



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JANUARY 19, 2016
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Anthony Daniels of Macedonia A.M.E. Church.

3. ROLL CALL

4. PRESENTATIONS

- 4.1. **PRESENTATION – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATE**
PRESENTATION – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATE – *CRA Advisory Board Chair Arlene Filkoff will provide a Monthly Progress Update.*

Documents: [Presentation CRA.pdf](#)

- 4.2. **PRESENTATION – PARKS AND RECREATION**
PRESENTATION – PARKS AND RECREATION - *Jay Robertson, Recreation Manager, will provide a Quarterly Report detailing events and projects from October 2015 to present, as well as report on upcoming events and projects that pertain to the Parks & Recreation Department.*

Documents: [Presentation Parks and Recreation.pdf](#)

- 4.3. **PRESENTATION – BEACH RENOURISHMENT / DREDGING UPDATE**
PRESENTATION – BEACH RENOURISHMENT / DREDGING UPDATE - *Mr. Erik Olsen of Olsen Associates, Inc. will provide a brief update regarding dredging and beach renourishment.*

Documents: [Presentation Beach Renourishment.pdf](#)

- 4.4. **BUDGET SUMMARY**
BUDGET SUMMARY - *Controller Patti Clifford will answer any questions regarding the budget summary for December 2015.*

Documents: [Budget Summary.pdf](#)

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1. APPROVAL OF MINUTES

APPROVAL OF MINUTES - *Reorganizational Meeting – December 15, 2015; Regular Meeting – December 15, 2015; and Special Meeting – December 21, 2015.*

Documents: [Approval of Minutes.pdf](#)

6.2. DISPOSAL OF SURPLUS PROPERTY

DISPOSAL OF SURPLUS PROPERTY - RESOLUTION 2016-03
DECLARING CERTAIN TITLED CITY PROPERTY SURPLUS; AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID PROPERTY IN A MANNER CONSISTENT WITH THE CITY'S POLICIES AND PROCEDURES; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Declares certain property as surplus, and authorizes the disposal of such.*

Documents: [Resolution 2016-03 Disposal of Surplus Property.pdf](#)

6.3. MEMORANDUM OF UNDERSTANDING (MOU) — AMELIA ISLAND CONVENTION & VISITORS BUREAU AND THE AMELIA ISLAND FERNANDINA RESTORATION FOUNDATION

MEMORANDUM OF UNDERSTANDING (MOU) — AMELIA ISLAND CONVENTION & VISITORS BUREAU AND THE AMELIA ISLAND FERNANDINA RESTORATION FOUNDATION
- RESOLUTION 2016-04 APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH AMELIA ISLAND CONVENTION AND VISITORS BUREAU AND THE AMELIA ISLAND FERNANDINA RESTORATION FOUNDATION FOR THE CITY TO CONTRIBUTE \$25,000 TOWARD THE CONSTRUCTION OF A PLATFORM AT THE TRAIN DEPOT IN FISCAL YEAR 2015/2016; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Memorandum of Understanding with the Amelia Island Convention and Visitors Bureau and the Amelia Island Fernandina Restoration Foundation for the construction of a platform at the Train Depot. The total City financial contribution is \$25,000 in FY 2015/2016.*

Documents: [Resolution 2016-04 Memorandum of Understanding Historic Train Depot.pdf](#)

6.4. FRANCHISE AGREEMENT – PNS ENTERPRISES OF YULEE

FRANCHISE AGREEMENT – PNS ENTERPRISES OF YULEE –
RESOLUTION 2015-128 APPROVING A FRANCHISE AGREEMENT WITH PNS ENTERPRISES OF YULEE D/B/A MS. KONE AND SON, A MOBILE ICE CREAM VENDOR, AND THE CITY OF FERNANDINA BEACH FOR THE SALE OF ICEES, FROZEN TREATS, ICE CREAM, DAIRY PRODUCTS AND PREPACKAGED SNACKS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Grants a franchise agreement for retail sale of icees, frozen treats, ice cream, dairy products and prepackaged snacks to PNS Enterprises of Yulee for a period of one (1) year.*

Documents: [Resolution 2015-128 Franchise Agreement PNS Enterprise of Yulee2.pdf](#)

7. RESOLUTIONS

- 7.1. FACILITIES USE AGREEMENT – AMELIA ISLAND CONCOURS D'ELEGANCE FACILITIES USE AGREEMENT – AMELIA ISLAND CONCOURS D'ELEGANCE – RESOLUTION 2016-05 AUTHORIZING THE USE OF AIRPORT PROPERTY DURING THE ANNUAL AMELIA ISLAND CONCOURS D'ELEGANCE EVENT ON MARCH 10-13, 2016; APPROVING THE METHODOLOGY FOR COLLECTION AND DISTRIBUTION OF PARKING FEES COLLECTED; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the use of Airport property for the annual Amelia Island Concours d'Elegance event to be held March 10-13, 2016, and the Facilities Use Agreement; approves the use of the municipal parking lot located in the vicinity of 3rd Street and Alachua Street on Thursday and Friday, March 10-11, 2016. Also approves the methodology for the collection and distribution of parking fees collected during the Amelia Island Concours d'Elegance.*

Documents: [Resolution 2016-05 Facilities Use Agreement Concours d Elegance.pdf](#)

- 7.2. FACILITIES USE AGREEMENT – BONHAMS AMELIA ISLAND AUCTION FACILITIES USE AGREEMENT – BONHAMS AMELIA ISLAND AUCTION – RESOLUTION 2016-06 AUTHORIZING THE USE OF AIRPORT PROPERTY BY BONHAMS AND BUTTERFIELDS AUCTIONEER CORPORATION IN CONJUNCTION WITH ANNUAL AMELIA ISLAND CONCOURS D'ELEGANCE EVENT IN MARCH, 2016; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the use of Airport property for parking for the Bonhams Auction event to be held on March 8-11, 2016, along with the Facilities Use Agreement.*

Documents: [Resolution 2016-06 Franchise Agreement Bonhams Amelia Island Auction.pdf](#)

- 7.3. NON-AERONAUTICAL RENTAL AND USE AGREEMENT – SPORTSCAR VINTAGE RACING ASSOCIATION (SVRA) NON-AERONAUTICAL RENTAL AND USE AGREEMENT – SPORTSCAR VINTAGE RACING ASSOCIATION (SVRA) – RESOLUTION 2016-07 AUTHORIZING THE USE OF AIRPORT PROPERTY BY THE SPORTSCAR VINTAGE RACING ASSOCIATION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the use of Airport property for the SVRA event to be held March 17-20, 2016, and the Non-Aeronautical Rental and Use Agreement. Also approves the annual use of municipal Airport property for such and similar use each March until December 31, 2020.*

Documents: [Resolution 2016-07 Non Aeronautical Rental and Use Agreement Sportscar Vintage Racing.pdf](#)

- 7.4. BUDGET AMENDMENT & LEASE/PURCHASE APPROVAL – TEN-8 FIRE EQUIPMENT BUDGET AMENDMENT & LEASE/PURCHASE APPROVAL – TEN-8 FIRE EQUIPMENT - RESOLUTION 2016-08 APPROVING THE LEASE/PURCHASE OF A 2016 PIERCE PUMPER FIRE TRUCK FROM TEN-8 FIRE EQUIPMENT; APPROVING AMENDMENTS TO THE BUDGET FOR FISCAL YEAR**

2015/2016; AMENDING THE FIVE YEAR CAPITAL PLAN; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the five (5) year lease/purchase of a 2016 Pierce Pumper for the Fernandina Beach Fire Department and a transfer in the amount of \$42,000 to the Fire Truck Equipment account. Also revises the Five Year Capital Improvement Plan by increasing the Fire Truck line from \$400,000 to \$442,000.*

Documents: [Resolution 2016-08 Lease and Purchase Pierce Pumper Truck.pdf](#)

7.5. BUDGET AMENDMENT – POLICE DEPARTMENT

BUDGET AMENDMENT – POLICE DEPARTMENT – RESOLUTION 2016-09 APPROVING AN AMENDMENT TO THE BUDGET FOR THE FISCAL YEAR 2015-2016; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a total increase of \$30,800 in two Police Equipment accounts for funds needed to purchase equipment for new vehicles.*

Documents: [Resolution 2016-09 Budget Amendment Police Department.pdf](#)

7.6. PURCHASE APPROVAL - GOVCONNECTION

PURCHASE APPROVAL - GOVCONNECTION – RESOLUTION 2016-10 APPROVING THE PURCHASE OF ONE (1) DELL STORAGE DEVICE FOR \$22,750 FOR THE IT DEPARTMENT THROUGH THE WSCA/NASPO CONTRACT (#MNWNC-108); AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the purchase of one (1) Dell EqualLogic storage unit for \$22,750 through the Florida Participation Addendum to the Dell WSCA/NASPO Contract #MNWNC-108.*

Documents: [Resolution 2016-10 IT Equipment Purchase.pdf](#)

8. ORDINANCES – FIRST READING

8.1. LAND DEVELOPMENT CODE TEXT AMENDMENT – TREE PROTECTION & LANDSCAPE REQUIREMENTS

LAND DEVELOPMENT CODE TEXT AMENDMENT – TREE PROTECTION & LANDSCAPE REQUIREMENTS – ORDINANCE 2015-36 AMENDING THE LAND DEVELOPMENT CODE SPECIFIC TO TREE PROTECTION AND LANDSCAPE REQUIREMENTS AS CONTAINED IN CHAPTER 1, SECTION 1.07.00, CHAPTER 4, SECTION 4.05.00, AND CHAPTER 11.04.08; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves and adopts modifications to the Land Development Code pertaining to tree protection and landscape requirements.*

Documents: [Ordinance 2015-36 Landscape and Tree Protection Updates.pdf](#)

8.2. FUTURE LAND USE MAP AMENDMENT – 112 SOUTH 3RD STREET

FUTURE LAND USE MAP AMENDMENT – 112 SOUTH 3RD STREET – ORDINANCE 2016-01 CHANGING THE CITY'S FUTURE LAND USE MAP TO ASSIGN A FUTURE LAND USE MAP CATEGORY OF CENTRAL BUSINESS DISTRICT (CBD) FROM MIXED USE (MU), FOR A PARCEL TOTALING 0.22 ACRES OF LAND LOCATED AT 112 S. 3RD STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Future Land Use Map Designation of Central Business District (CBD) to .22 acres*

located at 112 South 3rd Street.

Documents: [Ordinance 2016-01 FLUM for 112 South 3rd Street.pdf](#)

8.3. ZONING CHANGE – 112 SOUTH 3RD STREET

ZONING CHANGE – 112 SOUTH 3RD STREET – ORDINANCE 2016-02 CHANGING THE CITY’S ZONING MAP TO ASSIGN A ZONING MAP CATEGORY OF CENTRAL BUSINESS DISTRICT (C-3) FROM MIXED USE (MU-1), FOR A PARCEL TOTALING 0.22 ACRES OF LAND LOCATED AT 112 S. 3RD STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
Synopsis: Assigns a Zoning Category of Central Business District (C-3) to .22 acres located at 112 South 3rd Street.

Documents: [Ordinance 2016-02 Zoning Change for 112 South 3rd Street.pdf](#)

9. ORDINANCES – SECOND READING

9.1. COMPREHENSIVE PLAN AMENDMENT - RECREATION AND OPEN SPACE ELEMENT

COMPREHENSIVE PLAN AMENDMENT - RECREATION AND OPEN SPACE ELEMENT – ORDINANCE 2015-24 STATING ITS INTENT TO AMEND ORDINANCE 2003-36 TO AMEND ACRONYMS AND DEFINITIONS AND OBJECTIVES 6.01, 6.02, 6.03, 6.04 AND 6.06 OF THE RECREATION AND OPEN SPACE ELEMENT OF THE CITY COMPREHENSIVE PLAN TO ADDRESS CHANGES RECOMMENDED AS A RESULT OF THE PARKS AND RECREATION MASTER PLANNING PROCESS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
Synopsis: Approves amendments to the Comprehensive Plan pertaining to the recreation and open space element.

Documents: [Ordinance 2015-24 Recreation and Open Space Element Amendments.pdf](#)

9.2. LAND DEVELOPMENT CODE TEXT AMENDMENT – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATES

LAND DEVELOPMENT CODE TEXT AMENDMENT – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATES – ORDINANCE 2015-35 AMENDING THE LAND DEVELOPMENT CODE SPECIFIC TO PROVISIONS WHICH REGULATE DEVELOPMENT OF THE AMELIA RIVER WATERFRONT COMMUNITY REDEVELOPMENT AREA, REVISING CHAPTER 4 SECTIONS 4.01.01 AND 4.02.03(E); AND CHAPTER 8, SECTION 8.01.02; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
Synopsis: Approves and adopts modifications to the Land Development Code pertaining to the Community Redevelopment Area (CRA).

Documents: [Ordinance 2015-35 LDC Text Amendment.pdf](#)

10. BOARD APPOINTMENTS

10.1. BOARD OF TRUSTEES OF THE GENERAL EMPLOYEES’ PENSION PLAN **BOARD OF TRUSTEES OF THE GENERAL EMPLOYEES’ PENSION PLAN - 2 appointments.**

Documents: [Board Appointment-General Employee Pension.pdf](#)

11. DISCUSSION – DIRECTION – ACTION ITEMS

11.1. DISCUSSION -NORTHEAST FLORIDA REGIONAL COUNCIL (NEFRC) LEGISLATIVE PRIORITIES

NORTHEAST FLORIDA REGIONAL COUNCIL (NEFRC)

LEGISLATIVE PRIORITIES - *This item is placed on the agenda at the request of Commissioner Kreger.*

Documents: [Discussion NEFLRC.pdf](#)

12. CITY MANAGER REPORTS

13. CITY ATTORNEY REPORTS

14. CITY CLERK REPORTS

15. MAYOR/COMMISSIONER COMMENTS

16. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WHO WISHES TO APPEAL ANY QUASI-JUDICIAL DECISION

FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).