



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
MAY 3, 2016
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by American Legion Chaplain Bruce Malcolm.

4. PROCLAMATIONS / PRESENTATION

4.1. PROCLAMATION – RETIREMENT OF LIEUTENANT JACK L. BRADLEY

Recognizes Lieutenant Jack L. Bradley, upon his retirement after twenty-one (21) years and three (3) months of dedicated service to the City of Fernandina Beach. Lieutenant Jack L. Bradley retired on April 30, 2016.

Documents: [Lieutenant Jack Bradley.pdf](#)

4.2. PROCLAMATION - PEACE OFFICERS MEMORIAL DAY & POLICE WEEK

Proclaims May 15, 2016 as "Peace Officers Memorial Day" and May 15–21, 2016 as "Police Week." Chief James T. Hurley will be present to accept the Proclamation.

Documents: [Peace Officers Memorial Day and Police Week.pdf](#)

4.3. PROCLAMATION - MUNICIPAL CLERKS WEEK

Recognizes May 1–7, 2016, as "Municipal Clerks Week." City Clerk Caroline Best will be present to accept the Proclamation.

Documents: [Municipal Clerks Week.pdf](#)

4.4. PRESENTATION – COUNCIL ON AGING

Ms. Janice Ancrum of Council on Aging will provide a presentation regarding public transportation. This item is placed on the agenda at the request of Commissioner Kreger.

Documents: [Council on Aging.pdf](#)

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1. APPROVAL OF MINUTES

Regular Meeting – April 5, 2016.

Documents: [Minutes.pdf](#)

6.2. VOLUNTARY ANNEXATION PETITION & WATER SERVICES AGREEMENT - 2860 BOB WHITE LANE

RESOLUTION 2016-57 APPROVING THE EXTENSION OF WATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE (1) PARCEL CONTAINING APPROXIMATELY 0.35 ACRES LOCATED AT 2860 BOB WHITE LANE; PROVIDING FOR EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the extension of water services to the property owner identified, whose property is located outside the corporate limits of the City at 2860 Bob White Lane and noted as parcel 00-00-30-0050-000E-0060, and approves the Voluntary Annexation Petition.*

Documents: [Resolution 2016-57.pdf](#)

7. RESOLUTIONS

7.1. BUDGET AMENDMENT – COMMUNITY DEVELOPMENT DEPARTMENT

RESOLUTION 2016-58 APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2015/2016; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of funds in the amount of \$37,734 from the City Manager's Office to Community Development Department for personnel expenses.*

Documents: [Resolution 2016-58.pdf](#)

7.2. AWARD OF BID # 16-01.1 – BELLINGHAM MARINE INDUSTRIES

RESOLUTION 2016-59 AWARDED BID #16-01.1 TO FLORIDA FLOATS, INC. DBA BELLINGHAM MARINE INDUSTRIES FOR FERNANDINA HARBOR MARINA BREAKWATER DOCK SAFETY IMPROVEMENTS AND ENHANCEMENTS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Bid #16-01.1 to Florida Floats, Inc. dba Bellingham Marine Industries for the Fernandina Harbor Marina Breakwater Dock Safety Improvements and Enhancements project.*

Documents: [Resolution 2016-59.pdf](#)

8. ORDINANCE – SECOND READING

8.1. CODE AMENDMENT - CITATIONS

ORDINANCE 2016-07 AMENDING THE CODE OF ORDINANCES SECTION 1-12 REGARDING PENALTIES FOR CODE VIOLATIONS, BY PROVIDING FOR CITATIONS TO BE ISSUED TO VIOLATORS OF ANY CITY ORDINANCE; AMENDING SECTION 2-396, TITLED JURISDICTION, BY PROVIDING FOR CITATION APPEALS TO SPECIAL MAGISTRATE; AMENDING SECTION 2-399 BY PROVIDING FOR APPEALS TO SPECIAL MAGISTRATE FOR CITATIONS ISSUED FOR VIOLATIONS OF THE CITY LAND DEVELOPMENT CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. *Synopsis: Amends various sections of the City Code pertaining to citations.*

Documents: [Ordinance 2016-07.pdf](#)

9. BOARD APPOINTMENTS

9.1. GREENS AND OVERSIGHT COMMITTEE – 1 APPOINTMENT

Documents: [Greens and Oversight Committee.pdf](#)

9.2. CODE ENFORCEMENT AND APPEALS BOARD – 2 APPOINTMENTS

Documents: [Code Enforcement and Appeals Board.pdf](#)

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
- IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
- THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).