental organizational principals; and

WHEREAS, Police Chief James “Frank” Surrency was shot and killed in the line of duty in 1930 while serving the citizens of Fernandina, and Nassau County Sheriff’s: Deputy Joe Robinson (1891); Chief Deputy Everett Johns (1905); and Deputy Jeremiah Mattox (1954) were all shot and killed in the line of duty while responding to violent calls for service on Amelia Island; and

WHEREAS, these peace officers, by their faithful and loyal devotion to duty, have established an enviable and enduring legacy of public service that is cherished by our community and is woven into the fabric of our history.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Fernandina Beach, Florida, that we call upon all Florida police agencies and municipalities to observe Sunday, May 15, 2016 as:

“PEACE OFFICERS MEMORIAL DAY”

and the week of May 15, 2016 through May 21, 2016 as:

“POLICE WEEK”

in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of their duty.

BE IT FURTHER RESOLVED that a copy of this Proclamation is presented as a permanent matter of record in the proceedings of the City Commission as a testimonial of our sincerest thanks to local law enforcement.

IN WITNESS WHEREOF, I, John A. Miller, by virtue of the authority vested in me as Mayor of the City of Fernandina Beach, Florida, have set my hand to and caused the Official Seal of the City of Fernandina Beach to be affixed this 3rd day of May, 2016.

CITY OF FERNANDINA BEACH

John A. Miller
Mayor-Commissioner

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Proclamation**
Municipal Clerks Week

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Presentation**

SYNOPSIS: Attached is a Proclamation recognizing May 1 – 7, 2016, as “Municipal Clerks Week.”
City Clerk Caroline Best will be present to accept the Proclamation.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS: Beach Safety Alachua Street
(As approved by Resolution 2016-51) Soccer Field Lighting Stormwater
 Downtown Density Opportunity
 ADA Improvements Departmental
 Consideration

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

DEPARTMENT DIRECTOR Submitted by: Caroline Best, *CBest* Date: 04/0416
City Clerk
CONTROLLER Approved as to Budget Compliance Date:
CITY ATTORNEY Approved as to Form and Legality Date:
CITY MANAGER Approved Agenda Item for 05/03/16 *WLF* Date: 04/04/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

Proclamation

WHEREAS, the Municipal Clerk is among the oldest and most time honored professions in municipal government with beginnings that trace back to 1272 A.D.; and

WHEREAS, over the years, Municipal Clerks have become the hub of government, and provide a professional link between the citizens, the local governing body as well as State and Federal governments; and

WHEREAS, it is difficult to fully describe a clerk's duties, because there are literally hundreds of different tasks a clerk may fulfill any given day; and

WHEREAS, Municipal Clerks are privy to numerous confidential matters and have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, county and international professional organizations.

NOW, THEREFORE, I, John A. Miller, by virtue of the authority vested in me as Mayor of the City of Fernandina Beach, Florida, do recognize the week of May 1 through May 7, 2016, as

“MUNICIPAL CLERKS WEEK”

and further extend appreciation to our Municipal Clerk, Caroline Best, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

IN WITNESS WHEREOF, I hereunto set my hand and caused the Official Seal of the City of Fernandina Beach, Florida, to be affixed this 3rd day of May, 2016.

CITY OF FERNANDINA BEACH

John A. Miller
Mayor-Commissioner

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Presentation**
Council on Aging

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **None**

SYNOPSIS: Ms. Janice Ancrum of Council on Aging will provide a presentation regarding public transportation.

This item is placed on the agenda at the request of Commissioner Kreger.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input checked="" type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

DEPARTMENT DIRECTOR	Submitted by: Dale L. Martin, City Manager	Date: 4/15/16
CONTROLLER	Approved as to Budget Compliance	Date:
CITY ATTORNEY	Approved as to Form and Legality	Date:
CITY MANAGER	Approved Agenda Item for 05/03/2016 <i>DLM</i>	Date: 4/15/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Approval of City Commission Meeting Minutes**

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Minutes**

SYNOPSIS: The following minutes are attached for the City Commission's review and consideration for approval:

TYPE OF MEETING	DATE
Regular Meeting	4/5/16

FISCAL IMPACT:

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: *N/A*

CITY MANAGER RECOMMENDATION(S): *N/A*

DEPARTMENT DIRECTOR	Submitted by: Caroline Best <i>CBest</i> City Clerk	Date: 4/13/16
CONTROLLER	Approved as to Budget Compliance	Date:
CITY ATTORNEY	Approved as to Form and Legality	Date:
CITY MANAGER	Approved Agenda Item for 05/03/16 <i>DMM</i>	Date: 4/13/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

The City Commission of the City of Fernandina Beach, Florida, met in a Regular Meeting on Tuesday, April 5, 2016 at 6:00 pm in the City Commission Chambers. Present were Mayor John A. Miller presiding, Vice-Mayor Robin Lentz, Commissioners Len Kreger, Tim Poynter, and Roy G. Smith. Also present were City Manager Dale L. Martin, City Attorney Tammi Bach, and City Clerk Caroline Best.

Mayor Miller called the meeting to order and led the Pledge of Allegiance to the Flag. The invocation was then given by Reverend Noel Roberts of North 14th Street Baptist Church.

4.1 PROCLAMATION – NATIONAL LIBRARY WEEK: Mayor Miller read the Proclamation in full proclaiming April 10-16, 2016, as “National Library Week” and presented a copy to Library Director Dawn S. Bostwick and Assistant Library Director Janet W. Loveless. He encouraged all residents to visit the library this week and take advantage of the wonderful resources. Ms. Bostwick pointed out the Fernandina Branch Library has been open for almost a year after the construction and renovation. She announced the grand opening would be held April 23rd from 10 am to 2 pm. She explained they have upgraded services including business class internet access, Wi-Fi, a computer lab with 32 computers, AWE computers for children with educational games, added content to the catalog, an upgraded website, and a community room. She recognized members of Friends of the Library and advisory board members in the audience. Mr. Bill Flynn explained six months into this fiscal year and the library’s circulation has grown to 78,500 which is an increase of 18% over the prior period. He commented the gate count (number of people who come into the library) is over 60,000 which is an increase of 22%. He pointed out 18,000 people have used the computers, which was an increase of 40%. He explained research says that children that start out reading hard cover books as opposed to reading them on computers score better in school and have a wider vocabulary.

4.2 PROCLAMATION - WATER CONSERVATION MONTH: Mayor Miller read the Proclamation in full proclaiming April, 2016, as “Water Conservation Month” and presented a copy to Mr. Jimmy Peluso, St. Johns River Water Management District, Jacksonville Service Center. Mr. Peluso expressed his thanks for the Proclamation and pointed out that water conservation is everyone’s responsibility. He explained the district continues to develop programs to help conserve water.

4.3 PRESENTATION – SPORTSCAR VINTAGE RACING ASSOCIATION (SVRA): Mr. Tony Parella presented a short video to recap the recent Sportscar Racing Association event. He explained they learned a great deal this year and laid a good foundation for the future. He commented the competitors had a blast, and his staff learned a great deal. He stated he learned by City Ordinance you aren’t allowed to camp in your vehicle overnight at the racetrack. He explained racers have very elaborate coaches that they tour in with their cars. He commented as consequence of that about 40% of the entries that signed up dropped out due to the fact they couldn’t camp overnight in the paddocks. He requested the City Commission if there could be something for the race weekend where they would be allowed to stay in their motor coaches. He also requested as soon as possible to reapply for permission with the Federal Aviation Administration (FAA) to lock down the date so they can start promoting the event. He stated for a first year event it was very good, and there were some challenges with the weather. He pointed out he wants to build this into a world class event. He extended his thanks to the Mayor and City Commission for being supportive, the City Manager, Mr. Kozakoff at the Airport, the Police, the Fire Department, the City Attorney, Mr. Andrew Holesko, Mr. Sheffield, and all the volunteers.

Commissioner Kreger explained from this event he received complaints from the public about noise. He noted previously there was a discussion about the size of the engines. He stated there were issues with the FAA, but he was confident they could be resolved with a team effort. He commented we need to attempt to deal with these noise issues. There was a brief discussion about this.

Mr. Gil Langley, President of the Amelia Island Convention/Visitors Bureau, provided a review of the economic impact relating to the recent March events (vintage car race, Concours, and Festival of Speed). He pointed out last year tourism generated \$570 million dollars for the economy of Nassau County and tourism supported 24% of our workforce. He provided further information from his PowerPoint presentation including that collectively the three events generated \$24 million dollars to the economy.

4.4 PRESENTATION – ANNUAL AUDIT REPORT: Mr. Ryan Tucker, Purvis Gray and Company, introduced Ms. Barbara Boyd, manager for the audit. He reported that the audit process went well and it was a clean report. He referred to page 1 independent auditor's report and reminded the City Commission the objective of the audit was to issue an opinion on the financial statements so that the City, the citizens, and the City's creditors can rely on the numbers and make decisions related to the financial statements. He stated they also issue a report on internal control and *compliance in accordance with governmental auditing standards*. He explained their opinion of the financial statements was that they are fairly presented in all material respects and in accordance with GAP. He pointed out page 2 was new due to GASB 68 (pension accounting standard), and with the implementation of GASB 68 they had to adjust the beginning net position by \$15 million to bring those unfunded pension liabilities onto the books. He explained they were recorded in the notes in prior years. He referred to page 10 to the year over year comparison and stated there were three developments during the year where infrastructure was developed and brought onto the City's books (about \$1.6 million). He provided a brief recap of the revenues and expenses. He stated the City's overall net financial position improved compared to the prior year. He referred to page 19 and pointed out the City had excess revenues over expenses of \$700,000. He explained the GFOA recommends having two to three months of annual expenditures held in reserve, and the City was a little over three months (32%). He referred to page 23 enterprise funds and pointed out the middle of the page shows the loss of income before contributions and operating transfers. He stated the notes to the financial statements begin on page 28 and go to page 55, and there were new disclosures that had to be added this year with regards to the pension plan. He commented that pages 56 and 57 were budget to actual report for the General Fund, and all the expenditures were within budget in every department. He explained that page 58 shows the General Employees' Pension Plan and how its funded ratio has been doing over the last three years (62% to almost 65%). He stated that most plans to be considered a healthy plan would be an 80% benchmark. He explained that page 61 shows the Fire and Police Pension Plan and over the last couple of years it has been around 67% to 69%. He referred to the schedule of awards on page 66 and 67 and briefly commented about the Federal awards and State financial assistance projects. He stated there were no issues to report with regard to these grants. He commented there were a handful of minor audit adjustments, and the books were in excellent shape. He expressed his appreciation to the Finance Department for all the work that went into preparing for the audit.

Commissioner Kreger noted the pension funded issue has come up before. He stated he was under the impression the City was in good shape, but the goal was 80% and the City was only in the 60%

range. He assumed the City will look at that during the budget process and how to adjust that. **A motion was made by Commissioner Kreger, seconded by Commissioner Smith, to accept the audit. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA:

FRONT STREET: Mr. Chip Ross, 210 North 3rd Street, noted back in 2005 the City did a Community Redevelopment Area (CRA) plan and one of the things they found was industrial debris, deteriorating pier structures, and illegal dumping on properties. He commented an important first step in the revitalization of North Front Street is to enforce the City Ordinances and clean up the area. He pointed out Section 42-116 basically says you have to clear the property of debris and rubbish and maintain structures in such a manner as to not present an unsightly appearance nor create a hazard to the public. He explained in September he sent an email to Code Enforcement asking to enforce the City Ordinances on North Front Street. He presented a series of pictures of the conditions along Front Street. He requested the following: 1) to enforce the Code violations on Front Street, 2) to remove the dumpsters from the right-of-way on Broome Street and Alachua Street, 3) send a letter to the Department of Environmental Protection (DEP) to remove the unsafe docks and buildings on State submerged lands, 4) send a letter to the railroad requesting them to remove debris from the right-of-way, 5) submit a plan in 30 days to clean up the City right-of-way and the newly acquired property, and 6) contact the Standard Marine building owner to encourage saving that building.

Commissioner Kreger commented it was important that the code violations on Front Street have been around for a long time, and the code should be enforced. He suggested cleaning it up and then put liens on the property. Vice-Mayor Lentz stated the pictures tell the story, and questioned if there was a consensus to direct the City Manager to look at the items on the list and have staff evaluate what can be done. She pointed out then the City Commission could have that as a discussion item at the next City Commission meeting to discuss what action will be taken on each one of those. Commissioner Smith stated he has been strong on Code Enforcement since he has been in office, but Front Street is terrible. He pointed out the City can't do just Front Street, because that would be selective enforcement. He explained the City has to enforce the codes it has, and something needs to be done down there. City Attorney Bach pointed out a defense to some of these cases could be selective enforcement. She stated the City should be looking at other areas of the City too, and explained that staff was taking care of abandoned buildings around City residential. Vice-Mayor Lentz pointed out the City sponsored a cleanup along Front Street that had a dumpster available for property owners. It was noted that the cleanup was not well attended. Commissioner Poynter commented he didn't need a consensus to enforce the City's laws. He stated enforce the rules, and explained there are abandoned houses that have looked like that since he moved here 17 years ago. He pointed out the City has to start actively taking care of this, and this needs to happen all over the City. Commissioner Smith commented Code Enforcement probably should be put under the Police Department, because he was told by Chief Hurley that they turn in stuff that they see is a problem and it doesn't seem to get corrected. He concurred with Commissioner Poynter that it is all over the City. He stated he wanted some teeth in the Ordinance, start enforcing the code, writing citations, and giving out fines if they don't do it.

Mayor Miller inquired about the code violation process. City Attorney Bach explained for this type of violation the City does not hand out citations, but the City will have the ability to if the Ordinance

passes. She stated the proposed citation amount is \$75.00 and that was for irreparable or irreversible things. She pointed out for this type of case there would be a notice of violation with a minimum of 5 days, but it could be up to 30 days to clean up the property and come into compliance. She stated the Code Enforcement Officer goes back to re-inspect and then the property is issued a notice of hearing to come to the next Code Enforcement meeting (first Thursday of every month). She explained at that meeting the board hears evidence, reviews pictures, hears from witnesses, and the Code Officer to decide whether there is a violation and what fine. She stated for a first time violation fines can be \$250.00 a day plus administrative costs would be assessed against the property. She pointed out for the City to go in there and do the cleanup something would have to be filed in court. After a brief discussion, City Attorney Bach pointed out that some of that debris is on State submerged lands and the City would not need any permission or court order to notify the DEP and ask permission to be able to remove the debris. There was a brief discussion about this.

OLD TOWN: Ms. Jennifer Harrison, 820 Someruelus Street, commented that the streets were coming along well. She noted that Mr. Mandrick had a great delivery of hard shell that would be put on the streets, and that all the lime rock was removed from the areas the City worked on. She pointed out some of the streets there are no houses on them, and those haven't been dug up so she was not sure what would happen to those surfaces. She suggested for these small areas to also use shell. She stated paved White Street has been dug up from Estrada down to Commandant, and suggested that the section of road that is sloping and already has the blacktop removed to consider putting shell down on that surface. She further suggested considering putting a shell surface down throughout Old Town rather than having a patchwork of different surfaces.

Commissioner Poynter noted there isn't stormwater in Old Town and when you can get pervious materials that is the way to do it. He requested staff to look into this. City Manager Martin stated he would contact Mr. Mandrick about this.

Ms. Patricia Taylor, 215 Amelia Street, concurred with Ms. Harrison and explained she favors the coquina shell paving of all the streets that have been disrupted. She extended her compliments to the City for the promptness and dispatch that the job was done on White Street. She agreed with Ms. Harrison's comments with regard to drainage, and explained she lives at the bottom of the slope and when there are heavy rains the water flows to her yard as well as the adjacent lots and the area floods. She pointed out it has been much better since the asphalt has been removed.

FRONT STREET: Mr. Eric Bartelt, 3820 South Fletcher Avenue, referred to Front Street and expressed his hope the City Commission would take some care to differentiate between what is trash and debris and what is historic. He stated a couple of buildings such as the Cook & Cook building and the building Mr. Goodsell owns are interesting buildings that ought to be preserved. He expressed his hope during the process of enforcing the code that we don't end up tearing those things down.

6. CONSENT AGENDA: The following four items were on the Consent Agenda and were approved by one motion.

6.1 APPROVAL OF MINUTES: According to the agenda support documents, the following Minutes were presented for approval: the Regular Meeting of February 16, 2016; the Joint Workshop Meeting of February 23, 2016; the Workshop Meeting of February 24, 2016; the Workshop Meeting

of March 1, 2016; the Regular Meeting of March 1, 2016; and the Workshop Meeting of March 8, 2016. Staff recommended approval of the Minutes as presented. **A motion was made by Commissioner Kreger, seconded by Vice-Mayor Lentz, to approve the recommendation. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

6.2 RESOLUTION 2016-41 APPROVING THE PROPOSAL FROM ADVANCED DISPOSAL SERVICES TO PROVIDE SOLID WASTE REMOVAL AND CLEAN-UP SERVICES FOR THE 2016 SHRIMP FESTIVAL: According to the agenda support documents, this Resolution approves the proposal in the amount of \$34,803 from Advanced Disposal Services to provide solid waste removal and clean-up services for the 2016 Shrimp Festival. Staff recommended approval of Resolution 2016-41. **A motion was made by Commissioner Kreger, seconded by Vice-Mayor Lentz, to approve the recommendation. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

6.3 RESOLUTION 2016-42 APPROVING AND SETTING THE QUALIFYING DATES FOR THE NOVEMBER 8, 2016 CITY GENERAL ELECTION: According to the agenda support documents, this Resolution sets the Qualifying Dates for the November 8, 2016 City General Election to begin on August 1, 2016 and end on August 5, 2016. Staff recommended approval of Resolution 2016-42. **A motion was made by Commissioner Kreger, seconded by Vice-Mayor Lentz, to approve the recommendation. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

6.4 RESOLUTION 2016-43 APPROVING THE SUBMITTAL OF ONE DIVISION OF HISTORICAL RESOURCES SMALL MATCHING GRANT APPLICATION TO THE FLORIDA DEPARTMENT OF STATE TO COMPLETE AN UPDATE TO THE CITY'S HISTORIC RESOURCES SURVEY OF THE CITY'S HISTORIC DISTRICTS: According to the agenda support documents, this Resolution authorizes the submittal of one Small Matching Grant application to the Division of Historical Resources, Florida Department of State, for the purpose of completing a new property survey of the City's Old Town and Downtown Historic Districts. Staff recommended approval of Resolution 2016-43. **A motion was made by Commissioner Kreger, seconded by Vice-Mayor Lentz, to approve the recommendation. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.1 RESOLUTION 2016-44 APPROVING A FACILITIES USE AGREEMENT WITH THE NASSAU ALCOHOL CRIME DRUG AND ABATEMENT COALITION TO USE AIRPORT PROPERTY TO CONDUCT THE 5th ANNUAL 5K BEN BYRNS RUNWAY RALLY ON OCTOBER 22, 2016: According to the agenda support documents, this Resolution approves a Facilities Use Agreement with the Nassau Alcohol Crime Drug and Abatement Coalition for the 5th Annual 5K Ben Byrns Rally on October 22, 2016. City Manager Martin requested the City Commission consider tabling this Resolution due to the pending Federal Aviation Administration (FAA) complaints regarding non-aeronautical use and the economic component of the non-aeronautical use. Commissioner Kreger pointed out this particular item has been endorsed by the Airport Advisory Commission (AAC). He commented there was ample time to do this the right way, and he had no problem tabling this or moving forward. **A motion was made by Vice-Mayor Lentz, seconded by Commissioner Poynter, to table Resolution 2016-44. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.2 RESOLUTION 2016-45 APPROVING US ECOLOGY AS A SOLE SOURCE VENDOR IN FISCAL YEAR 2015/2016: According to the agenda support documents, this Resolution approves US Ecology as a sole source vendor for the handling of hazardous waste for the 2016 Hazardous Waste Cleanup & Recycle Event. City Manager Martin noted there was a concern from a Commissioner that this was an uncapped sole source. He stated staff would support a cap of \$35,000 based upon previous costs associated with this event. Commissioner Poynter inquired who pays for this. City Manager Martin replied the City. **A motion was made by Vice-Mayor Lentz, seconded by Commissioner Poynter, to accept Resolution 2016-45 with the change in an amount up to \$35,000.** Commissioner Poynter briefly commented about the idea of combining with the County on this event to piggyback with them to save significant dollars. Mayor Miller inquired what happens if it exceeds that amount. City Manager Martin explained staff did not expect it to exceed that, but if so staff would come back to the City Commission to ask for an amendment to that amount. It was noted this was a way for members of the community to get rid of hazardous waste. **Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.3 RESOLUTION 2016-46 AUTHORIZING THE AWARD OF RFP #15-104 FOR THE ENTERPRISE RESOURCE PLANNING SOLUTION (SOFTWARE); ONGOING MAINTENANCE COSTS: According to the agenda support documents, this Resolution approves the award of RFP #15-104 to Tyler Technologies, Inc. City Manager Martin explained this was to upgrade the City's software, and extended his thanks to Mr. McCrary and Ms. Clifford in their efforts leading the review of this. He pointed out two companies came in to demonstrate their software, and this was the recommended company from the committee. **A motion was made by Commissioner Poynter, seconded by Vice-Mayor Lentz, to approve Resolution 2016-46. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.4 RESOLUTION 2016-47 DECLARING THE OFFICIAL INTENT OF THE CITY TO REIMBURSE ITSELF FROM THE PROCEEDS OF DEBT FOR EXPENSES TO BE INCURRED WITH RESPECT TO A CERTAIN PROJECT: According to the agenda support documents, this Resolution approves a reimbursement from the proceeds of debt for incurred expenses in a principal amount not to exceed \$700,000. City Manager Martin explained this was part of the process to reimburse ourselves from the funds to pay for the software that was just approved for purchase. **A motion was made by Vice-Mayor Lentz, seconded by Commissioner Poynter, to approve Resolution 2016-47. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.5 RESOLUTION 2016-48 APPROVING AN AMENDMENT TO THE BUDGET FOR THE FISCAL YEAR 2015/2016: According to the agenda support documents, this Resolution approves the transfer of funds in the amount of \$26,200 from the Police Federal Forfeiture Fund to the Police Law Enforcement Recovery Fund. City Manager Martin stated the vehicle was included in the original budget and the funding source was Federal funding from forfeiture funds. He explained the Federal funds were held, and he has since been notified by the Police Chief that money has been restored. He commented staff was still moving forward with the budget amendment as proposed at this time. **A motion was made by Commissioner Kreger, seconded by Vice-Mayor Lentz, to approve Resolution 2016-48. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.6 RESOLUTION 2016-49 APPROVING THE EXTENSION OF WATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE (1) PARCEL CONTAINING APPROXIMATELY 1.97 ACRES LOCATED BETWEEN SOUTH 8TH STREET, SOUTH 10TH STREET, AND MAGNOLIA STREET:

According to the agenda support documents, this Resolution authorizes the extension of water services to the property that is located outside the corporate limits of the City off of 8th Street and noted as parcel 00-31-1800-0194-0000, and approves the Voluntary Annexation Petition. City Manager Martin pointed out this was a standard agreement the City employs when a resident requests City services and that if they become adjacent or abut City properties that they have submitted a voluntary annexation petition. **A motion was made by Commissioner Poynter, seconded by Commissioner Smith, to approve Resolution 2016-49. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.7 RESOLUTION 2016-50 ADOPTING A PUBLIC FACILITY NAMING POLICY FOR THE CITY: According to the agenda support documents, this Resolution adopts the City Public Facility Naming Policy.

Mr. Lynn Williams, 1899 South Fletcher Avenue, commented the idea of naming of buildings for donations or good work is something that can cause hard feelings. He stated it can be handled in ways that seem contradictory from one granting of recognition to another. He suggested if it was a cash donation that it be 85% of the project price and that it require a unanimous vote of the City Commission in order to approve this sort of thing. He referred to naming streets and commented in Chicago they had a unanimous vote of the City Commission as well as a petition form to the commission of 150 names. He pointed out if there are tight guidelines as to how these awards might be made it would reduce the possibility of bad feelings. Vice-Mayor Lentz inquired if the City Attorney had any recommendations to address these suggestions, because that was one thing she had not thought about. City Attorney Bach commented there is usually a threshold in the policy to know how much is appropriate so that there are guidelines. Vice-Mayor Lentz questioned if it could be written any monetary amount. City Attorney Bach stated under this policy any naming of a City facility or road comes to the City Commission. After a brief discussion, Commissioner Poynter stated he would like to table this because some more thought needs to go into this. He expressed his opinion it needs to nail down a lot more based on what was just discussed. *A motion was made by Vice-Mayor Lentz, seconded by Commissioner Kreger, to approve Resolution 2016-50 with the amendment to say by a supermajority vote.* There was a brief discussion about naming a public facility after someone that is still living. Commissioner Poynter asked the City Commission to vote this down in order to try to make the policy more correct. Vice-Mayor Lentz questioned what it was missing. Commissioner Poynter referred to Mr. Williams' comments and pointed out it could hurt people's feelings. He pointed out the City only has a handful of buildings so a lot of care needs to go into that. Commissioner Kreger stated he could table or move ahead since the City Commission would approve the naming as a Commission. Commissioner Smith explained he agreed with thinking this out a lot better. There was further discussion about this agenda item noting that the City Attorney would need direction from the City Commission. Vice-Mayor Lentz amended the motion to say by a supermajority vote. Commissioner Kreger agreed. *Vote upon passage of the motion was taken by ayes and nays and was as follows:*

<i>Vice-Mayor Lentz:</i>	<i>Aye</i>
<i>Commissioner Kreger:</i>	<i>Aye</i>
<i>Commissioner Smith:</i>	<i>Nay</i>
<i>Commissioner Poynter:</i>	<i>Nay</i>
<i>Mayor Miller:</i>	<i>Nay</i>

Motion failed.

7.8 RESOLUTION 2016-51 ADOPTING THE CITY COMMISSION’S FISCAL YEAR 2016-2017 GOALS: According to the agenda support documents, this Resolution adopts the Goals (and related measurements), Opportunities, and Considerations. City Manager Martin explained the final list was delineated from the visioning session and was forwarded to the City Commission. He requested the City Commission’s formal review and consideration of those goals to provide direction with next year’s budget process. **A motion was made by Commissioner Kreger, seconded by Commissioner Poynter, to approve Resolution 2016-51.** Commissioner Kreger commented these goals don’t take away from the City’s regular obligations, and reminded the community there is a lot of other stuff going on. **Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.9 RESOLUTION 2016-52 APPROVING AN INTERLOCAL AGREEMENT WITH THE NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS REGARDING CITY COLLECTION OF TRANSPORTATION MOBILITY FEES APPLIED WITHIN CITY LIMITS: According to the agenda support documents, this Resolution approves the Interlocal Agreement with Nassau County for the City to collect Transportation Mobility Fees for projects within the City limits. City Attorney Bach explained this interlocal agreement is for the City to collect the transportation mobility fees on behalf of the County. She stated a property that is developed in the City and a County road that is impacted or County transportation facility then there are fees to be collected. She pointed City staff would collect those fees and the City does not keep an administration fee. She explained the City would be conducting a mobility study for City transportation impacts. **A motion was made by Vice-Mayor Lentz, seconded by Commissioner Smith, to approve Resolution 2016-52. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

8.1 FIRST READING OF ORDINANCE 2016-07 CODE AMENDMENT – CITATIONS: City Attorney Bach read Ordinance 2016-07 by title only, which was as follows: “AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES SECTION 1-12 REGARDING PENALTIES FOR CODE VIOLATIONS, BY PROVIDING FOR CITATIONS TO BE ISSUED TO VIOLATORS OF ANY CITY ORDINANCE; AMENDING SECTION 2-396, TITLED JURISDICTION, BY PROVIDING FOR CITATION APPEALS TO SPECIAL MAGISTRATE; AMENDING SECTION 2-399 BY PROVIDING FOR APPEALS TO SPECIAL MAGISTRATE FOR CITATIONS ISSUED FOR VIOLATIONS OF THE CITY LAND DEVELOPMENT CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.” She clarified this Ordinance allows for citations to be issued for any Ordinance violation including violations of the Land Development Code (LDC) such as the sign code. She stated staff did not add any different fines other than the \$75.00 fine. She pointed out if someone wanted to appeal they would pay the \$75.00

appeal fee and come to a special magistrate hearing. **A motion was made by Commissioner Kreger, seconded Commissioner Smith, to approve Ordinance 2016-07. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

9.1 BOARD APPOINTMENTS TO THE GREENS AND OVERSIGHT COMMITTEE:

According to the agenda support documents, there were two (2) appointments to the Greens and Oversight Committee. **A motion was made by Vice-Mayor Lentz, seconded by Commissioner Kreger, to appoint Mr. Carl Galphin and Ms. Vicki Galphin to the Greens and Oversight Committee. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

9.2 BOARD APPOINTMENT TO ARTS AND CULTURE NASSAU: According to the agenda support documents, there was one (1) appointment to Arts and Culture Nassau. **A motion was made by Vice-Mayor Lentz, seconded by Commissioner Smith, to appoint Ms. Sandra Dawson. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

10.1 SIDEWALK CONSTRUCTION AND MAINTENANCE BY ABUTTING PROPERTY OWNERS:

City Attorney Bach explained she found a few cities in Florida (Marco Island, Ft. Lauderdale, Jacksonville Beach, and Jacksonville) that have similar provisions. She stated if the City Commission wanted her to move forward with bringing a City Ordinance the language was that “the City may require property owners to construct and maintain sidewalks that are in the public right-of-way that remain public property”. She pointed out the property owners pay for it to be maintained or repaired. She noted there were comments about a tree that has cracked the sidewalk, but looking at the other cities they didn’t address that. Vice-Mayor Lentz questioned the legal implication for “may”. City Attorney Bach clarified that it was something that is not required. She pointed out all new developments in the City sidewalks are required. She explained from a legal standpoint if the City imposed unequal requirements the City could face an equal protection claim in Federal Court (the example given was one neighborhood sidewalks were needed, but then another neighborhood was not affected).

Commissioner Smith expressed his concern about this, and commented he could see the property owner being responsible for their driveway apron if the sidewalk was in that. He stated the problem was telling them to fix the City sidewalk that is in the right-of-way. He pointed out a lot of damage has been done from putting trees next to sidewalks. He explained he didn’t think this was fair to the people. He commented he has never seen it before, and he has lived in South Florida. He also briefly commented about the broken driveway apron in front of the Hampton Inn’s dumpster, and stated the Hampton Inn should fix that. He expressed his opinion that sidewalk maintenance was a City function.

Commissioner Kreger noted this started because of sidewalk maintenance and not telling people they had to put sidewalks in. He commented throughout town there are lots of places with no sidewalks. He suggested taking another look at what we are really trying to do. He questioned if it was a budgetary issue or was the City trying to have sidewalks citywide.

Commissioner Poynter explained in Cincinnati they didn’t make anyone put in sidewalks that didn’t exist. He stated the city would put the sidewalks in and after that point the people were responsible

for taking care of the sidewalks in front of their house. He pointed out if a city tree was uplifting the sidewalk the city repaired it, but routine maintenance the people were responsible for doing it. He commented it is a safety issue so the City needs to get out in front of this thing. He explained in Cincinnati the person would either get it repaired by an approved vendor or the City would fix it and then spread that cost over the property taxes for the next five years. He stated he thought this was a reasonable responsibility for the people to maintain the property in front of their house.

Vice-Mayor Lentz expressed her support of maintaining the sidewalks, but also agreed with Commissioner Smith there are some functions of government that are a service that the City provides. She commented the “may” language worries her, and suggested the City could internally do a better job of having a defined maintenance plan for the sidewalks. She inquired for a new residential sidewalk who maintains that sidewalk. City Attorney Bach replied it depends whether the streets and utilities come to the City for the plat or if it stays private. She stated most un gated communities come to the City. Vice-Mayor Lentz noted there would be a maintenance expense associated with sidewalks. There was further discussion about the idea of maintenance of sidewalks.

Mayor Miller commented he was against this, because he thought it was an undue burden to place on lower income families. He stated he would like to hear the numbers of how much it was going to cost the City to maintain and put in sidewalks. City Attorney Bach explained she asked Streets Maintenance Manager Rex Lester how much it would cost to put in 65 linear feet of new sidewalk and the cost was about \$2,000. Mayor Miller commented that is a lot of money to a lot of people. Commissioner Kreger noted it is all about money, but the City has to do it right and fair. Mayor Miller stated there may be someone that owns several different rental properties and it could affect that landlord on all those properties at one time.

There was discussion about this agenda item, but there was no support to move forward at this time.

11. CITY MANAGER REPORTS:

APPRECIATION LETTERS: City Manager Martin pointed out staff shared some appreciation letters from Billy Casper Golf and the Concours. He stated he had a meeting with Friends of Fernandina Airport and based on their parking efforts they presented the City a check of approximately \$4,100. He commented this was less than last year, but the weather had a significant impact on Sunday.

AUTO EVENTS: City Manager Martin reported he would be meeting with several representatives of the automobile events tomorrow along with the City Attorney.

ALACHUA STREET: City Manager Martin referred to Alachua Street and explained the Florida Department of Transportation (FDOT) is continuing their outreach efforts to First Coast Railroad, CSX, etc.

AIRPORT: City Manager Martin stated he met with FDOT regarding the potential Airport complaints.

PORT CHARTER: City Manager Martin pointed out the review of the Port Charter was continuing, and stated they typically meet on the 4th Monday of each month.

LUNCHEON: City Manager Martin reported he attended the Chamber of Commerce quarterly luncheon and they heard from the Visit Florida President/CEO about Florida's tourism economy.

SHRIMP FESTIVAL: City Manager Martin commented there have been several meetings with Shrimp Festival organizers in preparation of the April 28th parade and the weekend events.

INTERN: City Manager Martin stated an intern is scheduled to work with the Community Development Department this year. He pointed out he was approached by two masters candidates from Valdosta State that have expressed an interest in working with the City.

CITY SEAL: City Manager Martin noted several months ago the City Commission approved the use of the City Seal for an author, and the author provided the City a complimentary copy of the book "Brilliant Beacons: A History of the American Lighthouse" by Mr. Eric Jay Dolin.

STORMWATER: City Manager Martin commented Commissioner Kreger, Mr. Jacobs, and he are scheduled to discuss the stormwater funding that the State has provided.

TRAINING: City Manager Martin explained he would be out of town for Presbyterian Disaster Assistance Training from April 7th to the 12th. He reminded the City Commission they had to appoint someone to serve as City Manager during his absence, and suggested Mr. Marshall McCrary. **A motion was made by Vice-Mayor Lentz, seconded by Commissioner Poynter, to appoint Mr. Marshall McCrary as City Manager during Mr. Martin's absence. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

WORKSHOP: City Manager Martin reminded the City Commission of the waterfront Workshop on April 12th.

BUDGET: City Manager Martin stated the budget kickoff meeting would be April 13th.

MARITIME ISSUES: City Manager Martin reported the City Attorney, a representative of ATM, Mr. Jacobs, and he would meet to discuss maritime issues on April 14th.

RECYCLING EVENT: City Manager Martin reminded the community of the recycling event on Saturday, April 16th and that this year would also be a food drive for Barnabus.

12. CITY ATTORNEY REPORTS: The City Attorney had no reports at this time.

13. CITY CLERK REPORTS:

ELM STREET LITTLE LEAGUE OPENING DAY: City Clerk Best reported she attended Elm Street Little League Opening Day and there was a good turnout. She wished them a successful season.

ETHICS AND SUNSHINE LAW: City Clerk Best reminded the City Commission of the April 12th Ethics and Sunshine Law training in the City Commission Chambers at 8:00 am.

14. MAYOR/COMMISSIONER COMMENTS:

ELM STREET LITTLE LEAGUE OPENING DAY: Vice-Mayor Lentz concurred with the City Clerk and commented she was excited to have girls' softball in the City. She wished good luck to the teams.

BOOK SALE: Vice-Mayor Lentz reminded the community of the upcoming Friends of the Library Book Sale on April 8th and 9th.

GOLF CLUBHOUSE: Vice-Mayor Lentz pointed out the Women's Golf Association painted the clubhouse. She expressed her thanks to them for all their hard work.

FIRE TRUCK: Vice-Mayor Lentz commented the new fire truck is really nice.

SIDEWALK: Vice-Mayor Lentz noted that a portion of sidewalk was replaced at Hickory and Citrona. She thanked the County for replacing the asphalt.

MOBI-MATS: Vice-Mayor Lentz commented she has heard great things about the new mobi-mats that were used during the "Slide Into Spring" event.

NASSAU HUMANE SOCIETY: Vice-Mayor Lentz pointed out at the reorganizational meeting she ended up with four board assignments, and explained the Nassau Humane Society meets on the same Wednesday as the Tourist Development Council. She inquired if any Commissioner would take over as liaison for the Nassau Humane Society. After a brief discussion about this, Mayor Miller offered to be the liaison for the Nassau Humane Society.

APPRECIATION: Commissioner Poynter expressed his appreciation for the conversations at the meetings in efforts to get things done. He commented things cost money and this Commission is dedicated to come up with different ideas on how to tackle some of these problems.

MEETING: Commissioner Poynter reminded the community that his meeting was Thursday night at Café Karibo.

APPRECIATION: Commissioner Smith concurred with Commissioner Poynter, and stated the City Commission is actually getting things done. He noted there are times where we disagree, but there isn't the bitterness that was prevalent before.

STATE GRANT: Commissioner Smith questioned if the money from the State was specifically for North Fletcher. Commissioner Kreger replied it was identified for C-1, C-7, and a portion of C-13. City Attorney Bach stated part of the \$900,000 may have to stay where it is for some time. Commissioner Kreger pointed out they were meeting about this money tomorrow.

ELM STREET LITTLE LEAGUE OPENING DAY: Commissioner Kreger briefly commented about the various City and County representatives at the Elm Street Little League Opening Day.

TRANSPORTATION STRATEGIC WORKING GROUP: Commissioner Kreger noted on March 28th the County Commission approved the Transportation Strategic Working Group. He pointed out this involves the transportation planning authority, Council on Aging, etc. He explained that Rayonier would have their quarterly meeting at the end of April.

BUILDING NAMING POLICY: Vice-Mayor Lentz referred to voting down the building naming policy and explained the whole reason to bring the policy forward was because the City has nothing in place. She suggested the Commissioners against the proposed policy meet with the City Attorney to make

changes, and then it could be brought back. There was a brief discussion about this and that Mr. Charles Albert shows up at the field that has been named after him.

BUILDING FACADES: Mayor Miller questioned if the City inspect building facades on downtown buildings. City Manager Martin reported the City does not typically inspect the facades of privately owned buildings. Mayor Miller reported a customer complained about a large white metal ball that had fallen off a building. City Attorney Bach explained for the building we know it came from the City will send a letter to the property owner from the City Manager to put that property owner on notice that this happened. Vice-Mayor Lentz stated she spoke with this property owner to let him know. There was a brief discussion about this, and Commissioner Poynter noted there was a building on 4th Street across from the Post Office that had an issue with brick coming off the building. He stated the City Inspector came by to look at it, and then worked with the building owner. He commented they had to take the brick off and then put it back on, which was clearly the owner's responsibility. Mayor Miller requested all owners to check their buildings.

CONDOLENCES: Mayor Miller pointed out Ms. Angela Daughtry, a reporter for the News Leader for several years, attended every single City Commission Meeting recently left the News Leader, and shortly thereafter her husband passed away. He expressed his condolences to Ms. Daughtry.

BUILDING FACADES: There was further discussion about getting property owners to inspect their buildings in a safe manner, and the idea of the Fire Department conducting inspections at the request of property owners.

15. ADJOURNMENT: There being no further business to come before the City Commission, the meeting was adjourned at 8:17 pm.

ATTEST:

CAROLINE BEST
City Clerk

JOHN A. MILLER
Mayor-Commissioner

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Resolution 2016-57**
Voluntary Annexation Agreement - 2860 Bob White Lane

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Resolution 2016-57 for the extension of water and sewer services.**

SYNOPSIS: Rusty and Adrienne Burke have submitted an application for water services outside the municipal limits. In accordance with Municipal Code Sections 82-44 and 82-403, this application is also accompanied by a petition for voluntary annexation. The application applies to a 0.35 acre parcel located at 2860 Bob White Lane (Parcel ID# 00-00-30-0050-000E-0060). This property contains a single family residence and is not contiguous to the City limits at the present time.

Action on this application will not immediately annex the subject property; approval of this Resolution will authorize extension of water utilities to serve the property and will approve the voluntary annexation petition. The property will not be annexed until such time as it is contiguous to City limits.

FISCAL IMPACT: 25% surcharge on utilities services based on monthly usage to be paid to the City Utilities Department until such time that the property is annexed into the municipal limits.

2016/2017 CITY COMMISSION GOALS: Beach Safety Alachua Street
(As approved by Resolution 2016-51) Soccer Field Lighting Stormwater
 Downtown Density Opportunity
 ADA Improvements Departmental
 Consideration

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2016-57. *de/af*

DEPARTMENT DIRECTOR Submitted by: Marshall McCrary, *MM* Date: 4/15/16
CDD Director
CONTROLLER Approved as to Budget Compliance *PTC* Date: 4/22/16
CITY ATTORNEY Approved as to Form and Legality *TBB* Date: 4/21/16
CITY MANAGER Approved Agenda Item for 05/03/2016 *de/af* Date: 4/15/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

RESOLUTION 2016-57

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, APPROVING THE EXTENSION OF WATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE (1) PARCEL CONTAINING APPROXIMATELY 0.35 ACRES LOCATED AT 2860 BOB WHITE LANE; PROVIDING FOR EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Rusty and Adrienne Burke have completed the City of Fernandina Beach Voluntary Annexation Petition/ Water/Sewer Annexation Agreement Application pursuant to Chapter 171.044, Florida Statutes, for one (1) parcel containing approximately 0.35 acres located 2860 Bob White Lane (Parcel ID Number: 00-00-30-0050-000E-0060); and

WHEREAS, staff has determined that the request is consistent with the City's Municipal Code Sections 82-44 and 82-403, its Comprehensive Plan, and Land Development Code; and

WHEREAS, the City Commission has determined that it is in the best interest of the City to provide water services to the subject property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission here hereby authorizes the extension of water services to the property owner identified, whose property is located outside the corporate limits of the City at 2860 Bob White Lane and noted as parcel 00-00-30-0050-000E-0060, and approves the Voluntary Annexation Petition, attached hereto as "Exhibit 1".

SECTION 2. The City Commission authorized the City Manager and the City Clerk to execute said petition on behalf of the City of Fernandina Beach.

SECTION 3. The City Clerk is hereby directed to record the petition in the public records of Nassau County, Florida, as required by Ordinance No. 2001-01

SECTION 4. This Resolution shall be effective immediately upon passage.

ADOPTED this 3rd day of May, 2016.

CITY OF FERNANDINA BEACH

JOHN A. MILLER
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

CAROLINE BEST
City Clerk



TAMMI E. BACH
City Attorney

CITY OF FERNANDINA BEACH
VOLUNTARY ANNEXATION AGREEMENT / PETITION FOR ANNEXATION

THIS VOLUNTARY ANNEXATION AGREEMENT / PETITION FOR ANNEXATION dated this ____ day of March, 2016 by and between the CITY OF FERNANDINA BEACH, a municipal corporation, (hereinafter referred to as "City"); and Rusty and Adrienne Burke (hereinafter collectively referred to as the "Applicants").

WHEREAS, this Annexation Agreement/ Petition for Annexation (hereinafter referred to as "Agreement") shall be considered entered into upon execution, where the actual annexation of land shall occur once the subject property becomes contiguous to any boundary demarking the incorporated area of the City of Fernandina Beach and upon the execution of an Ordinance by the City Commission of the City authorizing and approving the execution of such annexation, consistent with the mutual promises, covenants and acknowledgments agreed to by the City Commission and the Applicants, as contained in this Agreement; and

WHEREAS, the Applicants collectively, are the owners of record of the parcel of land known and described as follows, comprising the property which is the subject of this Agreement (the "Property"):

PARCEL ID#: 00-00-30-0050-000E-0060

GENERALLY DESCRIBED AS: S-36 of lot 83 in or 1915/1685 aka blk E Lot 6

ADDRESSED AS: 2860 Bob White Lane

See Attached Exhibit "A"

WHEREAS, the covenants and acknowledgments contained herein have been made in consideration of annexation into the City of Fernandina Beach of the above described Property; and

WHEREAS, it is the desire of the City to provide for appropriate use of the Property; and

WHEREAS, the Applicants are willing to have the Property annexed to the City and the City desires and believes that it would be in the best interest of the City to annex the Property, which is located outside the corporate limits of the City in Nassau County, Florida, at such time as the Property become contiguous; and

NOW, THEREFORE, in consideration of the mutual promises, covenants and acknowledgments stated herein, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Effective Date:** This Agreement shall become effective upon execution.
2. **Execution:** The parties hereto agree to execute any and all such documents as are reasonably necessary to carry out the terms and provisions of this Agreement.
3. **Binding Effect:** The parties hereto do covenant and agree that this Agreement and its Exhibits, shall be binding on their successors and assigns, including the political subdivisions as the City of Fernandina Beach.
4. **Water and/or Sanitary Sewer:** The Applicants shall be permitted to tap into the City's water and/or sanitary sewer system at a point determined by the City. The Applicants shall also be responsible for payment to the City of any and all applicable fees that are assessable under City Ordinance and State Law.

5. Land Use and Zoning: Upon Annexation of the Property, and until the adoption by the City Commission of the City's Comprehensive Plan and zoning district for the Property, the Comprehensive Plan (including future land use) and zoning ordinances and regulations shall remain in full force and effect for the Property, and shall be enforced by the City. The City shall adopt the future land use designation and zoning district for the Property that most closely approximate to the current Nassau County future land use designation and zoning district for the Property regarding allowable uses and development standards.

6. Governing Law: The laws of the State of Florida shall govern the interpretation, validity and construction of the terms and provisions of this Agreement. If any term or provision of this Agreement is declared illegal or invalid for any reason by a court of competent jurisdiction, the remaining terms and provisions of this Agreement shall, nevertheless, remain in full force and effect.

7. Entire Agreement: The parties hereto acknowledge that this Agreement constitutes the sole agreement between the parties; that all prior proposals and agreements, whether oral or written, are hereby superseded; and that this Agreement may not be changed, altered or modified except in writing and signed by the parties hereto. The parties hereto further acknowledge that, in entering into this Agreement, each party has not been induced by, has not relied upon, and has not included as part of the basis of the bargain herein, any representation or statement, whether expressed or implied, made by any agent, representative or employee, which representation or statement is not approved by the other at any public hearing or work session of the City Commission or otherwise made as part of the official public record in the proceedings related to this Agreement. This Agreement binds the Applicants' Property to being annexed into the City once the Property becomes contiguous to any boundary demarking the incorporated area of the City of Fernandina Beach and upon the execution of an Ordinance by the City Commission of the City authorizing and approving the execution of such agreement, consistent with the mutual promises, covenants and acknowledgments agreed to by the City Commission.

8. Default: In the event either of the parties default in the performance of the obligations set forth in this Agreement, then the other may, upon notice to defaulting party, allow the defaulting party sixty (60) days to cure the default or provide evidence to the non-defaulting party that such default will be cured in a timely manner if it cannot be cured during said period. If the defaulting party fails to cure such default or provide such evidence as provided above, then, with notice to defaulting party, the other party may begin proceedings to require specific performance of this Agreement or bring suit for damages for breach of the Agreement. The prevailing party shall be entitled to a reasonable attorney's fee for having brought such action.

8. Recording: This Agreement shall run with the land and a copy of this Agreement for Annexation shall be filed and recorded by the City Clerk's Office with the Nassau County Clerk of Circuit Court.

IN WITNESS WHEREOF, the City and Applicant(s) have caused this instrument to be executed by their respective proper parties duly authorized to execute the same on the day and the year first above written.

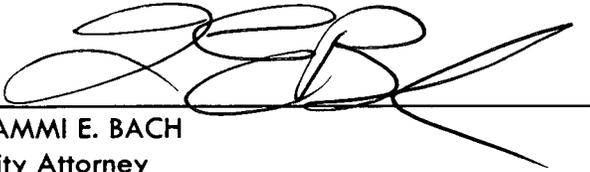
CITY OF FERNANDINA BEACH

ATTEST:

DALE L. MARTIN
City Manager

CAROLINE BEST
City Clerk

APPROVED AS TO FORM AND LEGALITY:


TAMMI E. BACH
City Attorney

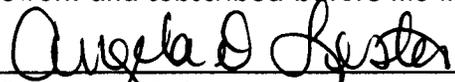
APPLICANT(S)

By: 
Applicant Rusty Burke

By: 
Applicant Adrienne Burke

STATE OF FLORIDA
COUNTY OF Nassau

Sworn and subscribed before me this 8th day of April, 2016.


Signature of Notary

My Commission Expires: 11/12/16

Type of Identification Produced Known

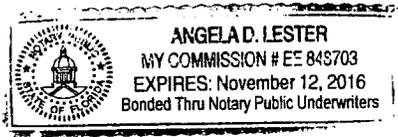
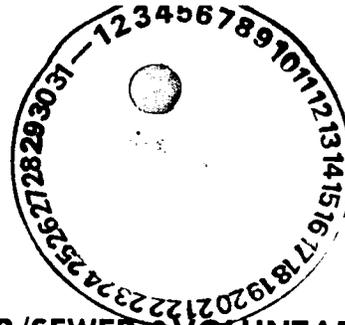


EXHIBIT A

NASSAU COUNTY PROPERTY APPRAISER
PARCEL REPORT

OFFICE USE ONLY

REC'D: [Signature] BY: 4/8/16
PAYMENT: \$ 300.00 TYPE: _____
APPLICATION #: *1242
2016-0000553
CASE #: _____
CC MEETING DATE: May 3, 2016



WATER/SEWER & VOLUNTARY ANNEXATION APPLICATION

APPLICANT INFORMATION

Owner Name: Rusty and Adrienne Burke

Mailing Address: 2860 Bob White Lane Fernandina Beach, FL 32034

Telephone: 904-624-0321 Fax: _____

Email: _____

Agent Name: _____

Mailing Address: _____

Telephone: _____ Fax: _____

Email: _____

PROPERTY INFORMATION

Street Address: 2860 Bob White Lane

Parcel Identification Number(s): 00-00-30-0050-000E-0060

PROJECT INFORMATION

Total Number of Lots/Parcels: 1

Less than One (1) acre Sq. Footage: 0.35 acres One (1) Acre or Greater: _____

Existing Zoning Classification: Residential Single Family 2

Existing Future Land Use Classification: Medium Density

Description of Request: Connection to City water service

SIGNATURE/NOTARY

The undersigned states the above information is true and correct as (s)he is informed and believes.

4/8/16
Date

[Signature]
Signature of Applicant

STATE OF FLORIDA }
 } ss
COUNTY OF NASSAU }

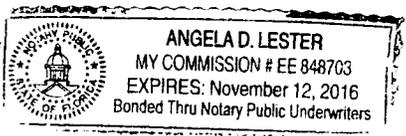
Subscribed and sworn to before me this 8th day of April, 2016.

[Signature]
Notary Public: Signature

Angela D. Lester
Printed Name

11/12/16
My Commission Expires

Personally Known X OR Produced Identification _____ ID Produced: _____



NASSAU

A. Michael Hickox, CFA, Cert. Res. RD1941
Nassau County Property Appraiser

Property Search Recent Sales Search Nassau Home

OWNER NAME	BURKE RUSTY L & ADRIENNE D	PARCEL NUMBER	00-00-30-0050-000E-0060
MAILING ADDRESS	2860 BOB WHITE LN	TAX DISTRICT	UNINCORPORATED ISLAND (DISTRICT 5)
		MILLAGE	15.9555
		PROPERTY USAGE	SINGLE FAMILY
	FERNANDINA BEACH, FL 32034	DEED ACRES	0
LOCATION ADDRESS	2860 BOB WHITE LN	HOMESTEAD	Y
	FERNANDINA BEACH 32034	PARCEL MAP RECORD	MAP THIS PARCEL
SHORT LEGAL	S-36 OF LOT 83 IN OR 1915/1685 AKA BLK E LOT 6	TAX COLLECTOR SEARCH	NASSAU TAX COLLECTOR LINK
		PROPERTY RECORD CARD	LINK TO PROPERTY RECORD CARD (PDF)

2015 Preliminary Values

JUST VALUE OF LAND	\$45,000
LAND VALUE AGRICULTURAL	\$0
TOTAL BUILDING VALUE	\$53,639
TOTAL MISC VALUE	\$1,254
JUST OR CLASSIFIED TOTAL VALUE	\$99,893
ASSESSED VALUE	\$99,893
EXEMPT VALUE	\$50,000
TAXABLE VALUE	\$49,893

Land Information

LAND USE	LAND UNITS	LAND UNIT TYPE	SEC-TWN-RNG
SFR 000100	1	LT	4-2N-28

Building Information

TYPE	TOTAL AREA	HEATED AREA	BED ROOMS	BATHS	PRIMARY EXTERIOR	SECONDARY EXTERIOR	HEATING	COOLING	ACTUAL YEAR BUILT	BUILDING SKETCH
SINGLE FAM	1,842	1,128	3	2	FACE BRICK	WD ON PLY	AIR DUCTED	FORCED AIR	1973	SHOW SKETCH

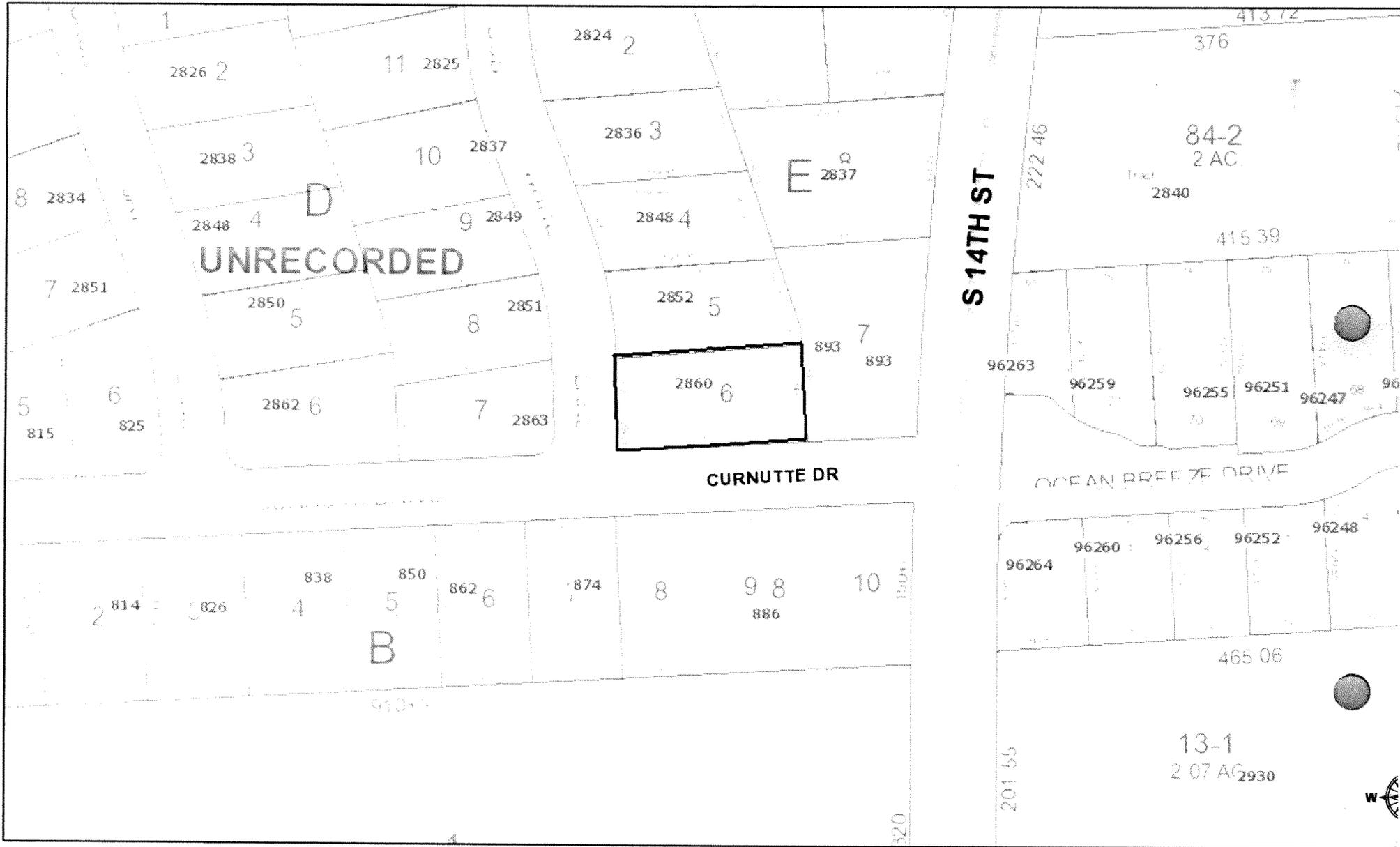
Miscellaneous Information

DESCRIPTION	DIMENSIONS L x W	UNITS	YEAR BUILT
CONCRETE B	0 X 0	675	1980
CONCRETE B	0 X 0	186	1980

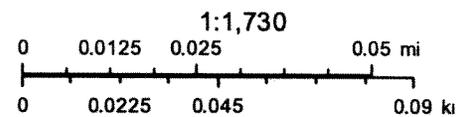
Sales Information

SALE DATE	BOOK / PAGE	BOOK / PAGE	PRICE	INSTRUMENT	QUALIFICATION	IMPROVED / (AT TIME OF SALE)	GRANTOR	GRANTEE
05/02/2014	1915/1685	1915/1685	130000	WD	Q	Y	HALL JOSEPH M & HEIDI G ETAL	BURKE RUSTY L & ADRIENNE D
01/31/2013	1838/1958	1838/1958	100	QC	U	Y	HALL JOSEPH M & HEIDI G ETAL	HALL JOSEPH M & HEIDI G ETAL
10/19/2012	1820/1047	1820/1047	60100	WD	U	Y	JPMORGAN CHASE BANK NATIONAL ASSOCIATION	HALL JOSEPH M & HEIDI G ETAL
05/11/2012	1792/1887	1792/1887	100	CT	U	Y	CLERK OF COURT	JPMORGAN CHASE BANK NATIONAL ASSOCIATION
03/01/1977	235/281	235/281	30300	WD	U	Y		

2860 Bob White Lane



March 1, 2016



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), Map OpenStreetMap contributors, and the GIS User Community

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Resolution 2016-58**
Budget Amendment – Community Development Department (CDD)

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Resolution 2016-58**

SYNOPSIS: According to Code Sec 2-412 and Charter section 74, the Commission must approve any budget transfers over \$7,500. Staff is recommending an amendment to the FY 2015/2016 budget for personnel expenses related to the change in CDD Director. Funds are being transferred from existing personnel expense accounts in the City Manager's Office budget for allocation to Planning, Building and Code Enforcement Department budgets (CDD Director expenses are allocated at 50% Planning, 40% Building and 10% Code Enforcement.)

FISCAL IMPACT: These transfers will allow for the correct coding and allocation of personnel related costs.

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2016-58. *DM*

DEPARTMENT DIRECTOR	Submitted by: Patti Clifford <i>PHC</i> Controller	Date: 4/6/2016
CONTROLLER	Approved as to Budget Compliance <i>PHC</i>	Date: 4/15/2016
CITY ATTORNEY	Approved as to Form and Legality <i>TEB</i>	Date: <i>4/21/16</i>
CITY MANAGER	Approved Agenda Item for <i>5/03/2016</i> <i>DM</i>	Date: 4/6/2016

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

RESOLUTION 2016-58

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2015/2016; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City adopts and operates under a budget for the fiscal year and the City Charter requires that the City Commission approve any budget amendment over \$7,500; and

WHEREAS, staff recommends amending the fiscal year 2015/2016 budget for the incremental funds to the Building, Planning and Code Enforcement departments related to the change in CDD Director; and

WHEREAS, funds are available in the City Manager Office Salaries and Retirement accounts; and

WHEREAS, staff recommends the following budget amendment to allow for sufficient funding in the Salaries and Retirement accounts: a transfer of \$37,734 from the City Manager Office Salaries account, 001-1210-512.1200 to the Building Salaries account, 001-2400-524.1200 (\$12,722), to the Planning Salaries account, 001-2410-524.1200 (\$23,110), to the Code Enforcement Salaries account, 001-2420-524.1200 (\$1,902); and a transfer of \$12,103 from the City Manager Office Retirement account, 001-1210-512.2200 to the Building Retirement account, 001-2400-524.2200 (\$3,628), to the Planning Retirement account, 001-2410-524.2200 (\$7,830), to the Code Enforcement Retirement account, 001-2420-524.2200 (\$645).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, that:

SECTION 1. The City Commission hereby approves the following budget amendment: a transfer of \$37,734 from the City Manager Office Salaries account, 001-1210-512.1200 to the Building Salaries account, 001-2400-524.1200 (\$12,722), to the Planning Salaries account, 001-2410-524.1200 (\$23,110), to the Code Enforcement Salaries account, 001-2420-524.1200 (\$1,902); and a transfer of \$12,103 from the City Manager Office Retirement account, 001-1210-512.2200 to the Building Retirement account, 001-2400-524.2200 (\$3,628), to the Planning Retirement account, 001-2410-524.2200 (\$7,830), to the Code Enforcement Retirement account, 001-2420-524.2200 (\$645).

SECTION 2. This Resolution shall be effective immediately upon passage.

ADOPTED this 3rd day of May, 2016.

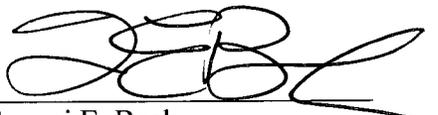
ATTEST:

CITY OF FERNANDINA BEACH

Caroline Best
City Clerk

John A. Miller
Commissioner-Mayor

APPROVED AS TO FORM AND LEGALITY:



Tammi E. Bach
City Attorney

**CITY OF FERNANDINA BEACH
REQUEST FOR BUDGET AMENDMENT**

BUDGET AMENDMENT NUMBER:

DATE: 4/5/2016

DEPARTMENT: Community Development

REQUEST THAT THE ADOPTED BUDGET FOR THE FOLLOWING ACCOUNTS BE AMENDED:

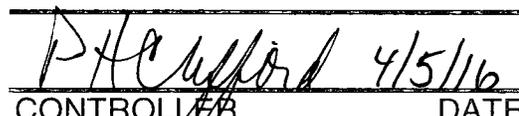
FROM	TO	AMOUNT
001-1210-512.1200 CMO Salaries	001-2400-524.1200 Building Salaries	12,722
001-1210-512.1200 CMO Salaries	001-2410-524.1200 Planning Salaries	23,110
001-1210-512.1200 CMO Salaries	001-2420-524.1200 Code Enf Salaries	1,902
001-1210-512.2200 CMO Retirement	001-2400-524.2200 Building Retirement	3,628
001-1210-512.2200 CMO Retirement	001-2410-524.2200 Planning Retirement	7,830
001-1210-512.2200 CMO Retirement	001-2420-524.2200 Code Enf Retirement	645

REASON FOR TRANSFER:

To transfer funds for CDD Director change.


DEPARTMENT HEAD SIGNATURE

RECOMMENDATIONS/COMMENTS:


CONTROLLER DATE

CITY MANAGER DATE

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Resolution 2016-59**
Award of Bid # 16-01.1 – Bellingham Marine Industries

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Resolution 2016-59**

SYNOPSIS: The City of Fernandina issued Bid # 16-01.1 for the Fernandina Harbor Marina Breakwater Dock Safety Improvements and Enhancements project. Bids were opened and reviewed on March 31, 2016, and one qualified bid was received from Florida Floats, Inc. dba Bellingham Marine Industries in the amount of \$189,965.

Bid #16-01.1 will be funded with combined grant awards from Florida Inland Navigation District (FIND) in the amount of \$89,306 and the Florida Fish and Wildlife Conservation Commission (FWC) Florida Boating Improvement Program (FBIP) in the amount of \$95,000. The City's matching amount is \$5,659.

FISCAL IMPACT: Funding for this project is included in Marina Improvements account # 480-7500-575.6300 in the FY 2015/2016 budget.

2016/2017 CITY COMMISSION GOALS: (As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2016-59. *de m*

DEPARTMENT DIRECTOR Submitted by: Joe Springer *Joe Springer* Date: 4/15/16
Marina Manager

CONTROLLER Approved as to Budget Compliance *PAC* Date: 4/22/16

CITY ATTORNEY Approved as to Form and Legality *TEB* Date: 4/21/16

CITY MANAGER Approved Agenda Item for 05/03/16 *de m* Date: 4/15/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

RESOLUTION 2016-59

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AWARDED BID #16-01.1 TO FLORIDA FLOATS, INC. DBA BELLINGHAM MARINE INDUSTRIES FOR FERNANDINA HARBOR MARINA BREAKWATER DOCK SAFETY IMPROVEMENTS AND ENHANCEMENTS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach advertised a bid for the Marina Breakwater Dock Safety Improvements and Enhancements project and received one qualified response from Bellingham Marine Industries; and

WHEREAS, the total project cost is \$189,965 with matching grants from the Florida Inland Navigation District in the amount of \$89,306 and \$95,000 from the Florida Boating Improvements Program; and

WHEREAS, the City's matching funds amount for the above-cited grants is \$5,659; and

WHEREAS, funding for this project is included in Marina Improvements account # 480-7500-575.6300 in the FY 2015/2016 budget.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby awards Bid #16-01.1 to Florida Floats, Inc. dba Bellingham Marine Industries for the Fernandina Harbor Marina Breakwater Dock Safety Improvements and Enhancements project.

SECTION 2. The City Manager and the City Clerk are hereby authorized to execute all documents pertaining to the bid award upon review of the City Attorney.

SECTION 3. This Resolution shall take effect immediately upon passage.

ADOPTED this 3rd day of May, 2016.

CITY OF FERNANDINA BEACH

John A. Miller
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:

Caroline Best
City Clerk



Tammie E. Bach
City Attorney

BID BOND

KNOW ALL BY THESE PRESENTS, That we, Florida Floats, Inc. dba Bellingham Marine

of 1813 Dennis Street, Jacksonville, FL 32204 (hereinafter called the Principal),

as Principal, and Western Surety Company

(hereinafter called the Surety), as Surety are held and firmly bound unto City of Fernandina Beach

(hereinafter called the Obligee) in the penal sum of Five Percent (5%) of Total Amount Bid

Dollars (\$ 5%)
for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, That WHEREAS, the Principal has submitted or is about to submit a proposal to the Obligee on a contract for Fernandina Harbor Marina Breakwater Dock Safety Improvements and Enhancements, Invitation To Bid #16-01

NOW, THEREFORE, If the said Contract be timely awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing, and give bond, if bond is required, with surety acceptable to the Obligee for the faithful performance of the said Contract, then this obligation shall be void; otherwise to remain in full force and effect.

Signed and sealed this 3rd day of March, 2016.

Francis C. Husky
Witness

Sharon A. Lamb
Witness

Florida Floats, Inc. dba Bellingham Marine (Seal)
Principal
Kevin Thompson, VP/Senior
Title
Western Surety Company

By Julie M. Glover
Julie M. Glover
Attorney-in-Fact

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Steve Wagner, Michael A Murphy, Darlene Jakielski, Julie M Glover, S M Scott, Theresa A Lamb, Jim W Doyle, Andy D Prill, Carol Lowell, Jim S Kuich, Ted Baran, Chad M Epple, Ashley Hartshorn, Individually

of Bothell, WA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 23rd day of October, 2015.



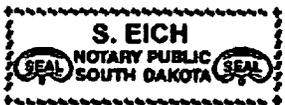
WESTERN SURETY COMPANY

Paul T. Bruflat
Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 23rd day of October, 2015, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires
February 12, 2021



S. Eich
S. Eich, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 3rd day of March, 2016.



WESTERN SURETY COMPANY

L. Nelson
L. Nelson, Assistant Secretary

EXHIBIT "A"

BID FORM

**CITY OF FERNANDINA BEACH ITB # 16-01
FERNANDINA HARBOR MARINA
BREAKWATER DOCKS SAFETY IMPROVEMENTS AND ENHANCEMENTS**

Price is in accordance with the Specifications and the General Conditions of the ITB as provided.

BASE BID PRICE: \$ 199,011.00 **(Numeric)**

WRITTEN AMOUNT: One Hundred Ninety-Nine Thousand, Eleven Dollars

Name: Florida Floats Inc dba Bellingham Marine

Federal Taxpayer ID: 59-1230548

Mailing Address: 1813 Dennis St

City, State, & Zip Code: Jacksonville, FL 32204

Telephone: 904-358-3362 **Fax:** 904-354-4818

Email Address: kthompson@bellingham-marine.com

Submitted By: Kevin Thompson

Title: VP / General Manager

Vendor Accepts Credit Cards*: **Yes** **No** (circle one) Credit Card transactions limited to \$15,000
(excluding American Express)

Accounting Contact:

Name: Dawn Leahy **Title:** Contract Administrator

Email Address: dleahy@bellingham-marine.com **Phone:** 904-380-5511

***See preferred method of payment under "Payment" section of the General Conditions**

CITY OF FERNANDINA BEACH, FLORIDA
ADDENDUM ONE
FOR
INVITATION TO BID
ITB #16-01
FERNANDINA HARBOR MARINA BREAKWATER DOCK
SAFETY IMPROVEMENTS and ENHANCEMENTS

Prepared By:
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

ADDENDUM DATE: FEBRUARY 24, 2016

INTRODUCTION

The City of Fernandina Beach is accepting competitive sealed bids for **FERNANDINA HARBOR MARINA BREAKWATER DOCK SAFETY IMPROVEMENTS and ENHANCEMENTS**.

The City of Fernandina Beach requests sealed bids by **2:00 pm, March 3, 2016** from qualifying contractors to furnish all labor, materials, equipment, and other items, facilities, and services for the proper execution and completion of the above-referenced project in accordance with the specifications published January 22, 2016 as Invitation to Bid 16-01.

Any submittal received after the above stated time and date will not be considered. It shall be the sole responsibility of the bidder to have its proposal delivered to the City of Fernandina Beach, by U.S. Mail, hand delivery or any other method available to him/her; however, facsimile or electronic submittals will not be accepted. Delay in delivery shall be the sole responsibility of the bidder. Submittals received after the deadline will not be considered.

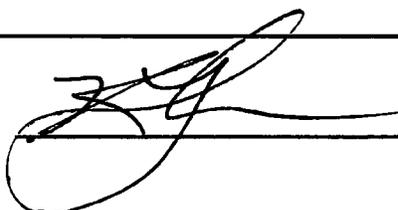
THIS ADDENDUM

The following changes are applicable to the original ITB documents and specifications of ITB 16-01. This Addendum now becomes part of the original Invitation to Bid and shall be acknowledged by attaching a copy of this Addendum, signed by an authorized representative of the person or company submitting a proposal, to Exhibit "A" – Bid Form. Failure to do so may disqualify the Proposal.

NAME: Kevin Thompson **TITLE** VP / General Manager

ADDRESS: Florida Floats Inc dba Bellingham Marine, 1813 Dennis St

CITY: Jacksonville **STATE:** FL

AUTHORIZED SIGNATURE:  **DATE:** 03/03/16

ADDENDUM ONE
INVITATION TO BID
ITB #16-01
FERNANDINA HARBOR MARINA BREAKWATER DOCK
SAFETY IMPROVEMENTS and ENHANCEMENTS

- I. **Changes to Request for Proposal: None**
- II. **Questions: See Below – responses in italics**
- III. **Attachments: None**

II. **Questions:**

- 1) During the pre-bid meeting, Joe Springer mentioned some of the work will be done at the North end of the dock, some at the South end. The design of the dock is different on the North end than the South end and will require different materials than those mentioned in the Scope of Work. The design seems to change approximately in front of the Dockmaster's office.

Are we to bid based on replacing the existing materials with like and kind?
If so, please specify a base bid lineal footage for North and for South?

The north end of the dock is the area of concern and no considerations should be given to the comments concerning the southern end of the dock. The North end work area starts at the farthest point north on the breakwater dock and continues to the beginning of the Dock Store building. This work area includes 29 sections of 8' floating dock for a total 232 linear feet.

- 2) Please verify if the scope of work is to include replacing the 6"x 6" curb and associated hardware, as this is not specified in the "Scope of Services".

The submitted bid is to include the removal and replacement of the 6" X 6" curb and associated hardware. The "curb" may also be known as the "bull rail", "tie rail" or "toe rail".

- 3) Please specify the required pressure treatment of the lumber associated with the marina improvements.

All lumber installed shall meet or exceed PT- 2.5 Marine Grade standards.

- 4) I believe it was mentioned at the pre-bid meeting that there would be an addendum with changes to the bid form. Will there be an updated bid form with an itemized section for replacement of cleats, pile guides and the like? Or shall the base bid include replacement of ALL pile guides and cleats in the specified 275 feet?

No changes are made to the bid form. The bid price is to include the replacement of 4 pile pad guides per concrete piling. There are a total of 15 concrete pilings. Pile pads

removed will remain property of the City of Fernandina Beach and are not to be removed from the job site.

In addition, some cleats may be reused but all bidders are to include in their pricing, the replacement of ten (10) 14" Heavy Duty Galvanized "S" cleats and ten (10) 12" Heavy Duty Galvanized Hex Head cleats. All cleats and cleat mounting hardware removed will remain property of the City of Fernandina Beach and are not to be removed from the job site.

- 5) Please indicate the locations of the 3/4" x 11' Galvanized thru rods, as I was unable to locate them during a site visit. For the stainless steel thru rods, do you require 316 stainless steel?

The requirement for the 3/4" X 11' Galvanized thru rods is removed from consideration in this bid package.

The stainless steel rods are to meet or exceed the standards for 316 Stainless Steel.

All thru rods, both galvanized and stainless, removed will remain property of the City of Fernandina Beach and are not to be removed from the job site.

***** END OF ADDENDUM ONE *****

EXHIBIT "B"
TO GENERAL CONDITIONS TO ITB # 16-01
CITY OF FERNANDINA BEACH, FLORIDA SWORN STATEMENT UNDER F.S. SECTION
287.133(3)(A), ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract for ITB # 16-01 Fernandina Harbor Marina Breakwater Dock Safety Improvements and Enhancements.
2. This sworn statement is submitted by (entity) Florida Floats Inc dba Bellingham Marine whose business address is 1813 Dennis St, Jacksonville, FL 32204 and (if applicable) Federal Employer Identification Number (FEIN) is 59-1230548 (If a Sole Proprietor and you have no FEIN, include the last four (4) digits of your Social Security Number: _____.)
3. My name is Kevin Thompson and my relationship to the entity named above is VP/General Manager .
4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The City of Fernandina Beach, Florida ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active n management of an entity.

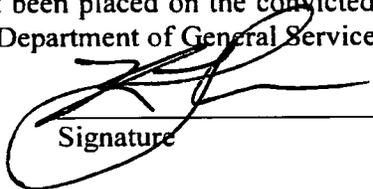
8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

X Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (Please attach a copy of the final order.)

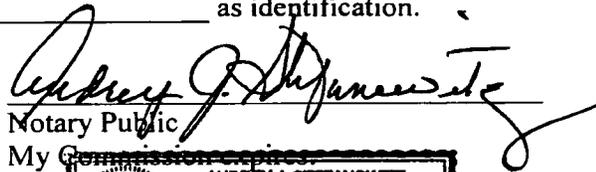
_____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

_____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

 _____
Signature Date: 03/03/16

STATE OF FLORIDA
COUNTY OF DUVAL

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 3rd day of March, 2016, and is personally known to me, or has provided _____ as identification.


Notary Public
My Commission Expires _____

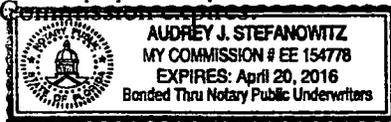


EXHIBIT "C"
TO GENERAL CONDITIONS TO ITB # 16-01
CITY OF FERNANDINA BEACH

DRUG-FREE WORKPLACE CERTIFICATION

The below-signed Proposer certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace prepare, a business shall:

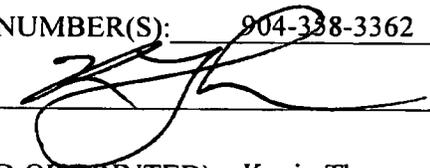
1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violation of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or services a copy of the statement specified in paragraph 1.
4. In the statement in paragraph 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.
5. Impose a sanction on, or require fine satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I Certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: Florida Floats Inc dba Bellingham Marine

CITY: Jacksonville STATE: FL ZIP CODE: 32204

TELEPHONE NUMBER(S): 904-338-3362

SIGNATURE:  _____

NAME (TYPED OR PRINTED): Kevin Thompson TITLE: VP / General Manager

EXHIBIT "D"
ITB 16-01
CITY OF FERNANDINA BEACH



E-VERIFY STATEMENT

Bid/Proposal Number: ITB # 16-01

Project Description: FERNANDINA HARBOR MARINA BREAKWATER DOCK
SAFETY IMPROVEMENTS AND ENHANCEMENTS

Vendor/Consultant acknowledges and agrees to the following:

Vendor/Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

1. All persons employed by the Vendor/Consultant during the term of the Contract to perform employment duties within Florida; and
2. All persons, including subcontractors, assigned by the Vendor/Consultant to perform work pursuant to the contract with the Department.

Company/Firm: Florida Floats Inc dba Bellingham Marine

Authorized Signature: Kevin Thompson

Title: VP / General Manager

Date: 03/03/16



EQUIPMENT LIST:

Description	Year	Make
CAROLINA SKIFF - 16	1998	CAROLINA
O/B CAROLINA SKIFF	2001	Carolina 15' 8"
CAROLINA SKIFF 2005	2005	CAROLINA
BOAT - 2006 CAROLINA SKIFF	2006	CAROLINA
CAROLINA SKIFF - 02 & EVINRUDE MOTOR	2002	CAROLINA
Carolina Skiff 2002	2002	CAROLINA
2004 Custom Steel Push boat	2004	CTB
2015 Aluminum Boat 8" x 20' x 29"	2015	FABRICATED, MFG
LOADER FRONTEND 570LXT 1999	1999	CASE
FORKLIFT TAYLOR TE-155-S 1990	1990	TAYLOR
FORKLIFT HYSTER 360XL 1994	1994	HYSTER
Forklift - Caterpillar Diesel Pneumatic	2004	CATERPILLER
FORKLIFT CAT DP70D	2005	CATERPILLAR
CAT LIFT TRUCK DP90D	2005	CATERPILLAR
CAT DP70D	1998	CAT
Forklift - CAT - V200BSTR	1989	CAT
Kalmar Reach Truck	2008	Kalmar
2016 New Star Classic Golf Cart (plant use)	2016	New Star
TRAILER FLAT DECK 8 X 24 CROSLEY	2004	CROSLEY
Boat Trailer - E-Z Loaer 2007	2007	EZ Loader
Trailer 6 x 12 Tandem Axle - T61265	2007	Tandem Axle - Enc
1996 Fruehauf Van Trailer	1996	FRUEHAUF
2008 Magic Tilt Flat Bed	2008	Magic Tilt
Performance Boat Trailer	2003	Performance
Performance Boat Trailer	2003	Performance
1999 Fontaine Trailer	1999	Fontane
2013 CARGO TRAILER	2013	CARGO
2014 Magic Tilt Boat Trailer	2014	Magic Tilt
2015 Magic Tilt Boat Trailer	2015	Magic Tilt

SUBCONTRACTORS FOR THIS PROJECT:

No Subcontractors will be used on this project.

DESIGNATED ENTITY - EARLIER NOTICE OF CANCELLATION/NONRENEWAL PROVIDED BY US

This endorsement modifies insurance provided under the following:

ALL COVERAGE PARTS INCLUDED IN THIS POLICY

SCHEDULE

CANCELLATION:

Number of Days Notice: 30

WHEN WE DO NOT RENEW (Nonrenewal):

Number of Days Notice: 30

NAME:

ADDRESS:

30

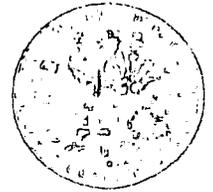
- A. For any statutorily permitted reason other than nonpayment of premium, the number of days required for notice of cancellation, as provided in the CONDITIONS Section of this insurance, or as amended by any applicable state cancellation endorsement applicable to this insurance, is increased to the number of days shown in the SCHEDULE above.
- B. For any statutorily permitted reason other than nonpayment of premium, the number of days required for notice of When We Do Not Renew (Nonrenewal), as provided in the CONDITIONS Section of this insurance, or as amended by any

applicable state When We Do Not Renew (Nonrenewal) endorsement applicable to this insurance, is increased to the number of days shown in the SCHEDULE above.

- C. We will mail notice of cancellation or nonrenewal or material limitation of those coverage forms to the person or organization shown in the schedule above. We will mail the notice at least the Number of Days indicated above before the effective date to our action.



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD



LICENSE NUMBER	
CGC1506623	

The GENERAL CONTRACTOR
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2016

THOMPSON, KEVIN MICHAEL
BELLINGHAM MARINE
1907 GROVE ST
JACKSONVILLE BEACH FL 32250



ISSUED: 07/10/2014

DISPLAY AS REQUIRED BY LAW

SEQ # L1407100001150



2015-2016 BUSINESS TAX RECEIPT
MICHAEL CORRIGAN, DUVAL COUNTY TAX COLLECTOR
231 E. FORSYTH STREET, SUITE 130, JACKSONVILLE, FL 32202-3370
Phone: (904) 630-1916, option 3; Fax: (904) 630-1432
Website: www.coj.net/tc; Email: taxcollector@coj.net

Note – A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business
This business tax receipt is furnished pursuant to Municipal Ordinance Code, Chapters 770-772, for the period
October 1, 2015 through September 30, 2016.

THOMPSON, KEVIN MICHAEL (CGC1506623)
BELLINGHAM MARINE
1813 DENNIS ST
JACKSONVILLE, FL 32204

ACCOUNT NUMBER:	258763		
LOCATION ADDRESS:	1813 DENNIS ST JACKSONVILLE, FL 32204		
DESCRIPTION:	QUALIFYING AGENT, CONTRACTORS		
COUNTY RECEIPT DESC:	QUALIFYING AGENT, CONTRACTORS	COUNTY TAX:	0.00
MUNICIPAL RECEIPT DESC:	MC 772.325	MUNICIPAL TAX:	100.00
		TOTAL TAX PAID:	100.00

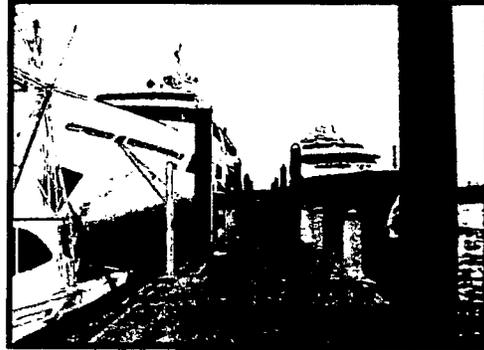
VALID UNTIL September 30, 2016

***** ATTENTION *****
THIS RECEIPT IS FOR BUSINESS TAX RECEIPT ONLY.
CERTAIN BUSINESSES MAY REQUIRE ADDITIONAL STATE LICENSING.

This is a business tax receipt only. It does not permit the receipt holder to violate any existing regulatory or zoning laws of the County or City. It does not exempt the receipt holder from any other license or permit required by law. This is not a certification of the receipt holder's qualifications.

Michael Corrigan J.

TAX COLLECTOR
THIS BECOMES A RECEIPT AFTER VALIDATION.
PAID-640377.0002-0002 A20 09/23/2015 100.00



March 3, 2016

Reference: Fernandina Harbor Marina Breakwater Dock. Project # ITB#16-01

ATTACHMENT: A

MEANS AND METHODS:

Our typical means and methods for a project like this differs than what your specifications and Addendums call for. For a repair of this magnitude, we would start by having the dock master move boats out of the slips on the north side of Dock B and begin our work at the end of the pier and work back towards the offices. We would like fifty feet of dock cleared on both sides to begin the demo and repair as we move down the line. We may need the use of our gas/acetylene torches to heat the hardware up until the corrosion bond breaks between the hardware and thru rod enabling the nuts to spin off. As we get closer down to the fuel pumps, coordination will need to take place to ensure the fuel lines are empty while we work around that area. We did not include any fuel work/services in our bid. That would need to be handled and scheduled through the City/Dock-masters' office.

Included in our bid package are:

- 1). 5"x15" Double Walers with 3" Cover board for the 232 lineal feet of dock.
- 2). Galvanized 7/8" Diameter thru rods. ****No stainless rods have been included****
- 3). Use of the next door boat ramp and the parking lot area as a laydown yard for our materials.
- 4). Replacement of the bull rail and attachment bolts.
- 5). Replacement of 60 each pad brackets only. No new pile guides have been included.

Any questions or comments you have, please let us know and we will be happy to discuss.

Sincerely,

A handwritten signature in black ink, appearing to read "Bryan Falk". The signature is fluid and cursive, written over a white background.

Bryan Falk / Project Manager
Bellingham Marine



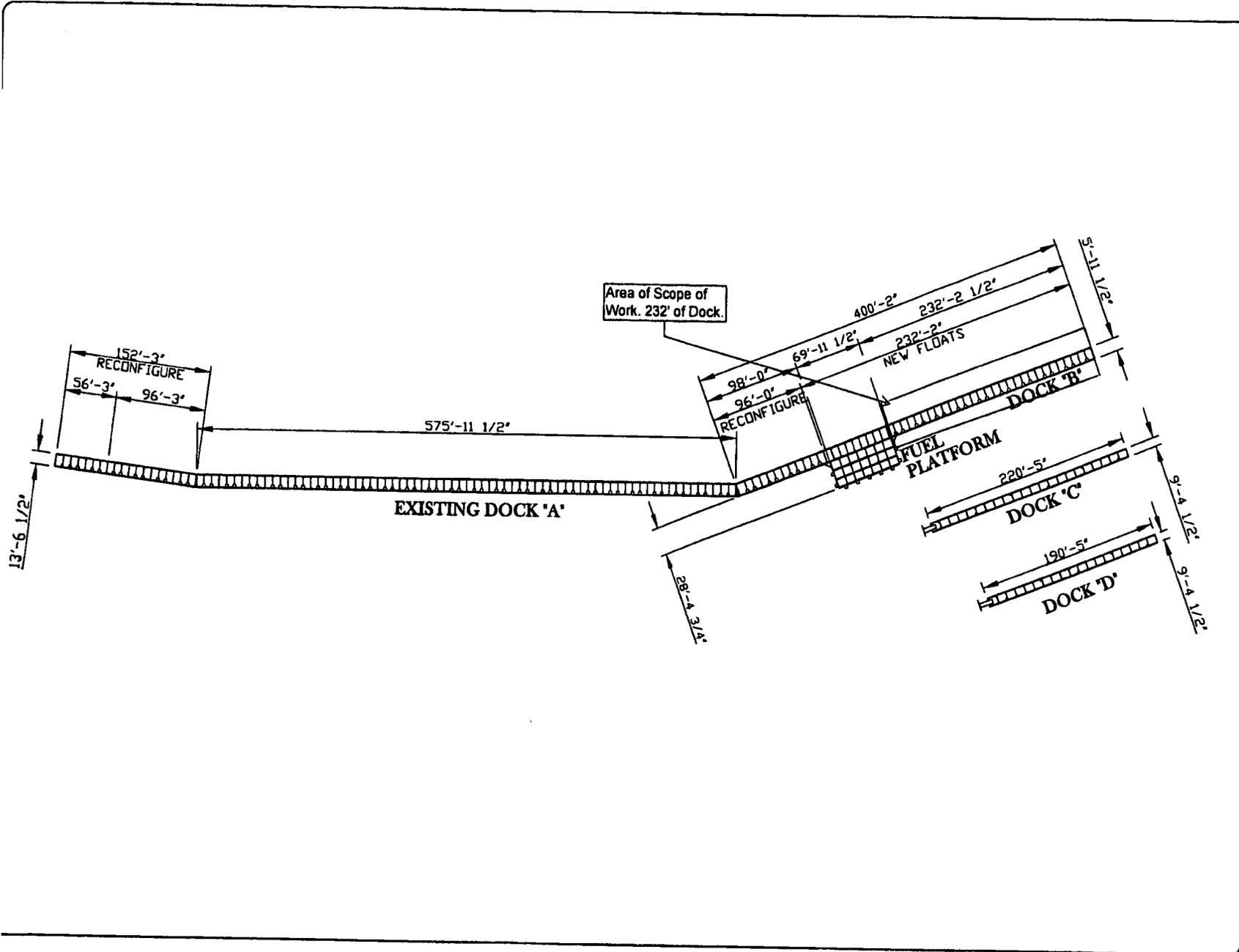
ITB # 16-01
**Fernandina Harbor Marina Breakwater Dock
Safety Improvements & Enhancements**

COMPLETED PROJECTS (similar in scope/size):

Project	Contracting Company	Scope	Contact	Contract Amt	Completion Date
Naval Station Mayport Refurb	Blakeland Const Svcs	Refurbishment	Karen Strange 904-517-7140	\$350,000	04/17/15
NSB Kings Bay Dock	OTAK Group Inc	Repairs	Chris Oneski 904-225-2588	\$164,000	02/27/15
Southbank Riverwalk	Orion Marine Const Inc	Repairs	Gabe Wachter 813-835-2813	\$179,689	01/20/15
Fernandina Harbor Attenuator	City of Fernandina Beach	Repairs, Utilities, Electrical	Joe Springer 904-310-3300	\$152,704	01/12/15
Mayport Boat Ramp	Hal Jones Contractor Inc	Supply Unifloats	Paul Kirkland 904-355-5885	\$300,000	08/27/14
Fort Myers City Dock	Marine Contracting Grp	Repairs	Brian Midolo 941-505-0221	\$ 56,777	02/06/14
Municipal Marina Breakwater Const for City of St Augustine, FL	Hal Jones Contractor Inc	Supply & Install Electrical	Garrett Harrison 904-355-5885	\$344,000	07/2013
Sanford Public Dock Facility	S E Cline Const Inc	Expansion	Hap Cameron 386-446-6426	\$184,625	11/08/13

TRADE REFERENCES:

Company	Contact	Title	Phone	Fax	Email
City of Fort Pierce	Ed Seissiger	Eng Proj Coordinator	772-467-3780		eseissiger@city-ftpierce.com
Marine & Env Consulting	Joshua Maxwell	Project Manager	239-643-0166	239-643-6632	
St. Augustine Municipal Marina	Sam Adukiewicz	Harbormaster	904-825-1027		
Marina Jack	Sam Chavers, Jr	Dockmaster/Director Oprs	941-955-9488	941-955-8001	dockmaster@marinajacks.com
JDI PH Marina Holding, LLC	Steven Fass	Director	847-313-6458	847-498-7893	Fass999@gmail.com



Bellingham
MARINE
 Innovative harbor
 and waterfront solutions
 1813 Dennis Street
 Jacksonville, FL 32204
 TEL: (904) 358-3362
 FAX: (904) 354-4818

UN-FLOAT
 Precision engineered
 flotation systems

This drawing contains proprietary information which is the property of BELLINGHAM MARINE INDUSTRIES, INC. and shall not be copied, reproduced, or made available to third parties without prior written permission from BELLINGHAM MARINE INDUSTRIES, INC.

**FERNANDINA HARBOR
 DEVELOPMENT
 FERNANDINA, FLORIDA
 LAYOUT**

Revisions:

Drawn by: JJJ
 Date: 5/3/2K
 Scale: NTS
 Project No.
 4142
 Sheet:
 2 of 21

3000.DWG

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Ordinance 2016-07**
Code Amendment – Citations for Code Violations

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Ordinance 2016-07 at Second Reading.**

SYNOPSIS: At the request of the City Commission, the proposed Ordinance provides code enforcement officers and law enforcement officers the authority to issue citations for any violation of the Code of Ordinances or Land Development Code. Violators must be given notice and time to correct the violation UNLESS the violation affects the health, safety and welfare of the community or the violation is irreversible or irreparable in nature (i.e., dogs not on leashes, temporary signs placed in right-of-way, open alcohol containers).

FISCAL IMPACT: None

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: See Synopsis

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission approve Ordinance 2016-07 at Second Reading. *TEB*

DEPARTMENT DIRECTOR	Submitted by: Tammi E. Bach City Attorney	Date: 4/14/16
CONTROLLER	Approved as to Budget Compliance	Date:
CITY ATTORNEY	Approved as to Form and Legality <i>TEB</i>	Date: 4/14/16
CITY MANAGER	Approved Agenda Item for 05/03/16 <i>TEB</i>	Date: 4/25/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

ORDINANCE 2016-07

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES SECTION 1-12 REGARDING PENALTIES FOR CODE VIOLATIONS, BY PROVIDING FOR CITATIONS TO BE ISSUED TO VIOLATORS OF ANY CITY ORDINANCE; AMENDING SECTION 2-396, TITLED JURISDICTION, BY PROVIDING FOR CITATION APPEALS TO SPECIAL MAGISTRATE; AMENDING SECTION 2-399 BY PROVIDING FOR APPEALS TO SPECIAL MAGISTRATE FOR CITATIONS ISSUED FOR VIOLATIONS OF THE CITY LAND DEVELOPMENT CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, THE CITY OF FERNANDINA BEACH HEREBY ORDAINS:

SECTION 1. It is hereby proposed that Section 1-12 of the Code of Ordinances, City of Fernandina Beach, Florida is hereby amended to read as follows:

Sec. 1-12. - General penalty; continuing offenses; citations and appeals to special magistrate.

(a) Any person who violates any provision of this Code for which another penalty is not specifically provided shall, upon conviction, be subject to a fine not exceeding \$500.00, or by imprisonment for a period not exceeding 60 days, or by both such fine and imprisonment. A separate offense shall be deemed committed upon each day during which a violation occurs or continues.

(b) Any person who violates any specific provision of this Code cited below or as stated expressly otherwise in this Code may receive a citation and penalty in the amount of \$75.00, and if such violator wishes to appeal the citation, the appeal shall be to the special magistrate in accordance with section 2-399 of this Code.

Citations may be issued by sworn police officers and/or code inspectors as provided by law for any violations of the ~~following provisions of this~~ Code of Ordinances or Land Development Code.

<u>6-26</u>	Distributing in public places;
<u>6-27</u>	Distributing upon private premises;
<u>6-28</u>	Placing on vehicles;

<u>10-3</u>	Nudity, exposure of human body prohibited in alcoholic beverage establishments;
<u>10-4</u>	Possession of opened container in vehicle;
<u>10-5</u>	Consumption in public places prohibited; open containers prohibited;
<u>18-9</u>	Animal waste;
<u>18-13</u>	Dogs not to run at large;
<u>26-66</u>	Food peddling prohibited;
<u>26-69</u>	Franchise for mobile vending of ices, frozen treats, ice cream and dairy products;
<u>26-91</u>	Prohibited activities (soliciting orders for sale of goods);
<u>30-106</u>	Visitors; proper conduct (cemetery)
<u>38-39</u>	Local audible alarm requirements;
<u>42-91</u>	On streets, highways, other public places (littering);
<u>42-92</u>	On occupied private property (littering);
<u>42-93</u>	On vacant lots (littering);
<u>42-94</u>	In parks, playgrounds, beaches and recreational areas (littering);
<u>42-142</u>	Noises; unnecessary and excessive prohibited;

58-3	Air guns and air rifles;
58-4	Slingshots; throwing missiles;
70-3	Glass and injurious substances prohibited;
70-87	Special events prohibited without permit;
78-43	Skateboards, coasters, roller skates and the like;
78-71	et seq. Stopping, Standing and Parking;
90-41	Littering prohibited (littering on beaches);
90-42	Glass containers prohibited;
90-43	Camping (on beaches);
90-44	Regulations for horses on beach;
90-45	Dog control (on beaches);
90-46	Fishing lines;
90-47	Parking on or near beaches; and
90-48	Traffic regulations; speed limit.

(c) In addition to any other remedies provided by this chapter or any other city ordinance, the city shall have judicial remedies available to it for violations of this Code or the Land Development Code as enumerated below but not limited to:

(1) The city may institute a civil action in a court of competent jurisdiction to establish liability and to recover damages for any costs incurred by it in conjunction with the abatement of any violation prohibited by the provisions of this Code of Ordinances or Land Development Code.

(2) The city may institute a civil action in a court of competent jurisdiction to seek injunctive relief to enforce compliance with the terms of this Code, to enjoin and prohibit said violation or to compel the performance of actions which will result in compliance with the terms of this Code of Ordinances or Land Development Code.

(d) These remedies are cumulative and the use of any appropriate remedy shall not constitute an election of other remedies by the city. The use of one remedy shall not preclude the use of any others.

SECTION 2. It is hereby proposed that Section 2-396 of the Code of Ordinances, City of Fernandina Beach, Florida is hereby amended to read as follows:

Sec. 2-396. - Jurisdiction.

(a) All civil infractions of provisions of the Code of Ordinances or the Land Development Code of the City of Fernandina Beach, as amended and city ordinances duly adopted by the City of Fernandina Beach may be enforced by any of the remedies as set forth in this article, including code enforcement board or special magistrate, or as otherwise provided by law.

(b) The special magistrate or magistrates shall have jurisdiction to hear and decide appeals originating from the issuance of citations by code enforcement officers due to violations of the Code of Ordinances and Land Development Code of the City of Fernandina Beach.

(c) Any alleged violation of the aforesaid Code of Ordinances or Land Development Code may also be enforced in a court of competent jurisdiction.

SECTION 3. It is hereby proposed that Section 2-399 of the Code of Ordinances, City of Fernandina Beach, Florida is hereby amended to read as follows:

Sec. 2-399. - Special magistrate enforcement and appeal procedure.

(a) It shall be the duty of the alleged violator to initiate an appeal of a citation due to a violation of the City Code or Land Development Code through the special magistrate process. The special magistrate shall not have the power to initiate such appeal proceedings.

April 20, 2016
Newsleader Edition

SCANNED
9 KB



**NOTICE OF PUBLIC HEARING
CITY COMMISSION
CITY OF FERNANDINA BEACH**

NOTICE IS HEREBY GIVEN that a Public Hearing is scheduled for **Tuesday, May 3, 2016, at 6:00 PM** in the City Commission Chambers, 204 Ash Street Fernandina Beach, Florida to consider the following application:

ORDINANCE 2016-07

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES SECTION 1-12 REGARDING PENALTIES FOR CODE VIOLATIONS, BY PROVIDING FOR CITATIONS TO BE ISSUED TO VIOLATORS OF ANY CITY ORDINANCE; AMENDING SECTION 2-396, TITLED JURISDICTION, BY PROVIDING FOR CITATION APPEALS TO SPECIAL MAGISTRATE; AMENDING SECTION 2-399 BY PROVIDING FOR APPEALS TO SPECIAL MAGISTRATE FOR CITATIONS ISSUED FOR VIOLATIONS OF THE CITY LAND DEVELOPMENT CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Interested parties may appear at said hearing and be heard as to the advisability of any action, which may be considered. Any persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY/TDD 711 or through the Florida Relay Service at 1-800-955-8771 at least 24 hours in advance to request such accommodation.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD/COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING, S/HE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

For information, please contact the Staff of the City Clerk's Office, 204 Ash Street, between the hours of 8:00 AM - 5:00 PM, Monday through Friday, (904) 310-3115.

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Board Appointment**
Greens and Oversight Committee

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: Approve the appointment of Mr. H.R. "Bob" McKain for one (1) unexpired Greens and Oversight Committee board member term ending March, 2017.

SYNOPSIS: Presently, the Greens & Oversight Committee has one (1) regular board member vacancy. Mr. H.R. "Bob" McKain has submitted an Advisory Board Application for the Honorable City Commission's consideration for regular member appointment to the Greens and Oversight Committee.

In accordance with City Charter Section 69, the applicant resides within the jurisdictional boundaries of the City of Fernandina Beach.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS:
(As approved by Resolution 2016-51)

<input type="checkbox"/> Beach Safety	<input type="checkbox"/> Alachua Street
<input type="checkbox"/> Soccer Field Lighting	<input type="checkbox"/> Stormwater
<input type="checkbox"/> Downtown Density	<input type="checkbox"/> Opportunity
<input type="checkbox"/> ADA Improvements	<input type="checkbox"/> Departmental
<input type="checkbox"/> Consideration	

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission appoint Mr. McKain to an unexpired term to the Greens & Oversight Committee. *DL*

DEPARTMENT DIRECTOR	Submitted by: Caroline Best <i>CBest</i> City Clerk	Date: 4/13/16
CONTROLLER	Approved as to Budget Compliance	Date:
CITY ATTORNEY	Approved as to Form and Legality	Date:
CITY MANAGER	Approved Agenda Item for 05/03/16 <i>DL</i>	Date: 4/13/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

GREENS AND OVERSIGHT COMMITTEE

GREENS AND OVERSIGHT COMMITTEE				
Meeting: Monthly				
Appointment Date	NAME	ADDRESS	TELEPHONE	TERM
04/16	Victoria Galpin victoriag@juno.com	537 Spanish Way West	(313) 949-8027	3 yrs- 3/2017
03/14	Rob Maynard rmaynard@maxis360.net	2504 Via Del Rey	624-7939	3 yrs- 3/2017
03/14	*Bruce Smyk brucesmyk@comcast.net	1740 Leslie Court	310-6444	3 yrs- 3/2017
03/14	Beth Anderson-McQueen Elizanderson_2000@yahoo.com	302 Lighthouse Lane	(404) 394-2571	3 yrs- 3/2017
	VACANT			3 yrs- 3/2017
Representatives of the Golf Associations:				
04/11	Jane Paige 1709 Crescent Road Jayne_Paige@yahoo.com	Women's Association	261-0382 (H) 415-2001 (C)	1 yr-2/2017
01/16	Carl Galpin 537 Spanish Way West cwgalpin@yahoo.com	Men's Association P.O. Box 16228 Fernandina Beach, FL 32035	(313) 949-8809	1 yr-1/2017
*Chair **Vice Chair				
Staff Coordinator: Golf Professional/Manager Steve Murphy City Commission Liaison: Commissioner Poynter NO FINANCIAL DISCLOSURE REQUIRED				



**City of Fernandina Beach
Advisory Board/Committee Application**

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115 or cbest@fbfl.org

Nominee Information: (Please type or print) Name H.R. (Bob) McKain

Home Mailing Street Address 2047 OAK MARSH DRIVE

City Fernandina Beach, FL Zip 32034

Primary Phone 904/277-4776 Secondary Phone _____

Please note that board materials are distributed electronically.

Email to receive board materials MCK4231@ATT.NET

Employer RETIRED Position Title _____

Business Street Address _____

City _____ Zip _____

Select the board(s) you are applying for:

Airport Advisory Commission	Arts and Culture Nassau
Board of Adjustment	Code Enforcement and Appeals Board
Community Development Block Grant Citizen Advisory Taskforce	General Employee Pension Board
<u>Greens and Oversight Committee</u>	Historic District Council
Housing Authority	Parks and Recreation Advisory
Peck Center Committee	CRA Advisory Board
Planning Advisory Board	Police/Fire Pension Board
Waterfront Florida Partnership	

Other _____

Why are you interested in serving on this Board? Please explain. I FEEL I WOULD BE AN

ASSET IN PROMOTING THE FNDA BOY GOLF COURSE.

Eligibility

Are you a resident of the City? Yes No Length of time: _____

Do you hold a public office? Yes No Office name: _____

Are you employed by the City? Yes No Position: _____

Are you currently serving on a Board? Yes No Board Name: _____

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach? Yes No

If yes, please provide details: _____

Major Affiliations:

List community, professional, or other applicable policy-making Boards on which you have served.

Note the length of service and office held (if any): GOLF ADVISORY BOARD FOR 3 YEARS. THE LAST YEAR AS VICE-CHAIRMAN.

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended: WORKED 10 YEARS AT NORFOLK HAMILTON GOLF CLUB.

GOLF ADVISORY BOARD EXPERIENCE.

Organization or Commissioner sponsoring nomination (if applicable): _____

Educational Background: (Check all that apply)

High School AA BS/A MS/A Ph.D. J.D.

Other _____

Major areas of study: BSF FOREST MANAGEMENT

Other experience or skills that may be valuable to the Board: WOOD PRODUCTS MANAGER IN THE PULP & PAPER INDUSTRY.

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?

Yes

No

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Applicant's Signature

H.R. McKain

Date

4-13-2016

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Board Appointment**
Code Enforcement and Appeals Board

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: Approve the appointment(s) of Ms. Marlene Chapman and Ms. Gail Shults to Alternate Member #1 and Alternate Member #2 seats on the Code Enforcement and Appeals Board. Each seat has one three (3) year term which will end May 2019.

SYNOPSIS: The Code Enforcement & Appeals Board has two (2) Alternate Board Member vacancies; Alternate #1 and Alternate #2. Each vacancy has a three (3) year term limit which will end May 2019.

Ms. Marlene Chapman and Ms. Gail Shults have each submitted an Advisory Board Application for the Code Enforcement and Appeals Board consideration. The Code Enforcement and Appeals Board reviewed the applications at their April 7, 2016 meeting and recommended the applications be forwarded to the City Commission for their honorable consideration.

In accordance with City Charter Section 69, the applicants reside within the jurisdictional boundaries of the City of Fernandina Beach.

FISCAL IMPACT: N/A

2016/2017 CITY COMMISSION GOALS: Beach Safety Alachua Street
(As approved by Resolution 2016-51) Soccer Field Lighting Stormwater
 Downtown Density Opportunity
 ADA Improvements Departmental
 Consideration

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission appoint Ms. Marlene Chapman and Ms. Gail Shults as Alternate Members to the Code Enforcement and Appeals Board. *W.M.*

DEPARTMENT DIRECTOR Submitted by: Caroline Best *CBest* Date: 4/13/16
City Clerk
CONTROLLER Approved as to Budget Compliance Date:
CITY ATTORNEY Approved as to Form and Legality Date:
CITY MANAGER Approved Agenda Item for 05/03/16 *W.M.* Date: 4/13/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

CODE ENFORCEMENT AND APPEALS BOARD

CODE ENFORCEMENT AND APPEALS BOARD				
Hearing: First Thursday of every month, 6:00 p.m., City Commission Chambers				
Appointment Date	NAME	ADDRESS	TELEPHONE	TERM
08/06	Cynthia A. Crow ccrow@bellsouth.net	438 N. Fletcher Avenue	321-0248 (H) 753-1440 Cell	3 yrs-08/2016
08/06	Adam D. Kaufman adkresolve@comcast.net	116 S. 10 th Street	491-0644 (H)	3 yrs-08/2016
08/06	**Andre L. Desilet, E.I. adesilet@comcast.net	805 Amelia Circle	491-5728 (H) 261-8819 (W)	3 yrs-08/2017
02/09	Scott Steffen ssteffen@pmsiofflorida.com	409 N. 3 rd Street	277-7897 (H) 225-9070 (W)	3 yrs-09/2018
08/06	Henry Byrd hjbyrd49@comcast.net	1514 Calhoun Street	277-3357 (H)	3 yrs-08/2017
08/06	Carlton "Buddy" C. Boyd bboyd@domesticdesignsinc.com	438 N. Fletcher Avenue	321-0248 (W) 753-1438 cell	3 yrs-09/2018
11/14	*Benjamin Morrison benjamin@cotnerassociates.com	2107 Whitfield Drive	(912) 604-9870	3 yrs- 11/2017
	Alternate #1 VACANT			3 yrs-
	Alternate #2 VACANT			3 yrs-
*Chair **Vice Chair				
Staff Coordinator: Cathy Sabattini, Staff Assistant FINANCIAL DISCLOSURE REQUIRED				

Kim Briley

From: Cathy Sabattini
Sent: Wednesday, April 13, 2016 11:04 AM
To: Kim Briley
Cc: Michelle Forstrom; mm.chap@hotmail.com; gail.shults@yahoo.com
Subject: CEAB Alternate Member Applications
Attachments: G Shults Application.pdf; M Chapman Application.pdf

The CEAB would like these two applications forwarded to the City Commission for consideration for the alternate position vacancies.

Cathy Sabattini, Staff Assistant

*City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3120 or (904) 310-3115 for the City Clerk's Office*

"Disclaimer: According to Florida Public Records Law, email correspondence to and from the City of Fernandina Beach, including email addresses and other personal information, is public record and must be made available to the public and media upon request, unless otherwise exempt by the Public Records Law. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing."

Go Green: Please don't print this unless its really necessary.

Cathy Sabattini

From: Kim Briley
Sent: Tuesday, March 22, 2016 8:53 AM
To: Cathy Sabattini; Michelle Forstrom
Subject: FW: Online Form Submittal: Advisory Board/Committee Application - CEAB

There are two application for the same person and vary just a little.

*Kim Elliott-Briley, MMC
Deputy City Clerk
City of Fernandina Beach
204 Ash Street
Fernandina Beach, Fla. 32034
Phone 904-310-3117
Fax 904-310-3454
www.fbfl.us*

If this email is related to the Board, Committee or Commission that you serve on, please **DO NOT REPLY TO ALL.**

 Go Green: Please don't print this unless its really necessary

Disclaimer: According to Florida Public Records Law, email correspondence to and from the City of Fernandina Beach, including email addresses and other personal information, is public record and must be made available to the public and media upon request, unless otherwise exempt by the Public Records Law. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Saturday, March 19, 2016 12:00 PM
To: Caroline Best; Kim Briley
Subject: Online Form Submittal: Advisory Board/Committee Application

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name	Marlene Chapman
Home Mailing Street Address	2120 Florida Ave

City **Fernandina Beach**

Zip Code **32034**

Primary Phone **9046245978**

Secondary Phone *Field not completed.*

Please note that board materials are distributed electronically.

Email to receive board materials **mm.chap@hotmail.com**

Employer **Retired**

Position Title *Field not completed.*

Business Address *Field not completed.*

City *Field not completed.*

Zip *Field not completed.*

Code Enforcement & Appeals Board

Select the board you are applying for:

None

Additional board that you are applying for:

I have seen areas of the city that desperately need to have codes enforced. I love this island and know that with direct contact to homeowners and businesses, I believe that we can get them to do the right thing. This will also help with the safety and value of property.

Why are you interested in serving on this Board? Please explain.

Eligibility

Are you a resident of the City? **Yes**

Length of time: *Field not completed.*

Do you hold a public office? **No**

Office name: *Field not completed.*

Are you employed by the City? No

Position: *Field not completed.*

Are you currently serving on a Board? No

Board Name: *Field not completed.*

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach? No

Field not completed.

If yes, please provide details:

Major Affiliations:

List community, professional, or other applicable policy-making Boards on which you have served. Note the length of service and office held (if any):

I worked with our HOA in South Florida to assure that our codes and rules were followed.

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:

Field not completed.

Organization or Commissioner sponsoring nomination (if applicable):

Johnny Miller

Educational Background: BS/A
(Check all that apply)

Field not completed.

Other:

Primary education

Major areas of study:

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for? Yes

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date March 18, 2016

Applicant's Signature Marlene Chapman

Caroline Best

From: noreply@civicplus.com
Sent: Wednesday, March 30, 2016 1:35 PM
To: Caroline Best; Kim Briley
Subject: Online Form Submittal: Advisory Board/Committee Application

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name	Gail Shults
Home Mailing Street Address	3165 South Fletcher Avenue #5
City	Fernandina Beach
Zip Code	32034
Primary Phone	904-261-9416
Secondary Phone	9904-583-3776

Please note that board materials are distributed electronically.

Email to receive board materials	gail.shults@yahoo.com
Employer	Nassau County Volunteer Center
Position Title	Executive Director
Business Address	1303 Jasmine Street #104A
City	Fernandina Beach
Zip	32034
	Code Enforcement & Appeals Board

Select the board you are applying for:

None

Additional board that you are applying for:

To help the Code Enforcement be more consistent - as related to present ordinances

Why are you interested in serving on this Board? Please explain.

Eligibility

Are you a resident of the City? Yes

Length of time: July 1984

Do you hold a public office? No

Office name: *Field not completed.*

Are you employed by the City? No

Position: *Field not completed.*

Are you currently serving on a Board? No

Board Name: *Field not completed.*

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach? No

Field not completed.

If yes, please provide details:

Major Affiliations:

List community, professional, or other applicable policy-making Boards on which you have served.
Note the length of service and office held (if any):

Chair Fernandina Beach Cable Television revision , Work closely with the City of Fernandina Beach Elsie Harper Volunteer of the year awards

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:

Working knowledge of ordinance application - spent 10 years in New York State Senate thereby achieved confidence in understanding municipal, state and federal law and applications thereto

Organization or Commissioner sponsoring nomination (if applicable):

Field not completed.

Educational Background: (Check all that apply)

BS/A

Other:

Law studies

Public Communications/Political Science

Major areas of study:

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for? Yes

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date March 30, 2016

Applicant's Signature Gail A. Shults

Email not displaying correctly? [View it in your browser.](#)