



AGENDA  
FERNANDINA BEACH CITY COMMISSION  
REGULAR MEETING  
APRIL 19, 2016  
6:00 P.M.  
CITY HALL COMMISSION CHAMBERS  
204 ASH STREET  
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

*Invocation by Reverend Noel Roberts of North 14th Street Baptist Church.*

4. PROCLAMATIONS / PRESENTATIONS

4.1. PROCLAMATION – EARTH DAY

**PROCLAMATION – EARTH DAY** – *Recognizes April 22, 2016, as “Earth Day.” Honorable Commissioner Leonard A. Kreger will be present to accept the Proclamation.*

**Documents:** [Proclamation Earth Day.pdf](#)

4.2. PROCLAMATION – 53RD ANNUAL ISLE OF EIGHT FLAGS SHRIMP FESTIVAL  
**PROCLAMATION – 53RD ANNUAL ISLE OF EIGHT FLAGS**

**SHRIMP FESTIVAL** – *Proclaims April 29, 2016 through May 1, 2016 as “The 53rd Annual Isle of Eight Flags Shrimp Festival”. Members of the Isle of Eight Flags Shrimp Festival Committee will be present to accept the Proclamation.*

**Documents:** [Proclamation 53rd Annual Isle of Eight Flags Shrimp Festival.pdf](#)

4.3. PRESENTATION – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATE  
**PRESENTATION – COMMUNITY REDEVELOPMENT AREA**

**(CRA) UPDATE** – *CRA Advisory Board Chair Arlene Filkoff will provide a Monthly Progress Update.*

**Documents:** [Presentation CRA Update.pdf](#)

4.4. PRESENTATION – HAZARDOUS WASTE CLEANUP & RECYCLE EVENT  
**PRESENTATION – HAZARDOUS WASTE CLEANUP &**

**RECYCLE EVENT** – *Mr. Jeremiah Glisson, Fleet & Facilities Maintenance Director, will provide an overview of the 2016 Hazardous Waste Cleanup & Recycle Event.*

**Documents:** [Presentation Hazardous Waste Clean up.pdf](#)

#### 4.5. PRESENTATION – ADVANCED DISPOSAL

**PRESENTATION – ADVANCED DISPOSAL** - *Mr. Jody Jackson of Advanced Disposal will provide information regarding future solid waste and recycling efforts.*

**Documents:** [Presentation Advanced Disposal Clean up.pdf](#)

#### 4.6. BUDGET SUMMARY

**BUDGET SUMMARY** - *Controller Patti Clifford will answer any questions regarding the budget summary for March 2016.*

**Documents:** [Budget Summary.pdf](#)

### 5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

### 6. CONSENT AGENDA

#### 6.1. APPROVAL OF MINUTES

**APPROVAL OF MINUTES** - *Regular Meeting – March 15, 2016; and Special Meeting – March 29, 2016.*

**Documents:** [Approval of Minutes.pdf](#)

### 7. RESOLUTIONS

#### 7.1. SOLE SOURCE PURCHASE APPROVAL – SENSUS USA, INC.

RESOLUTION 2016-53 APPROVING THE SOLE SOURCE PURCHASE OF 1,000 WATER METERS WITH RELATED HOUSING AND COMPUTER SOFTWARE FROM SENSUS USA, INC. FOR THE UTILITIES DEPARTMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the sole source purchase of water meters in the amount of \$99,440 from Sensus USA, Inc.*

**Documents:** [Resolution 2016-53.pdf](#)

#### 7.2. SOLE SOURCE VENDOR APPROVAL – GILLETTE & ASSOCIATES, INC.

RESOLUTION 2016-54 APPROVING SOLE SOURCE CONTRACT FOR FUNDING THE CITY'S MOBILITY STUDY IN FISCAL YEARS 2015/2016, 2016/2017, AND 2017/2018; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Gillette and Associates, Inc. as a sole source vendor for the completion of a Mobility Study as described in the Scope of Services in an amount not to exceed \$25,000 in Fiscal Year 2015/2016.*

**Documents:** [Resolution 2016-54.pdf](#)

#### 7.3. REVISED QUALIFIED ENGINEERING FIRM LIST

RESOLUTION 2016-55 APPROVING THE REVISED LIST OF QUALIFIED ENGINEERING FIRMS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the revised list of engineering firms including Jones Edmunds & Associates, Inc.*

**Documents:** [Resolution 2016-55.pdf](#)

#### 7.4. AWARD OF RFP #16-01 – CONSTANGY, BROOKS, SMITH & PROPHETE, LLP

RESOLUTION 2016-56 AWARDED RFP #16-01 FOR LABOR ATTORNEY SERVICES TO CONSTANGY, BROOKS, SMITH & PROPHETE, LLP; AUTHORIZING EXECUTION OF DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards a three year agreement (RFP #16-01) for Labor Attorney Services to Constangy, Brooks, Smith & Prophete, LLP.*

**Documents:** [Resolution 2016-56.pdf](#)

Documents: [Resolution 2016-55.pdf](#)

## 8. ORDINANCE – FIRST READING

### 8.1. LAND DEVELOPMENT CODE AMENDMENT – LOT COMBINATION

**LAND DEVELOPMENT CODE AMENDMENT – LOT COMBINATION** - ORDINANCE 2016-08 AMENDING THE LAND DEVELOPMENT CODE SECTION 4.02.02 TO ALLOW LOT COMBINATION IN EXCESS OF 100 FEET FOR PROPERTIES WITHIN THE COMPREHENSIVE PLAN DEFINED JOB OPPORTUNITY AREAS WHICH FRONT NORTH FLETCHER AVENUE, SOUTH FLETCHER AVENUE, AND OCEAN AVENUE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the Land Development Code specific to lot combination.*

Documents: [Ordinance 2016-08.pdf](#)

## 9. ORDINANCES – SECOND READING

### 9.1. LAND DEVELOPMENT CODE AMENDMENT – TRADE SERVICES

**LAND DEVELOPMENT CODE AMENDMENT – TRADE SERVICES** - ORDINANCE 2016-05 AMENDING THE LAND DEVELOPMENT CODE SPECIFIC TO THE TABLE OF LAND USES CHAPTER 2, SECTION 2.03.02 TO ALLOW TRADE AND REPAIR SERVICES WITHIN THE C-1 ZONING DISTRICT AND ADDING SUPPLEMENTAL STANDARDS TO CHAPTER 6, SECTION 6.02.28 SPECIFIC TO C-1 ZONED PROPERTIES, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the Land Development Code specific to trade services.*

Documents: [Ordinance 2016-05.pdf](#)

### 9.2. ZONING CHANGE – 8 FLAGS SHOPPING CENTER

**ZONING CHANGE – 8 FLAGS SHOPPING CENTER** - ORDINANCE 2016-06 CHANGING THE CITY'S ZONING MAP TO ASSIGN A ZONING CATEGORY OF GENERAL COMMERCIAL (C-2) FOR PARCELS TOTALING 9.49 ACRES OF LAND LOCATED ON S. 14TH STREET BETWEEN LIME AND JASMINE STREETS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Category of General Commercial (C-2) to 9.49 acres located on S. 14th Street between Lime and Jasmine Streets.*

Documents: [Ordinance 2016-06.pdf](#)

## 10. DISCUSSION – DIRECTION – ACTION ITEM

### 10.1. MUNICIPAL SERVICE TAXING UNIT (BEACH RENOURISHMENT)

**MUNICIPAL SERVICE TAXING UNIT (BEACH RENOURISHMENT)** – *This item is placed on the agenda at the request of Commissioner Kreger.*

Documents: [Discussion Municipal Taxing Service -Beach Renourishment.pdf](#)

### 10.2. SUNDRY SHOP AT THE ATLANTIC RECREATION CENTER

**SUNDRY SHOP AT THE ATLANTIC RECREATION CENTER** –

*This item is placed on the agenda at the request of Commissioner Smith.*

**Documents:** [Discussion Sundry Shop.pdf](#)

**10.3. STORMWATER MASTER PLAN UPDATE REQUEST FOR PROPOSAL (RFP)  
STORMWATER MASTER PLAN UPDATE REQUEST FOR  
PROPOSAL (RFP)**

**Documents:** [Discussion Stormwater Master Plan.pdf](#)

**11. CITY MANAGER REPORTS**

**12. CITY ATTORNEY REPORTS**

**13. CITY CLERK REPORTS**

**14. MAYOR/COMMISSIONER COMMENTS**

**15. ADJOURNMENT**

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
  - IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
  - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
  - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
  - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
  - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
  - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
  - DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
  - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
  - QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION

MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).