



AGENDA
FERNANDINA BEACH CITY COMMISSION
SPECIAL MEETING
CITY HALL CONFERENCE ROOM
204 ASH STREET
FERNANDINA BEACH, FL 32034
MARCH 29, 2016
11:00 AM

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. RESOLUTIONS

- 4.1. **GRANT APPLICATION – FLORIDA INLAND NAVIGATION DISTRICT (FIND)**
RESOLUTION 2016-38 REQUESTING ASSISTANCE UNDER THE FLORIDA INLAND NAVIGATION DISTRICT (FIND) WATERWAYS ASSISTANCE PROGRAM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.
Synopsis: Requests assistance under the Florida Inland Navigation District (FIND) Waterways Assistance Program for Phase II of the mooring field capacity increase project.

Documents: [Resolution 2016-38.pdf](#)

- 4.2. **GRANT APPLICATION – FLORIDA INLAND NAVIGATION DISTRICT (FIND)**
RESOLUTION 2016-39 REQUESTING ASSISTANCE UNDER THE FLORIDA INLAND NAVIGATION DISTRICT (FIND) WATERWAYS ASSISTANCE PROGRAM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.
Synopsis: Requests assistance under the Florida Inland Navigation District (FIND) Waterways Assistance Program for the realignment of the southern docks project.

Documents: [Resolution 2016-39.pdf](#)

- 4.3. **GRANT APPLICATION – FLORIDA INLAND NAVIGATION DISTRICT (FIND)**
RESOLUTION 2016-40 REQUESTING ASSISTANCE UNDER THE FLORIDA INLAND NAVIGATION DISTRICT (FIND) WATERWAYS ASSISTANCE PROGRAM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.
Synopsis: Requests assistance under the Florida Inland Navigation District (FIND) Waterways Assistance Program for maintenance dredging of the Marina basin.

Documents: [Resolution 2016-40.pdf](#)

5. PUBLIC COMMENT

6. ADJOURNMENT

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Resolution 2016-38
 Grant Application Submittal Approval - Florida Inland Navigation District
 (FIND) Waterways Assistance Program Grant for Mooring Field Capacity
 Increase, Phase II

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: Approve Resolution 2016 -38

SYNOPSIS: The City proposes Part II of a two-phased project to improve the existing mooring field by extending the area and making it safer for boaters. The grant application to FIND will request \$150,000 to provide fifty-percent (50%) of the project cost. Phase II funds will be used for the purchase and installation of up to an additional 79 mooring devices and the relocation of up to 12 of the existing mooring devices.

The number of boaters returning to the waterway is increasing. At the same time, more and more boaters are seeking an economical mode of overnight and extended stays. At present, the City is implementing Phase 1(a) and Phase 1(b), that includes grant funds from FIND for feasibility and permitting tasks for the increased mooring field.

(Please note: This Resolution is requesting City Commission approval to apply for a FIND grant. The Resolution is required by FIND and is written in a format that is dictated by FIND. The "attached proposal" as referenced in the Resolution is the actual application [on file with the City Grants Administrator], which will be completed after City Commission approval).

FISCAL IMPACT: This project is included in the City's Five Year Capital Improvement Plan for FY 2016/2017 in the amount of \$25,000 and in FY 2017/2018 in the amount of \$50,000. It will be included in the Marina Fund's Improvement account 480-7500-575.6300 in the FY 2016/2017 budget.

2015 STRATEGIC PRIORITIES:

<input type="checkbox"/> Waterfront Funding (Priority 1)	<input type="checkbox"/> Fire Department (Priority 1)
<input type="checkbox"/> 8 th Street (Priority 1)	<input checked="" type="checkbox"/> Department Goals (Priority 1)
<input type="checkbox"/> Trolley System (Priority 2)	<input type="checkbox"/> Beach Renourishment (Priority 2)
<input type="checkbox"/> 4 Year Terms (Priority 2)	<input type="checkbox"/> 8 th Street Entrance (Priority 2)
<input type="checkbox"/> Waterfront Park- Lot B (Priority 3)	

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2016-38, *DM*

DEPARTMENT DIRECTOR	Submitted by: Joe Springer Marina Manger	Date: 03/17/16
CONTROLLER	Approved as to Budget Compliance <i>PHC</i>	Date: 03/18/16
CITY ATTORNEY	Approved as to Form and Legality <i>TEB</i>	Date: 3/21/16
CITY MANAGER	Approved Agenda Item for 03/29/2016 <i>DM</i>	Date: 03/17/16

COMMISSION ACTION:

<input type="checkbox"/> Approved As Recommended	<input type="checkbox"/> Disapproved
<input type="checkbox"/> Approved With Modification	<input type="checkbox"/> Postponed to Time Certain

RESOLUTION 2016-38

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, REQUESTING ASSISTANCE UNDER THE FLORIDA INLAND NAVIGATION DISTRICT (FIND) WATERWAYS ASSISTANCE PROGRAM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach is interested in carrying out the following described project for the enjoyment of the citizenry of the City of Fernandina Beach and the State of Florida:

Project Title: Mooring Field Capacity Increase Improvements, Phase II
Total Estimated Cost: \$300,000 includes \$150,000 FIND and \$150,000 City of Fernandina Beach
Brief Description of Project: The second phase of a two-phased project to improve the mooring field and make it safer for boaters. Phase II includes the purchase and installation of up to an additional 79 mooring devices and the relocation of up to 12 existing mooring devices

AND, Florida Inland Navigation District financial assistance is required for the program mentioned above,

NOW THEREFORE, be it resolved by the City Commission of the City of Fernandina Beach that the project described above be authorized,

AND, be it further resolved that said City of Fernandina Beach make application to the Florida Inland Navigation District in the amount of 50% of the actual cost of the project in behalf of said City of Fernandina Beach,

AND, be it further resolved by the City of Fernandina Beach that it certifies to the following:

SECTION 1.

a. That it will accept the terms and conditions set forth in FIND Rule 66B-2 F.A.C. and which will be a part of the Project Agreement for any assistance awarded under the attached proposal.

b. That it is in complete accord with the attached proposal and that it will carry out the Program in the manner described in the proposal and any plans and specifications attached thereto unless prior approval for any change has been received from the District.

c. That it has the ability and intention to finance its share of the cost of the project and that the project will be operated and maintained at the expense of said City of Fernandina Beach for public use.

d. That it will not discriminate against any person on the basis of race, color, or national origin in the use of any property or facility acquired or developed pursuant to this proposal, and shall comply with the terms and intent of the Title VI of the Civil Rights Act of 1964, P.L. 88-352 (1964) and design and construct all facilities to comply fully with statutes relating to accessibility by persons with disabilities as well as other federal, state and local laws, rules and requirements.

e. That it will maintain adequate financial records on the proposed project to substantiate claims for reimbursement.

f. That it will make available to FIND if requested, a post-audit of expenses incurred on the project prior to, or in conjunction with, request for the final 10% of the funding agreed to by FIND.

SECTION 2. The City Manager and City Clerk are hereby authorized to execute the grant application and all documentation pertaining to the Grant Agreement, if awarded, after review and approval as to form by the City Attorney.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon passage.

ADOPTED this 29th day of March, 2016.

CITY OF FERNANDINA BEACH

John A. Miller
Commissioner - Mayor

ATTEST:

Caroline Best
City Clerk

APPROVED AS TO FORM & LEGALITY:



Tammi E. Bach
City Attorney

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Resolution 2016 - 39**
Grant Application Submittal Approval - Florida Inland Navigation District (FIND) Waterways Assistance Program Grant for Southern Docks Realignment

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Resolution 2016 - 39**

SYNOPSIS: The City seeks permission to apply for a grant in the amount of \$150,000 to fund 50% of a proposed \$300,000 construction project to improve the existing marina basin by realigning existing docks located on the south end of the marina to a parallel configuration similar to the Breakwater Dock. The City also requests to match the grant in the amount of \$150,000. This project would decrease the siltation problem in the marina and hence, the need for dredging by lessening the effects of manmade obstructions to natural and normal tidal water flow.

(Please note: This Resolution is requesting City Commission approval to apply for a FIND grant. The Resolution is required by FIND and is written in a format that is dictated by FIND. The "attached proposal" as referenced in the Resolution is the actual application [on file with the City Grants Administrator], which will be completed after City Commission approval).

FISCAL IMPACT: This project is not included in the City's Five Year Capital Improvement Plan. It will be included in the Marina Fund's Improvement account 480-7500-575.6300 in the FY 2016/2017 budget.

2015 STRATEGIC PRIORITIES: Waterfront Funding (Priority 1) Fire Department (Priority 1)
 8th Street (Priority 1) Department Goals (Priority 1)
 Trolley System (Priority 2) Beach Renourishment (Priority 2)
 4 Year Terms (Priority 2) 8th Street Entrance (Priority 2)
 Waterfront Park- Lot B (Priority 3)

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2016-39. *DLM*

DEPARTMENT DIRECTOR Submitted by: Joe Springer Date: 03/14/16
Marina Manger
CONTROLLER Approved as to Budget Compliance *PHC* Date: 03/18/16
CITY ATTORNEY Approved as to Form and Legality *TEB* Date: 3/21/16
CITY MANAGER Approved Agenda Item for 03/29/2016 *DLM* Date: 03/17/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

RESOLUTION 2016-39

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, REQUESTING ASSISTANCE UNDER THE FLORIDA INLAND NAVIGATION DISTRICT (FIND) WATERWAYS ASSISTANCE PROGRAM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach is interested in carrying out the following described project for the enjoyment of the citizenry of the City of Fernandina Beach and the State of Florida:

Project Title: Southern Realignment Phase I
Total Estimated Cost: \$150,000 includes \$75,000 FIND and \$75,000 City of Fernandina Beach
Brief Description of Project: Remove and realign existing docks and infrastructure to be parallel to the Breakwater Dock

AND, Florida Inland Navigation District financial assistance is required for the program mentioned above,

NOW THEREFORE, be it resolved by the City Commission of the City of Fernandina Beach that the project described above be authorized,

AND, be it further resolved that said City of Fernandina Beach make application to the Florida Inland Navigation District in the amount of 50% of the actual cost of the project in behalf of said City of Fernandina Beach,

AND, be it further resolved by the City of Fernandina Beach that it certifies to the following:

SECTION 1.

a. That it will accept the terms and conditions set forth in FIND Rule 66B-2 F.A.C. and which will be a part of the Project Agreement for any assistance awarded under the attached proposal.

b. That it is in complete accord with the attached proposal and that it will carry out the Program in the manner described in the proposal and any plans and specifications attached thereto unless prior approval for any change has been received from the District.

c. That it has the ability and intention to finance its share of the cost of the project and that the project will be operated and maintained at the expense of said City of Fernandina Beach for public use.

d. That it will not discriminate against any person on the basis of race, color, or national origin in the use of any property or facility acquired or developed pursuant to this proposal, and

shall comply with the terms and intent of the Title VI of the Civil Rights Act of 1964, P.L. 88-352 (1964) and design and construct all facilities to comply fully with statutes relating to accessibility by persons with disabilities as well as other federal, state and local laws, rules and requirements.

e. That it will maintain adequate financial records on the proposed project to substantiate claims for reimbursement.

f. That it will make available to FIND if requested, a post-audit of expenses incurred on the project prior to, or in conjunction with, request for the final 10% of the funding agreed to by FIND.

SECTION 2. The City Manager and City Clerk are hereby authorized to execute the grant application and all documentation pertaining to the Grant Agreement, if awarded, after review and approval as to form by the City Attorney.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon passage.

ADOPTED this 29th day of March, 2016.

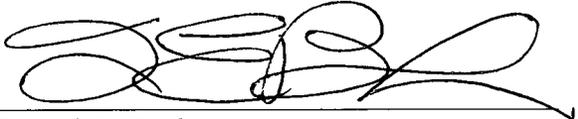
CITY OF FERNANDINA BEACH

John A. Miller
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:

Caroline Best
City Clerk



Tammi E. Bach
City Attorney

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: **Resolution 2016- 40**
Grant Application Submittal Approval - Florida Inland Navigation
District (FIND) Waterways Assistance Program Grant for Marina Basin
Maintenance Dredging

ITEM TYPE: Ordinance Resolution Other
 Proclamation Presentation

REQUESTED ACTION: **Approve Resolution 2016 - 40**

SYNOPSIS: The City seeks approval to apply for a FIND grant in the amount of \$150,000 to fund 50% of a dredging project to make the existing marina basin safer and easier to access by boaters. The City will be required to provide matching funds in the amount of \$150,000. As the number of boaters continues to increase, so does the demand to use Fernandina Harbor Marina as both a destination and a permanent location for sailing and powered vessels. The funds would be used to remove and transport accrued siltation from the marina bottom.

(Please note: This Resolution is requesting City Commission approval to apply for a FIND grant. The Resolution is required by FIND and is written in a format that is dictated by FIND. The “attached proposal” as referenced in the Resolution is the actual application [on file with the City Grants Administrator], which will be completed after City Commission approval).

FISCAL IMPACT: This project is included in the City’s Five Year Capital Improvement Plan for FY 2016/2017 in the amount of \$300,000. It will be included in the Capital Improvement Fund’s Dredging account 300-3000-572.6428 in the FY 2016/2017 budget.

2015 STRATEGIC PRIORITIES: Waterfront Funding (Priority 1) Fire Department (Priority 1)
 8th Street (Priority 1) Department Goals (Priority 1)
 Trolley System (Priority 2) Beach Renourishment (Priority 2)
 4 Year Terms (Priority 2) 8th Street Entrance (Priority 2)
 Waterfront Park- Lot B (Priority 3)

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2016-40. *DM*

DEPARTMENT DIRECTOR Submitted by: Joe Springer Date: 03/14/16
Marina Manger

CONTROLLER Approved as to Budget Compliance *PHC* Date: 03/18/16

CITY ATTORNEY Approved as to Form and Legality *TEB* Date: *3/21/16*

CITY MANAGER Approved Agenda Item for 03/29/2016 *DM* Date: 03/17/16

COMMISSION ACTION: Approved As Recommended Disapproved
 Approved With Modification Postponed to Time Certain
 Other Tabled

RESOLUTION 2016-40

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, REQUESTING ASSISTANCE UNDER THE FLORIDA INLAND NAVIGATION DISTRICT (FIND) WATERWAYS ASSISTANCE PROGRAM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach is interested in carrying out the following described project for the enjoyment of the citizenry of the City of Fernandina Beach and the State of Florida:

Project Title: Marina Basin Maintenance Dredging
Total Estimated Cost: \$300,000 includes \$150,000 FIND and \$150,000 City of Fernandina Beach
Brief Description of Project: Remove and transport accumulated siltation from the Marina basin to return the depth to the approved eight feet

AND, Florida Inland Navigation District financial assistance is required for the program mentioned above,

NOW THEREFORE, be it resolved by the City Commission of the City of Fernandina Beach that the project described above be authorized,

AND, be it further resolved that said City of Fernandina Beach make application to the Florida Inland Navigation District in the amount of 50% of the actual cost of the project in behalf of said City of Fernandina Beach,

AND, be it further resolved by the City of Fernandina Beach that it certifies to the following:

SECTION 1.

a. That it will accept the terms and conditions set forth in FIND Rule 66B-2 F.A.C. and which will be a part of the Project Agreement for any assistance awarded under the attached proposal.

b. That it is in complete accord with the attached proposal and that it will carry out the Program in the manner described in the proposal and any plans and specifications attached thereto unless prior approval for any change has been received from the District.

c. That it has the ability and intention to finance its share of the cost of the project and that the project will be operated and maintained at the expense of said City of Fernandina Beach for public use.

d. That it will not discriminate against any person on the basis of race, color, or national origin in the use of any property or facility acquired or developed pursuant to this proposal, and

shall comply with the terms and intent of the Title VI of the Civil Rights Act of 1964, P.L. 88-352 (1964) and design and construct all facilities to comply fully with statutes relating to accessibility by persons with disabilities as well as other federal, state and local laws, rules and requirements.

e. That it will maintain adequate financial records on the proposed project to substantiate claims for reimbursement.

f. That it will make available to FIND if requested, a post-audit of expenses incurred on the project prior to, or in conjunction with, request for the final 10% of the funding agreed to by FIND.

SECTION 2. The City Manager and City Clerk are hereby authorized to execute the grant application and all documentation pertaining to the Grant Agreement, if awarded, after review and approval by the City Attorney.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon passage.

ADOPTED this 29th day of March, 2016.

CITY OF FERNANDINA BEACH

John A. Miller
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:

Caroline Best
City Clerk



Tammi E. Bach
City Attorney