



AGENDA  
HISTORIC DISTRICT COUNCIL  
FEBRUARY 16, 2017  
5:00 PM  
CITY HALL COMMISSION CHAMBERS  
204 ASH STREET  
FERNANDINA BEACH, FL 32034

**1. CALL TO ORDER**

**2. ROLL CALL/DETERMINATION OF A QUORUM**

**3. APPROVAL OF MINUTES**

**3.1. APPROVAL OF MINUTES**

Approval of Minutes from the HDC Regular Meeting of December 15, 2016.

**Documents:**

[2016 12-15 HDC RM Minutes Draft\\_corrected.pdf](#)

**3.2. APPROVAL OF MINUTES**

Approval of Minutes for the HDC Regular Meeting of January 19, 2017.

**Documents:**

[2017 01-19 HDC RM Draft.pdf](#)

**4. NEW BUSINESS**

**4.1. BILLY + DEBORA ROLAND C/O COTNER & ASSOCIATES, 126 S. 6TH STREET (HDC 2017-06)**

Construct an addition at the N.E. corner of the home; replace all windows; expand on porch to run full length of house; remove south chimney and construct porch at rear elevation. *(Quasi-Judicial)*

**Documents:**

[HDC 2017-06 Agenda Packet.pdf](#)

**4.2. WILLIAM E. LORD C/O MICHAEL STAUFFER ARCHITECT, 23 S. 5TH STREET (HDC 2017-07)**

Construct a 624SF accessory structure with garage at lower level and attic/studio above; construct new side porch and breezeway; infill porch on north elevation with windows and new shell driveway. *(Quasi-Judicial)*

**Documents:**

[HDC 2017-07 Agenda Packet.pdf](#)

**4.3. JAMES E. SKIPPER JR. C/O SKIPPER CONSTRUCTION SERVICES LLC, LOT 8, BLOCK 16, SOMERUELUS STREET (HDC 2017-10)**

Construction of a 1-story 960SF residence. (*Quasi-Judicial*)

**Documents:**

[HDC 2017-10 Agenda Packet.pdf](#)

**4.4. ELIZABETH C. DRESSLER ESTATE C/O JOSEPH CUTAJAR, 121 N. 6TH STREET (HDC 2017-08)**

VARIANCE requested from LDC Section 1.03.05 Construction or demolition of structures on combined lots and Section 4.02.03(D) Standards for buildings and building placement for rear-yard setbacks. (*Quasi-Judicial*)

**Documents:**

[HDC 2017-08 Agenda Packet.pdf](#)

**4.5. ELIZABETH C. DRESSLER ESTATE C/O JOSEPH CUTAJAR, 121 N. 6TH STREET (HDC 2017-09)**

Demolition of four accessory structures; removal of wooden stairs at west elevation of house and replace balcony railing to match existing; removal of existing brick steps at west elevation and reconstruct with new orientation. (*Quasi-Judicial*)

**Documents:**

[HDC 2017-09 Agenda Packet.pdf](#)

**5. STAFF-APPROVED CERTIFICATES OF APPROVAL**

**5.1. SUSANNAH A. WARNER C/O DAVID JUSTYN, 430 S. 7TH STREET (HDC 2016-23)**

**\*\*AMENDMENT\*\***

OLD BUSINESS - Amendment to COA HDC 2016-23 - Remove handrail improvement and alter left column design to match existing column on right.

**5.2. CURTIS H. LASSERRE LIVING TRUST C/O POYNTER CONTRACTING, 15 S. 4TH STREET (HDC SA 2017-01)**

Install ADA ramp in rear of building, not seen from street, replacement of window on Centre Street and removal of wood fencing.

**5.3. MAC + GI LLC/JOE'S BISTRO, 14 S. 2ND STREET (HDC SA 2017-02)**

Approval of sandwich board sign.

**5.4. GLR TRUST/MICHAEL HUFFMAN, 303 CALHOUN STREET (HDC SA 2017-03)**

Install fencing on main property and adjoining vacant lots with same gothic picket fence in front, west and east side; rear will be matching pressure treated shadow box.

**5.5. PAUL GRIFFIN + PAMELA REA C/O M&M OUTDOORS, 602 DATE STREET (HDC SA 2017-04)**

Repair pavers and complete and connect walkways with additional pavers.

**5.6. LAVENDER LADIES LLC / PELINDABA LAVENDER C/O POYNTER CONTRACTING, 15 S. 4TH STREET (HDC SA 2017-05)**

Approval of one 22SF wall sign in front, front door lettering and one 6SF sandwich board sign.

**5.7. TAMMI KOSACK C/O HYGEMA HOUSE MOVERS INC, 322 N. 3RD STREET (HDC SA 2017-06)**

Demolition of a 45SF non-historic addition. Remove and replace foundation piers and elevate structure by approximately 30 inches.

**5.8. NEW ENGLAND FLAG BANNER INC. C/O DOMESTIC DESIGNS ROOFING, 115 S. 2ND STREET (HDC SA 2017-07)**

Replace roof with 30 year architectural shingles, Tamko Old English Pewter.

**6. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA**

**7. BOARD BUSINESS**

1. Reappointment of Jennifer King-Cascone as a voting member for a 3 year term.

**8. STAFF REPORT**

1. Historic Resource Assessments

**Documents:**

[Historic Resource Assessment Report \(Feb Meeting\).pdf](#)

**9. ADJOURNMENT**

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***NEXT HDC MEETING IS SCHEDULED FOR MARCH 16, 2017***

*Quasi-Judicial* – Denotes that the item must be conducted as a Quasi-Judicial hearing in accordance with City Commission established procedure and Florida Statutes.

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

All interested parties may appear at said meeting and be heard as to the advisability of any action, which may be considered with respect to such matter. For information regarding this matter, please contact the Community Development Department (904) 310-3135. If any person decides to appeal any decision made by the Historic District Council with respect to any matter considered at such meeting he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.